



Contract Number

20-889 A-2

SAP Number

4400014985

Department of Public Health

Department Contract Representative	<u>Derrick Younger, HS Contracts</u>
Telephone Number	<u>(909) 386-8146</u>
Contractor	<u>San Bernardino County</u>
	<u>Superintendent of Schools</u>
Contractor Representative	<u>Farrah Northcott, Manager</u>
Telephone Number	<u>(909) 386-2407</u>
Contract Term	<u>10/01/2020 – 9/30/2024</u>
Original Contract Amount	<u>\$2,408,298</u>
Amendment Amount	<u>\$ 851,598</u>
Total Contract Amount	<u>\$3,259,896</u>
Cost Center	<u>9300041000</u>

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 2

It is hereby agreed to amend Contract No. 20-889, effective October 1, 2023, as follows:

SECTION V. FISCAL PROVISIONS

Paragraph A is amended to read as follows:

- A. The maximum amount of reimbursement under this Contract shall not exceed \$3,259,896, of which \$3,259,896, may be federally funded, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor’s services and expenses incurred in the performance hereof, including travel and per diem.
- | | | |
|-------------------|---------------------|--|
| Original Contract | \$1,556,700 | October 1, 2020 through September 30, 2022 |
| Amendment No. 1 | \$ 851,598 increase | October 1, 2022 through September 30, 2023 |
| Amendment No. 2 | \$ 851,598 increase | October 1, 2023 through September 30, 2024 |

Funds are further broken down by Program Year as follows:

Program Year	Category	Dollar Amount
October 1, 2020 through September 30, 2021	ECE and (K-12)	\$758,550
October 1, 2021 through September 30, 2022	ECE and (K-12)	\$798,150
October 1, 2022 through September 30, 2023	ECE and (K-12)	\$851,598
October 1, 2023 through September 30, 2024	ECE and (K-12)	\$851,598
Total		\$3,259,896

SECTION VIII. TERM

Amend Section VIII to read as follows:

This Contract is effective as of October 1, 2020, and is extended from its original expiration date of September 30, 2023, to expire on September 30, 2024, but may be terminated earlier in accordance with provisions of Section IX of the Contract.

ATTACHMENTS

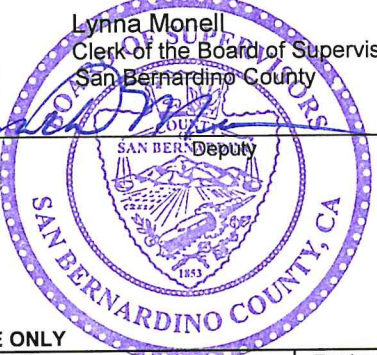
- ATTACHMENT A6 – Add FFY 2024 WORKPLAN FOR LEARN: Early Childcare and Education (ECE)**
- ATTACHMENT A7 – Add FFY 2024 WORKPLAN FOR LEARN: Schools (K-12)**
- ATTACHMENT E2 – Add FFY 2024 CALFRESH HEALTHY LIVING BUDGET: LEARN**

All other terms and conditions of Contract No. 20-889 remains in full force and effect.

SAN BERNARDINO COUNTY

► *Dawn Rowe*
Dawn Rowe, Chair, Board of Supervisors

Dated: SEP 26 2023
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By *Lynna Moneil*
Lynna Moneil
Clerk of the Board of Supervisors
San Bernardino County


San Bernardino County Superintendent of Schools

(Print or type name of corporation, company, contractor, etc.)
By ► *Richard De Nava*
368A4295AA4E4B2... re - sign in blue ink)

Name Richard De Nava
(Print or type name of person signing contract)

Title Chief Business Officer
(Print or Type)

Dated: September 15, 2023

Address 601 North "E" Street
San Bernardino, CA 92415

FOR COUNTY USE ONLY

Approved as to Legal Form
DocuSigned by:
A *Adam Elbright*
6FC5599C63614F1... Counsel
Date September 15, 2023

Reviewed for Contract Compliance
DocuSigned by:
► *Patty Steiner*
Pat. BF400D79FB5648B... acts
Date September 17, 2023

Reviewed/Approved by Department
DocuSigned by:
► *Joshua Dugas*
Jo 30C7CC0F4C9F4CE... IT
Date September 15, 2023

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

CALFRESH HEALTHY LIVING SNAP-ED CONTRACT PERIOD: OCTOBER 1, 2023– SEPTEMBER 30, 2024						
Contract Number:						
Contractor:	San Bernardino County Superintendent of Schools					
CalFresh Healthy Living Goals and Focus:	The CalFresh Healthy Living, California Supplemental Nutrition Assistance Program Education (SNAP-Ed) goals are to: <div><div>1. Empower low-income Californians toward healthful dietary choices and promote the growth of California agriculture, and</div><div>2. Promote physically active lifestyles for low-income Californians.</div></div> CalFresh Healthy Living focuses on preventing nutrition and activity-related chronic diseases and improving food security among the CalFresh Food eligible population by: <ul style="list-style-type: none">• Providing information and education to promote food resource management, healthy eating, and a physically active lifestyle, and• Creating supportive food and activity environments in collaboration with community to make healthy choices easier where people eat, live, learn, work, play, and shop.					
IWP Domain:	LEARN					
PSE Setting:	Early Care and Education (ECE) Facilities					
Strategies:	Nutrition, physical activity, healthy beverage, and/or garden education					
Sub-Strategies:	Nutrition standards, physical activity, stencils, water access and appeal, edible gardens, school/site wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within ECE food pantries in ECE sites.					
Local Objective(s):	Administration, Early Care and Education					
Primary Target Audience:	CalFresh food eligible county residents					
EARLY CHILDCARE & EDUCATION						
	West SB	Central SB	East SB	SB High Desert	Total	
Direct Education reach by zones (children)					6,500	
Direct Education reach by zones (adults)					150	
Indirect Education reach by zones (children)					1,000	
Indirect Education reach by zones (adults)					1,500	
Planned number of wellness policy sites by zones					5-6 (cumulative)	
Planned number of PSE change by zones					10	

