

Permanent Local Housing Allocation (PLHA) Formula Allocation

2020 Application



**State of California
Governor, Gavin Newsom**

**Lourdes Castro Ramirez, Secretary
Business, Consumer Services and Housing Agency**

**Douglas R. McCauley, Acting Director
Department of Housing and Community Development**

Program Design and Implementation, PLHA Program
2020 West El Camino Avenue, Suite 150, Sacramento, CA 95833
PLHA Program Email: PLHA@hcd.ca.gov

Final Filing Date: April 27, 2020 through July 27, 2020 at 5 P.M. PST

Instructions

Rev. 2/28/20

When opening this file, a yellow banner at the top may appear with a button that says "Enable Content". It is essential that you click this box so that the macros are enabled. Enabling macros is necessary for full worksheet functionality. Macros do not work with Microsoft's Excel version for Apple Mac.

HCD will only accept applications through a postal carrier service such as U.S. Postal Service, UPS, FedEx or other carrier services that provide date stamp verification confirming delivery to HCD's office. A complete original application and an electronic copy on a USB flash drive with all applicable information must be received by HCD via postal carrier no later than 5:00 p.m. on:

Monday, July 27, 2020

Applications must be on the Department's forms and cannot be altered or modified by the Applicant. Excel forms must be in Excel format and unprotected, not a .pdf document. For application errors please fill out the Application Support worksheet and email the entire workbook to Application Support for application errors at AppSupport@hcd.ca.gov.

General Instructions (Additional instructions and guidance are given throughout the Supplemental Application in "red" text and in cell comments. Guideline references are made with "§" and the corresponding guideline section number.

"Yellow" cells are for Sponsor input. Failure to provide the required attachments and documentation may disqualify your application from consideration or may negatively impact your point score.

Required attachments are indicated in "orange" throughout the Supplemental Application. Failure to provide the required attachments and documentation may disqualify your application from consideration or may negatively impact your point score. Electronically attached files must use the naming convention in the Supplemental Application. For Example: "App1 Payee Data" for Sponsor 1 Payee Data Record/STD. 204.

Threshold items are indicated in "blue" cells.

"Red" shaded cells indicate the Sponsor has failed to meet a requirement of the program. Point cells in the Scoring worksheet shaded in "red" indicate that the Sponsor has failed to meet the minimum points required.

Sponsor must complete the following worksheets in the PLHA Formula Allocation Application.

Formula Allocation Application

302(c)(4) Plan

Legislative Contacts

Checklist

Binder Tab #	Threshold Requirement	Electronic File Name	Document Description	Included?
1	X	App1 Resolution	PLHA webpage for Resolution Document	
2	X	App1 Signature Block	Signature Block - upload in Microsoft Word Document	
3	X	App1 TIN	Taxpayer Identification Number Document	
4	X	Applicant Agreement	Legally binding agreement between Delegating and Administering Local Governments	
5		Plan Adoption	\$302(c)(4)(D) Evidence that the Plan was authorized and adopted by resolution by the Local jurisdiction and that the public had an adequate opportunity to review and comment on its content.	
Disclosure of Application (California Public Records Act Statutes of 1968 Chapter 1473): Information provided in the application will become a public record available for review by the public, pursuant to the California Public Records Act Statutes of 1968 Chapter 1473. As such, any materials provided will be disclosable to any person making a request under this Act. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank accounts, personal phone numbers and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request."				

