

SANTA CLAUS, INC.

MEMORANDUM OF UNDERSTANDING (MOU)

JANUARY 1, 2026 TO DECEMBER 31, 2030

Name of Nonprofit Entity:

The nonprofit entity named in this MOU agrees that it will comply with the Santa Claus, Inc. recipient Memorandum of Understanding guidelines below:

- No donations from SCI shall be sold, bartered, traded, or taken for personal use _____ (initial)
- Pick up of the product will be on a scheduled date and time. _____ (initial)
- Feedback in the form of social media, letters, testimonies, pictures, and available data reflecting how the donations are distributed are **REQUIRED.** _____ (initial)
- **A YEAR END REPORT IS REQUIRED BY THE END OF EACH YEAR.**
 - *Failure to comply may end in termination of your nonprofit organization's MOU agreement.**
 - 1. Number of bags, pallets, gaylords, or boxes received is required.
 - 2. Promotional materials and story-telling products (photos and impact stories) resulting from distributions are required two times each year.
 - 3. Impact Story submission requires the following elements:
 - A short 1-2 sentence synopsis of the events or other distributions
 - Report of the number of children or families served
 - Two to three quotes from recipients of the product demonstrating the impact made by the donated items.
 - At least 3 photos from the event(s) or distribution(s)
 - Demographics served

****I understand that Santa Claus, Inc. "Service and Handling Fees" may apply to large items, full pallets, and toys. _____ (initial)**

****I am interested in participating in the Amazon Gaylord Program and agree to pay an Administrative Fee of \$175 per gaylord due at pickup. _____ (initial)**

Signature of Representative

(909) 601-2152

Cell Phone #

Dawn Rowe, Chair, Board of Supervisors

Printed Name of Representative

FAS.DPH@dph.sbcounty.gov

E-mail

*****501(C)(3) IRS Tax exempt letter must be downloaded with this application.**