



TOMÁS J. ARAGÓN, MD, DrPH
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

Date: July 22, 2024

TO: San Bernardino County

FROM: California Department of Public Health (CDPH)

SUBJECT: Contract # 22-10281 A02

Please find the above-referenced Contract Agreement between the California Department of Public Health and San Bernardino County, attached for your review and signature.

IMPORTANT: The Agreement is an Adobe Acrobat PDF document with "READ ONLY" attributes. Please do not alter this Agreement for any reason. If you encounter any problems or find that a correction is needed, please contact your Contract Manager immediately.

To approve this Agreement, submit one (1) electronic copy (**do not mail in hard copies**) of each document listed below to the following mailbox: LocalContracts@cdph.ca.gov. Please title the email Subject line: Signed Agreement for 22-10281 A02 (San Bernardino).

- One (1) signed copy of the Standard Agreement - Amendment (STD 213A). This document can be signed electronically or physically signed, scanned and returned via email.
- One (1) signed copy of the Board Resolution/Order/Motion, ordinance or other similar document authorizing execution of the Agreement and any signatory designees.

In an effort to expedite this Contract Agreement through the approval process, we request that the items listed above be returned no later than **three weeks from the date of this letter**, in order to avoid disruption in services. Failure to sign and submit the required forms by the date indicated will result in delayed approval of your Agreement.

Please contact your Contract Manager if you have any questions or will need additional time to return the signed documents.



CDPH Women, Infants and Children (WIC) Division
3901 Lennane Drive, MS 8600, Sacramento, CA 95834
P.O. Box 997375, MS 8600, Sacramento, CA 95899-7375
(916) 928-8500 | www.wicworks.ca.gov



San Bernardino County
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Thank you,

Contract and Procurement Support Unit

Attachments

CONFIDENTIALITY NOTICE: This communication along with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

II. Exhibit A, Scope of Work, Provision 4 has been revised as follows:

4. Project Representatives

A. The project representatives during the term of this agreement will be:

| California Department of Public Health | San Bernardino County |
|---|---|
| Meghann Harrison, Contract Manager Telephone: 916-928-8577 279-667-0379 E-mail: Meghann.harrison@cdph.ca.gov | Joshua Dugas, MBA, REHS, Director of Public Health Telephone: 909-387-9146 E-mail: Joshua.dugas@dph.sbcounty.gov |

B. Direct all inquiries to:

| California Department of Public Health | San Bernardino County |
|--|--|
| CDPH/WIC Division Attention: Meghann Harrison, Contract Manager Local Services Branch 3901 Lennane Drive Sacramento, CA 95834 Telephone: 916-928-8577 279-667-0379 E-mail: Meghann.harrison@cdph.ca.gov | Attention: Heather Wellons-Blum, RD , Program Manager, Registered Dietitian 1505 S. D Street, Suite 203 San Bernardino, CA 92408 Telephone: 909-388-5663 909-388-5669 E-mail: hblum-wellons@dph.sbcounty.gov |

C. All payments from CDPH to the Contractor; shall be sent to the following address:

| Remittance Address |
|---|
| Federal ID #: 95-6002748 |
| FI\$CAL ID #: |
| Contractor: San Bernardino County |
| Attention: Cashier Paul Chapman, CFO |
| Address: 451 E. Vanderbilt Way, STE 200, San Bernardino, CA 92408 |
| Contract Number: 22-10281 A04 A02 |
| Email: Eric.Patrick@dph.sbcounty.gov |

D. Either party may make changes to the information above by giving written notice to the other party. Said changes shall not require an amendment to this agreement but will require a new CDPH 9083 Governmental Entity Taxpayer ID Form or STD 204 Payee Data Record form. The completed form must be submitted to the Contract Manager for processing.

