



Contract Number

20-489- A-2

SAP Number

4400014177

Department of Behavioral Health

Department Contract Representative	Rebecca Lombard
Telephone Number	909-383-3978
Contractor	Inland Valley Drug and Alcohol Recovery Services dba Inland Valley Recovery Services
Contractor Representative	Tina Hughes
Telephone Number	909-932-1069
Contract Term	July 1, 2020 – December 31, 2024
Original Contract Amount	\$1,198,634
Amendment Amount	\$ 221,364
Total Contract Amount	\$1,419,998
Cost Center	1018611000
Grant Number (If applicable)	N/A

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and Inland Valley Drug and Alcohol Recovery Services dba Inland Valley Recovery Services referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 20-489** by and between San Bernardino County, a political subdivision of the State of California, and Contractor for Non-Residential Drug Court Services, which Contract first became effective July 1, 2020, the following changes are hereby made and agreed to, effective October 1, 2024:

- I. ARTICLE IV FUNDING, paragraphs K and L are hereby amended to read as follows:
 - K. The Contract amendment amount of \$221,364 shall increase the total contract amount from \$1,198,634 to \$1,419,998 for the contract term.
 - Fiscal Year 2024-2025 – Increase of \$221,364

- L. This amendment hereby revises Schedules A and B for FY 2024-2025 as set forth in Exhibit II. All previously approved schedules remain in effect.
- II. ARTICLE XV DURATION and TERMINATION, paragraph A is hereby amended to read as follows:
 - A. The term of this Agreement shall be from July 1, 2020 through December 31, 2024 inclusive.
- III. This amendment hereby adds Exhibit II Schedules A and B for FY 2024-2025.

- IV. All other terms, conditions and covenants in the basic agreement remain in full force and effect.
- V. This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

Dawn Rowe, Chair, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County

By _____
Deputy

Inland Valley Drug and Alcohol Recovery Services
dba Inland Valley Recovery Services
(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Tina K. Hughes
(Print or type name of person signing contract)

Title Chief Executive Officer
(Print or Type)

Dated: _____

Address 1260 E Arrow Hwy, Building E

Upland CA, 91786

FOR COUNTY USE ONLY

Approved as to Legal Form

► _____
Dawn Martin, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

► _____
Ellayna Hoatson, Contracts Supervisor

Date _____

Reviewed/Approved by Department

► _____
Georgina Yoshioka, Director

Date _____

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
Personnel Expense Detail

BUDGET PERIOD: FY24/25 (10/1/24-12/31/24)

PROVIDER NAME: Inland Valley Recovery Services
FACILITY ADDRESS: 1874 Business Center Dr.
San Bernardino, CA 92408
PROVIDER NUMBER : (36XX) 362XCB-362XC (Redlands-SB)

PREPARER: Laurie Figueroa
DATE PREPARED: 8/27/2024

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 20,222	\$ 4,044	\$ 24,266	60.0%	\$ 14,560
Senior Counselor	\$ 16,120	\$ 3,224	\$ 19,344	60.0%	\$ 11,606
Counselor 1	\$ 14,040	\$ 2,808	\$ 16,848	100.0%	\$ 16,848
Counselor 2	\$ 14,040	\$ 2,808	\$ 16,848	50.0%	\$ 8,424
LPHA	\$ 17,680	\$ 3,536	\$ 21,216	20.0%	\$ 4,243
Billing Clerk	\$ 14,560	\$ 2,912	\$ 17,472	20.0%	\$ 3,494
Administrative Assistant	\$ 12,480	\$ 2,496	\$ 14,976	60.0%	\$ 8,986
Outpatient Drug Tester/Driver	\$ 10,920	\$ 2,184	\$ 13,104	20.0%	\$ 2,621
QA Coordinator	\$ 27,341	\$ 5,468	\$ 32,810	5.0%	\$ 1,640
PT Physician Assistant (PA)	\$ 22,100	\$ 4,420	\$ 26,520	5.0%	\$ 1,326
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -

TOTAL COST	\$ 73,748
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SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
Budget Detail

BUDGET PERIOD: FY24/25 (10/1/24-12/31/24)

PROVIDER NAME: Inland Valley Recovery Services

*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
TOTAL SALARIES AND BENEFITS	\$ 73,748	
<u>Equipment, Materials and Supplies</u>		
Depreciation - Equipment	\$ 116	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Maintenance - Equipment	\$ 2,406	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Medical, Dental and Laboratory Supplies		
Membership Dues	\$ 754	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Rent and Lease Equipment	\$ 551	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 1,089	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Miscellaneous Supplies	\$ 1,571	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
<u>Operating Expenses</u>		
Communications	\$ 550	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 1,281	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 2,176	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Maintenance - Structures, Improvements, and Grounds		

