

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

August 22, 2023

FROM

DAVID MYERS, Director, Museum

BRENDON BIGGS, Director, Department of Public Works

SUBJECT

Memorandum of Understanding Between San Bernardino County and County Service Area 70 for Maintenance, Weed Abatement and Repair Services at Oro Grande Cemetery.

RECOMMENDATION(S)

1. Acting as the Board of Supervisors of San Bernardino County:
 - a. Direct the County Museum to begin oversight of the Oro Grande Cemetery.
 - b. Approve Memorandum of Understanding (**Agreement No. 23-886**) between San Bernardino County and County Service Area 70 for general maintenance, weed abatement, and repair services for the San Bernardino County-owned Oro Grande Cemetery, located in Oro Grande, in an amount not to exceed \$25,000 per fiscal year, and aggregate total not to exceed the amount of \$125,000 for the term of five years, following the date executed by both parties, with an option to extend for three additional one-year periods, with a 3% cost-of-living adjustment increase for each of the extension periods.
 - c. Authorize the County Museum Director to waive any fees which may apply to members of the public who visit all County historic sites managed by the County Museum, including Oro Grande Cemetery, located at 152777 Olive Street in Oro Grande, Agua Mansa Cemetery, located at 2001 Agua Mansa Road in Colton, Yorba Slaughter Adobe, located at 17127 Pomona Rincon Road in Chino, Maria Merced Williams and John Rains House, located at 8810 Hemlock Street in Rancho Cucamonga, and Yucaipa Adobe, located at 32183 Kentucky Street in Yucaipa.
2. Acting as the governing body of County Service Area 70, approve Memorandum of Understanding (Agreement No. 23-886) between San Bernardino County and County Service Area 70 for general maintenance, weed abatement and repair services for the San Bernardino County-owned Oro Grande Cemetery, located in Oro Grande, in an amount not to exceed \$25,000 per fiscal year and aggregate total not to exceed amount of \$125,000 for the term of five years, following the date executed by both parties with an option to extend for three additional one-year periods, with a 3% cost-of-living adjustment increase for each of the extension periods.

(Presenter: David Myers, Director, 798-8601)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Improve County Government Operations.

**Memorandum of Understanding Between San Bernardino County and County Service Area 70 for Maintenance, Weed Abatement and Repair Services at Oro Grande Cemetery.
August 22, 2023**

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will result in the use of Discretionary General Funding (Net County Cost) as the Memorandum of Understanding (MOU) will be funded by the County General Fund. The cost is estimated not to exceed \$25,000 per fiscal year for the period of five years, following execution by both parties, for a total estimated cost of \$125,000 for the term of the MOU. The County Museum will use their current Net County Cost allocation to reimburse the County Service Area 70 (CSA 70) Countywide budget unit for services provided. Appropriation and revenue will be included in the upcoming Mid-Year budget request for the CSA 70 Countywide budget unit. Waiving fees may result in minimal loss of revenue. In fiscal year 2022-23, historic sites managed by the County Museum generated approximately \$2,946 in admission revenue.

BACKGROUND INFORMATION

Oro Grande Cemetery, one of the oldest cemeteries in the County, contains approximately 132 marked graves, many of which are minors and cement factory workers and their families. The cemetery sits on County-owned land but maintenance services have never been formalized. Local Oro Grande residents have been maintaining the cemetery with CSA 70, as managed by the Department of Public Works – Special Districts staff, occasionally assisting with weed abatement and general repairs.

Approval of this item would allow for the County Museum to assume management, operation, administration, and oversight of the Oro Grande Cemetery and to enter into a MOU with CSA 70 to provide maintenance, weed abatement, and general repair services. It would also formalize the roles and responsibilities between the County Museum and CSA 70 for maintenance, weed abatement, and general repair services.

The County Museum is also seeking Board of Supervisors (Board) approval to waive any fees which may apply to members of the public who visit the Oro Grande Cemetery, as well as other historic sites under the management of the County Museum, as the sites may carry personal meaning for those who visit. County Code Section 16.0218(f) and (k) sets forth admission fees applicable to visitors to the main Museum and branch sites. Additionally, waiving fees for County-owned historic cemeteries would align the sites with most other historic cemeteries, which typically do not have paid admission.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy and Aaron Gest, Deputies County Counsel, 387-5455) on July 28, 2023; Finance (Elias Duenas, Administrative Analyst, 387-4052) on July 31, 2023; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on July 31, 2023.

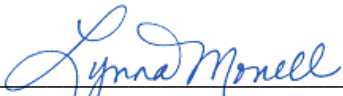
**Memorandum of Understanding Between San Bernardino County and
County Service Area 70 for Maintenance, Weed Abatement and Repair
Services at Oro Grande Cemetery.
August 22, 2023**

Record of Action of the Board of Supervisors
Board Governed County Service Areas
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 22, 2023



cc: Museum - Myers w/ MOU
Contractor c/o Museum w/ MOU
File w/ MOU

JLL 08/25/2023