PLHA

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Instructions & Checklist

Local Government Formula Allocation						Rev. 2/26/20
Eligible Applicant Type:		Entitlement				
Local Government Recipient of PLHA Formula Allocation:		San Bernardino County				
Approximate PLHA Formula Allocation Amount:		\$3,469,141	Allowable Local Admin (5%):	\$172,957		
Instructions: If the Local Government Recipient of the PLHA Formula Allocation delegated its PLHA formula allocation to a Local Housing Trust Fund or to another Local Government, the Applicant (for which information is required below) is the Local Housing Trust Fund or administering Local Government. The PLHA award will be made to the Applicant (upon meeting threshold requirements) and the Applicant is responsible for meeting all program requirements throughout the term of the Standard Agreement.						
The 302(c)(4) Plan template worksheet requires first choosing one or more of the Eligible Activities listed below. If "Yes" is clicked, the 302(c)(4) Plan worksheet opens a series of questions about what precise activities are planned. Some specific activities, such as providing downpayment assistance to lower-income households for acquisition of an affordable home, could be included under either Activity 2 or 9. Please only choose one of those Activities; don't list the downpayment assistance under both Activities.						
If the PLHA funds are used for the same Activity but for different Area Median Income (AMI) level, select the same Activity twice (or more times) and the different AMI level the Activity will serve. Please enter the percentage of funds allocated to the Activity in only the first Activity listing to avoid double counting the funding allocation.						
Eligible Applicants \$300						
\$300(a) Eligible Applicants for the entitlement formula component described in Section §100(b)(1) are limited to the metropolitan cities and urban counties allocated a grant for the federal fiscal year 2017 pursuant to the federal CDBG formula specified in 42 USC, Section §5306.						
Applicant: County of San Bernardino						
Address: 385 N. Arrowhead Avenue, 3rd Floor						
City:	San Bernardino	State:	CA	Zip:	92415	
County:	San Bernardino					
\$300(d) If Applicant delegated by another Local Government to administer on its behalf its formula allocation of program funds?						
\$300(e) Is Applicant answered "Yes" above, has the Applicant attached the legally binding agreement required by §300 (c) and (d)?						
File Name:	App1 Resolution	PLHA webpage for Resolution Document		Attached and on USB?		
File Name:	App1 Signature Block	Signature Block - upload in Microsoft Word Document		Attached and on USB?		
File Name:	App1 TIN	Taxpayer Identification Number Document		Attached and on USB?		
File Name:	Applicant Agreement	Legally binding agreement between Delegating and Administering Local Governments		Attached and on USB?		
Eligible Activities, §301						
\$301(a) Eligible activities are limited to the following:						
\$301(a)(1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to Extremely low-, Very low-, Low-, or Moderate-income households, including necessary operating subsidies.						
\$301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.						
\$301(a)(3) Matching portions of funds placed into Local or Regional Housing Trust Funds.						
\$301(a)(4) Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.						
\$301(a)(5) Capitalized Reserves for services connected to the preservation and creation of new permanent supportive housing.						
\$301(a)(6) Assisting persons who are experiencing or At-risk of homelessness, including, but not limited to, providing rapid re-housing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.						
\$301(a)(7) Accessibility modifications in Lower-income Owner-occupied housing.						
\$301(a)(8) Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.						
\$301(a)(9) Homeownership opportunities, including, but not limited to, down payment assistance.						
\$301(a)(10) Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing Projects, or matching funds invested by a county in an affordable housing development Project in a city within the county, provided that the city has made an equal or greater investment in the Project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an affordable housing Project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the affordable housing Project.						
Threshold Requirements, §302						
\$302(a) Housing Element compliance: Applicant or Delegating Local Government's Housing Element was adopted by the Local Government's governing body by the application deadline and subsequently determined to be in substantial compliance with state Housing Element Law pursuant to Government Code Section 65585.						
\$302(b) Applicant or Delegating Local Government has submitted the current or prior year's Annual Progress Report to the Department of Housing and Community Development pursuant to Governemnt Code Section 65400.						
\$302(c)(2) Applicant certifies that submission of the application was authorized by the governing board of the Applicant.						
\$302(c)(3) Applicant certifies that, if the Local Government proposes allocation of funds for any activity to another entity, the Local government's selection process had no conflicts of interest and was accessible to the public.						
\$302(c)(4) Does the application include a Plan in accordance with §302(c)(4)?						
\$302(c)(4)(D) Applicant certifies that the Plan was authorized and adopted by resolution by the Local Government and that the public had an adequate opportunity to review and comment on its content						
\$302(c)(5) Applicant certifies that the Plan submitted is for a term of five years. Local Governments agree to inform the Department of changes made to the Plan in each succeeding year of the term of the Plan.						
\$302(c)(6) Applicant certifies that it will ensure compliance with §302(c)(6) if funds are used for the acquisition, construction, or rehabilitation of for-sale housing projects or units within for-sale housing projects.						
\$302(c)(7) Applicant certifies that it will ensure that the PLHA assistance is in the form of a low-interest, deferred loan to the Sponsor of the Project, if funds are used for the development of an Affordable Rental Housing Development. The loan shall be evidenced through a Promissory Note secured by a Deed of Trust.						
\$302(c)(8) Has Applicant attached a program income reuse plan describing how repaid loans will be reused for eligible activities specified in Section 301?						
Administration						
Applicant agrees to adhere to §500, Accounting Records.						
Applicant agrees to adhere to §501, Audits/Monitoring of PLHA Files.						
Applicant agrees to adhere to §502, Cancellation/Termination.						
Applicant agrees to adhere to §503, Reporting.						
Certifications						
On behalf of the entity identified below, I certify that: The information, statements and attachments included in this application are, to the best of my knowledge and belief, true and correct and I possess the legal authority to submit this application on behalf of the entity identified in the signature block.						
Gary McBride		CEO				
Authorized Representative Printed Name		Title		Signature		
Entity name: County of San Bernardino		Phone Number: (909) 387-4411		Date		
Entity Address	385 N. Arrowhead Avenue, 3rd Floor	City	San Bernardino	State	CA	
				Zip	92415	

