

SCOPE OF WORK Home Visiting Initiative Healthy Families America (HFA) Model

Number for Referrals for the term of the contract: **202** for the first year of the contract. Thereafter, the target is the number of recruitments that yields enrollment and maintenance of **152** families in CHVP for the term of the contract, such that the number of recruitments is **133%** of the number of enrollments necessary to maintain a total of **152** families enrolled in CHVP.

Number for Enrollments for the term of the contract: **152** for the first year of the contract. Thereafter, the target is the number of enrollments that maintains **152** families enrolled in CHVP for the term of the contract.

Objective 1: Through December 31, 2026, El Sol Neighborhood Educational Center (El Sol) will maintain accreditation with Healthy Families America (HFA) to provide home visiting services on a continuous basis.

#	Activity Description	Evaluation/Deliverable/Performance Measure
1.0	Maintain HFA Accreditation. Failure to do so may lead to termination of contract to provide CHVP home visiting services.	1. Monthly deliverable progress report to include: a. Status of HFA accreditation
1.1	HFA Home Visitor Workers will receive required HFA training as applicable within six (6) months of employment and attain HFA certification. Trainings are four-day in-person sessions administered by HFA certified trainers. Trainings include: • Orientation • Foundations for Family Support (required for Family Support Specialists who conduct home visits) • Family Resilience and Opportunities for Growth (FROG) Training	1. Monthly deliverable progress report to include: a. Name of HFA Home Visitor Workers that received HFA training and certification. b. Listing of all HFA Home Visitor Workers and training/certification status to date.
1.2	All HFA Supervisors will receive required training within six (6) months after being hired. Required trainings include: • Foundations for Family Support • Family Resilience and Opportunities for Growth (FROG) Training • One additional day of core training referred to as "fifth day" focused on administrative, clinical and reflective supervision.	1. Monthly deliverable progress report to include: a. Name of HFA Supervisors that received HFA training and certification.
1.3	All HFA Program Managers will receive required training within the first eighteen (18) months of employment. Required trainings include: • Foundations for Family Support • Family Resilience and Opportunities for Growth (FROG) Training • One additional day of core training referred to as "fifth day" focused on administrative, clinical and reflective supervision. • Implementation Training	1. Monthly deliverable progress report to include: a. Name of HFA Program Managers that receive HFA training and certification
1.4	Ensure core training will be completed per HFA requirements for all staff who start throughout the period of the contract within six (6) months of employment.	1. Monthly deliverable progress report to include: a. Name of HFA staff that receive HFA training and certification
1.5	Maintain HFA accreditation and fidelity to the selected home visiting model guidelines. Failure to do so may lead to termination of contract to provide California Home Visiting Program (CHVP) home visiting services • Adhere to CHVP policies and procedures related to implementation of the selected home visitation model, including the use of the Partners for Health Baby curriculum. • Recruit, hire, train, and retain staff to implement	1. Monthly deliverable progress report to include: a. Status of HFA accreditation b. Staffing Status report c. Staff training log d. MOUs/Agreements with community/faith-based organizations and partners. 2. Documentation related to the site visits includes, but is not limited to: a. Outreach log

	and support operation of the home visitation model (per activities 1.1, 1.2, 1.3 and 3.0). - Identify and collaborate with early childhood system partners to improve the continuum of services to families and children. - Participate in site visits as required by the State of California Maternal, Child and Adolescent Health (MCAH) Division and/or San Bernardino County Department of Public Health (SBCDPH) and make available all records related to operation of CHVP services and the selected home visitation model.	b. Referral triage plan c. Training log d. Training plan e. Participant funding source triage plan f. Policies and procedures g. Participant consent form
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Objective 2: Through December 31, 2026, El Sol Neighborhood Educational Center (El Sol) will commence Healthy Families America (HFA) on a continuous basis.

