



**Contract Number**  
23-521 A-1

**SAP Number**

## Children and Family Services

<b>Department Contract Representative</b>	Chester Whitehurst
<b>Telephone Number</b>	(909) 388-0255
 <b>Contractor</b>	 San Diego State University Research Foundation
<b>Contractor Representative</b>	Steve Torok
<b>Telephone Number</b>	(619) 594-6620
<b>Contract Term</b>	July 1, 2023 through June 30, 2026
<b>Original Contract Amount</b>	\$8,288,472
<b>Amendment Amount</b>	0
<b>Total Contract Amount</b>	\$8,288,472
<b>Cost Center</b>	5011001000
<b>Grant Number (if applicable)</b>	

### IT IS HEREBY AGREED AS FOLLOWS:

#### AMENDMENT NO. 1

It is hereby agreed to amend Contract No. 23-521, as follows:

#### SECTION B. CONTRACTOR RESPONSIBILITIES

Amend Section B. Paragraph 8. Item h. to read as follows:

h. Provide all training and development services/deliverables in Attachment C.1- Scope of Work referred to as Training and Development Deliverables.

Contractor shall review Attachment C.1-Scope of Work at least annually, and in consultation with CFS, revise, as needed.

#### SECTION F. FISCAL PROVISION

Amend Section F Paragraph 2. to read as follows:

2. Contractor shall be paid on a fee-for-service basis as delineated in the Training Budget (Attachment B and B.1).

Amend Section F. Paragraph 4 to read as follows:

4. Contractor shall submit itemized invoices for all services rendered to the County by the twenty-fifth (25<sup>th</sup>) calendar day of each month following the month of service. Invoices shall be sent to:

San Bernardino County  
Children and Family Services  
Attn: Fiscal  
31 W. Stuart Ave. Redlands CA 92374

**ATTACHMENT B.1 – Budget**

Add Attachment B.1, Revised Budget for FY 2025-26, which is attached to this Amendment and incorporated by reference.

**ATTACHMENT C.1 – Training and Development Deliverables**

Add Attachment C.1, which is attached to this Amendment and incorporated by reference.

**All other terms and conditions of Contract No. 23-521 remain in full force and effect.**

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF, or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

►

\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By \_\_\_\_\_  
Deputy

San Diego State University Research Foundation

\_\_\_\_\_  
(Print or type name of corporation, company, contractor, etc.)

By ►

\_\_\_\_\_  
(Authorized signature - sign in blue ink)

Name Renée Lechner  
(Print or type name of person signing contract)

Title Sr. Director SR Administration & SR  
Contracting Svcs  
(Print or Type)

Dated: \_\_\_\_\_

Address 5250 Campanile Drive  
San Diego, CA 92182-1947

**FOR COUNTY USE ONLY**

Approved as to Legal Form

►  
Daniella Hernandez, Deputy County Counsel

Date \_\_\_\_\_

Reviewed for Contract Compliance

►  
Lisa Rivas-Ordaz, Contracts Manager

Date \_\_\_\_\_

Reviewed/Approved by Department

►  
Jeany Glasgow, Director

Date \_\_\_\_\_

Revised Budget for FY 2025-26			
DELIVERABLES	COST PER UNIT	NUMBER OF UNITS	FY 25-26 BUDGET
<b>Coaching</b>			
Lineworker/Supervisor	\$2,317	576	\$1,334,592
Leadership	\$3,113	96	\$298,848
<b>Advanced Training</b>			
Training, CFT Training, and/or other	\$5,922	95	\$562,590
<b>Simulation Site</b>			
Provide Core Simulation training deliveries	\$9,676	7	\$67,732
Provide Advanced Simulation training deliveries	\$14,255	5	\$71,275
<b>Curriculum Development</b>			
Develop full day instructor-led training curriculum (Topic to be determined by the County)	\$26,729	1	\$26,729
<b>Cultural Responsiveness Academy (CRA)</b>			
Cultural Responsiveness Academy (includes 3 CRA sims)	\$297,260	1	\$297,260
CRA Pre-implementation/Curriculum Development for Fatherhood Engagement topic	\$102,093	1	\$102,093
<b>Total</b>			<b>\$2,761,119</b>