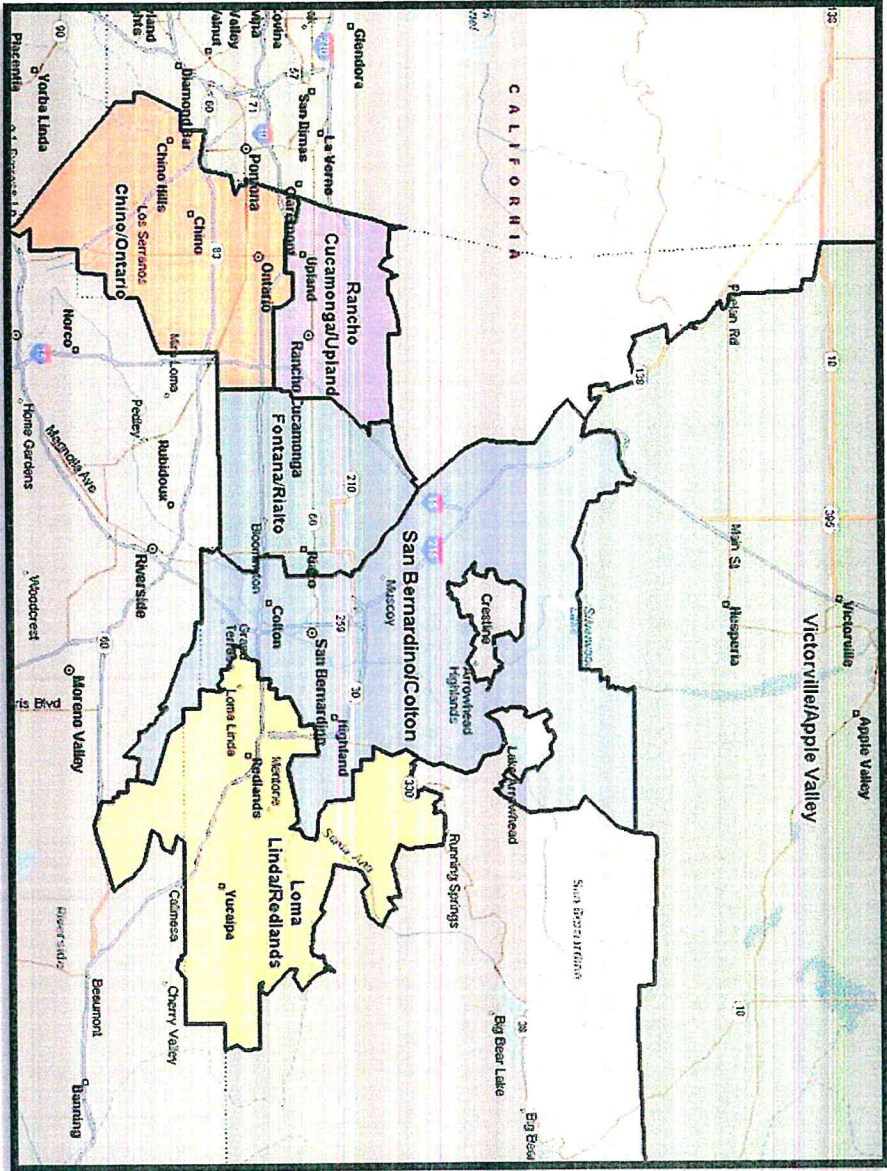
Calfresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

SAN BERNARDINO COUNTY CALFRESH HEALTHY LIVING ZONES



- **West SB**
 - Chino/Ontario, Montclair areas
 - Rancho Cucamonga/Upland areas
- **Central SB**
 - Fontana/Rialto areas
 - San Bernardino/Colton, Grand Terrace areas
 - Mountain communities including:
 - Crestline, Arrowhead
- **East SB**
 - Loma Linda/Redlands/Highland/Yucaipa areas
 - Desert cities or areas to the East including:
 - Joshua Tree, Twenty Nine Palms
 - Mountain communities including:
 - Running Springs, Big Bear
- **High Desert SB**
 - Victorville/Apple Valley areas
 - Cities or areas to the North including:
 - Adelanto, Apple Valley, Barstow, Baker, Fort Irwin, Hesperia, Phelan, Pinion Hills, Needles

Calfresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

SNAP-Ed Local Objective A: Administration

By September 30, 2024, complete and submit all required reports and forms on or before each deadline, comply with all onsite monitoring visits and desk reviews, and participate in a minimum of twenty (20) Calfresh Healthy Living-sponsored meetings and trainings.

Social Ecological Model:

☐ Individual ☐ Interpersonal: Social/Groups ☐ Institutional/Organizational ☐ Community ☐ Policy/Environmental

Activity Description	Deliverables				Documentation
	Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
Complete all mandatory documentation such as invoices, monthly progress reports, success stories, data cards, policy, system and environmental change (PSE) reports, and labeled attachments, etc., on or before the due date.	Monthly invoices & progress reports	Monthly invoices & progress reports	Monthly invoices, progress reports	Monthly invoices, progress reports, success story, PSE report	Submit: Invoices, reports, attachments
Comply with all requests from Department of Public Health (DPH) including annual programmatic and fiscal onsite monitoring visits, site visits or desk reviews , and responding to corrective action plans (CAPs) as necessary.	TBD	TBD	TBD	TBD	On File: Record of compliance, completed reports
Acquire Food Handlers Card that meets DPH requirements for all staff responsible for conducting taste tests and/or Calfresh Healthy Living approved recipe demonstrations.	Complete as needed	Complete as needed	Complete as needed	Complete as needed	Submit: County of San Bernardino Food Handlers Card

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Annually, attend a minimum of twenty (20) CalFresh-sponsored meetings, trainings and conferences that may include the following: <div><div>a. County Nutrition Action Partnership (CNAP) meetings, including Summer Meal Subcommittee meetings</div><div>b. Quarterly Contractor meetings and local trainings,</div><div>c. Annual Local Implementing Agency (LIA) Forum,</div><div>d. Other CalFresh-sponsored regional trainings</div><div>e. Regional Network Collaborative meetings (i.e. High Desert Food Collaborative, Food Rescue Anti-Hunger Coalition)</div></div>					CNAP meetings, Contractor meeting, LIA Forum	CNAP meetings, Contractor meeting,	CNAP meetings, Contractor meeting	CNAP meetings, Contractor meeting	On File: Meeting agendas
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Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Activity Description	Deliverables				Documentation
	Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
Partner with the CNAP to increase access to and promote healthy foods and physical activity at summer meal sites. Efforts may include the establishment of a summer meal subcommittee, coordinating consistent nutrition and physical activity messaging implemented at meal sites with partners, participating in a summer meal kick-off event, and/or encouraging summer meal sponsors to incorporate locally grown fruits and vegetables into summer meal menus. When applicable, recognize school districts/ ECE sites that have demonstrated excellence in nutrition/physical activity as awarded by State, Federal and/or other organizations.	CNAP meetings	CNAP meetings	CNAP meetings	CNAP meetings	Submit: PEARS On File: Meeting agendas, kick-off event materials
Partner with CNAP and/or community-based organizations to address food insecurity among preschool aged children. Efforts may include work with decision makers (i.e. school wellness committees, PTA) to drive policy, system and environmental change which will alleviate food insecurity among preschool children.	CNAP and/or CBO meetings	CNAP and/or CBO meetings	CNAP and/or CBO meetings	CNAP and/or CBO meetings	Submit: PEARS On file: Meeting agendas and minutes