Miscellaneous Expense		
Office Expense	\$ 1,658	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Publications and Legal Notices	\$ 1,038	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Rents & Leases - Land, Structure, and Improvements	\$ 11,700	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Taxes and Licenses	\$ 684	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Drug Screening and Other Testing	\$ 879	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Utilities	\$ 1,852	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Other	\$ 480	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Professional and Special Services		
Pharmaceutical		
Professional and Special Services	\$ 2,200	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Transportation		
Transportation	\$ 693	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 700	2024 Annualized expenses at 25% for 3 month contract period for Center for Change Outpatient Program at 60% for Redlands and San Bernardino Drug Court clients/contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
Other Costs		
Administrative Indirect Costs	\$ 15,876	Formula based on percentage of direct program expenses compared to total agency expenses. Less than 15% of budget.
OTHER:		
TOTAL OPERATING EXPENSES	\$ 48,252	
FEES/OTHER AGENCY REVENUE		

TOTAL EXPENDITURES	\$ 122,000
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SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
SCHEDULE A - Proposed Budget
BUDGET PERIOD: FY24/25 (10/1/24-12/31/24)

Contractor Name: Inland Valley Recovery ServicesPrepared by: Laurie FigueroaFacility Address: 1874 Business Center Dr.Title: Director of FinanceSan Bernardino, CA 92408Date Prepared: 8/27/2024Provider Number (36xx): 362XCB-362XC (Redlands-SB)

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 97,600	\$ -	\$ 24,400	\$ 122,000
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 97,600	\$ -	\$ 24,400	\$ 122,000
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 11,712		\$ 2,928	\$ 14,640
	Units of Service	174		43	217
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 23,424		\$ 5,856	\$ 29,280
	Units of Service	347		87	434
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 17,568		\$ 4,392	\$ 21,960
	Units of Service	280		65	325
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 35,136		\$ 8,784	\$ 43,920
	Units of Service	521		130	651
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 2,733		\$ 683	\$ 3,416
	Units of Service	40		10	51
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - IOT Case Management	\$ 4,099		\$ 1,025	\$ 5,124
	Units of Service	61		15	76
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 1,171		\$ 293	\$ 1,464
	Units of Service	17		4	22
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 1,757		\$ 439	\$ 2,196
	Units of Service	26		7	33
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
SUMMARY OF ALL SERVICES					
	Total Costs	\$ 97,600	\$ 0	\$ 24,400	\$ 122,000
	Units of Service	1,446	0	361	1,807

* Round Costs to nearest dollar

APPROVED:		
<u>Laurie Figueroa</u> <small>Laurie Figueroa (Aug 29, 2024 11:28 PDT)</small>	Laurie Figueroa	Aug 29, 2024
PROVIDER AUTHORIZED SIGNATURE	PRINTED NAME	DATE
<u>Anthony Altamirano</u> <small>Anthony Altamirano (Aug 29, 2024 11:57 PDT)</small>	Anthony Altamirano	Aug 29, 2024
DBH FISCAL SERVICES AUTHORIZED SIGNATURE	PRINTED NAME	DATE
<u>Matty Grounds</u> <small>Matty Grounds (Aug 29, 2024 12:33 PM)</small>	Matty Grounds	Aug 29, 2024
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE	PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse Prevention & Treatment Block Grant	93.959	SABG	SAMHSA
MediCal Asst Prgm	93.778	DMC	DHHS

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
Personnel Expense Detail

BUDGET PERIOD: **FY24/25 (10/1/24-12/31/24)**

PROVIDER NAME: **Inland Valley Recovery Services**
FACILITY ADDRESS: **1076 Santo Antonio Dr. Unit B-D**
Colton, CA 92324 (Fontana DC)
PROVIDER NUMBER : (36XX) **367XC**

PREPARER: **Laurie Figueroa**
DATE PREPARED: **8/27/2024**

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 20,000	\$ 4,000	\$ 24,000	25.0%	\$ 6,000
Senior Counselor	\$ 16,120	\$ 3,224	\$ 19,344	25.0%	\$ 4,836
Counselor	\$ 13,520	\$ 2,704	\$ 16,224	80.0%	\$ 12,979
LPHA	\$ 17,680	\$ 3,536	\$ 21,216	20.0%	\$ 4,243
Billing Clerk	\$ 14,560	\$ 2,912	\$ 17,472	20.0%	\$ 3,494
Administrative Assistant	\$ 11,440	\$ 2,288	\$ 13,728	25.0%	\$ 3,432
Outpatient Drug Tester/Driver	\$ 10,920	\$ 2,184	\$ 13,104	10.0%	\$ 1,310
QA Coordinator	\$ 27,341	\$ 5,468	\$ 32,810	5.0%	\$ 1,640
PT Physician Assistant (PA)	\$ 22,100	\$ 4,420	\$ 26,520	5.0%	\$ 1,326
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
				TOTAL COST	\$ 39,260