III. Exhibit B, Attachment I, Budget Detail has been replaced in its entirety.

IV. Exhibit B, Attachment II, Facility Costs has been replaced in its entirety.

Exhibit B, Attachment I
Budget Detail
October 1, 2022 - September 30, 2025

| PERSONNEL WIC Position Title | Exhibit A, SOW B | Exhibit A, Attach 1 | Year 1 10/1/2022 - 9/30/2023 | | Year 2 10/1/2023 - 9/30/2024 | | Year 3 10/1/2024 - 9/30/2025 | | Total Budget Adj. | Amended Budgeted Total |
|---|---------------------|------------------------|---------------------------------|-------------------------------|---------------------------------|-------------------------------|---------------------------------|-------------------------------|----------------------|------------------------------|
| | | | Budgeted Amount | Amended Budgeted Amount | Budgeted Amount | Amended Budgeted Amount | Budgeted Amount | Amended Budgeted Amount | | |
| Accountant I | 2.3, 12.15 | | 10,506 | 15,177 | 10,506 | 15,177 | 10,506 | 15,177 | (10,354) | 10,506 |
| Administrative Supervisor | 6.9, 9.1, 12.2 | | 62,265 | 65,222 | 62,265 | 65,222 | 62,265 | 65,222 | 73,807 | 205,899 |
| IT Support | 8.12, 10.20, 21 | | 72,930 | 72,930 | 72,930 | 72,930 | 72,930 | 72,930 | 217,050 | 193,451 |
| Business Systems Analyst II | 8.12, 10.20, 21 | | 52,793 | 52,793 | 52,793 | 52,793 | 52,793 | 52,793 | 158,379 | 168,050 |
| Fiscal Specialist | 2.3, 16.16 | | 57,710 | 57,710 | 57,710 | 57,710 | 57,710 | 57,710 | 61,259 | 70,828 |
| Health Education Assistant / Local Vendor Liaison | 15.5, 6 | | 17,227 | 19,207 | 17,227 | 19,207 | 17,227 | 19,207 | 138,434 | 391,681 |
| Health Vendor Liaison / Outreach Coordinator | 15.5, 6, 10.12 | | 58,930 | 58,930 | 58,930 | 58,930 | 58,930 | 58,930 | 70,212 | 204,444 |
| WIC Nutrition Assistant | 15.5 | | 3,054,507 | 3,054,507 | 3,054,507 | 3,054,507 | 3,054,507 | 3,054,507 | 3,155,927 | 9,284,311 |
| Site Lead | 15.5, 10.12 | | 385,448 | 385,448 | 385,448 | 385,448 | 385,448 | 385,448 | 383,833 | 1,106,944 |
| Nutritionist | 15.5 | | 492,959 | 492,959 | 492,959 | 492,959 | 492,959 | 492,959 | 695,138 | 492,959 |
| Training Coordinator | 15.5, 10.12 | | 60,145 | 60,145 | 60,145 | 60,145 | 60,145 | 60,145 | 164,436 | 197,380 |
| Regional Incentive Liaison | 15.5, 10.12 | | 63,581 | 63,581 | 63,581 | 63,581 | 63,581 | 63,581 | 74,005 | 201,835 |
| Breastfeeding Coordinator | 15.5, 10.12 | | 62,442 | 62,442 | 62,442 | 62,442 | 62,442 | 62,442 | 116,837 | 68,790 |
| Call Center Support | 15.5, 6, 12 | | 181,932 | 181,932 | 181,932 | 181,932 | 181,932 | 181,932 | 247,338 | 316,116 |
| Office Assistant II | 2.3, 8, 9, 12, 17 | | 44,536 | 44,536 | 44,536 | 44,536 | 44,536 | 44,536 | 644,658 | 284,658 |
| WIC Director | 15.5 | | 123,787 | 123,787 | 123,787 | 123,787 | 123,787 | 123,787 | 144,178 | 159,597 |
| Program Specialist | 2.3, 8, 9, 12 | | 69,891 | 69,891 | 69,891 | 69,891 | 69,891 | 69,891 | 70,711 | 407,652 |
| Program Coordinator | 4.7 | | 192,391 | 192,391 | 192,391 | 192,391 | 192,391 | 192,391 | 577,173 | 963,613 |
| Secretary I | 15.5, 6, 12, 20 | | 27,920 | 27,920 | 27,920 | 27,920 | 27,920 | 27,920 | 28,196 | 272,162 |
| Warehouse Support | 2.3, 8, 9, 12 | | 27,920 | 27,920 | 27,920 | 27,920 | 27,920 | 27,920 | 30,723 | 69,396 |