#	Activity Description	Evaluation/Deliverable/Performance Measure
2.0	Develop a recruitment, enrollment, and retention plan for home visiting for review and approval by SBCDPH to include: - Component for canvassing target geographic area. - Method of selection of referral agencies. - Number of potentially CHVP-eligible women each referral agency serves. See the San Bernardino County California Home Visiting Program (CHVP) Eligibility Criteria, Screening, and Assessment document in this Contract. - Sample agreement between Contractor and referral agency. - Enrollment outreach and retention efforts. HFA must maintain a minimum of 85% of caseload capacity. Failure to meet this minimum requirement will result in technical assistance and possible performance improvement plan (see Definitions section below). A six (6) month time frame is provided for building of caseload to reach the minimum of 85% capacity.	- Home Visiting Recruitment, Enrollment, and Retention Plan. - Monthly deliverable progress report to include: - Number of contacts (see Definitions section). - Number of referrals (see Definitions section). - Number of enrollments (see Definitions section). - Monthly deliverable progress report to include: - Number of contacts per referral agency. - Number of referrals per referral agency. - Number of enrollments per referral agency.
2.1	Conduct HFA screening and enrollment for potentially eligible CHVP women within the community, as long as CHVP enrollment is lower than the target number of enrollments proposed.	- Monthly deliverable progress report to include: - Number of participants contacted. - Number of participants referred. - Number of participants enrolled. - If performing at a level less than 85% of stated goals for contacts, referrals, and/or enrollments, prepare a summary of steps that will be taken to attain stated goals of CHVP Home Visiting Recruitment, Enrollment, and Retention Plan.

Objective 3: Through December 31, 2026, HFA Home Visitor Workers will commence ongoing assessments of enrolled participants to develop and implement a comprehensive birth plan for all women, in accordance with the timeframe requirements set forth by HFA for each participant.

#	Activity Description	Evaluation/Deliverable/Performance Measure
3.0	HFA periodicity will be based upon participant needs and strengths: visits will start prenatally and up to three (3) months postpartum. HFA must follow the creative outreach to enroll participants (see Definitions section below) procedure for participants who are enrolled but have not maintained services. Contracted agency will be required to follow all standards set in place by HFA regarding retention.	- Monthly deliverable progress report to include: - Number of participants enrolled in HFA services. - Number of completed home visits per HFA participant. - Number of attempted home visits per HFA participant.

3.1	HFA Home Visitor Workers will implement the HFA model components, including addressing the following: • Link participants to early/regular prenatal care and provide additional home visits for high risk factors such as history of pre-term delivery and/or low birth weight, pre-eclampsia and diabetes. • Assist participants in preparations for each prenatal visit and develop approaches to communicate needs/concerns with medical personnel. • Inform the participant and the participant's partner about the effects of smoking, alcohol/illicit drugs on fetal growth and assisting participants to identify goals and plans for cessation and/or reducing cigarette smoking. • Inform the participants about nutrition and exercise recommendations during pregnancy. • Inform participant about basic newborn care including immunizations. • Review intra-contraception plan for implementation following delivery of infant. • Monitor adequate use of office-based prenatal care. • Coach/mentor on using community resources (e.g. mental health, and oral health care). • Help mothers establish a consistent prenatal care provider and encourage compliance with prenatal appointments/medical advice. • Facilitate access to other needed services such as WIC/CalFresh. • Promote proper nutrition and other healthy habits. • Discourage risky behaviors, such as use of tobacco, alcohol, and illicit drugs. • Provide fetal development education. • Provide strategies to reduce stress.	1. Monthly deliverable progress report to include: a. Medical conditions. b. Delivery conditions. c. Number of participants that achieve American Academy of Pediatrics (AAP) Brights Futures guidelines utilization to support/ensure infant receives well-child visit (first week three to five days, one-month visit, two-month visit, and nine-month visit). d. Number of participants who have completed infant immunizations appointments at two, four, six, and 12 months. e. Number of participants who have attended six-week postpartum medical appointment.
3.2	HFA will enter data and home visiting information into a case management database in accordance with the current HFA ETO User Manual, and the HFA Data Collection Manual for: • Screenings and assessments to determine families at risk for child maltreatment or other adverse childhood experiences. • Home visiting services • Routine screening and assessment of parent-child interactions, child development, and maternal depression. The HFA National Office recommends that affiliated sites use an appropriately designed data system to manage and report the participant services they provide; site, community, and staff characteristics; funding sources; agency collaborations; and preliminary outcomes information. The HFA National Office requires sites to report aggregate information on family characteristics, services, and outcomes in the web-based HFA site tracker system, which is free to affiliated sites.	1. Monthly deliverable progress report to include: a. Number of screenings/assessments completed, and number of screening/assessments entered into data systems in accordance with the current HFA ETO User Manual, and the HFA Data Collection Manual. b. Number of home visits completed, and number of home visits entered in accordance with the current HFA ETO User Manual, and the HFA Data Collection Manual.
3.3 train	Contractor will attend all state and local meetings and trainings, as applicable. A 100% attendance rate is mandated	1. Monthly deliverable progress report to include: a. Names of HFA Home Visitor Works, HFA Supervisors and HFA Program Managers that attended meeting/training and name of meeting/training.
3.4	Install, utilize and attend training for automated systems used with CHVP, as required by the State of California Maternal, Child and Adolescent Health (MCAH) Division. Example: Efforts to Outcomes (ETO).	1. Monthly deliverable progress report.