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
Budget Detail

BUDGET PERIOD: FY24/25 (10/1/24-12/31/24)

PROVIDER NAME: Inland Valley Recovery Services

*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
TOTAL SALARIES AND BENEFITS	\$ 39,260	

<u>Equipment, Materials and Supplies</u>		
Depreciation - Equipment	\$ 193	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Maintenance - Equipment	\$ 2,935	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Medical, Dental and Laboratory Supplies		
Membership Dues	\$ 540	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Rent and Lease Equipment	\$ 483	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 1,336	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Miscellaneous Supplies	\$ 2,487	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
<u>Operating Expenses</u>		
Communications	\$ 565	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 872	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 2,473	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Maintenance - Structures, Improvements, and Grounds		

Miscellaneous Expense		
Office Expense		
	\$ 1,257	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Publications and Legal Notices	\$ 804	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Rents & Leases - Land, Structure, and Improvements	\$ 13,241	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Taxes and Licenses		
	\$ 1,140	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Drug Screening and Other Testing	\$ 252	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Utilities	\$ 1,599	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Other		
	\$ 397	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Professional and Special Services		
Pharmaceutical		
Professional and Special Services	\$ 2,609	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Transportation		
Transportation	\$ 989	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 875	2024 Annualized expenses at 25% for 3 month contract period for Central Valley Outpatient Program- Fontana Drug Court Clients
Rents & Leases - Vehicles		
Depreciation - Vehicles		
Other Costs		
Administrative Indirect Costs	\$ 11,057	Formula based on percentage of direct program expenses compared to total agency expenses. Less than 15% of budget.
OTHER:		
TOTAL OPERATING EXPENSES	\$ 46,104	
FEES/OTHER AGENCY REVENUE		

TOTAL EXPENDITURES	\$ 85,364
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SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
SCHEDULE A - Proposed Budget
BUDGET PERIOD: FY24/25 (10/1/24-12/31/24)

Contractor Name:	Inland Valley Recovery Services	Prepared by:	Laurie Figueroa
Facility Address:	1076 Santo Antonio Dr. Unit B-D	Title:	Director of Finance
	Colton, CA 92324 (Fontana DC)	Date Prepared:	8/27/2024

Provider Number (36xx): 367XC

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 50,755	\$ -	\$ 25,609	\$ 85,364
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 50,755	\$ -	\$ 25,609	\$ 85,364
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 5,975		\$ 2,561	\$ 8,536
	Units of Service	89		38	126
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 15,536		\$ 6,658	\$ 22,195
	Units of Service	230		99	329
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 8,963		\$ 3,841	\$ 12,805
	Units of Service	133		57	190
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 23,304		\$ 9,988	\$ 33,292
	Units of Service	345		148	493
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 1,195		\$ 512	\$ 1,707
	Units of Service	18		8	25
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - IOT Case Management	\$ 1,793		\$ 768	\$ 2,561
	Units of Service	27		11	38
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 1,195		\$ 512	\$ 1,707
	Units of Service	18		8	25
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 1,793		\$ 768	\$ 2,561
	Units of Service	27		11	38
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
SUMMARY OF ALL SERVICES					
	Total Costs	\$ 50,755	\$ 0	\$ 25,609	\$ 85,364
	Units of Service	885	0	379	1,265

* Round Costs to nearest dollar

APPROVED:		
<u>Laurie Figueroa</u> <small>Laurie Figueroa (Aug 29, 2024 11:38 PM)</small>	Laurie Figueroa	Aug 29, 2024
PROVIDER AUTHORIZED SIGNATURE	PRINTED NAME	DATE
<u>Anthony Altamirano</u> <small>Anthony Altamirano (Aug 29, 2024 11:51 PM)</small>	Anthony Altamirano	Aug 29, 2024
DBH FISCAL SERVICES AUTHORIZED SIGNATURE	PRINTED NAME	DATE
<u>Matty Grounds</u> <small>Matty Grounds (Aug 29, 2024 12:07 PM)</small>	Matty Grounds	Aug 29, 2024
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE	PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse Prevention & Treatment Block Grant	93.959	SABG	SAMHSA
MediCal Asst Prgm	93.778	DMC	DHHS

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
Personnel Expense Detail

BUDGET PERIOD: FY24/25 (10/1/24-12/31/24)

PROVIDER NAME: Inland Valley Recovery Services
FACILITY ADDRESS: 939 N. D Street
San Bernardino, CA 92410
PROVIDER NUMBER : (36XX) 8819