| Site Supervisor | 15.5, 7, 8-10, 22 | | 443,923 | 443,923 | 443,923 | 443,923 | 443,923 | 443,923 | 64,000 | 607,953 |
| Supervising Nutritionist | 15.5 | | 317,814 | 317,814 | 317,814 | 317,814 | 317,814 | 317,814 | 317,814 | 1,402,871 |
| Call Center Supervisor | 15.5, 7-9, 12, 22 | | 52,439 | 52,439 | 52,439 | 52,439 | 52,439 | 52,439 | 56,458 | 157,317 |
| Media Specialist | 2, 6, 12 | | 12,681 | 12,681 | 12,681 | 12,681 | 12,681 | 12,681 | 12,681 | 31,941 |
| Data Analyst | 3, 9, 12 | | 37,249 | 37,249 | 37,249 | 37,249 | 37,249 | 37,249 | 39,034 | 111,747 |
| Public Service Employee | 15.5 | | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 677 | 110,332 |
| Special Projects Support | 15.5, 6, 9, 12 | | 11,427 | 11,427 | 11,427 | 11,427 | 11,427 | 11,427 | 50,677 | 151,354 |
| Accountant II | 2, 3, 12, 15 | | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 3,500 | 30,000 |
| Lead Dietitian | 15.5, 12 | | 6,249,928 | 6,249,928 | 6,249,928 | 6,249,928 | 6,249,928 | 6,249,928 | 6,333,107 | 18,956,142 |
| Accountant/Auditor/Trainer | 15.5, 7 | | 13,500 | 13,500 | 13,500 | 13,500 | 13,500 | 13,500 | 35,000 | 7,000 |
| Qualifier | 2, 3, 12, 15 | | 3,053,720 | 3,053,720 | 3,053,720 | 3,053,720 | 3,053,720 | 3,053,720 | 3,220,362 | 10,660,333 |
| Supervising Dietitian | 15.5, 8, 9, 12 | | 56,240,000 | 56,240,000 | 56,240,000 | 56,240,000 | 56,240,000 | 56,240,000 | 56,240,000 | 56,240,000 |
| Accountant/Auditor | 2, 3, 12, 15 | | 9,769,837 | 9,769,837 | 9,769,837 | 9,769,837 | 9,769,837 | 9,769,837 | 9,861,903 | 28,867,956 |
| OPERATING | | | | | | | | | | |
| General Expenses | Exhibit A, SOW B | Exhibit A, Attach 1 | | | | | | | | |
| Travel | 5.7, 12.1, 23 | | 783,391 | 619,516 | 783,391 | 619,516 | 783,391 | 619,516 | 462,893 | 1,709,301 |
| Training | 8 | | 28,290 | 43,182 | 28,290 | 43,182 | 28,290 | 43,182 | 34,484 | 101,096 |
| Outreach/Media Promotion | 4.5, 7, 12.1, 23 | | 12,705 | 15,420 | 12,705 | 15,420 | 12,705 | 15,420 | 16,800 | 46,845 |
| Facility Costs (see Exhibit B, Attach 1 for breakdown) | 17 | | 10,357 | 10,357 | 10,357 | 10,357 | 10,357 | 10,357 | 10,357 | 31,071 |
| Other | 15.5 | | 1,740,394 | 1,699,564 | 1,740,394 | 1,699,564 | 1,740,394 | 1,699,564 | 1,743,356 | 5,218,140 |
| TOTAL OPERATING (paid by State WIC contract) | | | 25,81,27 | 22,85,740 | 25,81,27 | 22,85,740 | 25,81,27 | 22,85,740 | 145,738 | 7,829,627 |
| CAPITAL EXPENDITURES (UWV Cost of \$5,000 or More) | Exhibit A, SOW B | Exhibit A, Attach 1 | | | | | | | | |
| Equipment | 6.17, 18.20, 21 | | | | | | | | | |
| Vehicles | 8.17-19 | | | | | | | | | |
| TOTAL CAPITAL EXPENDITURES (paid by State WIC contract) | | | | | | | | | | |
| OTHER COSTS | Exhibit A, SOW B | Exhibit A, Attach 1 | | | | | | | | |
| TOTAL OTHER COSTS (paid by State WIC contract) | | | | | | | | | | |
| INDIRECT | | | | | | | | | | |
| Total Personnel Costs | | | 1,650,295 | 1,650,295 | 1,650,295 | 1,650,295 | 1,650,295 | 1,650,295 | 1,700,630 | 4,864,964 |
| TOTAL INDIRECT (paid by State WIC contract) | | | 1,650,295 | 1,650,295 | 1,650,295 | 1,650,295 | 1,650,295 | 1,650,295 | 1,700,630 | 4,864,964 |
| TOTAL BUDGET (paid by State WIC contract) | | | 13,930,329 | 13,930,329 | 13,930,329 | 13,930,329 | 13,930,329 | 13,930,329 | 13,930,329 | 41,741,301 |
| TOTAL IN-KIND FOR ALL BUDGET LINES | | | | | | | | | | |

