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**Contract Number**

21-561 A-1

**SAP Number**

4400017288

## Department of Aging and Adult Services

**Department Contract Representative**  
**Telephone Number**

Julie West  
(909) 387-2462

**Contractor**  
**Contractor Representative**  
**Telephone Number**  
**Contract Term**  
**Original Contract Amount**  
**Amendment Amount**  
**Total Contract Amount**  
**Cost Center**

Bonnie Baker Senior Citizen Club  
Dianne Muniz  
(760) 665-2667  
July 1, 2021 through June 30, 2024  
\$ 135,000  
40,000  
\$ 175,000  
5292001036

**IT IS HEREBY AGREED AS FOLLOWS:**

### AMENDMENT NO. 1

It is hereby agreed to amend Contract No. 21-561, effective June 13, 2023, as follows:

### SECTION I. DEFINITIONS

**Amend Section I. to add additional definitions to read as follows:**

- P. Older Adults Recovery and Resilience Funding (OARR) – A one (1) time General Fund augmentation that the CDA requested to strengthen older adult's recovery and resilience from severe isolation and heal impacts from long-term stay at home due to Coronavirus (COVID-19) pandemic. The funding provides financial resources to support and maintain service needs to several senior programs, such as Fall Prevention, Nutrition and Title III B and III E programs under the Federal Older Americans Act.

- U. Voluntary Contributions – Any monies received from participants of Title III-B Senior Supportive Services that contributes towards the cost of this program. Participants of Supportive Services programs have the right to contribute toward the programs. Any contribution from a recipient must be voluntary, kept confidential, and may not be coerced. Voluntary contributions as program income and can only be used for the sole purpose of expanding the programs/services for which the contribution is given and may not be used on other programs.

## **SECTION V. FISCAL PROVISIONS**

**Amend Section V., Paragraphs A. and B., to read as follows:**

- A. The maximum amount of cost reimbursement under this Contract shall not exceed a cumulative of \$175,000, of which \$175,000 may be Federally funded, and shall be subject to availability of funds to the County. The consideration to be paid to each Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem. Overtime and holiday make-up time will not be permitted. Payments are subject to provisions in the Payments, Budgets, Closeout, and Audits.
- B. Contractor shall be compensated on a cost reimbursement basis, limited to the obligations and expenditures outlined in the Program Budgets (Attachment E) annually, attached hereto and incorporated by reference into this Contract. The Program Budget (Attachment E) will be revised annually, but shall not exceed the aggregate amount over the term of the Contract.

## **SECTION X. GENERAL PROVISIONS**

**Amend Section X. to add Paragraph S. to read as follows:**

- S. Executive Order N-6-22 Russian Sanctions – On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least thirty (30) calendar days to provide a written response. Termination shall be at the sole discretion of the County.

## **ATTACHMENTS**

**Amend Attachments to revise, add, or replace as follows:**

Attachment A, Work Plan for Supportive Services, Section F, Paragraph b, amended to read as follows:

- b. Client Contributions and Confidentiality
- i. Recipients of Supportive Services shall be given the opportunity to contribute toward the cost of services received. Inform recipients that there is no obligation to contribute and any contributions are voluntary.
  - ii. Contractor shall encourage seniors to contribute to the cost of services by notifying them at least annually, using the DAAS Senior Services Programs "Voluntary Contribution Flyer," that voluntary contributions are accepted and are important to maintaining the service(s) provided. Provider shall notify Title III-B

Senior Service Program clients of voluntary contribution opportunities by posting the voluntary contribution flyer in a prominent area where services are provided (if not in-home) and by issuing the Voluntary Contribution Flyer (Attachment F) at the time of program enrollment. The provider shall not in any way employ tactics which could be viewed as coercive, embarrassing, and/or obligatory to the service being provided.


- iii. Any voluntary contribution letters sent to clients for Title III services may not resemble a bill or a statement and shall stipulate that contributions are voluntary and not required to receive service.
- iv. Contractor shall ensure that all voluntary contributions by eligible participants are kept confidential.
- v. Contractor understands that all voluntary contributions received shall be identified as program income. Contractor shall establish appropriate procedures to safeguard and account for all voluntary contributions to protect from loss, mishandling, and theft.
- vi. Contractor shall use any voluntary contributions received to expand the same service (for which the voluntary contributions were given (Supportive Services) and to supplement NOT supplant funds received under the OAA.
- vii. No eligible individual shall be denied participation because of failure or inability to contribute.

Attachment E, Supportive Services Budget, replace in its entirety, 1 page.

All other terms and conditions of Contract No. 21-561 remain in full force and effect.


This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

SAN BERNARDINO COUNTY

By   
Dawn Rowe, Chair, Board of Supervisors

Dated: JUN 13 2023

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By   
Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County



Bonnie Baker Senior Citizen's Club

(Print or type name of corporation, company, contractor, etc.)

