

Special Meeting of the Board of Governors of the Housing Authority of the County of San Bernardino

Minutes

Tuesday, November 5, 2019

1:00 PM

Covington Chambers

ROLL CALL

MEMBERS PRESENT

Josie Gonzales, Curt Hagman, Robert Lovingood, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

PUBLIC SESSION

1:00 P.M. RECONVENE THE MEETING OF THE BOARD OF GOVERNORS, Covington Chambers, First Floor, County Government Center

Pledge of Allegiance

PUBLIC COMMENT

There were no public speakers

Presentations - None

Additions or deletions to the agenda

CONSENT CALENDAR

- 1) Approve the meeting minutes for the Board of Governors of the Housing Authority of the County of San Bernardino Special Meeting held on October 8, 2019.
(Presenter: Maria Razo, Executive Director, 332-6305)

APPROVED (CONSENT CALENDAR)

Motion/Second: Robert A. Lovingood/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Robert A. Lovingood, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

- 2) Approve Amendment No. 3 to Contract No. PC1017 with General Building Management Co. for janitorial services, increasing the current contract amount by \$230,542, for a total amount not to exceed \$352,297 through May 31, 2021.
(Presenter: Maria Razo, Executive Director, 332-6305)

APPROVED (CONSENT CALENDAR)

Motion/Second: Robert A. Lovingood/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Robert A. Lovingood, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

- 3) Approve an agreement with Paycom Payroll, LLC for payroll and human capital management software services, including the general terms and conditions, in an amount not to exceed

\$45,901.58 for the first year of service and approximately \$39,523.95 annually thereafter plus possible fee increases not to exceed 5% per year.

(Presenter: Maria Razo, Executive Director, 332-6305)

APPROVED (CONSENT CALENDAR)

Motion/Second: Robert A. Lovingood/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Robert A. Lovingood, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

DISCUSSION CALENDAR

Action on Consent

There were no public speakers on the Consent Calendar

- 4) Receive Executive Director's Report dated November 5, 2019.
(Presenter: Maria Razo, Executive Director, 332-6305)

RECEIVED REPORT

AYE: Josie Gonzales, Curt Hagman, Robert A. Lovingood, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

- 5) Receive the board building presentation for November 5, 2019.
(Presenter: Maria Razo, Executive Director, 332-6305)

PRESENTATION RECEIVED

AYE: Josie Gonzales, Curt Hagman, Robert A. Lovingood, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

- 6) Acting as the governing body of the Housing Authority of the County of San Bernardino:
 - 1. Adopt a Resolution approving the Second Revised Attachment A, Calculation of Subsidies, of the Moving to Work Agreement between the United States Department of Housing and Urban Development and the Housing Authority of the County of San Bernardino.
 - 2. Authorize the Executive Director of the Housing Authority of the County of San Bernardino, upon consultation with Legal Counsel, to execute the revised Attachment A to the Moving to Work Agreement, accept and sign the exhibits necessary or appropriate to carry out the commitment in the Agreement, and to satisfy program rules and regulations pursuant to federal requirements.
 - 3. Direct the Executive Director of the Housing Authority of the County of San Bernardino to transmit all documents to the Secretary of the Board of Governors within 30 days of execution.

(Presenter: Maria Razo, Executive Director, 332-6305)

APPROVED

Motion/Second: Sylvia Miller/Jessie Muñoz

AYE: Josie Gonzales, Curt Hagman, Robert A. Lovingood, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

INDIVIDUAL BOARD MEMBER COMMENTS (5 Minutes)

There were no Board Member comments