

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD OF THE FOLLOWING:
COUNTY OF SAN BERNARDINO
BOARD GOVERNED COUNTY SERVICE AREAS
SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE FOLLOWING:
BIG BEAR VALLEY RECREATION AND PARK DISTRICT
BLOOMINGTON RECREATION AND PARK DISTRICT
COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (CoIDA)
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
INLAND COUNTIES EMERGENCY MEDICAL AGENCY
SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

July 28, 2020

FROM

GARY McBRIDE, Chief Executive Officer, County Administrative Office

SUBJECT

Extension of Authority for Actions Related to COVID-19 Pandemic

RECOMMENDATION(S)

Approve the following actions due to the local emergency within San Bernardino County resulting from the worldwide health threat related to the Novel Coronavirus, or COVID-19:

1. Acting as the governing body of the County of San Bernardino, Board Governed County Service Areas, San Bernardino County Flood Control District, Big Bear Valley Recreation and Park District, Bloomington Recreation and Park District, In-Home Supportive Services Public Authority, Inland Counties Emergency Medical Agency, and the San Bernardino County Fire Protection District, delegate authority to the Chief Executive Officer to modify County operations through August 31, 2020, due to the COVID-19 pandemic, and extend as necessary, subject to ratification by the Board of Supervisors at the next available Board meeting.
2. Acting as the governing body of the County of San Bernardino, Board Governed County Service Areas, San Bernardino County Flood Control District, Big Bear Valley Recreation and Park District, Bloomington Recreation and Park District, In-Home Supportive Services Public Authority, Inland Counties Emergency Medical Agency, and the San Bernardino County Fire Protection District, authorize the Chief Executive Officer, until August 31, 2020, subject to ratification by the Board of Supervisors at the next available Board meeting, to:
 - a. execute or terminate all contracts and amendments to previously-approved contracts to the extent the execution, termination or amendment to such contracts are in

Extension of Authority for Actions Related to COVID-19 Pandemic
July 28, 2020

excess of the Purchasing Agent authority, so long as the total contract amount does not exceed \$5 million.

- b. apply for and accept any grant awards or donations;
- c. execute and amend all leases or licenses for use in support of the COVID-19 pandemic response;
- d. approve any commodity and equipment purchases that would require Board of Supervisors approval under current law, regulations or Board of Supervisors' policies;
- e. approve and adopt resolutions which may be necessary in support of the COVID-19 pandemic response;
- f. approve allocations from the mandatory contingencies or the General Purpose Reserve as allowed under the County's declaration of an emergency.

(Presenter: Gary McBride, Chief Executive Officer, 387-5417)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

The County is anticipated to incur significant costs resulting from the COVID-19 pandemic. These costs, which are not fully determined at this time, may require the use of additional Discretionary General Funding should federal funding or other sources of funding not be available. Originally on March 24, 2020 (Item No. 67), and later extended on May 19, 2020 (Item No. 105) and June 23, 2020 (Item No. 124), the Board of Supervisors (Board) authorized the Chief Executive Officer (CEO) to use additional Discretionary General Funding (Net County Cost), in response to the COVID-19 pandemic, if necessary. Due to the continued threat of COVID-19, it is being recommended that this authority be extended through August 31, 2020. Should the CEO exercise such authority, a future item will be submitted to the Board for approval of additional Discretionary General Funding.

BACKGROUND INFORMATION

The COVID-19 virus originated in Wuhan, China in late 2019 and began spreading, initially, within China and then to other countries. On January 30, 2020, the World Health Organization declared the outbreak to be a "public health emergency of international concern". This was followed on January 31, 2020 by the United States Human Services Secretary declaring a public health emergency. Cases internationally, within the US and within California (as evidenced by the Governor's Proclamation) continue to rise.

On March 4, 2020, the State of California declared a state of emergency as a result of the COVID-19 outbreak due to the rising number of confirmed cases and anticipated complications for those infected, including potential deaths. On March 10, 2020, the County Public Health Officer declared a local health emergency to help ensure county government and the public were prepared for the possibility that COVID-19 would appear within the county. On March 10, 2020 (Item No. 75), San Bernardino County proclaimed the existence of a local emergency resulting from COVID-19, which causes infectious disease resulting in symptoms of fever, coughing and shortness of breath with outcomes ranging from mild to severe illness and in some cases, death.

Extension of Authority for Actions Related to COVID-19 Pandemic
July 28, 2020

Recommendation No. 1

On March 19, 2020, the Governor issued a statewide “Stay-at-Home” Order to help prevent the spread of COVID-19. In an effort to slow the spread of COVID-19, County offices were closed to the public during the “Stay-at-Home” Order. Certain County offices offered services online and over the phone during the closure. While this “Stay-at-Home” Order has been lifted, the County and additional entities (all referred to for purposes of this item as “County”) continues to evaluate staffing needs to ensure vital services remain available to the public. Recommendation No. 1 will authorize the CEO to make adjustments to County operations, as necessary through August 31, 2020, to respond to stay-at-home orders and future phases of recovery where such restrictions are eased or lifted. This would provide departments the flexibility to respond to public needs.

Recommendation No. 2

Recommendation No. 2 will continue to authorize the CEO to act on specific lease, purchasing, or finance matters necessary for the continuation of County operations in response to the COVID-19 pandemic, through August 31, 2020, should these matters require a response where time is of the essence. These matters will be presented to the Board for ratification at the next available Board meeting.

PROCUREMENT

Not Applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Michelle Blakemore, County Counsel, 387-5455) on July 9, 2020; Finance (Stephenie Shea, Administrative Analyst, 387-4919) on July 8, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on July 9, 2020.

**Extension of Authority for Actions Related to COVID-19 Pandemic
July 28, 2020**

Record of Action of the Board of Supervisors
County of San Bernardino
Board Governed County Service Areas

Record of Action of the Board of Directors
Big Bear Valley Recreation and Park District
Bloomington Recreation and Park District
County Industrial Development Authority (CoIDA)
In-Home Supportive Services Public Authority
Inland Counties Emergency Medical Agency (ICEMA)
San Bernardino County Fire Protection District

APPROVED (CONSENT CALENDAR)

Moved: Josie Gonzales Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY 
DATED: July 28, 2020

**Extension of Authority for Actions Related to COVID-19 Pandemic
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cc: File- Administrative Office
la 08/3/2020