



**Contract Number**

18-96 A-1

**SAP Number**

4400008291

## Department of Public Health

|   |                         |
|---|-------------------------|
| <b>Department Contract Representative</b> | John Greswit            |
| <b>Telephone Number</b>                   | (909) 388-0255          |
| <b>Contractor</b>                         | Life Skills Awareness   |
| <b>Contractor Representative</b>          | Terri Thomas            |
| <b>Telephone Number</b>                   | (760) 949-1200          |
| <b>Contract Term</b>                      | 2/14/18 through 8/15/20 |
| <b>Original Contract Amount</b>           | \$578,907               |
| <b>Amendment Amount</b>                   | (\$60,000)              |
| <b>Total Contract Amount</b>              | \$518,907               |
| <b>Cost Center</b>                        | 9300291000              |

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1**

It is hereby agreed to amend Contract No. 18-96, effective October 9, 2019, as follows:

**V. FISCAL PROVISIONS**

Paragraph A is amended to read as follows:

- A. The maximum amount of reimbursement under this Contract shall not exceed \$518,907, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem. It includes the original contract amount and all subsequent amendments and is broken down as follows:

|                    |            |  |
|--------------------|------------|--|
| Original Contract  | \$578,907  | February 14, 2018 through August 15, 2020            |
| Amendment No. 1    | (\$60,000) | Decrease for October 9, 2019 through August 15, 2020 |
| New Contract Total | \$518,907  |  |

## **ATTACHMENTS**

Replace Attachment C (Program Budget) with Revised Attachment C.

All other terms and conditions of Contract No. 18-96 remain in full force and effect.

COUNTY OF SAN BERNARDINO

►

Curt Hagman, Chairman, Board of Supervisors

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
of the County of San Bernardino

By \_\_\_\_\_  
Deputy

Life Skills Awareness

\_\_\_\_\_  
(Print or type name of corporation, company, contractor, etc.)

By ►

\_\_\_\_\_  
(Authorized signature - sign in blue ink)

Name Terri Thomas  
\_\_\_\_\_  
(Print or type name of person signing contract)

Title President  
\_\_\_\_\_  
(Print or Type)

Dated: \_\_\_\_\_

Address 16501 Walnut St., Ste. 12  
\_\_\_\_\_  
Hesperia, CA 92345  
\_\_\_\_\_

### **FOR COUNTY USE ONLY**

Approved as to Legal Form

►  
Adam Ebright, Deputy County Counsel

Date \_\_\_\_\_

Reviewed for Contract Compliance

►  
Jennifer Mulhall-Daudel, HS Contracts

Date \_\_\_\_\_

Reviewed/Approved by Department

►  
Trudy Raymundo, Director

Date \_\_\_\_\_

**APPLICATION  
PROGRAM BUDGET**

**AGENCY NAME:** Life Skills Awareness    **SERVICE:** Job Training Skills & Employment

| Budget Category  | YEAR 1          | YEAR 2          | Total Cost      |
|--|-----------------|-----------------|-----------------|
| <b><i>Personnel</i></b>  |                 |                 |                 |
| EDR Consultant: Yvette Harris<br>\$48,000 X 50%<br>\$48,000 X 100%                                 | <b>\$24,000</b> | <b>\$48,000</b> | <b>\$72,000</b> |
| <b>Fringe Benefits</b>   |                 |                 |                 |
| ___ of Total Personnel Costs   |                 |                 |                 |
| <b>TOTAL PERSONNEL</b>   | <b>\$24,000</b> | <b>\$48,000</b> | <b>\$72,000</b> |
| <b><i>Other</i></b>  |                 |                 |                 |
| Travel/Mileage: \$.58 x 5,000 miles  |                 | <b>\$2,900</b>  | <b>\$2,900</b>  |
| <b>TOTAL OTHER</b>   |                 | <b>\$2,900</b>  | <b>\$2,900</b>  |
| <b>SUBTOTAL (Total Personnel and Total Other)</b>  | <b>\$24,000</b> | <b>\$50,900</b> | <b>\$74,900</b> |
| <b>Administration</b> (limited to 10% of total service budget) Laptops & managerial staff/billing. | <b>\$3,300</b>  | <b>\$3,300</b>  | <b>\$6,600</b>  |
| <b>TOTAL BUDGET (Subtotal + Administration)</b>  | <b>\$27,300</b> | <b>\$54,200</b> | <b>\$81,500</b> |

- **Total Number of Visits to be Provided for this Service Category: 8,640**
- **Total Cost Divided by Total Number of Visits to be Provided: \$9.43**  
**(This is your agency's cost per unit)**

