



July 11, 2025

Winfred Kimani
Public Health Program Manager
San Bernardino County Department of Public Health
351 North Mountain View
San Bernardino, CA 92415-0003

SUBJECT: TITLE X FAMILY PLANNING PROGRAM AWARD NOTIFICATION LETTER

Dear Ms. Kimani:

Essential Access Health (Essential Access) has received a notice of **Fiscal Year 2025 funding** for the **Title X Service Grant** from the **U.S. Department of Health and Human Services' (HHS) Office of Population Affairs (OPA)**. On **July 2**, OPA notified Essential Access of our **Notice of Award for \$12.2 million** for Title X family planning services, representing a **7% reduction from last year's funding**.

Essential Access is pleased to offer your healthcare organization funding for Title X family planning services for the upcoming project period: **April 1, 2025 – March 31, 2026**. The **sub-award to your organization is \$120,000**. We recognize that this amount may reflect a reduction from current levels, but we want to sincerely **congratulate you on your award** and reaffirm how much we **value your partnership** and the critical work you do each day to fulfill the promise of Title X for your patients and community.

A **Statement of Work (SOW)** is due by **July 25, 2025**. Essential Access will issue your **Title X Sub-Grant Agreement** upon approval of your completed SOW. A **twelve-month budget and Cost Methodology** is also due by **July 25, 2025**.

Subrecipients are eligible to receive reimbursement of up to 25% of their total award—or more—based on documented expenses during the period of 4/1/2025-6/30/2025. Upon execution of the agreement, Subrecipients may submit a Statement of Revenue and Expenditures (SRER) and General Ledger for expenses from Period 1 for immediate reimbursement by Essential Access.

We look forward to partnering with you again in the new project year to ensure **equitable access to high-quality sexual and reproductive health services** for all in the communities you serve. If you have any questions, please contact **Frances Bernabe**, Senior Director of Sexual + Reproductive Health Programs, at fbernabe@essentialaccess.org.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nomsa', is written over a light blue circular stamp.

Nomsa Khalfani, PhD
Co-Chief Executive Officer



2025 Title X Family Planning Services
Notice of Sub-Grant Award (NGA) Response

San Bernardino County Department of Public Health has been offered funding to provide Title X Family Planning Services for the project period April 1, 2025 through March 31, 2026. The total allocation amount is **\$120,000**.

Please indicate your agency's decision to **accept or decline** the award offered below. By accepting the award, your organization is authorized to continue providing Title X services **without interruption** for the designated project period.

Upon receipt of your **fully executed sub-agreement** with Essential Access, this letter will be nullified, and your sub-agreement will serve as the legal document of record.

If you have any questions or require assistance, please contact Ms. Benedicta Adewunmi, Contracts and Compliance Officer, at badewunmi@essentialaccess.org.

This transaction may be consummated by **electronic means**, and your **electronic initials and signature** will be considered **legally binding** as an original wet ink signature for all purposes.

Please indicate your decision regarding the funding Offer: Accept

This form must be completed and signed by an authorized official on or before July 18, 2025.


Joshua Dugas (Aug 5, 2025 14:04:20 PDT)

08/05/25

Authorized Signature and Date

Joshua Dugas, Public Health Director

Print Name and Title