§302(c)(4) Plan											Rev. 2/26/20
§302(c)(4)(A) Describe the manner in which allocated funds will be used for eligible activities.											
County of San Bernardino plans to use PLHA funds for 5 primary activities: 1) small gap construction loans and capitalized operating reserves for two 50-unit multifamily rental housing projects that will be occupied by households with incomes of no more than 80% AMI (years 2019 and 2020); new construction of a 75 unit affordable multifamily housing project that will also restrict household incomes (year 2021); purchase of land for future years new affordable construction projects will allow for a pipeline of projects (year 2022); and 2) assist to create reserves for services connected to low- and moderate-income households for the 50-unit multifamily rental housing projects (years 2019 and 2020); and 3) begin a new program wherein the County purchases land and/or tax sale property with vacant homes/apartments that will be made available to lower-income households to be restricted for 10 years to lower-income tenants (year 2023); 4) participate in a project with a city within the county in the form of a low-interest loan to an affordable housing project (years 2019, 2020 and 2023); and 5) Acquiring property and undertaking predevelopment entitlement actions for the development of new affordable housing in the next five year funding cycle (years 21 and 22).											
§302(c)(4)(B) Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI).											
The rental housing projects will be occupied by households with incomes of 60% AMI or less depending upon the target population and financing structure. Some of the developments target populations ideally will house homeless individuals. The County PLHA participation will be in the form of a loan and/or Capital Operating Subsidy Reserve. Depending upon the project, the County PLHA will be leveraged with other city, County and State resources. All units will have deed restrictions with incomes at or below 80% of AMI for 55 years.											
§302(c)(4)(C) Provide a description of how the Plan is consistent with the programs set forth in the Local Government's Housing Element.											
The Housing Element includes a program to assist in the creation of new affordable multifamily rental housing, and the county plans to use 75% of its PLHA funds for this Activity. The transactions will be structured in a manner to provide units that contribute towards RHNA allocation.											
Activities Detail (Activities Detail (Must Make a Selection on Formula Allocation Application worksheet under Eligible Activities, §301))											
§307(a)(1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary Operating subsidies.											
§307(c)(4)(E)(i) Provide a description of how allocated funds will be used for each proposed Affordable Rental Housing Activity.											
PLHA funds will be used to make small gap construction loans and capitalized operating reserves for two 50-unit multifamily rental housing projects that will be occupied by households with incomes at or below 80% AMI (years 2019 and 2020); new construction of a 75 unit affordable multifamily housing project that will also restrict household incomes (year 2023). The two 50-unit projects are anticipated to be hotel/motel conversions for an affordable housing development with a 55 year affordability. The proposed COSR provides funds to allow the creation of PSH units but because the County does not have access to Federal Project Based Vouchers, the term of the PSH units will depend upon the ultimate financing structure. In years 21 and 22 the County will initiate property acquisition and predevelopment funding activities to create new affordable housing development opportunities in the next PLHA funding cycle that commences FY 2024.											
Complete the table below for each proposed Affordable Rental Housing Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).											
Funding Allocation Year	2019	2020	2021	2022	2023						
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Affordable Rental Housing Activity	10%	10%	10%	10%	10%						
§302(c)(4)(E)(ii) Area Median Income Level Served	80%	80%	80%	80%	80%						TOTAL
§302(c)(4)(E)(iii) Unmet share of the RHNA at the AMI Level	0	0			75						75
§302(c)(4)(E)(iii) Projected Number of Households Served	50	50			75						175
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Affordable Rental Housing Activity (55 years required for rental housing projects)	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	
§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity. The County's affordable housing resources include HOME PLHA and former RDA Housing Set Aside repayments. The PLHA allocation to the County is based on the County and the 13 CDBG participating cities. Additionally, both HOME and PLHA allow for interagency agreements to partner with direct entitlement cities. The County will be issuing a Request for Interest to cities to identify partners who have land, funds and/or political will to develop affordable housing and permanent supportive housing within its jurisdiction. The County will then identify its city partners and will work collaborative to identify sites, developers, secure entitlements develop a financing plan and apply and secure all additional State and Federal resources to undertake acquisition and rehabilitation or new construction of deed restricted affordable housing and permanent supportive housing. The County may also decide to undertake affordable housing development in the County unincorporated areas as it has successfully done over the last Housing Element cycle.											

