

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

**November 18, 2025**

**FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

2024-25 Compliance Report Regarding the Inspection of Occupancies

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Fire Protection District, adopt **Resolution No. 2025-228** acknowledging receipt of the 2024-25 Compliance Report (Exhibit A), prepared by the San Bernardino County Fire Protection District, regarding the inspection of certain occupancies requiring annual inspections pursuant to California Health and Safety Code sections 13146.2, 13146.3, and 13146.4.

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Adoption of this Resolution will not result in the use of Discretionary General Funding (Net County Cost) as there are no costs associated with the receipt of this annual report.

**BACKGROUND INFORMATION**

California Health and Safety (H&S) Code sections 13146.2 and 13146.3 require every fire department or fire district to annually inspect every building used as a public or private school, hotels, motels, lodging houses, and apartment complexes for compliance with building standards and other regulations of the State Fire Marshal. Section 13146.4 requires every fire district, including the San Bernardino County Fire Protection District (SBCFPD), to report their compliance with the annual inspection requirements of the H&S Code to its administering authority annually. Section 13146.4 also requires the administering authority to formally acknowledge receipt of the compliance report in a resolution or a similar formal document. On October 27, 2020 (Item No. 90), the Board of Directors (Board) directed the Fire Chief/Fire Warden to prepare the compliance report annually and present it for receipt and acknowledgement by the Board within 120 days from the end of each fiscal year. Although this report is not being presented within the 120-day period as directed by the Board, this report is being presented at the first meeting after completing all internal reviews of the report. The compliance report is presented to the Board annually, with the last report presented to the Board on October 8, 2024 (Item No. 42).

**2024-25 Compliance Report Regarding the Inspection of Occupancies  
November 18, 2025**

This item adopts a Resolution acknowledging receipt of the 2024-25 Compliance Report (Exhibit A) regarding the inspection of occupancies requiring annual inspections pursuant to sections 13146.2, 13146.3, and 13146.4 of the H&S Code. Exhibit A identifies the following:

- The annual inspection of:
  - 324 of 324 public or private school occupancies, buildings, structures and/or facilities (collectively referred to as School Inspections).
  - 2,319 of 2,349 apartments, hotels, motels and all other multi-family housing occupancies, buildings, structures and/or facilities (collectively referred to as Multi-Family Housing Inspections).
- For the reporting period, the inspections represent a compliance rate of 100% for School Inspections and 99% for Multi-Family Housing Inspections.

SBCFPD did not achieve 100% inspections for various reasons, including inadequate staffing resources due to vacancies and the subsequent training required for new hires to provide optimal productivity as inspectors. SBCFPD intends to prioritize 100% compliance for 2025-26 with fully trained staff and full access to all occupancies requiring inspections, and a focus on addressing any missed inspections in the new fiscal year.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard Luczak, Deputy County Counsel, 387-5455) on October 27, 2025; and County Finance and Administration (Ivan Ramirez, Administrative Analyst, 387-4020) on October 27, 2025.

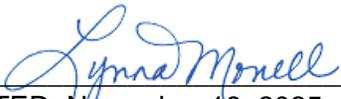
**2024-25 Compliance Report Regarding the Inspection of Occupancies  
November 18, 2025**

Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.  
Absent: Col. Paul Cook (Ret.)

Lynna Monell, SECRETARY

BY   
DATED: November 18, 2025



cc: File - San Bernardino County Fire Protection District w/  
attachments

JLL 11/21/2025