

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 14, 2021

FROM

TRACY REECE, Chief Probation Officer, Probation Department

SUBJECT

Amendment to Contract with Five Keys Schools and Programs for Education Services

RECOMMENDATION(S)

Approve **Amendment No. 1 to Contract No. 16-793** with Five Keys Schools and Programs for providing education services to adult offenders, extending the term by three months, for a total agreement period of October 4, 2016 through December 31, 2021 at no cost to the County. (Presenter: Tracy Reece, Chief Probation Officer, 387-5692)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

**Provide for the Safety, Health and Social Service Needs of County Residents.
Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost) as Five Keys Schools and Programs' (Five Keys) cost of providing education services will be funded by the California Department of Education. As a charter school, Five Keys receives funding from the State that is based on attendance.

BACKGROUND INFORMATION

Since 2016, the Probation Department (Department) has contracted to provide education services to adult offenders in San Bernardino County's (County) Day Reporting Centers (DRCs). These services address the needs of adults who have been involved in the criminal justice system and have otherwise not received a high school diploma. The Department believes that helping at-risk adults attain education and skills for self-sufficiency maximizes reentry success and reduces recidivism.

On October 4, 2016 (Item No. 21), the Board of Supervisors approved Contract No. 16-793 with Five Keys to provide education services to adult offenders on probation for the period of October 4, 2016 through September 30, 2021 at no cost to the County.

Approval of this item will extend the contract by three months, for a total agreement period of October 4, 2016 through December 31, 2021, to continue providing uninterrupted services while allowing for additional time to complete the procurement process.

PROCUREMENT

On May 26, 2016, a Request for Proposals (RFP PROB16-PROB-1954) was released through the County's Electronic Procurement System (ePro) to solicit qualified agencies to provide

**Amendment to Contract with Five Keys Schools and Programs for
Education Services
September 14, 2021**

education services to adult offenders. As a result of the competitive bid process, the Department awarded Five Keys a contract.

The Department is in the process of completing a new competitive procurement process for education services to be in place by January 2022.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Jamie Ryan, Deputy County Counsel, 387-3088) on July 14, 2021; Purchasing (Bruce Cole, Supervising Buyer, 387-2573) on August 31, 2021; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on August 19, 2021; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on August 19, 2021.

**Amendment to Contract with Five Keys Schools and Programs for
Education Services
September 14, 2021**

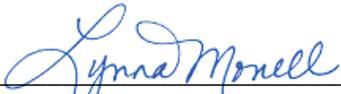
Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe

Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 14, 2021



cc: Probation - Altamirano w/agree
Contractor - C/O Probation w/agree
File - w/agree

CCM 09/22/2021