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Direct/Indirect Nutrition and Physical Activity Education

By September 30, 2024, reach a minimum of 6,500 preschool-age children and 150 parents/caregivers of preschoolers with direct nutrition education and reach a minimum of 1,000 preschool-age children and 1,500 parents/caregivers with supportive indirect education to promote and reinforce messages related to nutrition, physical activity, healthy beverage, and/or garden education at qualified ECE and community sites. Parent education may also include utilization of pantry foods (healthy recipes), food resource management, and/or food waste reduction, recovery, and redistribution.

Social Ecological Model:

☒ Individual ☒ Interpersonal: Social/Groups ☐ Institutional/Organizational ☐ Community ☐ Policy/Environmental

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
CE (c)	Partner with at least 60 qualified ECE sites reaching each CalFresh Healthy Living Zone to allow teachers to be trained to conduct evidence-based nutrition, physical activity, healthy beverage, and/or garden education interventions with preschool-aged children. Include taste tests when possible. Establish relationships with ECE site administration and generate a Letter of Agreement with administrators to allow for staff development.	Recruit sites Establish agreement				Submit: PEARS, site list On file: Letters of Agreement
TTA	Provide training on approved curricula and offer ongoing technical assistance for teachers/staff to gain skills and tools to conduct education at qualified sites/classrooms.	Training, ongoing technical assistance	Training, ongoing technical assistance	Training, ongoing technical assistance	Training, ongoing technical assistance	On file: Training agenda, sign-in sheets, training presentations and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
DE TTA	Teachers will conduct direct nutrition, physical activity, healthy beverage, and/or garden education with a minimum of unique 6,500 preschoolers at 60 qualified ECE sites/classes. Where possible, compliment education with taste tests. Conduct classroom visits at 25-35 sites/classrooms implementing education to ensure fidelity of class delivery. Provide technical assistance as appropriate.	Reach 1,460 students Visit a minimum of 8 sites/class rooms	Reach 2,520 students Visit a minimum of 8 sites/class rooms	Reach 2,520 students Visit a minimum of 9 sites/class rooms		Submit: PEARS On file: Nutrition education materials, site visit evaluations
DE	Conduct direct nutrition, physical activity, healthy beverage, and/or garden education with a minimum of 150 unique parents/caregivers at 10 ECE sites and other places people go to learn (i.e. faith-based centers, family resource centers, gardens, public housing, libraries, school-based food assistance/distribution sites and events, and USDA summer meal sites). Education may also include utilization of pantry foods (healthy recipes), food resource management, and/or food waste reduction, recovery and redistribution. Where possible, compliment education with recipe demonstrations and/or taste tests. Education may be delivered in a series of interactive sessions as feasible.	Reach 25 parents/ caregivers	Reach 25 parents/ caregivers	Reach 25 parents/ caregivers	Reach 75 parents/ caregivers	Submit: PEARS On file: Agendas, sign-in sheets, data cards, education materials, CalFresh Healthy Living Adult Survey

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
IE	<p>Promote, support and reinforce messages consistent with DE and other activities related to nutrition, physical activity, healthy beverage, and/or garden education.</p> <p>Parent/caregiver education may also include utilization of pantry foods (healthy recipes), food resource management, and/or food waste reduction, recovery and redistribution.</p> <p>Utilize indirect education strategies to engage and empower 1,000 preschoolers and 1,500 parents/caregivers to implement changes at ECE sites, at home and/or while dining out. Recipe demonstrations and/or taste testing can be included.</p> <p>Promote messages community-wide. Communicate through various appropriate channels (i.e. newsletters, site-based events, flyers, posters, websites, community events, social media, etc.). If the district is host to a school-based health center, consider coordinating education materials, messages and events.</p>	Reach 250 students Reach 375 parents/ caregivers	Reach 250 students Reach 375 parents/ caregivers	Reach 250 students Reach 375 parents/ caregivers	Reach 250 students Reach 375 Parents/ caregivers	<p>Submit: PEARS</p> <p>On file: Newsletters, flyers, social media posts, sample education materials, recipes, photos (as appropriate)</p>

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Policy, Systems and Environmental (PSE) Change

By September 30, 2024, support the implementation and documentation of at least one (1) new policy, system and environmental (PSE) change per site, at ten (10) qualified ECE sites in relation to nutrition standards, physical activity, stencils, water access and appeal, edible gardens, school/site wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within ECE food pantries (refer to SHOP Domain). Work with ECE sites wellness policy committees at five to six (5-6) sites to strengthen wellness policy language and to more fully implement the policy.

Social Ecological Model:

☐ Individual ☐ Interpersonal: Social/Groups ☒ Institutional/Organizational ☒ Community ☒ Policy/Environmental

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
CE (a)	Work with local influencers and partners to improve nutrition standards, physical activity, stencils, water access and appeal, edible gardens, school/site wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within ECE food pantries at ten (10) qualified and engaged ECE sites. Engage the community in the process including a minimum of ten (10) champions (i.e. ECE site staff, parents, community members, teachers, etc.) Establish relationships with champions and form a commitment of support.	Recruit champions	Work with champions	Work with champions	Work with champions	On file: List of champions, commitment of support
CE (c)	Establish relationships with ECE site administration and generate a Letter of Agreement to allow for staff development, including policy, systems and environmental changes in the areas of nutrition standards, physical activity, stencils, water access and appeal, edible gardens, school/site wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within ECE food pantries.	Recruit sites Establish a Letter of Agreement				Submit: PEARS, site list On file: Letters of Agreement

