

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number  
17-376 A-1

SAP Number  
4400008745

### Children and Family Services

<b>Department Contract Representative</b>	<u>Karol Hamman</u>
<b>Telephone Number</b>	<u>(909) 388-0215</u>
<b>Contractor</b>	<u>Westside Christian Center</u>
<b>Contractor Representative</b>	<u>Clyde A. Stewart</u>
<b>Telephone Number</b>	<u>Pastor</u>
<b>Contract Term</b>	<u>July 1, 2017 through June 30, 2021</u>
<b>Original Contract Amount</b>	<u>\$533,433</u>
<b>Amendment Amount</b>	<u>\$177,811</u>
<b>Total Contract Amount</b>	<u>\$711,244</u>
<b>Cost Center</b>	<u>5017061000</u>

**IT IS HEREBY AGREED AS FOLLOWS:**

If is hereby agreed to amend Contract No. 17-376 (SAP Contract No. 4400008745), effective July 1, 2020, as follows:

**AMENDMENT NO. 1:**

**SECTION II. CONTRACTOR SERVICE RESPONSIBILITIES**

**Amend Section II, adding Paragraph P to read as follows:**

- A. During extraordinary circumstances (e.g., COVID-19 public health emergency), and with CFS approval, provide KSSP services by videoconference, teleconference, or other means that protect the health and safety of all parties involved.

**SECTION V. FISCAL PROVISIONS**

**Amend Paragraph A to read as follows:**

- A. The maximum amount of payment under this Contract shall not exceed a total of \$711,244, or \$177,811 annually, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment of all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

**SECTION VIII. TERM**

**Amend Section to read as follows:**

This Contract is effective July 1, 2017 and is extended from its original expiration date of June 30, 2020, to expire on June 30, 2021, but may be terminated earlier in accordance with the provisions of Section IX of the Contract. The Contract term may be extended for one (1) additional one-year periods by mutual agreement of the parties.

**SECTION XI. CONCLUSION**

**Amend Section XI, adding Paragraph D to read as follows:**

- D. This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

**ATTACHMENT C – PROGRAM BUDGET**

**Amend Attachment C, Program Budget, adding Program Budget for July 1, 2020 through June 30, 2021.**

**All other terms and conditions of Contact No. 17-376 (SAP Contract No. 4400008745) remain in full force and effect.**

COUNTY OF SAN BERNARDINO

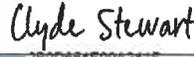
  
 \_\_\_\_\_  
 Curt Hagman, Chairman, Board of Supervisors

Dated: JUN 23 2020  
 SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By  \_\_\_\_\_  
 Lynn Monell  
 Clerk of the Board of Supervisors  
 of the County of San Bernardino  
 Deputy

Westside Christian Center

(Print or type name of corporation, company, contractor, etc.)

By  \_\_\_\_\_  
 (Authorized signature - sign in blue ink)

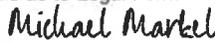
Name Clyde A. Stewart  
 (Print or type name of person signing contract)

Title Pastor  
 (Print or Type)

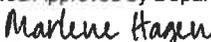
Dated: June 15, 2020

Address 224 E. 16<sup>th</sup> Street  
San Bernardino, CA 92404

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
  
 \_\_\_\_\_  
 Michael Markel, Principal Assistant County Counsel  
 Date June 16, 2020

Reviewed for Contract Compliance  
  
 \_\_\_\_\_  
 Jennifer Mulhall-Daudel, HS Contracts Unit  
 Date June 16, 2020

Reviewed/Approved by Department  
  
 \_\_\_\_\_  
 Marlene Hagen, Director  
 Date June 16, 2020

## PROGRAM BUDGET

Kinship Support Services Program  
Fiscal Year: July 1, 2020 through June 30, 2021  
Region 3 - Annual Program Budget

