

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 18, 2025**

**FROM**

**SHANNON D. DICUS, Sheriff/Coroner/Public Administrator**

**SUBJECT**

Increase to Contract with Innovative Design & Sheet Metal Products for Vehicle Safety Equipment Installation and Removal Services

**RECOMMENDATION(S)**

Approve **Amendment No. 1 to Contract No. 25-473** (4400025102) with Innovative Design and Sheet Metal Products, Inc., dba Innovative Emergency Equipment, to continue the provision of vehicle safety equipment installation and removal services, increasing the amount by \$350,000, from \$200,000 to a new not to exceed amount of \$550,000, and extending the term by one year, for the total term of June 1, 2024 through June 30, 2026.

(Presenter: Carolina Mendoza, Chief Deputy Director 387-0640)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The aggregate amount of \$550,000 for Contract No. 4400025102 (Contract) with Innovative Design and Sheet Metal Products, Inc., dba Innovative Emergency Equipment (Innovative), for vehicle safety equipment installation and removal services will be funded within the Sheriff/Coroner/Public Administrator's (Department) 2024-25 budget (\$150,000) and is included in the 2025-26 budget (\$200,000).

**BACKGROUND INFORMATION**

The Department's Automotive Division acquires a combination of sedans, utility vehicles, prisoner transport vans, undercover vehicles, 4x4s, and off-highway vehicles for safety operations. These vehicles require specific safety equipment, such as emergency lightbars, radios, computer mounts, etc., that may need to be fabricated, removed from existing vehicles and installed on new vehicles, or a combination of both.

On June 1, 2024, the Purchasing Agent approved the Contract with Innovative in an amount not to exceed \$200,000, for the provision of vehicle safety equipment installation and removal services for the period of June 1, 2024 through June 30, 2025, with the option to extend the Contract by one additional one-year period. Due to the higher than anticipated need for installation and removal of equipment for the Department's vehicles, the Contract's maximum annual expenditures of \$200,000 has been exhausted.

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Approval of this item will allow for the increase of the annual maximum amount of Contract No. 4400025102 for 2024-25 by \$150,000, for a total of \$350,000, and establish spending authority of \$200,000 for 2025-26 to allow Innovative to continue the provision of vehicle safety equipment installation and removal services through June 30, 2026.

**PROCUREMENT**

County Policy 11-04 requires departments to obtain Board of Supervisors approval for any contract exceeding \$200,000 annually. This contract is non-exclusive and may be terminated by either party upon 30 days' advanced written notice.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on May 27, 2025; Purchasing (Jason Cloninger, Lead Buyer, 387-0321) on May 28, 2025; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on May 29, 2025; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 30, 2025.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 18, 2025



cc: Sheriff - Mendoza w/agree  
Contractor - c/o Sheriff w/agree  
File- w/agree

MBA 06/27/2025