



San Bernardino County Department of Child Support Services	CA0360000
Agency Name	ORI Number
10417 Mountain View Avenue	Loma Linda, CA 92354
Street Address	City State Zip Code

Hereinafter referred to as Subscriber,

- I. Agrees to conform to all rules and policies established by the Department of Justice in the California Cal-Photo Policies, Practices and Procedures (PPPs). Wherein Cal-Photo images and information are classified as Criminal Offender Record Information (CORI), the Subscriber agrees to conform to all CORI laws, regulations and policies. It is further agreed that non-criminal history information contained within this database shall not be used for immigration enforcement purposes as stated in the Cal-Photo PPPs Section VI. This restriction does not pertain to any information that is regarding a person’s immigration or citizenship status pursuant to 8 U.S.C. §§ 1373 and 1644.
- II. The Subscriber agrees to abide by all rules, policies and procedures of the FBI/NCIC as approved by the NCIC Advisory Policy Board. The Subscriber also agrees to adhere to all rules, policies and procedures of the National Law Enforcement Telecommunications System (NLETS). The subscriber additionally agrees to conform to all California Department of Motor Vehicles (DMV) rules and policies governing the retrieval and release of DMV Driver License and image information as stated in the Cal-Photo Policies, Practices and Procedures.
- III. It is understood by the Subscriber that violation of these rules, policies, practices and procedures may result in immediate or delayed suspension or removal of Cal-Photo service, as deemed appropriate by the Department of Justice, Cal-Photo Program.
- IV. It is understood by the Subscriber that it is the responsibility of all city, county, state, and federal agencies that use information supplied via Cal-Photo to participate in DOJ’s training programs to ensure that all personnel (i.e., computer operators, peace officers, investigators, clerical, agency management/supervisors, etc.) are trained in the operation, policies, and procedures of Cal-Photo.
- V. Remote audits by the Cal-Photo Administrators and the Department of Justice and Department of Motor Vehicles will be performed on the use of the system. Periodic unannounced site inspections may be performed by the Department of Justice to ensure compliance with all established rules, regulations, policies, practices and procedures.

If there are any questions about Cal-Photo, the application process, or to receive additional Cal-Photo information, please contact the Cal-Photo Unit at (916) 210-3169 or send an e-mail to calphoto@doj.ca.gov.

AGENCY HEAD AUTHORIZATION	
Dawn Rowe, Chair, Board of Supervisors	(909) 387-3848
Agency Head Name and Title	Telephone Number
Agency Head Signature	Date Signed

Submit the completed form(s) to the DOJ/Cal-Photo Section electronically or by mail to:

California Department of Justice
 Client Services: Cal-Photo Unit
calphoto@doj.ca.gov
 4949 Broadway, Room B114
 Sacramento, CA 95820