	- Engage in on-going coordination with the MCAH Division Data Team and/or data collection system owners. - Comply with all CHVP data policies and procedures including data collection, entry, security, management, and reporting.	
3.5	Utilize evidence-informed materials to share information with families related to health, safety, child development and parenting. HFA will complete the following assessments/tools with participating families: - Family Resilience and Opportunities for Growth (FROG) Scale. - ASQ - ASQ-SE - CHEERS Check-In Tool, and Family Goal Plans	- Monthly deliverable progress report to include: - Initial report to include the assessment/tools used - Number of participants for each tool: - Family Resilience and Opportunities for Growth (FROG) Scale - ASQ - ASQ-SE - CHEERS Check-In Tool - Family Goal Plans - Types of Goals included on Family Plan - Monthly deliverable progress reports to include: - Number of participants that reached goals
3.6	Utilize a Contractor-designed tracking tool to capture the number of prenatal care visits per participant.	- Monthly deliverable progress report to include: - Number of prenatal care visits reported by participants.

Objective 4: Through December 31, 2026, El Sol will ensure all mothers of newborns and infants will receive a postpartum and newborn assessment within one (1) week of hospital discharge to cultivate and strengthen nurturing parent-child relationships.

#	Activity Description	Evaluation/Deliverable/Performance Measure
4.0	HFA Home Visitor Workers will attempt weekly home visits for six (6) months postpartum using the Partners for a Healthy Baby Curriculum. After six (6) months, visits will be as needed based upon need and standards of the model. Home Visitor Workers services will include: - Update and recalibrate family goals, needs and strengths. - Screen for depression, domestic violence and substance abuse. Facilitate access to new or continued mental/behavioral health services. - Provide and facilitate appropriate community referrals. Assist with navigating successful access to and utilization of services. - Provide ongoing health promotion and prevention to address healthy lifestyle behaviors. - Support school, job housing and childcare needs. Provide/monitor referrals and interface with agencies to ensure needs are met. - Provide contraceptive care information and support participants' inter-conceptual plan. - Mentor/coach on critical thinking, problem solving skills and stress management. - Assess, address and promote positive parent-child interactions. - Educate parents about infant physical, social and emotional development, including infant cues, attachment, and empathy. - Educate parents on safety, nutrition, childcare options, and daily routines. - Teach activities to promote child development. - Educate parents regarding prevention of child injuries, including the topics of safe sleeping, shaken baby syndrome or traumatic brain injury, child passenger safety, poisoning, fire safety, water safety, and playground safety.	- Monthly deliverable progress report to include: - Medical conditions. - Delivery outcomes. - Number of postnatal care visits reported by HFA participants.

