

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number
22-352 A-1

SAP Number
N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	Kelly Welty, Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	Darlene J. Martens
Contractor Representative	-----
Telephone Number	On-File
Contract Term	09/29/2021 – 09/28/2025
Original Contract Amount	\$38.95 per hour
Amendment Amount	\$42.57 per hour (current rate per terms of the Contract)
Total Contract Amount	-----
Cost Center	4427201000
Grant Number (if applicable)	-----

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 1

Effective September 27, 2024, Contract No. 22-352 (Contract) for Darlene J. Martens to provide necessary services as a Sheriff's Registered Dietitian for the San Bernardino County Sheriff/Coroner/Public Administrator (Department or Sheriff) is hereby amended as follows.

- 1) By replacing Section III. TERM, AMENDMENTS AND TERMINATION in its entirety, with a new Section III. TERM, AMENDMENTS AND TERMINATION as follows:

III. TERM, AMENDMENTS AND TERMINATION

This Contract shall be effective September 29, 2021 and shall remain in effect through September 28, 2025, subject to the termination provisions below. The Sheriff/Coroner/Public Administrator,

Undersheriff, or Assistant Sheriff are authorized to execute amendments to this Contract to extend the term for a maximum of two additional successive one-year periods. Notwithstanding the foregoing, either party may terminate this Contract at any time without cause with a fourteen (14) day prior written notice to the other party. This Contract may be terminated for just cause immediately by the County. Contractor shall serve at the pleasure of the appointing authority, who shall have the full authority and discretion to exercise County rights under this paragraph.

Except as amended, all other terms and conditions of this contract remain as stated herein.

This Amendment No. 1 to the Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment No. 1. The parties shall be entitled to sign and transmit an electronic signature of this Amendment No. 1 (whether by facsimile, PDF or other mail transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment No. 1 upon request.

Signatures on the next page

IN WITNESS WHEREOF, San Bernardino County and the Contractor have each caused the Contract to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY



Rick Bessinger, Undersheriff

Dated: 9/26/24

Darlene J. Martens

(Print or type name of corporation, company, contractor, etc.)

By Darlene Martens
Darlene Martens / Sep 24, 2024 12:35 PDT
(Authorized signature - sign in blue ink)

Name Darlene J. Martens
(Print or type name of person signing contract)

Title Sheriff's Registered Dietitian
(Print or Type)

Dated: 09/24/2024

Address On-file

FOR COUNTY USE ONLY

Approved as to Legal Form



Scott Runyan, Principal Assistant County Counsel

Date 09/25/2025

Reviewed for Contract Compliance



Date _____

Reviewed/Approved by Department



Kelly Welty, Chief Deputy Director of Sheriff's Administration

Date 9/26/24



County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Sheriff/Coroner/Public Administrator

Contact Name: Jose Torres

Telephone: 387-3465

Agreement No.: 22-352 Amendment No.: 1 Date of Board Item 5/24/22 Board Item No.: 97

Name of Contract Entity/Project Name: Employment Contract with Darlene J. Martens

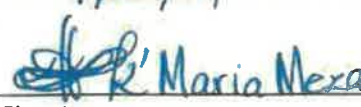
Explanation of request/Special Instructions:

On May 24, 2022 (Item No. 97), the Board of Supervisors approved Employment Contract No. 22-352 with Darlene J. Martens to provide services to the Sheriff/Coroner/Public Administrator as a Registered Dietitian, for the period of September 29, 2021 through September 28, 2024, with the option to extend the contract by three one-year periods.

The Department is thereby requesting exercise of the first option to extend the contract for one additional year through September 28, 2025, for Darlene J. Martens to continue services to the Department as a Registered Dietitian.

Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Scott Runyan, Principal Assistant County Counsel	Date Sent: 9/23/24
Reviewing County Counsel Use Only	Review Date <u>09/24/2024</u>  Scott Runyan (Sep 24, 2024 12:48 PDT) Signature	Determination: ☒ Within Scope of Delegated Authority ☐ Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>9/26/24</u>  Signature	Disposition: ☒ Route for signature to: ____Chair____CEO ☒ Department ____Return to Department for preparation of agenda item