

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

September 10, 2024

FROM

NOEL CASTILLO, Director, Department of Public Works - Special Districts

SUBJECT

County Service Area 59 Deer Lodge Park - Road Paving Project

RECOMMENDATION(S)

Acting as the governing body of County Service Area 59 Deer Lodge Park:

1. Approve the Capital Improvement Program – County Service Area 59 Deer Lodge Park – Road Paving Project, in the amount of \$475,500.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments, as detailed in the Financial Impact section, for the County Service Area 59 Deer Lodge Park – Road Paving Project (Four votes required).

(Presenter: Noel Castillo, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). County Service Area (CSA) 59 Deer Lodge Park (District) is funded by special assessments on properties within the District, along with allocations from general property taxes. The County Service Area 59 Deer Lodge Park – Road Paving Project (Project) will be funded with the use of Available Reserves of both the Capital Improvement Project (CIP) and Operating funds of the District. Additionally, the budgeted amount for a road maintenance project will be reduced to fund an Operating Transfer Out to fund the Project.

The following 2024-25 budget adjustments are requested to proceed with the Project:

Fund Center/Fund	Commitment Item	Description	Action	Amount
<i>CSA 59 Deer Lodge Park – Operating Fund</i>				
3950001354	52002176	Street Maintenance	Decrease	\$ 310,000
3950001354	55305030	Operating Transfers Out	Increase	\$ 310,000
<i>CSA 59 Deer Lodge Park – CIP Fund</i>				
3950003560	54104010	Improvements to Land	Increase	\$ 475,500
3950003560	40909975	Operating Transfers In	Increase	\$ 310,000
3560	37008880	Fund Balance-Reserved – Available Reserves	Decrease	\$ 165,500

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Sufficient appropriation for the Project will be included in the District's future recommended budgets as needed.

BACKGROUND INFORMATION

The District was established by the Board of Supervisors (Board) on December 19, 1966 to maintain approximately 5 miles of paved roads and is administered by the Department of Public Works – Special Districts. These services include snow removal and road maintenance.

The Project consists of pulverizing and repaving approximately 4,400 linear feet of existing roadways. The rehabilitation of the existing roads will dramatically increase the longevity of the road.

The Project aligns with the County and the Chief Executive Officer's goals and objectives of ensuring development of a well-planned, balanced, and sustainable County by preserving and improving the structural integrity of existing road surfaces.

PROCUREMENT

The Department will return to the Board for approval of the Project's plans and specifications, authorization to advertise for competitive bids, and ultimately award of the construction contract.

REVIEW BY OTHERS

This item has been reviewed by Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on August 20, 2024; County Counsel (Sophie Curtis, Deputy County Counsel, 387-5455) on August 6, 2024; Finance (Jessica Trillo, Administrative Analyst, 387-4222) on August 21, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on August 26, 2024.

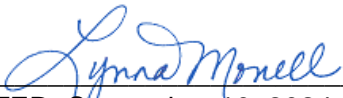
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 10, 2024



cc: File - SDD/Board Governed County Service Area
CCM 09/13/2024