	• Conduct developmental and social-emotional screenings. • Connect infants to medical home. • Monitor/promote child immunizations. • HFA must follow the creative outreach to enrolled participants procedure for participants who are enrolled but have not maintained services. • Utilize HFA tracking tool to include number of HFA postnatal visits per participant.	
4.1	HFA will collaborate with and attend Inland Empire Fatherhood Involvement Coalition (IEFIC) meetings. Contact information for IEFIC is Juan Solis, Father Engagement Coordinator for Children's Network. Phone Number: 909 383-9662 Email address: Juan.Solis@hss.sbcounty.gov	1. Monthly deliverable progress report to include: a. Name of employee who attended IEFIC meeting and date of meeting.
4.2	Maintain a Community Advisory Board (CAB) that will serve in a consultative manner in the planning and implementation of program-related and system-integration activities. CAB guidance must include the following activities: 1. The CAB will hold meetings once per quarter at minimum, during each three (3) month period, as follows: July through September, October through December, January through March, and April through June. 2. Maintain meeting minutes and a current membership attendance roster, which should include agency/provider representation. The composition must include County Public Health staff, County Transitional Assistance Department staff, parents, medical providers, community-based organizations, faith-based organizations, and community members. 3. Assist in informing program operation and implementation, quality assurance and improvement, child and family advocacy, and public awareness regarding home visiting. 4. Assist in strategies to improve systems integration, interagency coordination, information sharing and referrals within the local early childhood system of services. 5. Promote program quality and sustainability.	1. Monthly deliverable progress report to include, as applicable: a. CAB meeting minutes and a current membership attendance roster. b. As applicable, describe challenges associated with recruitment and/or retention of CAB membership and strategies that will be employed to successfully add or retain members.

Definitions

Contacts – Individual or community-based agency which HFA was discussed with by mail, email, telephone or another form of communication.

Referral – An individual who has been screened for HFA services, determined eligible for services, and recommended for services.

Enrollments – A participant is considered enrolled once the participant:

- Participates in a face-to-face visit with the home visitor at the participant's home, the place where the participant is residing or in a private setting outside the participant's home.
- Signs required HFA model consent forms.

Technical Assistance – When agencies are not meeting minimum expectations as defined in the scope of work, San Bernardino County Department of Public Health (SB CDPH) will provide monthly technical assistance calls to the agency to include:

- Discussion of possible reasons minimum expectation was not met.
- Advice on how to remove barriers to meeting minimum expectations.
- Assistance that can be offered by SB CDPH.
- Potential training needed to meet minimum expectations.

Performance Improvement Plan – Agencies are required to meet minimum expectations as defined in the scope of work to demonstrate a stable home visiting program and maximize funding levels. When an agency falls below minimum expectations as defined in a specific scope of work activity description for three (3) consecutive months, SBCTDPH will initiate a Performance Improvement Plan (PIP). The procedure for a PIP is outlined below:

- On a monthly basis, SBCTDPH will review caseload reports for each agency. Agencies who have fallen below minimum expectations for three (3) consecutive months will work jointly with SBCTDPH to create a PIP.
- The PIP contains a SMART Expectation and monthly tracking goals towards improving caseload capacity. On a monthly basis, the agency and SBCTDPH will discuss progress on the PIP until the minimum expectation has been met for a minimum of one (1) month. Reaching the minimum expectation concludes the PIP process.

Creative Outreach to Enrolled Participants – Agencies must use positive and persistent creative outreach efforts to re-engage participants who are enrolled in the home visiting program but have not maintained services. The procedure for placing a participant on creative outreach is defined below:

- After one (1) month of unsuccessful attempts to schedule a home visit, creative outreach must be instituted. Creative outreach will include contact:
 - Every week for the first month.
 - Twice a month for the second month.
 - Once in the third month.
- If a participant is unavailable for home visits for at least thirty (30) days (i.e., they will be out of the area for a month), placement on creative outreach must be immediate.
- Participants must not be placed on creative outreach due to program issues (e.g., staff turnover, training).
- Efforts to contact participants to re-engage them in services (e.g., attempted phone calls, texts, home visits) must be documented in supervision notes and in the Efforts to Outcome (ETO) database. In addition, HFA must document creative outreach in the family file.
- Creative outreach efforts must continue for three (3) consecutive months (Ninety (90) days) unless the participant re-engages, declines services, or move from the service area.
- If participant does not re-engage with site at the end of the three (3) consecutive months (Ninety (90) days) from the time they were placed on creative outreach, dismissal is required immediately.

