

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 28, 2023

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Amendment to Revenue Agreement with San Bernardino Community College District for Public Safety Training Courses

RECOMMENDATION(S)

1. Approve **Amendment No. 4** to Revenue **Agreement No. 20-513** with the San Bernardino Community College District to provide training courses at the Sheriff/Coroner/Public Administrator's Frank Bland Regional Training Center as follows:
 - a. Increase the Agreement's maximum revenue by \$563,955, from \$2,902,577.15 to \$3,466,532.15 for the period of July 1, 2022 through June 30, 2023.
 - b. Exercise the option to extend the term of the Agreement by two years, for a new term of July 1, 2020 through June 30, 2025, increasing the maximum revenue by \$1,237,950, from \$3,466,532.15 to \$4,704,482.15.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post adjustments to the Sheriff/Coroner/Public Administrator's 2022-23 budget, as detailed in the Financial Impact Section (Four votes required).

(Presenter: Kelly Welty, Chief Deputy Director, 387-0640)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The Revenue Agreement (Agreement) with San Bernardino Community College District (District) provides revenue in the amount of \$3.93 per student-instructional hour. The revenue will offset the cost of tuition, instructors, supplies, and equipment required to provide courses at the Sheriff/Coroner/Public Administrator's (Department) training academy.

Recommendation No. 1a allows for an additional reimbursement of \$563,955 ($\$3.93 \times 143,500$ hours) from the District, for a new maximum revenue amount of \$3,466,532.15, due to an additional 143,500 instructional hours for fiscal year 2022-23 that increases the annual total from 157,500 to 301,000 hours. Recommendation No. 1b extends the term of the Agreement for two years and increases the total Agreement amount by \$1,237,950 (base instructional hours $157,500 \times \$3.93$ per hour = \$618,975 annually), for a new total maximum revenue amount of \$4,704,482.15.

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The Department's 2022-23 budget includes appropriation and revenue of \$600,000 for this Agreement. The Department requests the Auditor-Controller/Treasurer/Tax Collector post the adjustments to the 2022-23 budget, as detailed in the table below. In addition, sufficient appropriation will be included in future recommended budgets.

Cost Center	Commitment Item/GL	Description	Action	Amount
4439201000	52002135	Special Dept Expense	Increase	\$ 98,155
4439201000	52942941	Conf/Trng/Seminar Fee	Increase	\$465,800
4439201000	40709800	Other Services	Increase	\$563,955

BACKGROUND INFORMATION

The Department has provided public safety courses in conjunction with the District since 1986. On June 23, 2020 (Item No. 79), the Board of Supervisors (Board) approved Revenue Agreement No. 20-513 for a three-year period from July 1, 2020 through June 30, 2023, with a maximum of 157,500 instructional hours per fiscal year, and included an option to extend the term by two one-year periods or one two-year period.

This Agreement provides for continued affiliation with the District to provide public safety training courses for students enrolled in the Department's Basic Academy, Advanced Officer Training, Continuing Professional Training, Reserve Academy, and for students pursuing an Administration of Justice certificate through San Bernardino Valley College. Affiliation with the District enables students to receive college credit for many of the courses they complete. The Department is responsible for payment of tuition and enrollment fees for courses taken by employees, hired as Deputy Sheriff Trainees. The current tuition fee for a Deputy Sheriff Trainee is \$1,700. Pursuant to the terms of the Agreement, the District provides a Director to act as the Training Center Co-Director to ensure courses offered meet the requirements of the California Education Code.

The Agreement may be amended to increase the maximum number of instructional hours in the event additional hours are made available to the County. On March 23, 2021 (Item No. 63), the Board approved Amendment No. 1 to increase the number of student hours by 30,061 and increase the reimbursement amount by \$118,139.73, for a new maximum revenue amount of \$1,975,064.73.

On June 22, 2021 (Item No. 98), the Board approved Amendment No. 2 to increase the number of student hours by 92,363.25, and increase the reimbursement amount by \$362,987.57, for a new maximum reimbursement amount of \$2,338,052.30.

On March 29, 2022 (Item No. 56), the Board approved Amendment No. 3 to increase the number of student hours by 143,645, and increase the reimbursement amount by \$564,524.85, for a new maximum reimbursement amount of \$2,902,577.15.

Approval of Recommendation No. 1a will allow the Department to be reimbursed based on the actual number of student instructional hours completed, at a rate of \$3.93 per instructional hour, not to exceed 301,000 hours for 2022-23, increasing the Agreement's maximum revenue by \$563,955, from \$2,902,577.15 to \$3,466,532.15. Approval of Recommendation No. 1b will allow for the extension of the original term of the Agreement by two years for a new term of July 1,

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2020 through June 30, 2025, increasing the total maximum revenue amount by \$1,237,950 (\$618,975 annually), from \$3,466,532.15 to \$4,704,482.15. This Agreement may be terminated by either party upon 90 days' advance written notice.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Richard D. Luczak, Deputy County Counsel, 387-5455) on February 21, 2023; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Deputy Chief Controller, 382-3193) on March 2, 2023; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on March 9, 2023; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on March 10, 2023.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: March 28, 2023



cc: Sheriff- Welty w/agree
Contractor- C/O Sheriff w/agree
File- w/agree
LA 04/5/2023