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
ASMT	As directed by DPH, work with local influencers, partners and champions (as appropriate) to assess (pre) the need, readiness, access and/or environment of ECE sites and/or districts in relation to nutrition standards, physical activity, stencils, water access and appeal, edible gardens, school/site wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within ECE food pantries. Post: Assess the impact and/or changes in relation to interventions. Identify at least one (1) healthy site change that can be implemented per engaged site.	Assess (Pre) SLAQs		Assess (Post) LAC		Submit: PEARS, SLAQs, LAC On file: Meeting agendas, sign-in sheets, pre and post assessments, list of healthy site changes
CE (a)	Share assessment results and/or educate on the benefits and impact of implementing initiatives with local influencers, partners and champions and generate support. Engage local influencers, partners, and champions consistently throughout planning, implementation and maintenance of nutrition and physical activity-related initiatives in the ECE settings.	TBD	TBD	TBD	TBD	Submit: PEARS On file: Meeting agendas, sign-in sheets, presentations and materials

Contractor: SBCCS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
CE (b)	Gather community feedback and input on the needs and desires as well as facilitators and barriers related to nutrition and physical activity initiatives.					Submit: PEARS On file: Meeting agendas, sign-in sheets, presentations and materials, community feedback
	Incorporate local influencers, partners and champions' vision and high priority needs into the project planning by engaging them in meetings, listening sessions, surveys, etc.	TBD	TBD	TBD	TBD	
CE (b)	Invite local influencers, partners and champions to present assessment results, program information and/or strategies for improvement to key decision-makers.					Submit: PEARS On file: meeting agendas, sign-in sheets, presentations and materials
	Identify key decision makers/ECE stakeholders such as site leadership, Child Care Resource Network, superintendent of schools, school-based health center administrators, pantry management, Child and Adult Care Food Program sponsor agencies, First 5 County Commission, outside funders, and/or local government officials.					
CE (c)	Present assessment results and/or educate on the benefits and impact of implementing initiatives in the ECE setting.	TBD	TBD	TBD	TBD	Submit: PEARS On file: meeting agendas, sign-in sheets, presentations and materials
	Leverage relationships with local decision makers to generate support for existing and/or additional work around initiatives.					
	Engage decision-makers consistently throughout planning, implementation, and maintenance of nutrition and physical activity-related initiatives.					

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCCS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
CE (c)	Develop an action plan at each engaged site to address priority areas in which changes are needed. Create a timeline for action plan follow-up procedures with engaged sites. Formally adopt in writing or practice procedures to strengthen the nutrition and physical activity environment at ECE sites. Implement and document at least one (1) new healthy site change annually per engaged site.	Develop action plans	Implement action plans	Adopt PSE change		Submit: Success story, PSE report On file: Action plan timeline and follow-up procedures
	Report results with local influencers, partners, champions and key decision makers. Hold recognition events and invite agency and local leadership to attend. Share success stories, best practices, and challenges through photos, stories, etc.					
C&C (a) TTA	Partner with CNAP to participate in ECE wellness policy committees and other appropriate workgroups throughout the year. Assist with policy development to support planning, implementation and/or maintenance of initiatives.					Submit: PEARS On file: Meeting agendas, list of committees, written wellness policies
	Work with groups at a minimum of five to six (5-6) sites to identify opportunities to strengthen wellness policy language and to more fully implement the policy. Provide assistance in the development of policy language. Provide guidance and technical support for integration of initiatives into the wellness policy. Provide training and technical assistance to specific sites implementing pieces of the wellness policy or action plan. Participate in recognition programs such as Preschool SHINE as appropriate.	TBD	TBD	TBD	TBD	TTA: Training agendas, sign-in sheets, training presentations and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCCS

One-Year Work Plan
FFY 2024

Service Category: LEARN
Early Care and Education (ECE)

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
TTA	Provide a minimum of one (1) training and two (2) technical assistance activities to ECE teachers, site staff, administration, school-based health center representatives, pantry leaders, garden advisory group and/or community partners to provide tools and resources to support implementation and maintenance of nutrition and physical activity related policy, system and environmental change initiatives at each engaged site. Support recognition activities related to PSEs.	Training, technical assistance	Training, technical assistance	Training, technical assistance	Training, technical assistance	On file: Training agendas, sign-in sheets, training presentations and materials