BUDGET SUMMARY

FISCAL YEAR
2025-26

BUDGET
ORIGINAL

BUDGET STATUS
ACTIVE

BUDGET BALANCE
0.00

SUBCONTRACT

Version 7.0 - 150 Quarterly 4.1.25

Program: California Home Visiting Program (EBHV)
Agency: CHVP 25-36 SAN BERNARDINO
SubK: El Sol Neighborhood Educational Center

Program:	California Home Visiting Program (EBHV)	UNMATCHED FUNDING				NON-ENHANCED MATCHING (50/50)				ENHANCED MATCHING (75/25)						
Agency:	CHVP 25-36 SAN BERNARDINO	CHVP - EBHV		AGENCY FUNDS		CHVP-SGF-NE		CHVP-Cnty NE		CHVP-SGF-E		CHVP-Cnty E				
SubK:	EI Sol Neighborhood Educational Center	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
		TOTAL FUNDING	%	CHVP - EBHV	%	Agency Funds*	%	Combined Fed/State	%	Combined Fed/Agency*	%	Combined Fed/State	%	Combined Fed/Agency*	%	Combined Fed/Agency*
ALLOCATION(S) →				1,519,688.00		#VALUE!										

EXPENSE CATEGORY																
(I) PERSONNEL	1,162,273.95		1,162,273.95		0.00		0.00		0.00		0.00		0.00		0.00	
(II) OPERATING EXPENSES	152,322.96		152,322.96		0.00		0.00		0.00		0.00		0.00		0.00	
(III) CAPITAL EXPENDITURES	0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	
(IV) OTHER COSTS	30,750.00		30,750.00		0.00		0.00		0.00		0.00		0.00		0.00	
(V) INDIRECT COSTS	174,341.09		174,341.09		0.00		0.00		0.00		0.00		0.00		0.00	
BUDGET TOTALS*	1,519,688.00	100.00%	1,519,688.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
BALANCE(S) →			0.00													

TOTAL CHVP - EBHV
TOTAL TITLE XIX
TOTAL AGENCY FUNDS

1,519,688.00	→	1,519,688.00	[50%]	0.00	[50%]	0.00	[25%]	0.00	[75%]	0.00	[75%]	0.00	[25%]	0.00
0.00			[50%]	0.00	[50%]	0.00	[25%]	0.00	[75%]	0.00	[75%]	0.00	[25%]	0.00
0.00				0.00										

\$	1,519,688.00	Maximum Amount Payable from State and Federal resources
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WE CERTIFY THAT THIS BUDGET HAS BEEN CONSTRUCTED IN COMPLIANCE WITH ALL MCAH ADMINISTRATIVE AND PROGRAM POLICIES.

MCAH/PROJECT DIRECTOR'S SIGNATURE

DATE

AGENCY FISCAL AGENT'S SIGNATURE

DATE

* These amounts contain local revenue submitted for information and matching purposes. MCAH does not reimburse Agency contributions.

STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT		CHVP - EBHV	AGENCY FUNDS	CHVP-SGF-NE	CHVP-Cnty NE	CHVP-SGF-E	CHVP-Cnty E
PCA Codes		51023		51021	53165	51022	53164
(I) PERSONNEL		1,162,273.95		0.00	0.00	0.00	0.00
(II) OPERATING EXPENSES		152,322.96		0.00	0.00	0.00	0.00
(III) CAPITAL EXPENSES		0.00		0.00	0.00	0.00	0.00
(IV) OTHER COSTS		30,750.00		0.00	0.00	0.00	0.00
(V) INDIRECT COSTS		174,341.09		0.00	0.00	0.00	0.00
Totals for PCA Codes	1,519,688.00	1,519,688.00		0.00	0.00	0.00	0.00