\$301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.										
\$301(a)(3) Matching portions of funds placed into Local or Regional Housing Trust Funds.										
\$301(a)(4) Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.										
\$301(a)(5) Capitalized Reserves for Services connected to the preservation and creation of new permanent supportive housing.										
\$302(c)(4)(E)(i) Provide a description of how allocated funds will be used for the proposed Activity .										
PLHA funds will be used to assist to create reserves for services connected to low-and moderate-income households for both 50-unit multifamily rental housing projects mentioned in the activity above (years 2019 and 2020). The two 50-unit projects are anticipated to be hotel/motel conversions for an affordable housing development with a 55 year affordability. It is anticipated that the sites will provide for a period of time permanent supportive housing and hence a portion of the PLHA funds will be used to create a Capitalized Reserve for Services to assist these residents. Because the County does not have access to Federal Project Based Vouchers, the term of the PSH units will depend upon the ultimate financing structure.										
Complete the table below for each proposed Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).										
Funding Allocation Year	2019	2020	2021	2022	2023					
Type of Permanent Supportive Housing Project	New Construction	New Construction								
\$302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	10%	10%								
\$302(c)(4)(E)(iii) Area Median Income Level Served	80%	80%								TOTAL
\$302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level	0	0								0
\$302(c)(4)(E)(ii) Projected Number of Households Served	0	0								0
\$302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	55	55								
\$302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity. The County will issue a Request for Interest to identify potential city partners who are interested in undertake hotel/motel conversions to create permanent supportive housing/affordable housing within their communities. The goal is to achieve two conversions within the next two fiscal years and to provide construction, COSR and service reserves. The affordable housing developments will be provided for 55 years though the length of the PSH units will be subject to financing since the County does not have access to HUD Project Based Vouchers.										