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

ATTACHMENT A

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

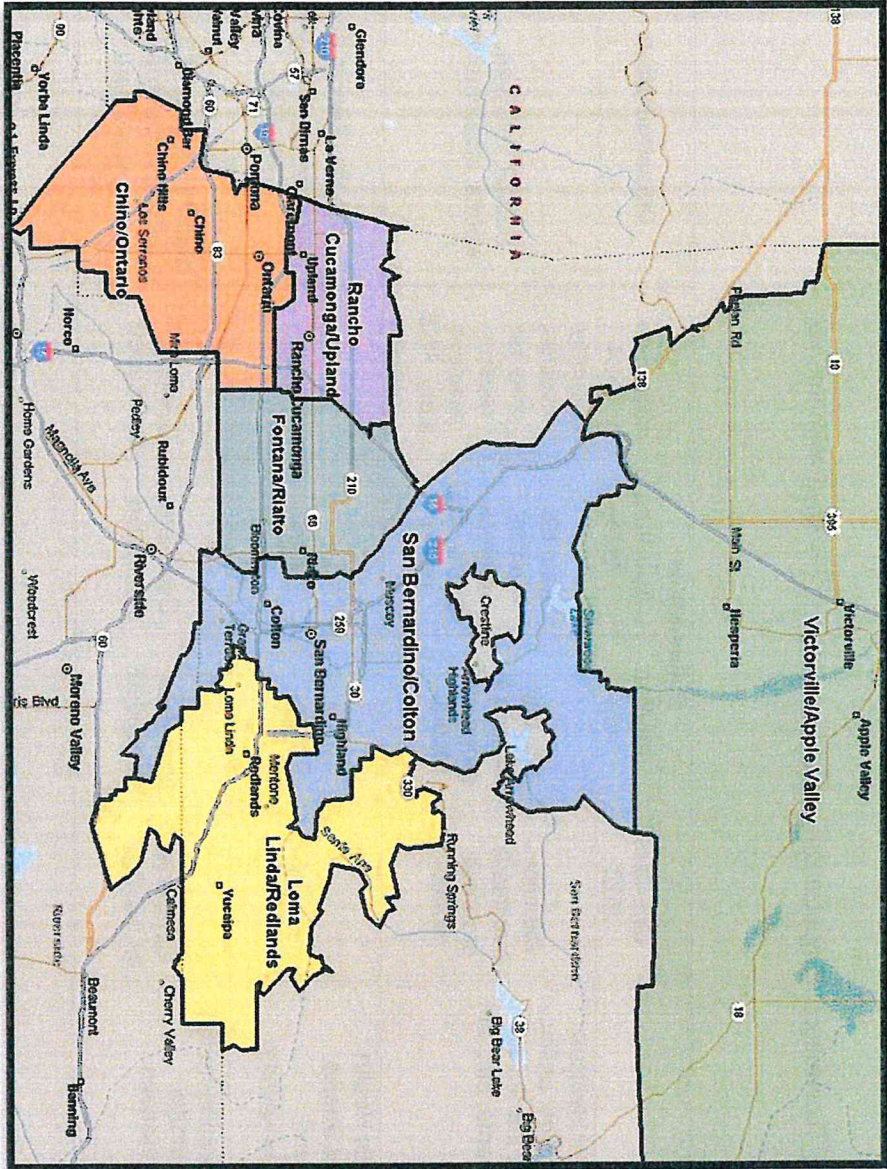
CALFRESH HEALTHY LIVING SNAP-ED CONTRACT PERIOD: OCTOBER 1, 2023 – SEPTEMBER 30, 2024						
Contract Number:						
Contractor:	San Bernardino County Superintendent of Schools					
NEOP State Level Goal and Focus	The CalFresh Healthy Living, California Supplemental Nutrition Assistance Program Education (SNAP-Ed) goals are to: <div><div>1. Empower low-income Californians toward healthful dietary choices and promote the growth of California agriculture, and</div><div>2. Promote physically active lifestyles for low-income Californians.</div></div> CalFresh Healthy Living focuses on preventing nutrition and activity-related chronic diseases and improving food security among the CalFresh Food eligible population by: <div><div>• Providing information and education to promote food resource management, healthy eating, and a physically active lifestyle, and</div><div>• Creating supportive food and activity environments in collaboration with community to make healthy choices easier where people eat, live, learn, work, play, and shop.</div></div>					
IWP Domain:	LEARN					
PSE Setting:	Schools/After School (K-12, Elementary, Middle, High, After School)					
Strategies:	Nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education					
Sub-Strategies:	Capacity building for school nutrition standards, physical activity, edible gardens, water access and appeal, school wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within school food pantries in Schools/After School sites.					
Local Objective(s):	Administration, Schools, After School					
Primary Target Audience:	CalFresh food eligible county residents					
SCHOOL/AFTER SCHOOL EDUCATION						
	West SB	Central SB	East SB	SB High Desert	Total	
Direct Education reach by zones (children)					7,000	
Direct Education reach by zones (adults)					250	
Indirect Education reach by zones (children)					2,000	
Indirect Education reached by zones (adults)					1,500	
Planned number of wellness policy sites by zones					7	
Planned number of PSE change by zones					8	

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

SAN BERNARDINO COUNTY CALFRESH HEALTHY LIVING ZONES



- **West SB**
 - Chino/Ontario, Montclair areas
 - Rancho Cucamonga/Upland areas
- **Central SB**
 - Fontana/Rialto areas
 - San Bernardino/Colton, Grand Terrace areas
 - Mountain communities including:
 - Crestline, Arrowhead
- **East SB**
 - Loma Linda/Redlands/Highland/Yucaipa areas
 - Desert cities or areas to the East including:
 - Joshua Tree, Twenty Nine Palms
 - Yucca Valley
 - Mountain communities including:
 - Running Springs, Big Bear
- **High Desert SB**
 - Victorville/Apple Valley areas
 - Cities or areas to the North including:
 - Adelanto, Apple Valley, Barstow, Baker, Fort Irwin, Hesperia, Phelan, Pinon Hills, Needles

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

SNAP-Ed Local Objective A: Administration

By September 30, 2024, complete and submit all required reports and forms on or before each deadline, comply with all onsite monitoring visits and desk reviews, and participate in a minimum of twenty (20) CalFresh Healthy Living-sponsored meetings and trainings.

Social Ecological Model:

☐ Individual ☐ Interpersonal: Social/Groups ☐ Institutional/Organizational ☐ Community ☐ Policy/Environmental

Activity Description	Deliverables				Documentation
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Complete all mandatory documentation such as invoices, monthly progress reports, success stories, data cards, policy, system and environmental change (PSE) reports, Impact & Outcome evaluation reports, and labeled attachments, etc., on or before the due date.	Monthly invoices & progress reports	Monthly invoices & progress reports	Monthly invoices, progress reports, IOE report	Monthly invoices, progress reports, success story, PSE report	Submit: Invoices, reports, attachments
Comply with all requests from Department of Public Health (DPH) including annual programmatic and fiscal onsite monitoring visits, site visits or desk reviews, and responding to corrective action plans (CAPs) as necessary.	TBD	TBD	TBD	TBD	On file: Record of compliance, completed reports
Acquire Food Handlers Card that meets DPH requirements for all staff responsible for conducting taste tests and/or CalFresh Healthy Living approved recipe demonstrations.	Complete as needed	Complete as needed	Complete as needed	Complete as needed	Submit: County of San Bernardino Food Handlers Card

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

Annually, attend a minimum of twenty (20) CalFresh-sponsored meetings, trainings and conferences that may include (but are not limited to) the following: <div>a. County Nutrition Action Partnership (CNAP) meetings, including Summer Meal Subcommittee meetings b. Quarterly Contractor meetings and local trainings c. Annual Local Implementing Agency (LIA) Forum d. Other CalFresh-sponsored regional trainings e. Regional Network Collaborative meetings (e.g. High Desert Food Collaborative, Food Rescue Anti-Hunger Coalition)</div>					On file: Meeting agendas
	CNAP meetings, Contractor meeting, LIA Forum	CNAP meetings, Contractor meeting	CNAP meetings, Contractor meeting	CNAP meetings, Contractor meeting	

Activity Description	Deliverables				Documentation
	Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
Partner with the CNAP to increase access to and promote healthy foods and physical activity at summer meal sites. Efforts may include the establishment of a summer meal subcommittee, coordinating consistent nutrition and physical activity messaging implemented at meal sites with partners, participating in a summer meal kick-off event, and/or encouraging summer meal sponsors to incorporate locally grown fruits and vegetables into summer meal menus. When applicable, recognize school districts/schools/after school sites that have demonstrated excellence in nutrition/physical activity as awarded by State, Federal and/or other organizations.	CNAP meetings	CNAP meetings	CNAP meetings	CNAP meetings	Submit: PEARS On file: Meeting agendas, kick-off event materials
Partner with CNAP and/or community-based organizations to address food insecurity among school-aged children. Efforts may include work with decision makers (i.e. school wellness committees, PTA) to drive policy, system and environmental change which will alleviate food insecurity among school children.	CNAP and/or CBO meetings	CNAP and/or CBO meetings	CNAP and/or CBO meetings	CNAP and/or CBO meetings	Submit: PEARS On file: Meeting agendas and minutes

Calfresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

Direct/Indirect Nutrition and Physical Activity Education

By September 30, 2024, reach a minimum of 7,000 school-age children and 250 parents/caregivers with direct nutrition education and reach a minimum of 1,500 school-age children and 1,000 parents/caregivers with supportive indirect education to promote and reinforce messages related to nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education at qualified school/after school and community sites. Parent education may also include utilization of pantry foods (healthy recipes) and food resource management. Participate in the Impact/Outcome Evaluation, collecting at least 240 matched intervention surveys.