Program:		California Home Visiting Program (EBHV)		UNMATCHED FUNDING				NON-ENHANCED MATCHING (50/50)				ENHANCED MATCHING (75/25)					
Agency:		CHVP 25-36 SAN BERNARDINO		CHVP - EBHV		AGENCY FUNDS		CHVP-SGF-NE		CHVP-Only NE		CHVP-SGF-E		CHVP-Only E			
SubK:		EI Sol Neighborhood Educational Center		(1)	(2)	(3)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	
				TOTAL FUNDING	%	CHVP - EBHV	%	Agency Funds*	%	Combined Fed/State	%	Combined Fed/Agency*	%	Combined Fed/State	%	Combined Fed/Agency*	
(II) OPERATING EXPENSES DETAIL									% TRAVEL NON-ENH MATCH				% TRAVEL ENH MATCH				% PERSONNEL MATCH
TOTAL OPERATING EXPENSES				152,322.96		152,322.96		0.00		0.00		0.00		0.00		0.00	Match Available
	TRAVEL		9,200.00	100.00%		9,200.00		0.00	0.00%		0.00		0.00		0.00	0.00%	
	TRAINING		1,600.00	100.00%		1,600.00		0.00	0.00%		0.00		0.00		0.00	0.00%	
1	Office Supplies		6,722.96	100.00%		6,722.96		0.00	0.00%		0.00		0.00		0.00	0.00%	
2	Cellphone Service		6,000.00	100.00%		6,000.00		0.00	0.00%		0.00		0.00		0.00	0.00%	
3	Operations Support		72,000.00	100.00%		72,000.00		0.00	0.00%		0.00		0.00		0.00	0.00%	
4	Computers/Monitors		2,200.00	100.00%		2,200.00		0.00	0.00%		0.00		0.00		0.00	0.00%	
5	Cellphone		400.00	100.00%		400.00		0.00	0.00%		0.00		0.00		0.00	0.00%	
6	Mileage Reimbursement		43,200.00	100.00%		43,200.00		0.00	0.00%		0.00		0.00		0.00	0.00%	
7	Healthy Baby Training and curriculum fee		11,000.00	100.00%		11,000.00		0.00	0.00%		0.00		0.00		0.00	0.00%	
8						0.00		0.00			0.00		0.00		0.00		
9						0.00		0.00			0.00		0.00		0.00		
10						0.00		0.00			0.00		0.00		0.00		
11						0.00		0.00			0.00		0.00		0.00		
12						0.00		0.00			0.00		0.00		0.00		
13						0.00		0.00			0.00		0.00		0.00		
14						0.00		0.00			0.00		0.00		0.00		
15						0.00		0.00			0.00		0.00		0.00		

** Unmatched Operating Expenses are not eligible for Federal matching funds (Title XIX). Expenses may only be charged to Unmatched Title V (Col. 3), State General Funds (Col. 5), and/or Agency (Col. 7) funds.

(III) CAPITAL EXPENDITURE DETAIL														
TOTAL CAPITAL EXPENDITURES				0.00		0.00		0.00		0.00				

(IV) OTHER COSTS DETAIL														% PERSONNEL MATCH
TOTAL OTHER COSTS		30,750.00		30,750.00		0.00		0.00		0.00		0.00		0.00%
SUBCONTRACTS														
1				0.00		0.00		0.00		0.00		0.00		0.00
2				0.00		0.00		0.00		0.00		0.00		0.00
3				0.00		0.00		0.00		0.00		0.00		0.00
4				0.00		0.00		0.00		0.00		0.00		0.00
5				0.00		0.00		0.00		0.00		0.00		0.00
6				0.00		0.00		0.00		0.00		0		0
7				0.00		0.00		0.00		0.00		0		0
8				0.00		0.00		0.00		0.00		0		0
OTHER CHARGES														Match Available
1 Participant Incentives		12,000.00	100.00%	12,000.00		0.00	0.00%	0.00		0.00				0.00%
2 Participant Graduations		2,600.00	100.00%	2,600.00		0.00	0.00%	0.00		0.00				0.00%
3 ASQ Materials		1,000.00	100.00%	1,000.00		0.00	0.00%	0.00		0.00				0.00%
4 HFA Affiliation Fee		5,000.00	100.00%	5,000.00		0.00	0.00%	0.00		0.00				0.00%
5 HFA FROG Training		3,750.00	100.00%	3,750.00		0.00	0.00%	0.00		0.00				0.00%
6 HFA Foundation Training		4,650.00	100.00%	4,650.00		0.00	0.00%	0.00		0.00				0.00%
7 HFA FROG Supervisor Training		500.00	100.00%	500.00		0.00	0.00%	0.00		0.00				0.00%
8 HFA Training Supervisor Core: Relationships and Reflections		1,250.00	100.00%	1,250.00		0.00	0.00%	0.00		0.00				0.00%