## I. PROGRAM COSTS

A. SALARIES AND BENEFITS	TOTAL COST TO ORGANIZATION	PERCENT CHARGED TO GRANT	TOTAL COST TO GRANT
<b>1. Job Title: Exec Program Director</b>			
Salary & Benefit: \$22.00 per hour	\$45,471	100%	\$45,471
<b>40.0 per week</b>			
<b>2. Job Title: Crisis Case Manager</b>			
Salary & Benefit: \$21.70 per hour	\$41,664	100%	\$41,664
<b>40.00 per week</b>			
<b>3. Job Title: Community Outreach Advocate</b>			
Salary & Benefit: \$13.00 per hour	\$3,120	100%	\$3,120
<b>5.0 per week</b>			
<b>4. Job Title: Case Manager Assistant</b>			
Salary & Benefit: \$16.50 per hour	\$25,487	100%	\$25,487
<b>30.0 hours per week</b>			
<b>5. Job Title: Youth Director</b>			
Salary & Benefit: \$13.00 per hour	\$5,038	100%	\$5,038
<b>7.5hours per week</b>			
<b>6. Job Title: Child Care Coordinator</b>			
Salary & Benefit: \$13.00 per hour	\$4,060	100%	\$4,060
<b>6.0 hours per week</b>			
<b>7. Job Title: Administrative Assistant</b>			
Salary & Benefit: \$13.00 per hour	\$8,733	100%	\$8,733
<b>13.0 hour per week</b>			
<b>8. Job Title: Child Caregiver</b>			
Salary & Benefit: \$12.00 per hour	\$2,480	100%	\$2,480
<b>4.0 hours per week</b>			
<b>9. Job Title: Child Caregiver</b>			
Salary & Benefit: \$12.00 per hour	\$1,240	100%	\$1,240
<b>2.0 hours per week</b>			
<b>9. Job Title: Food Service Worker</b>			
Salary & Benefit: \$12.00 per hour	\$2,480	100%	\$2,480
<b>4.0 hours per week</b>			
<b>9. Job Title:</b>			
Salary & Benefit:		100%	\$0
<b>10. Job Title: Health &amp; Wellness Advocate</b>			
Salary & Benefit: \$12.00 per hour	\$1,240	100%	\$1,240
<b>2.0 per week</b>			
<b>SUBTOTALS A:</b>	<b>\$141,013</b>		<b>\$141,013</b>

## ATTACHMENT C

B. OPERATING EXPENSES		TOTAL COST TO ORGANIZATION	PERCENT CHARGED	TOTAL COST
			PEO GRANT	TO GRANT
1	Rent	\$36,000	34%	\$12,240
2	Payroll Company	\$5,000	100%	\$5,000
3	Background Checks-DOJ	\$79	100%	\$79
4	Workers Compensation Insurance	\$1,310	100%	\$1,310
5	Insurance Indemnity-Cyber/Sexual Molestatic	\$1,500	100%	\$1,500
6	Office Expenses	\$2,000	100%	\$2,000
7	Field Trip Admissions	\$500	100%	\$500
8	Special Events/Family Fun Night	\$1,000	100%	\$1,000
9	Children Resources Development	\$200	100%	\$200
10	Educational Workshops	\$200	100%	\$200
11	Monthly Respite Breakfast/Dinner	\$1,900	100%	\$1,900
12	Care Giving	\$550	100%	\$550
13	Bus Tickets/Van Rental	\$500	100%	\$500
14	Gas Mileage Reimbursment	\$400	100%	\$400
15	Gasoline	\$100	100%	\$100
16	Food/Soft Drinks/Paper Goods	\$5,600	100%	\$5,600
17	Advertising	\$300	100%	\$300
18	Phone/Internet/Maintenance	\$3,369	100%	\$3,369
19	Bank Fees/Check Supplies	\$50	100%	\$50
SUBTOTALS B:		\$60,558		\$36,798
SUBTOTALS, (A) above		\$141,013		\$141,013
TOTALS		\$201,571		\$177,811