Social Ecological Model:

☒ Individual ☒ Interpersonal: Social/Groups ☐ Institutional/Organizational ☐ Community ☐ Policy/Environmental

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
CE (c)	Partner with at least 30 qualified school/after school sites reaching each Calfresh Healthy Living Zone to allow teachers to be trained to conduct evidence-based nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education interventions with school aged students. Include taste tests when possible. Establish relationships with school/after school site administration and generate a Letter of Agreement with administrators to allow for staff development.	Recruit sites Establish agreement				Submit: PEARS, site list On file: Letters of Agreement
TTA	Provide training on approved curricula and offer ongoing technical assistance for teachers/staff to gain skills and tools to conduct education at qualified sites.	Training, ongoing technical assistance	Training, ongoing technical assistance	Training, ongoing technical assistance	Training, ongoing technical assistance	On file: Training agenda, sign-in sheets, training presentations and Materials

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
DE TTA	Teachers will conduct direct nutrition, physical activity, healthy beverage, garden and/or food waste reduction and recovery education with a minimum of 7,000 students. Where possible, complement education with taste tests. Conduct classroom visits at each of the 30 sites implementing education to ensure fidelity of class delivery. Provide technical assistance as appropriate.	Reach 1,400 students Visit a minimum of 10 sites, sample 2 rooms per site	Reach 2,800 Students Visit a minimum of 10 sites, sample 2 rooms per site	Reach 2,800 Students Visit a minimum of 10 sites, sample 2 rooms per site		Submit: PEARS On file: Nutrition education materials, site visit evaluations
IOE	Participate in the Impact/Outcome Evaluation. Conduct direct education with unique 4th and/or 5th grade students utilizing NEOP approved curriculum and materials. Collect a minimum of 240 matched intervention surveys. Administer pre-tests at the beginning of the school year and post-tests at the end for intervention sites. Interventions will be multi-component and include PSE work. Coordinate completion of the Site-Level Assessment Questionnaires (SLAQs) and the LHD Activity Checklist (LAC) annually at each intervention school site.	SLAQs Administer pre-tests Begin PSE work Direct education	Continue PSE work Direct education	Continue PSE work Direct education Administer post-tests		Submit: PEARS, SLAQs, LAC, matched pre and post-tests, Planning Worksheet, Attrition Log On file: education materials

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

DE	Conduct direct nutrition, physical activity, healthy beverage, and or garden education with a minimum of 250 unique parents/caregivers at 10 school/after school sites and other places people go to learn (i.e. faith-based centers, family resource centers, gardens, public housing, libraries, school-based food assistance/distribution sites & events, and USDA summer meal sites). Education may also include utilization of pantry foods (healthy recipes), food resource management, and/or food waste reduction, recovery, and redistribution. Where possible, complement education with recipe demonstrations and/or taste tests. Education may be delivered in a series of interactive sessions as feasible.	Reach 35 parent s/ caregivers	Reach 35 parents/ caregivers	Reach 35 parent s/ caregivers	Reach 145 parent s/ caregivers	Submit: PEARS On file: Agendas, sign-in sheets, data cards, education materials, CalFresh Healthy Living Adult Survey
IE	Promote, support and reinforce messages consistent with DE and other activities related to nutrition, physical activity, healthy beverage, garden, and/or food waste reduction and recovery education. Parent/caregiver education may also include utilization of pantry foods (healthy recipes) and food resource management. Utilize indirect education strategies to engage and empower 2,000 students and 1,500 parents/caregivers to implement changes at school/after school sites, at home and/or while dining out. Recipe demonstrations and/or taste testing can be included. Promote messages community-wide. Communicate through various appropriate channels (i.e. newsletters, site-based events, flyers, posters, websites, community events, social media, etc.). If the site is host to a school-based health center, consider coordinating education materials, messages and events.	Reach 500 students Reach 375 parents/ caregivers	Reach 500 students Reach 375 parents/ caregivers	Reach 500 students Reach 375 parents/ caregivers	Reach 500 students Reach 375 Parents/ caregivers	Submit: PEARS On file: Newsletters, flyers, social media posts, sample education materials, recipes, photos (as appropriate)

Contractor: SBCCS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

Policy, Systems and Environmental (PSE) Change

By September 30, 2024, support the implementation and documentation of at least one (1) new policy, system and environmental (PSE) change per site, at eight (8) qualified school/after school sites in relation to nutrition standards, physical activity, water access and appeal, edible gardens, school wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within school food pantries (refer to SHOP Domain). Work with school wellness policy committees in seven (7) districts to strengthen wellness policy language and to more fully implement the policy.