(V) INDIRECT COSTS DETAIL													
TOTAL INDIRECT COSTS			174,341.09		174,341.09		0.00		0.00		0.00		
15.00%	of Total Wages + Fringe Benefits	174,341.09	100.00%	174,341.09		0.00	0.00%	0.00		0.00			

Program:	California Home Visiting Program (EBHV)	UNMATCHED FUNDING				NON-ENHANCED MATCHING (50/50)				ENHANCED MATCHING (75/25)				
Agency:	CHVP 25-36 SAN BERNARDINO	CHVP - EBHV		AGENCY FUNDS		CHVP-SGF-NE		CHVP-Cnty NE		CHVP-SGF-E		CHVP-Cnty E		
SubK:	EI Sol Neighborhood Educational Center	(1)	(2)	(3)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
		TOTAL FUNDING	%	CHVP - EBHV	%	Agency Funds*	%	Combined Fed/State	%	Combined Fed/Agency*	%	Combined Fed/State	%	Combined Fed/Agency*

(I) PERSONNEL DETAIL

TOTAL PERSONNEL COSTS					1,162,273.95	1,162,273.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
FRINGE BENEFIT RATE			15.00%	151,600.95	151,600.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL WAGES				1,010,673.00	1,010,673.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
FULL NAME (First Name Last Name)	TITLE OR CLASSIFICATION (No Acronyms)	% FTE	ANNUAL SALARY	TOTAL WAGES										J-Pers MCF Per Staff	Staff Travelling (X)
1	Alex Fajardo	Executive Director	18.00%	156,000.00	28,080.00	100.00%	28,080.00		0.00		0.00		0.00		0.00
2	Tania Martinez	Program Director	43.00%	89,981.00	38,692.00	100.00%	38,692.00		0.00		0.00		0.00		0.00
3	Raquel Acosta	Sr Program Manager	85.00%	70,699.00	60,094.00	100.00%	60,094.00		0.00		0.00		0.00		0.00
4	Diana Marcela McKenna	Manager	30.00%	64,605.00	19,382.00	100.00%	19,382.00		0.00		0.00		0.00		0.00
5	Jose Quezada	Supervisor II	100.00%	56,784.00	56,784.00	100.00%	56,784.00		0.00		0.00		0.00		0.00
6	Jose Teran	Supervisor II	100.00%	56,493.00	56,493.00	100.00%	56,493.00		0.00		0.00		0.00		0.00
7	Yolanda Reyes	Promotor II (Home Visitor)	100.00%	46,800.00	46,800.00	100.00%	46,800.00		0.00		0.00		0.00		0.00
8	Maythe Barboza	Promotor II (Home Visitor)	100.00%	46,571.00	46,571.00	100.00%	46,571.00		0.00		0.00		0.00		0.00
9	Mary Torres	Promotor II (Home Visitor)	100.00%	46,571.00	46,571.00	100.00%	46,571.00		0.00		0.00		0.00		0.00
10	Laura DeLeon	Promotor II (Home Visitor)	100.00%	44,782.00	44,782.00	100.00%	44,782.00		0.00		0.00		0.00		0.00
11	Rocio Quintanar	Promotor II (Home Visitor)	100.00%	44,782.00	44,782.00	100.00%	44,782.00		0.00		0.00		0.00		0.00
12	Sandra Perez	Promotor II (Home Visitor)	100.00%	44,782.00	44,782.00	100.00%	44,782.00		0.00		0.00		0.00		0.00
