

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

November 5, 2019

FROM

JOHN McMAHON, Sheriff/Coroner/Public Administrator

SUBJECT

Employment Contract with Pablo Kot to Provide Chaplain Services

RECOMMENDATION(S)

1. Terminate Employment Contract No. 12-977 and approve new Employment **Contract No. 19-719** with Pablo Kot to update contract language, increase the scope of work and salary for the continued provision of Chaplain services for the Sheriff/Coroner/Public Administrator, effective November 9, 2019 through November 8, 2022, for an estimated annual cost of \$105,059 (Salary - \$64,690; Benefits - \$40,369).
2. Authorize the Sheriff/Coroner/Public Administrator, Undersheriff, or Assistant Sheriff to execute amendments to the contract to extend the contract term for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review.
3. Direct the Sheriff/Coroner/Public Administrator, Undersheriff, or Assistant Sheriff to transmit all amendments in relation to the contract to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: John Ades, Captain, 387-0640)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The estimated annual cost for this employment contract is \$105,059 (Salary - \$64,690; Benefits - \$40,369). This position is assigned to the Inmate Services Division (ISU) and is funded by the Sheriff/Coroner/Public Administrator's (Department's) Inmate Welfare Fund. Sufficient appropriation is included in the Department's 2019-20 budget.

BACKGROUND INFORMATION

In accordance with Title 15, California Code of Regulations, §1072, the Department employs chaplains to provide spiritual guidance, counseling, and foster rehabilitation of inmates housed in the County's detention facilities. Additionally, chaplains coordinate non-denominational religious services at those facilities.

On December 18, 2012 (Item No. 85), the Board of Supervisors (Board) approved contract No. 12-977 with Pablo Kot for the provision of Chaplain services to the Department. Approval of this item will update contract language to match current employment contract language, and adjust Mr. Kot's salary to reflect additional responsibilities.

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Authorization is requested for the Sheriff/Coroner/Public Administrator, Undersheriff, or Assistant Sheriff to execute amendments to the term of the contract for a maximum of three successive one-year periods, subject to County Counsel review. Either party may terminate the contract at any time without cause with 14-days advance written notice to the other party. The contract may be terminated for just cause immediately by the County.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Supervising Deputy County Counsel, 387-5455) on October 11, 2019; Human Resources Department (Mark DeBoer, Interim Assistant Director of Human Resources) on October 7, 2019; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on October 11, 2019; and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-5423) on October 15, 2019.

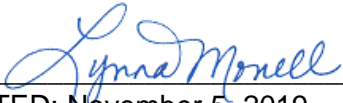
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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Janice Rutherford
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: November 5, 2019



cc: Sheriff- Ades w/agree
Contractor- C/O Sheriff w/agree
File- w/agree
la 11/6/2019