Social Ecological Model:

☐ Individual ☐ Interpersonal: Social/Groups ☒ Institutional/Organizational ☒ Community ☒ Policy/Environmental

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
CE (a)	Work with local influencers and partners to improve nutrition standards, physical activity, water access and appeal, edible gardens, school wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within school food pantries at eight (8) qualified and engaged school/after school sites. Engage the community in the process including a minimum of eight (8) champions (i.e. school/after school staff, parents, students, community members, teachers, etc.) Establish relationships with champions and form a commitment of support.	Recruit champions	Work with champions	Work with champions	Work with champions	On file: List of champions, commitment of support
CE (c)	Establish relationships with school/after school site administration and generate a Letter of Agreement to allow for staff development, including policy, systems and environmental changes and wellness policy expansion. Include opportunities in the areas of nutrition standards, physical activity, water access and appeal, edible gardens, school wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within school food pantries.	Recruit sites Establish a Letter of Agreement				Submit: PEARS, site list On file: Letters of Agreement

CalFresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
ASMT	As directed by DPH, work with local influencers, partners and champions (as appropriate) to assess (pre) the need, readiness, access and/or environment of school/after school sites and/or districts in relation to school nutrition standards, physical activity, water access and appeal, edible gardens, school wellness policy, food waste reduction, recovery and redistribution, and/or Nutrition Pantry Program within school food pantries. Work can include engaging youth in data collection. Post: Assess the impact and/or changes in relation to interventions. Work can include engaging youth in data collection. Identify at least one (1) healthy site change that can be implemented per engaged site.	Assess (Pre) SLAQs		Assess (Post) LAC		Submit: PEARS, SLAQs, LAC On file: Meeting agendas, sign-in sheets, pre and post assessments, list of healthy site changes
CE (a)	Share assessment results and/or educate on the benefits and impact of implementing initiatives with local influencers, partners and champions and generate support. Engage local influencers, partners and champions consistently throughout planning, implementation and maintenance of nutrition and physical activity-related initiatives in the school/after school setting.	TBD	TBD	TBD	TBD	Submit: PEARS On file: Meeting agendas, sign-in sheets, presentations and materials

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
CE (b)	<p>Gather community feedback and input on the needs and desires as well as facilitators and barriers related to nutrition and physical activity initiatives.</p> <p>Incorporate local influencers, partners and champions' vision and high priority needs into the project planning by engaging them in meetings, listening sessions, surveys, etc.</p> <p>Invite local influencers, partners and champions to present assessment results, program information and/or strategies for improvements to key decision-makers.</p>	TBD	TBD	TBD	TBD	<p>Submit: PEARS</p> <p>On file: Meeting agendas, sign-in sheets, presentations and materials, community feedback</p>
CE (c)	<p>Identify key decision makers such as principals, school nutrition directors, teacher associations, parents/adult leaders, school-based health center administrators, pantry management, school board, superintendent of schools, outside funders, and/or local government officials.</p> <p>Present assessment results and/or educate on the benefits and impact of implementing initiatives in the school/after school setting.</p> <p>Leverage relationships with local decision makers to generate support for existing and/or additional work around initiatives.</p> <p>Engage decision-makers consistently throughout planning, implementation, and maintenance of nutrition and physical activity-related initiatives.</p>	TBD	TBD	TBD	TBD	<p>Submit: PEARS</p> <p>On file: meeting agendas, sign-in sheets, presentations and materials</p>

Calfresh Healthy Living | Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
CE (c)	Develop an action plan at each engaged site to address priority areas in which changes are needed. Create a timeline for action plan follow-up procedures with engaged sites. Formally adopt in writing or practice procedures to strengthen the nutrition and physical activity environment at school/after school sites. Implement and document at least one (1) new healthy site change annually per engaged site. Report results with local influencers, partners, champions and key decision makers. Hold recognition events and invite agency and local leadership to attend. Share success stories, best practices, and challenges through photos, stories, etc.	Develop action plans	Implement action plans	Adopt PSE change		Submit: Success story, PSE report On file: Action plan timeline and follow-up procedures
C&C (a) TTA	Partner with CNAP to participate in school/district wellness policy committees and other appropriate workgroups throughout the year. Assist with policy development to support planning, implementation and/or maintenance of initiatives. Work with groups at a minimum of seven (7) districts to identify opportunities to strengthen wellness policy language and to more fully implement the policy. Provide assistance in the development of policy language. Provide guidance and technical support for integration of initiatives into the school wellness policy. Provide training and technical assistance to specific sites implementing pieces of the wellness policy or action plan. Attend and work with garden advisory committees, maintenance groups, community members and other stakeholders to discuss garden maintenance, yield, and to continually recruit new committee members to increase membership and garden participation.	TBD	TBD	TBD	TBD	Submit: PEARS On file: Meeting agendas, list of committees, written wellness policies TTA: Training agendas, sign-in sheets, training presentations and materials

Contractor: SBCSS

One-Year Work Plan
FFY 2024

Service Category LEARN:
Schools/After School
Education

Activity	Activity Description	Deliverables				Documentation
		Oct-Dec 2023	Jan-Mar 2024	Apr-June 2024	July-Sep 2024	
	Participate in recognition programs such as <i>Alliance for a Healthier Generation</i> as appropriate.					
TTA	Provide a minimum of one (1) training and two (2) technical assistance activities to teachers, site staff, administration, school-based health center representatives, pantry leaders, garden advisory group and/or community partners to provide tools and resources to support implementation and maintenance of nutrition and physical activity related policy, system and environmental change initiatives at each engaged site. Support recognition activities related to PSEs.	Training, technical assistance	Training, technical assistance	Training, technical assistance	Training, technical assistance	On file: Training agendas, sign-in sheets, training presentations and materials

FFY 2024 CALFRESH HEALTHY LIVING BUDGET: LEARN

Row #	Expenses	FFY 2023 Carry-In Budget	FFY 2024 Budget	FFY 2023 Carry-In and FFY 2024 Budget Total	Justification for Greater than 5 % Difference from FFY 2024 Budget				
1	1) Salaries/Benefits	\$0.00	\$730,553.32	\$730,553.32					
2	2) Travel	\$0.00	\$6,509.95	\$6,509.95					
3	3) Non-Capital Equipment/Supplies	\$0.00	\$2,727.00	\$2,727.00					
4	4) Materials	\$0.00	\$32,920.00	\$32,920.00					
5	5) Building/Space	\$0.00	\$0.00	\$0.00					
6	6) Maintenance	\$0.00	\$12,172.68	\$12,172.68					
7	7) Equipment and Other Capital Expenditures	\$0.00	\$0.00	\$0.00					
8	8) Contracts/Sub-Grants/ Agreements	\$0.00	\$0.00	\$0.00					
9	9) Total Direct Costs	\$0.00	\$784,882.95	\$784,882.95					
10	10) Indirect Cost Rate	\$0.00	\$66,715.05	\$66,715.05					
X	Total Federal Funds	\$0.00	\$851,598.00	\$851,598.00					