**APPLICATION  
PROGRAM BUDGET**

**AGENCY NAME:** Life Skills Awareness    **SERVICE:** Mental Health & Substance Abuse

| <b>Budget Category</b>   | <b>YEAR 1</b>    | <b>YEAR 2</b>    | <b>Total Cost</b> |
|--|------------------|------------------|-------------------|
| <b><i>Personnel</i></b>  |                  |                  |                   |
| Clinical Director: Terri Thomas<br>\$66,000 x 50%  | <b>\$33,000</b>  | <b>\$33,000</b>  | <b>\$66,000</b>   |
| Substance Abuse Counselor: Uniesia Gay<br>\$46,000 X 50% (Year 1)<br>\$50,000 x 75% (Year 2) | <b>\$23,000</b>  | <b>\$37,500</b>  | <b>\$60,500</b>   |
| Counselor Intern: Unia Daniels<br>\$40,000 x 50%   | <b>N/A</b>       | <b>\$20,000</b>  | <b>\$20,000</b>   |
| Counselor Intern: Melissa Bucarey<br>\$50,000 x 100%   | <b>N/A</b>       | <b>\$50,000</b>  | <b>\$50,000</b>   |
| Counselor Intern: TBD<br>\$50,000 x 100%   | <b>N/A</b>       | <b>\$50,000</b>  | <b>\$50,000</b>   |
| Substance Abuse Intake Coordinator:<br>Emily Carrillo \$32,000 x 50%                         | <b>\$16,000</b>  | <b>\$16,000</b>  | <b>\$32,000</b>   |
| Group Facilitator: Nohemi Guerridos<br>\$32,000 x 50%  | <b>N/A</b>       | <b>\$16,000</b>  | <b>\$16,000</b>   |
| Administrative Assistant: Christina Gutierrez<br>\$32,000 x 50%                              | <b>\$16,000</b>  | <b>\$16,000</b>  | <b>\$32,000</b>   |
| Counselor Intern: Lindsay Dunnagan<br>\$36,000 x 50%   | <b>\$18,000</b>  | <b>N/A</b>       | <b>\$18,000</b>   |
| Counselor Intern: Sarah Knadler<br>\$46,000 x 50%  | <b>\$23,000</b>  | <b>N/A</b>       | <b>\$23,000</b>   |
| Substance Abuse Intake Coordinator:<br>Lisa Tuck \$36,000 x 50%                              | <b>\$18,000</b>  | <b>N/A</b>       | <b>\$18,000</b>   |
| <b>Total Personnel</b>   | <b>\$147,000</b> | <b>\$238,500</b> | <b>\$385,500</b>  |
| <b>Fringe Benefits</b>   |                  |                  |                   |
| <b>3.5% of Total Personnel Costs</b>   | <b>\$5,145</b>   | <b>\$8,347</b>   | <b>\$13,492</b>   |
| <b>TOTAL PERSONNEL</b>   | <b>\$152,145</b> | <b>\$246,847</b> | <b>\$398,992</b>  |
| <b><i>Other</i></b>  |                  |                  |                   |
| <i>Travel/Mileage: \$.58 x 11,250 miles</i>  | <b>N/A</b>       | <b>\$6,525</b>   | <b>\$6,525</b>    |
| Program Incentives for clients: Gift cards, small TVs & tablet.                              | <b>N/A</b>       | <b>\$6,500</b>   | <b>\$6,500</b>    |
| <b>TOTAL OTHER</b>   |                  | <b>\$13,025</b>  | <b>\$13,025</b>   |

**APPLICATION  
PROGRAM BUDGET**

**AGENCY NAME:** Life Skills Awareness    **SERVICE:** Mental Health & Substance Abuse

|  |                  |                  |                  |
|--|------------------|------------------|------------------|
| <b>SUBTOTAL (Total Personnel and<br/>Total Other)</b>  |                  | <b>\$421,017</b> | <b>\$412,017</b> |
| <b>Administration</b> (limited to 10% of total<br>service budget) Rent, utilities, laptop<br>computers x 2 & managerial staff/billing. | <b>\$12,695</b>  | <b>\$12,695</b>  | <b>\$25,390</b>  |
| <b>TOTAL BUDGET (Subtotal +<br/>Administration)</b>  | <b>\$164,840</b> | <b>\$272,567</b> | <b>\$437,407</b> |

- **Total Number of Visits to be provided for this Service Category: 32,400**
- **Total Cost Divided by Total Number of Visits to be Provided: \$13.50**  
*(This is your agency's cost per unit)*