By   
(Authorized signature - sign in blue ink)


Name Dianne Muniz  
(Print or type name of person signing contract)

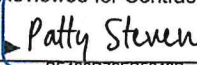
Title President  
(Print or Type)


Dated: 5-31-23

Address Post Office Box 2071  
Big River, CA 92242

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
By   
25E2580DB6714A5  
Jacqueline Carey-Wilson, Deputy County Counsel  
Date June 6, 2023

Reviewed for Contract Compliance  
By   
BE40DD79FB5678B  
Patty Steven, Contracts Manager  
Date June 6, 2023

Reviewed/Approved by Department  
By   
1063DFD46FF0461  
Sharon Nevins, Director  
Date June 6, 2023

**COUNTY OF SAN BERNARDINO**  
**III B SUPPORT SERVICES PROGRAM BUDGET**

Provider: Bonnie Baker

Fiscal Year: 2023-24

Orig ☒ Amend ☐

Match Requirement: \$ 10,939

| SERVICE                            | Residential Repair |          | Senior Center Activities |           |      |         |      |         |      |         |           |
|------------------------------------|--------------------|----------|--------------------------|-----------|------|---------|------|---------|------|---------|-----------|
| Expected Service Units:            | 2 or 3             |          | 1350                     |           |      |         |      |         |      |         |           |
| Expenditure Category:              | Cash               | In-Kind  | Cash                     | In-Kind   | Cash | In-Kind | Cash | In-Kind | Cash | In-Kind | Total     |
| 1 Personnel                        |                    | \$ 2,500 | \$ 12,050                | \$ 13,750 |      |         |      |         |      |         | \$ 28,300 |
| 3 Staff Travel & Training          |                    |          | \$ 200                   |           |      |         |      |         |      |         | \$ 200    |
| 4 Equipment                        |                    |          |                          |           |      |         |      |         |      |         | \$ -      |
| 5 Non-Inventoriable Equipment      |                    |          |                          |           |      |         |      |         |      |         | \$ -      |
| 6 Consultants                      |                    |          | \$ 2,500                 |           |      |         |      |         |      |         | \$ 2,500  |
| 7 Contracted Services              |                    |          |                          |           |      |         |      |         |      |         | \$ -      |
| 8 Operating Expenses:              |                    |          |                          |           |      |         |      |         |      |         | \$ -      |
| a Supplies                         |                    |          | \$ 3,500                 |           |      |         |      |         |      |         | \$ 3,500  |
| b Insurance                        |                    |          | \$ 9,000                 |           |      |         |      |         |      |         | \$ 9,000  |
| c Repair & Maintenance             | \$ 11,750          |          | \$ 2,500                 |           |      |         |      |         |      |         | \$ 14,250 |
| d Rent/Building Space              |                    |          |                          |           |      |         |      |         |      |         | \$ -      |
| e Utilities                        |                    |          | \$ 10,000                |           |      |         |      |         |      |         | \$ 10,000 |
| f Vehicle Operations               |                    |          |                          |           |      |         |      |         |      |         | \$ -      |
| g Miscellaneous                    |                    |          | \$ 2,200                 |           |      |         |      |         |      |         | \$ 2,200  |
| 9 Indirect Cost                    |                    |          |                          |           |      |         |      |         |      |         | \$ -      |
| Total Expenditures (add lines 1-7) | \$ 11,750          | \$ 2,500 | \$ 41,950                | \$ 13,750 | \$ - | \$ -    | \$ - | \$ -    | \$ - | \$ -    | \$ 69,950 |

| Revenue Sources:  | Cash      | In-Kind  | Cash      | In-Kind   | Cash | In-Kind | Cash | In-Kind | Cash | In-Kind | Total     |
|-------------------|-----------|----------|-----------|-----------|------|---------|------|---------|------|---------|-----------|
| Federal Funds     | \$ 3,750  |          | \$ 11,450 |           |      |         |      |         |      |         | \$ 15,200 |
| Federal Funds ARP | \$ 8,000  |          | \$ 29,000 |           |      |         |      |         |      |         | \$ 37,000 |
| Program Income    |           |          | \$ 1,500  |           |      |         |      |         |      |         | \$ 1,500  |
| Deferred Income   |           |          |           |           |      |         |      |         |      |         | \$ -      |
| Matching Cash     |           |          |           |           |      |         |      |         |      |         | \$ -      |
| Matching In-Kind  |           | \$ 2,500 |           | \$ 13,750 |      |         |      |         |      |         | \$ 16,250 |
| Non-Match Cash    |           |          |           |           |      |         |      |         |      |         | \$ -      |
| Non-Match In-Kind |           |          |           |           |      |         |      |         |      |         | \$ -      |
| Total Revenue     | \$ 11,750 | \$ 2,500 | \$ 41,950 | \$ 13,750 | \$ - | \$ -    | \$ - | \$ -    | \$ - | \$ -    | \$ 69,950 |

Submitted by:

DAS Approval:

Dianne Muniz

print

Gina Gonzales

print

Signature

Date

5/8/2023

Signature

Date

5/9/23

AP IIIB FAIN 2201CAOAEA-01

ARP IIIB FAIN 2101CASSC6-00

Dated 7-1-2022

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