| Contract Year: | Year 1 | Year 2 | Year 3 |
|------------------|---------------|---------------|---------------|
| Contract Amount: | \$ 13,930,329 | \$ 13,930,329 | \$ 13,930,329 |
| Funding Changes: | \$ - | \$ - | \$ - |
| Checks Balances: | \$ - | \$ - | \$ - |

*All costs will be reviewed by CDPH for approval.
 ① Bridgial - Positions that receive Bridgial pay may show a higher budgeted amount. Justification and back-up documentation will be kept on file.
 ② Additional Pay (i.e., Longevity, Retention, Differential, COLA) - Positions that receive one or more of these additional compensations may show a higher budgeted amount. Justification and back-up documentation will be kept on file.
 ③ Overtime - Requires justification if amount does not seem reasonable. Justification will be kept on file.
 ④ Fringe Benefits - Justification if amount does not seem reasonable. Justification will be kept on file for any fringe benefit rate that exceeds 30%.
 ⑤ General Expenses - Includes minor equipment (i.e., office furniture, IT equipment, anthropometric items), professional certifications, audit costs, vehicle maintenance, IT maintenance, program materials, office expenses, etc.
 ⑥ Travel - All costs reimbursed shall be in accordance with Calif. rates.
 ⑦ Facility Costs - Includes rent, utilities, janitorial, security, and maintenance.
 ⑧ Capital Expenditures - Unit cost must be \$5,000 or more. Refer to Exhibit D. Provision 1 for procurement rules.
 ⑨ Equipment - Includes telephone systems, information technology equipment, photocopier machines, etc.
 ⑩ Vehicles - Will be used for facility site visits, conferences, trainings, and outreach.
 ⑪ Other Costs - List the subcontractor's name and brief description of services provided.
 ⑫ In-Kind - Funds provided by the Parent Agency to cover WIC Program costs not included in the WIC Budget.