PREPARER: Laurie Figueroa
DATE PREPARED: 8/27/2024

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 21,424	\$ 4,285	\$ 25,709	5.0%	\$ 1,285
Senior Counselor	\$ 16,120	\$ 3,224	\$ 19,344	5.0%	\$ 967
Counselor	\$ 14,560	\$ 2,912	\$ 17,472	20.0%	\$ 3,494
LPHA	\$ 17,680	\$ 3,536	\$ 21,216	5.0%	\$ 1,061
Billing Clerk	\$ 14,560	\$ 2,912	\$ 17,472	5.0%	\$ 874
Administrative Assistant	\$ 11,440	\$ 2,288	\$ 13,728	5.0%	\$ 686
Driver	\$ 10,920	\$ 2,184	\$ 13,104	5.0%	\$ 655
QA Coordinator	\$ 27,341	\$ 5,468	\$ 32,810	5.0%	\$ 1,640
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
				TOTAL COST	\$ 10,662

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
Budget Detail

BUDGET PERIOD: FY24/25 (10/1/24-12/31/24)

PROVIDER NAME: Inland Valley Recovery Services

*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
TOTAL SALARIES AND BENEFITS	\$ 10,662	
<u>Equipment, Materials and Supplies</u>		
Depreciation - Equipment	\$ 28	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Maintenance - Equipment	\$ 94	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Medical, Dental and Laboratory Supplies		
Membership Dues	\$ 27	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Rent and Lease Equipment	\$ 25	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 103	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Miscellaneous Supplies	\$ 61	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
<u>Operating Expenses</u>		
Communications	\$ 48	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 30	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 168	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Maintenance - Structures, Improvements, and Grounds		

Miscellaneous Expense		
Office Expense	\$ 34	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Publications and Legal Notices	\$ 71	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Rents & Leases - Land, Structure, and Improvements	\$ 361	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Taxes and Licenses	\$ 28	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Drug Screening and Other Testing	\$ 125	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Utilities	\$ 155	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Other	\$ 11	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Professional and Special Services		
Pharmaceutical		
Professional and Special Services	\$ 106	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Transportation		
Transportation	\$ 15	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 50	2024 Annualized expenses at 25% for 3mo contract period for San Bernardino Outpatient Program at 5% for Juvenile Drug Court Clients/Services
Rents & Leases - Vehicles		
Depreciation - Vehicles		
Other Costs		
Administrative Indirect Costs	\$ 1,798	Formula based on percentage of direct program expenses compared to total agency expenses. Less than 15% of budget.
OTHER:		
TOTAL OPERATING EXPENSES	\$ 3,338	
FEES/OTHER AGENCY REVENUE		

TOTAL EXPENDITURES	\$ 14,000
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SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES
SCHEDULE A - Proposed Budget
BUDGET PERIOD: FY24/25 (10/1/24-12/31/24)

Contractor Name: Inland Valley Recovery Services
Facility Address: 939 N. D Street
San Bernardino, CA 92410

Prepared by: Laurie Figueroa
Title: Director of Finance
Date Prepared: 8/27/2024

Provider Number (36xx): 8619

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 9,800	\$ 4,200	\$ -	\$ 14,000
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 9,800	\$ 4,200	\$ -	\$ 14,000
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 500	\$ 214		\$ 714
	Units of Service	7	3		11
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 284	\$ 122		\$ 406
	Units of Service	4	2		6
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 4,498	\$ 1,928		\$ 6,426
	Units of Service	67	29		95
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 2,558	\$ 1,096		\$ 3,654
	Units of Service	38	16		54
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 147	\$ 63		\$ 210
	Units of Service	2	1		3
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - IOT Case Management	\$ 1,323	\$ 567		\$ 1,890
	Units of Service	20	8		28
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 245	\$ 105		\$ 350
	Units of Service	4	2		5
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 245	\$ 105		\$ 350
	Units of Service	4	2		5
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
SUMMARY OF ALL SERVICES					
	Total Costs	\$ 9,800	\$ 4,200	\$ 0	\$ 14,000
	Units of Service	145	62	0	207

* Round Costs to nearest dollar

APPROVED:		
<u>Laurie Figueroa</u> <small>Laurie Figueroa (Aug 27, 2024 13:38 PDT)</small>	Laurie Figueroa	Aug 29, 2024
PROVIDER AUTHORIZED SIGNATURE	PRINTED NAME	DATE
<u>Anthony Altamirano</u> <small>Anthony Altamirano (Aug 29, 2024 13:38 PDT)</small>	Anthony Altamirano	Aug 29, 2024
DBH FISCAL SERVICES AUTHORIZED SIGNATURE	PRINTED NAME	DATE
<u>Matty Grounds</u> <small>Matty Grounds (Aug 29, 2024 13:47 PDT)</small>	Matty Grounds	Aug 29, 2024
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE	PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse Prevention & Treatment Block Grant	93.959	SABG	SAMHSA
MediCal Asst Prgm	93.778	DMC	DHHS