

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

July 23, 2024

FROM

NOEL CASTILLO, Director, Department of Public Works – Special Districts

SUBJECT

Contract with Albert A. Webb Associates for the CSA 70 J Oak Hills – Reservoir 3A Site Expansion Project

RECOMMENDATION(S)

Acting as the governing body of County Service Area 70 J Oak Hills, approve a professional engineering design and service **Contract No. 24-657** with Albert A. Webb Associates, in the amount of \$472,255, and a five-year contract term of July 23, 2024 through July 23, 2029, for the design of construction plans and specifications for the County Services Area 70 J Oaks Hills – Reservoir 3A Site Expansion Project.

(Presenter: Noel Castillo, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as all costs, including the recommended professional engineering design and services contract, for the County Service Area 70J Oak Hills (District) – Reservoir 3A Site Expansion Project (Project) will be funded by the District through revenue from service charges. Sufficient appropriation for the Project is included in the District's 2024-25 Capital Improvement Program budget and will be included in future recommended budgets, as needed.

BACKGROUND INFORMATION

The District, established by the Board on December 28, 1971, to provide water services, currently provides for the maintenance and operation of over 3,200 water connections, wells, booster stations, storage reservoirs, and over 130 miles of water pipeline. The District is managed and administered by the Department of Public Works – Special Districts (Department).

The Project proposes to construct a new two-million-gallon water tank, booster station, equipment control building, stormwater/overflow detention basin, and other appurtenant devices necessary for the tank's operation. The construction of the new tank will allow the District to expand the potable water infrastructure, serve the community better, and increase the County's fire suppression capabilities. Albert A. Webb Associates will perform professional engineering, design, and structural services to accomplish all necessary work as detailed within the

**Contract with Albert A. Webb Associates for the CSA 70 J Oak Hills -
Reservoir 3A Site Expansion Project
July 23, 2024**

professional engineering design and service contract, Request for Proposal (RFP) No. SDD-038/SPD124-WATER-5044, and Albert A. Webb Associates' Proposal.

This item seeks approval of a professional engineering design and services contract with Albert A. Webb Associates, in the amount of \$472,255, and a five-year contract term to expire on July 23, 2029, for the Project's design of construction plans and specifications.

PROCUREMENT

(RF) No. SPD124-WATER-5044, Notification No. 955712, for the Project's professional engineering design and services was released through the County's Electronic Procurement Network (ePro), and advertised on September 25, 2023. A total of two proposals were received, on November 8, 2023, in response to the RFP. Both proposals were accepted for review.

| Consultant | Location |
|----------------------------------|-----------------|
| Kimley-Horn and Associates, Inc. | San Diego |
| Albert A. Webb Associates | Riverside |

A committee comprised of Department staff from the Project Management and Water and Sanitation Divisions evaluated the proposals. Based on the proposal that best met the District's design needs, the committee recommended awarding the contract to Albert A. Webb Associates. No protests were received.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on June 27, 2024; Finance (Carl Lofton, Administrative Analyst, 387-5404) on July 5, 2024; and County Finance and Administration (Robert Saldana, County Chief Financial Officer, 387-5423) on July 8, 2024.

**Contract with Albert A. Webb Associates for the CSA 70 J Oak Hills -
Reservoir 3A Site Expansion Project
July 23, 2024**

Record of Action of the Board of Supervisors
Board Governed County Service Areas

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Jesse Armendarez

Lynna Monell, CLERK OF THE BOARD

BY



DATED: July 23, 2024



cc: PW/SD - Vilorio w/ agree
Contractor c/o PW/SD w/ agree
File w/ agree

JLL 07/24/2024