**Exhibit B, Attachment II
Facility Costs
October 1, 2022 - September 30, 2025**

| Total Facility Costs: | Year 1 Total | | Year 2 Amended Total | | | | Year 3 Amended Total | | | | |
|--|--|----------------------|------------------------------|------------------------------|-----------------------------------|--------------------------------------|------------------------------|-----------------------------------|--------------------------------------|--------------------------|-----------------------------------|
| | \$ | 1,740,384 | \$ | 1,686,564 | \$ | 1,795,824 | \$ | 1,714,356 | \$ | 1,681,932 | |
| 5,218,140 | | | | | | | | | | | |
| Site Street Address, City, State & Zip Code | Type of Space (i.e., Clinic or Satellite Site, Admin, Training Center, Warehouse, Storage) | Total Square Footage | Total Cost of Site Per Month | Total Cost of Site Per Month | Total Cost of Site Per Month Adj. | Amended Total Cost of Site Per Month | Total Cost of Site Per Month | Total Cost of Site Per Month Adj. | Amended Total Cost of Site Per Month | Total Site Cost Per Year | Amended Total Site Costs Per Year |
| 2035 N D St, San Bernardino, CA 92405 | Clinic Site | 4000 | 13,861 | 13,830 | 793 | 14,623 | 14,003 | 792 | 14,795 | 168,036 | 177,540 |
| 9507 Arrow Rte, Bdg 7 Ste A Rancho Cucamonga, 91730 | Clinic Site | 3700 | 8,935 | 8,235 | (134) | 8,101 | 8,399 | (298) | 8,101 | 100,788 | 97,212 |
| 850 E Foothill Blvd Rialto, 92376 | Clinic Site | 3614 | 6,120 | 6,241 | (3) | 6,238 | 6,365 | 80 | 6,445 | 76,380 | 77,340 |
| 6527 Desert Queen Ave., Twentynine Palms, 92277 | Clinic Site | 3214 | 4,026 | 4,083 | 132 | 4,215 | 4,143 | 131 | 4,274 | 49,716 | 51,288 |
| 1505 South D Street, San Bernardino, 92415 | Administrative Site | 9374 | 19,043 | 19,424 | (662) | 18,762 | 19,812 | (1,050) | 18,762 | 237,744 | 225,144 |
| 1515 N Riverside Ave, Rialto (Closed 5/4/2023) | Clinic Site | 2769 | 4,871 | - | - | - | - | - | - | - | - |
| 606 E Mill Street, San Bernardino 92408 | Clinic Site | 4173 | 11,183 | 11,371 | 891 | 12,262 | 11,563 | (10,541) | 1,022 | 138,756 | 12,264 |
| 15247 11th St, Ste. 700, Victorville, 92395 | Clinic Site | 3903 | 8,766 | 8,939 | (173) | 8,766 | 9,117 | (222) | 8,895 | 109,404 | 106,740 |
| 1140 E Cooley Drive, Colton, 92324 | Storage | 825 | 252 | 254 | 84 | 338 | 256 | 87 | 343 | 3,072 | 4,116 |
| 800 E Lugonia Ave., Suite K, Redlands 92374 | Clinic Site | 3000 | 5,814 | 5,921 | 502 | 6,423 | 6,018 | 515 | 6,533 | 72,216 | 78,396 |
| 322 S. Waterman Ave., San Bernardino, 92408 | Storage | 1910 | 869 | 886 | 145 | 1,031 | 904 | 127 | 1,031 | 10,848 | 12,372 |
| 1535 E. Highland Ave., San Bernardino, 92404 | Clinic Site | 3313 | 8,715 | 8,883 | 132 | 9,015 | 9,047 | 9 | 9,056 | 108,564 | 108,672 |
| 9161 Sierra Ave., Suite 104, Fontana, 92335 | Clinic Site | 5793 | 21,209 | 20,684 | 2,826 | 23,510 | 20,997 | 3,049 | 24,046 | 251,964 | 288,552 |
| 56357 Pima Trail, Yucca Valley, 92284 | Clinic Site | 776 | 1,743 | 1,778 | 36 | 1,814 | 1,813 | 63 | 1,876 | 21,756 | 22,512 |
| 150 E. Holt Blvd., Ontario 91761 | Clinic Site | 4828 | 10,634 | 10,820 | 2,809 | 13,629 | 11,009 | 2,906 | 13,915 | 132,108 | 166,980 |
| 301 East Mountain View Ave., Suite A, Barstow, 92311 | Clinic Site | 1493 | 1,042 | 837 | 300 | 1,137 | 837 | 300 | 1,137 | 10,044 | 13,644 |
| 290 E. "O" Street, Colton, 92324 | Clinic Site | 2000 | 5,386 | 5,386 | 819 | 6,205 | 5,386 | 819 | 6,205 | 64,632 | 74,460 |
| Bldg. 1317, Inner Loop & Goldstone, Room 9, Ft. Irwin, 92310 | Clinic Site | 1225 | - | - | - | - | - | - | - | - | - |
| 14135 Main Street, Hesperia, 92345 | Clinic Site | 4646 | 12,763 | 12,975 | 608 | 13,583 | 13,194 | 531 | 13,725 | 158,328 | 164,700 |

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER

22-10281

AMENDMENT NUMBER

A02

Purchasing Authority Number

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTOR NAME

San Bernardino County

2. The term of this Agreement is:

START DATE

October 1, 2022

THROUGH END DATE

September 30, 2025

3. The maximum amount of this Agreement after this Amendment is:

\$ 41,741,301.00 Forty-One Million Seven Hundred Forty-One Thousand Three Hundred One Dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

I. This amendment shifts funds in fiscal years 2 and 3 to accommodate anticipated expenses.

*All other terms and conditions shall remain the same.**IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.***CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

San Bernardino County

CONTRACTOR BUSINESS ADDRESS

351 North Mountain View Avenue

CITY

San Bernardino

STATE

CA

ZIP

92415

PRINTED NAME OF PERSON SIGNING

Dawn Rowe

TITLE

Chair, Board of Supervisors

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTING AGENCY ADDRESS

1616 Capitol Avenue, Suite 74.262, MS 1802, PO Box 997377

CITY

Sacramento

STATE

CA

ZIP

95899

PRINTED NAME OF PERSON SIGNING

Joseph Torrez

TITLE

Chief, Contracts Management Unit

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)