13	SC	Promotor II (Home Visitor)	100.00%	44,990.00	44,990.00	100.00%	44,990.00		0.00		0.00		0.00		0.00
14	Laura Cocoltzi	Promotor II (Home Visitor)	84.62%	44,782.00	37,895.00	100.00%	37,895.00		0.00		0.00		0.00		0.00
15	AB	Promotor II (Home Visitor)	100.00%	44,782.00	44,782.00	100.00%	44,782.00		0.00		0.00		0.00		0.00
16	Daisy Arriaga	Promotor II (Home Visitor)	100.00%	44,782.00	44,782.00	100.00%	44,782.00		0.00		0.00		0.00		0.00
17	TBD	Promotor II (Home Visitor)	84.62%	43,680.00	36,960.00	100.00%	36,960.00		0.00		0.00		0.00		0.00
18	Briana Barragan	Program Specialist	100.00%	46,072.00	46,072.00	100.00%	46,072.00		0.00		0.00		0.00		0.00
19	Sandra Santiago	Program Assistant	100.00%	39,000.00	39,000.00	100.00%	39,000.00		0.00		0.00		0.00		0.00
20	TBD	Program Assistant	100.00%	37,440.00	37,440.00	100.00%	37,440.00		0.00		0.00		0.00		0.00
21	AA	Program Assistant	50.00%	39,374.00	19,687.00	100.00%	19,687.00		0.00		0.00		0.00		0.00
22	LM	Media Support	30.00%	53,560.00	16,068.00	100.00%	16,068.00		0.00		0.00		0.00		0.00
23	EM	Fiscal Staff Support	100.00%	55,702.00	55,702.00	100.00%	55,702.00		0.00		0.00		0.00		0.00
24	AT	Operation Support	75.00%	53,456.00	40,092.00	100.00%	40,092.00		0.00		0.00		0.00		0.00
25	GM	Quality Assurance	25.00%	53,560.00	13,390.00	100.00%	13,390.00		0.00		0.00		0.00		0.00
26					0.00		0.00		0.00		0.00		0.00		0.00
27					0.00		0.00		0.00		0.00		0.00		0.00
28					0.00		0.00		0.00		0.00		0.00		0.00
29					0.00		0.00		0.00		0.00		0.00		0.00
30					0.00		0.00		0.00		0.00		0.00		0.00
31					0.00		0.00		0.00		0.00		0.00		0.00
32					0.00		0.00		0.00		0.00		0.00		0.00
33					0.00		0.00		0.00		0.00		0.00		0.00
34					0.00		0.00		0.00		0.00		0.00		0.00
35					0.00		0.00		0.00		0.00		0.00		0.00
36					0.00		0.00		0.00		0.00		0.00		0.00
37					0.00		0.00		0.00		0.00		0.00		0.00
38					0.00		0.00		0.00		0.00		0.00		0.00
39					0.00		0.00		0.00		0.00		0.00		0.00
40					0.00		0.00		0.00		0.00		0.00		0.00
41					0.00		0.00		0.00		0.00		0.00		0.00
42					0.00		0.00		0.00		0.00		0.00		0.00
43					0.00		0.00		0.00		0.00		0.00		0.00
44					0.00		0.00		0.00		0.00		0.00		0.00
45					0.00		0.00		0.00		0.00		0.00		0.00
46					0.00		0.00		0.00		0.00		0.00		0.00
47					0.00		0.00		0.00		0.00		0.00		0.00
48					0.00		0.00		0.00		0.00		0.00		0.00
49					0.00		0.00		0.00		0.00		0.00		0.00
50					0.00		0.00		0.00		0.00		0.00		0.00
51					0.00		0.00		0.00		0.00		0.00		0.00
52					0.00		0.00		0.00		0.00		0.00		0.00
53					0.00		0.00		0.00		0.00		0.00		0.00
54					0.00		0.00		0.00		0.00		0.00		0.00