§301(a)(6) Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.											
§301(a)(7) Accessibility modifications in Lower-income Owner-occupied housing.											
§301(a)(8) Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.											
§302(c)(4)(E)(i) Provide a description of how allocated funds will be used for the proposed Activity.										Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing (AOWH)	
PLHA funds will be utilized to create a new program wherein the County purchases land and/or tax sale property with vacant homes/apartments that will be made available to low and very low income households ideally for a shared housing living arrangement for low and extremely low income residents (year 2023).											
Complete the table below for each proposed Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).											
Funding Allocation Year	2019	2020	2021	2022	2023						
Type of Activity					Acquisition Rentals						
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity					10%						
§302(c)(4)(E)(ii) Area Median Income Level Served					80%						TOTAL
§302(c)(4)(E)(iii) Unmet share of the RHNA at AMI Level											0
§302(c)(4)(E)(ii) Projected Number of Households Served					20						20
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)					55						
§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity. The County will undertake an RFP to identify cities, developers, homeless providers and faith based organizations who would partner in the purchase, rehabilitations and case management of these units for the purpose of bridge housing, rapid rehousing and/or permanent supportive shared housing arrangements for low and extremely low income residents.											

§301(a)(9) Homeownership opportunities, including, but not limited to, down payment assistance.												
§301(a)(10) Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing Projects, or matching funds invested by a county in an affordable housing development Project in a city within the county, provided that the city has made an equal or greater investment in the Project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an affordable housing Project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the affordable housing Project.												
§302(c)(4)(E)(i) Provide a description of how allocated funds will be used for the proposed Activity.					Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing (AOWH)							
PLHA funds will be used to participate in a project with cities within the County in the form of a low-interest loan to an affordable housing project (years 2019, 2020 and 2023). The County can participate with a city to make small gap construction loans with either of the two 50-unit multifamily rental housing projects (years 2019 or 2020) or the new construction of a multi-family affordable housing development (year 2023). The Area Median Income to be served will be 80% or less. It is anticipated the hotel/motel conversions will incorporate for a period of time a homeless target population. The length of providing housing for the PSH target population will vary upon the financing scenario however the development will be required to remain affordable for 55 years.												
Complete the table below for each proposed Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).												
Funding Allocation Year	2019	2020	2021	2022	2023							
Type of Activity	Fiscal Incentives	Fiscal Incentives			Fiscal Incentives							
Type of Affordable Housing Project	Rental	Rental			Rental							
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	10%	10%			10%							
§302(c)(4)(E)(iii) Area Median Income Level Served	80%	80%			80%							TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level												0
§302(c)(4)(E)(ii) Projected Number of Households Served												0
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	55	55			55							
§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity. The County affordable housing resources include HOME, PLHA and former RDA Housing Set Aside repayments. The PLHA allocation to the County is based on the County and the 13 CDBG participating cities. Additionally, both HOME and PLHA allow for interagency agreements to partner with direct entitlement cities. The County will be issuing a Request for Interest to cities to identify partners who have land, funds and political will to develop affordable housing and permanent supportive housing within its jurisdiction. The County will then identify its city partners and will work collaborative to identify sites, developers, secure entitlements, develop a financing plan and apply and secure all additional State and Federal resources to undertake acquisition and rehabilitation or new construction of deed restricted affordable housing and permanent supportive housing. The County may also decide to undertake affordable housing development in the County unincorporated areas as it has successfully done over the last Housing Element cycle. These funds would be leveraged with funds listed in section												
File Name:	Plan Adoption	§302(c)(4)(D) Evidence that the Plan was authorized and adopted by resolution by the Local jurisdiction and that the public had an adequate opportunity to review and comment on its content.				Attached and on USB?			Yes			