Position Title	Staff Name	Time Spent on Mgmt./Admin	Time Spent on Direct Delivery	FTE Rate	Annual Salary	Total Funded Salary	Benefit Rate	Total Funded Benefits	Total Admin. Costs	Total Funded Salary and Benefits	FFY 2023 Carry-In Amount	FFY 2024 Award Amount
Manager, CalFresh Healthy Living	Vacant	100.00%	0.00%	0.850	\$168,825.22	\$143,501.44	45.000%	\$64,575.65	\$208,077.08	\$208,077.08	\$0.00	\$208,077.08
Nutrition Educator	Danielle M.	0.00%	100.00%	1.000	\$100,294.13	\$100,294.13	45.000%	\$45,132.36	\$0.00	\$145,426.49	\$0.00	\$145,426.49
Program Analyst	Juan R.	100.00%	0.00%	0.750	\$103,404.48	\$77,553.36	45.000%	\$34,899.01	\$112,452.37	\$112,452.37	\$0.00	\$112,452.37
Healthy SBCSS Specialist	Sonia C.	0.00%	100.00%	1.000	\$101,794.18	\$101,794.18	45.000%	\$45,807.38	\$0.00	\$147,601.56	\$0.00	\$147,601.56
Healthy SBCSS Specialist	Theresa G.	0.00%	100.00%	0.400	\$100,190.05	\$40,076.02	45.000%	\$18,034.21	\$0.00	\$58,110.23	\$0.00	\$58,110.23
Program Technician	Veronica V.	0.00%	100.00%	0.500	\$79,497.36	\$39,748.68	45.000%	\$17,886.91	\$0.00	\$57,635.59	\$0.00	\$57,635.59
Champion	TBD	100.00%	0.00%	1.000	\$250.00	\$250.00	0.000%	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
Champion	TBD	100.00%	0.00%	1.000	\$250.00	\$250.00	0.000%	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
Champion	TBD	100.00%	0.00%	1.000	\$250.00	\$250.00	0.000%	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
Champion	TBD	100.00%	0.00%	1.000	\$250.00	\$250.00	0.000%	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
Champion	TBD	100.00%	0.00%	1.000	\$250.00	\$250.00	0.000%	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00
		63.64%	36.36%	9.500		\$504,217.81		\$226,335.51	\$321,779.46	\$730,553.32	\$0.00	\$730,553.32

FFY 2024 CALFRESH HEALTHY LIVING BUDGET: LEARN

Travel Location	Description and Justification	Trips	FTE	Days	Nights	Per Diem	Lodging	Air	Miles	Mileage Rate	Registration Fee	Other	Total	FFY 2023 Carry- In Amount	FFY 2024 Award Amount
San Bernardino County	General mileage for trainings, events, site visits and meetings, etc.30 FTE 4.5	4,500	1,000	0,000	0,000	\$0.00	\$0.00	\$0.00	501	\$0.655	\$0.00	\$0.00	\$1,476.70	\$0.00	\$1,476.70
Orange County	CalFresh Healthy Living 2023 Forum - October 23-25, 2023 Hyatt Regency FTE 3, \$45 per day	1,000	6,000	3,000	2,000	\$46.00	\$120.00	\$0.00	75	\$0.655	\$0.00	\$115.00	\$3,007.13	\$0.00	\$3,007.13
San Diego County	School Garden Support Organization Network - The Growing School Gardens Summit in San Diego, CA March 15-18, 2024	1,000	3,000	4,000	3,000	\$46.00	\$120.00	\$0.00	75	\$0.655	\$0.00	\$115.00	\$2,026.13	\$0.00	\$2,026.13
													\$6,509.95	\$0.00	\$6,509.95

Row #	Budget Item	Description and Justificaion	FTE	Cost Per Item	# of Items	Total	FFY 2023 Carry- In Amount	FFY 2024 Award Amount
1	Office Supplies	General office supplies including ink/toner and other small office supplies	4.50	\$50.00	12	\$2,700.00	\$0.00	\$2,700.00
2	Postage/Shipping Costs	Standard/express mail delivery of nutrition related materials	4.50	\$0.50	12	\$27.00	\$0.00	\$27.00
X						\$2,727.00	\$0.00	\$2,727.00

FFY 2024 CALFRESH HEALTHY LIVING BUDGET: LEARN

Row #	Budget Item	Description and Justification	Cost Per Item	# of Items	Total	FFY 2023 Carry-In Amount	FFY 2024 Award Amount
1	Food Demonstration Materials	Cost for food and supplies used to conduct taste test and food demonstrations	\$4.50	660	\$2,970.00	\$0.00	\$2,970.00
2	Printing and Duplication Materials	Cost for printing CalFresh Healthy Living materials	\$5.00	1,120	\$5,600.00	\$0.00	\$5,600.00
3	Physical Activity Materials	Cost of purchase of CalFresh Healthy Living approved nutrition and physical activity education materials	\$25.00	758	\$18,950.00	\$0.00	\$18,950.00
4	Stencil/ Structured Physical Activity Materials	Cost for art supplies to use at sites implementing playground stencils, including purchase of stencils and stencils carrier.	\$100.00	7	\$700.00	\$0.00	\$700.00
5	Garden Materials	Cost for the purchase of garden materials to support food gardens including seeds, hand towels, soil, bed supplies, gloves, and any other CalFresh Healthy Living approved items. We are currently working with eight (8) garden sites. One (1) of these sites will be starting a new garden from the ground up. Seven (7) will be revitalized before the end of the current fiscal year. We also have eleven (11) more sites that are interested in a new garden or revitalization of an old garden.	\$1,500.00	3	\$4,500.00	\$0.00	\$4,500.00
6	Other (Please describe in Description and Justification)	Meeting Rooms	\$10.00	20	\$200.00	\$0.00	\$200.00
X					\$332,920.00	\$0.00	\$332,920.00

Maintenance Type	Location Name	Address	Calculation Description	FTE	Cost Per Month	# of Months	Total	FFY 2023 Carry-In Amount	FFY 2024 Award Amount
Telecommunication Costs	San Bernardino County Superintendent of Schools Roy C Hill Building Innovation and	601 North E Street San Bernardino, CA 92515	Email, internet, network access, and technology fees	4.500	\$225.42	12	\$12,172.68	\$0.00	\$12,172.68
							\$12,172.68	\$0.00	\$12,172.68

FFY 2024 CALFRESH HEALTHY LIVING BUDGET: LEARN

Direct Cost Categories	Indirect Cost Rate	Calculation Method	Total Admin./Program Amount	Total	FFY 2023 Carry-In Amount	FFY 2024 Award Amount
	8.500%	Total Direct Cost by indirect cost rate	\$784,882.95	\$66,715.05	\$0.00	\$66,715.05
			\$784,882.95	\$66,715.05	\$0.00	\$66,715.05