Legislative and Congressional Information			Rev. 2/26/20
Provide the Legislative and Congressional information for the applicant and each activity location, (if different than applicant location), included in this application.			
To locate or verify the Legislative and Congressional information, click on the respective links below and enter the applicant office location zip code, the activity location site zip code(s) (i.e. zip code(s) where activities are performed), and any additional activity location site(s), as applicable.			
California State Assembly	California State Senate	U.S. House of Representatives	
Applicant Office Location			
	District #	First Name	Last Name
State Assembly Member	47	Elose	Gomez-Teyes
State Senate Member	20	Connie	Leyva
U.S. House of Representatives	31	Pete	Aguilar
Activity Location 1 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member	40	James	Ramos
State Senate Member	23	Mike	Morrell
U.S. House of Representatives	31	Pete	Aguilar
Activity Location 2 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member	36	Tom	Lackey
State Senate Member	20	Connie	Leyva
U.S. House of Representatives	8	Paul	Cook
Activity Location 3 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member	41	Chris	Holden
State Senate Member	16	Shannon	Grove
U.S. House of Representatives	27	Judy	Chu
Activity Location 4 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member	42	Chad	Mayes
State Senate Member	21	Scott	Wilk
U.S. House of Representatives	35	Norma	Torres
Activity Location 5 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member			
State Senate Member	25	Anthony	Portatino
U.S. House of Representatives	41	Mark	Takano
Activity Location 6 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member			
State Senate Member	29	Ling Ling	Chang
U.S. House of Representatives	36	Raul	Ruiz
Activity Location 7 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member	52	Freddie	Rodriguez
State Senate Member			
U.S. House of Representatives			
Activity Location 8 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member		Phillip	Chen
State Senate Member	55		
U.S. House of Representatives			
Activity Location 9 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
Activity Location 10 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
Activity Location 11 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
Activity Location 12 (if different from applicant location)			
	District #	First Name	Last Name
State Assembly Member			

State Senate Member			
U.S. House of Representatives			
		Activity Location 13 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 14 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 15 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 16 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 17 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 18 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 20 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 21 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 22 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 23 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 24 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			
		Activity Location 25 (if different from applicant location)	
	District #	First Name	Last Name
State Assembly Member			
State Senate Member			
U.S. House of Representatives			

The principal purpose of the information provided is to establish the unique identification of the government entity.

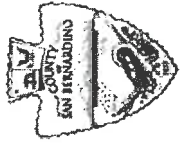
Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields bordered in red are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name	San Bernardino County				
Remit-To Address (Street or PO Box)	385 N. Arrowhead Avenue, 3rd Floor				
City	San Bernardino	State	CA	Zip Code+4	92415-0121
Government Type:	☐ City	☒ County	☐ Federal Employer Identification Number (FEIN)	95-6002748	
	☐ Special District	☐ Federal			
	☐ Other (Specify)				

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name	Community Development and Housing Agency	Complete Address	385 N. Arrowhead Avenue, 3rd Floor San Bernardino, CA 92415-0043
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	

Contact Person	Gary McBride	Title	Chief Executive Officer
Phone number	(909) 387-5417	E-mail address	GMcBride@cao.sbcounty.gov
Signature		Date	7/15/20



County of San Bernardino

DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Community Development and Housing Agency

Contact Name: Erica Watkins Telephone: (909) 387-4438

Agreement No.: Amendment No.: Date of Board Item 7/14/20 Board Item No.: 22

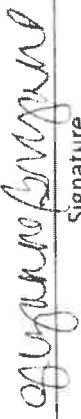
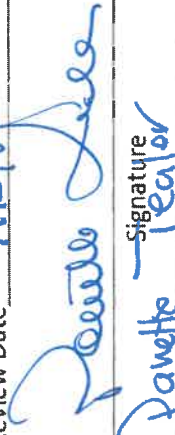
Name of Contract Entity/Project Name: Permanent Local Housing Allocation (PLHA)

Explanation of request/Special Instructions:

The Chief Executive Officer has been designated and authorized to execute the grant application and any related grant documents, including the State of California Standard Agreement. It is requested that the Chief Executive Officer, Gary McBride, sign the PLHA application, as well as the required GOV TIN Form for submission to the State. These documents are required by the State in order for the County to receive its PLHA allocation.

Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Suzanne Bryant	Date Sent: 7/14/20
Reviewing County Counsel Use Only	Review Date JULY 14, 2020  Signature	Determination: ☒ Within Scope of Delegated Authority ☐ Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date 7/13/20  Signature	Disposition: ☒ Route for signature to: Chair ☒ CEO ☐ Department ☐ Return to Department for preparation of agenda item