**Training and Development Services/Deliverables**

1. Contractor shall provide training and development during each fiscal year (FY) below. Any deviations between years are noted under the corresponding service or deliverable.
  - a. FY 2023-24: July 1, 2023-June 30, 2024
  - b. FY 2024-25: July 1, 2024-June 30, 2025
  - c. FY 2025-26: July 1, 2025-June 30, 2026
2. Training and development services/deliverables to be provided are as follows:
  - a. Child Welfare Development Services (CWDS)
    - 1) Field-based Training/Coaching in all of the seven (7) Children and Family Services (CFS) regions. Coaching distribution is based on coaching need based on consultation between contractor and the County.
      - a.) 576 days of lineworker/supervisor and 96 days of leadership in FY 2023-24
      - b.) 576 days of lineworker/supervisor and 96 days of leadership in FY 2024-25,
      - c.) 576 days of lineworker/supervisor and 96 days of leadership in FY 2025-26
    - 2) Advanced Training on topics including SOP orientations and other topics determined in consultation with CFS Executive Team
      - a.) 113 advanced training days in FY 2023-24
      - b.) 113 advanced training days in FY 2024-25
      - c.) 95 advanced training days in FY 2025-26.
    - 3) Training evaluations for Advance training days which include:
      - a.) Participant evaluations of the usefulness of the training completed at the end of the training with a minimum of 80% of staff respondents rating the overall usefulness of the training.
      - b.) Follow-up evaluations with a randomly selected group of participants that assess their transfer of learning.
    - 4) Simulation Site Training consisting of:
      - a) Simulation training days with each Common Core 3.5 delivery provided by the state for
        - i. Up to 8 Core Training days in FY 2023-24
        - ii. Up to 8 Core Training days in FY 2024-25
        - iii. Up to 7 Core Training days in FY 2025-26 .
      - b) Simulation coordination activities including, but not limited to:
        - i. Costs of the simulation site training,
        - ii. Coaching/Field-Based Training,
        - iii. Facilitation,
        - iv. Props,
        - v. Space, and
        - vi. Staffing.
        - vii. Evaluation design utilizing evaluation goals commensurate with the measurement of the impact of the simulation site (for both Core and advanced sims) on learning as approved by CFS. The evaluation protocol may include, but is not limited to:



- Instrument development for data collection.
- Data analysis methodology.
- Data reports developed in conjunction with CFS.

- 5) Advanced simulation trainings on topics previously developed for CFS as follows:
  - a) 6 advanced simulation trainings for FY 2023-24
  - b) 6 advanced simulation trainings for FY 2024-25, and
  - c) 5 advanced simulation trainings for FY 2025-26
  - d) Evaluations for Advanced Simulations that utilize CFS approved criteria. Evaluations will measure the impact on learning, and will include, but may not be limited to:
    - i. Instrument development for data collection,
    - ii. Data analysis methodology, and
    - iii. Data reports developed in conjunction with CFS.
- 6) Provide one (1) Cultural Responsiveness Academy (CRA) each fiscal year- System of Care: A CA Core Practice Model Approach to Working with Tribes and Tribal Communities. CRA will consist of the following:
  - a) Three training tracks (Child Welfare Support Staff, Child Welfare Managers, and Child Welfare Workers and Supervisors), with each track participant attending one training day a month for six (6) months. Total of 18 training days for all 3 tracks.
  - b) Coaching provided to trainees to support application of learning to practice, transfer of learning, development of skills, and to provide support to guide completion of the practicum project. Total of 15 coaching days.
  - c) One practicum presentation and graduation where projects will be presented to executive leadership.
  - d) One Training for Trainers (T4T) webinar will be developed for each training track to provide an overview and vision of the CRA.
  - e) Develop and deliver 3 advanced simulation trainings (one for each training track in CRA).
  - f) Conduct CRA Pre-implementation/Curriculum Development for the Fatherhood Engagement topic to ensure its integration into the overall training design.
  - g) Develop and provide a mixed-methods evaluation design of the CRA. A report of evaluation findings will be shared with CFS upon completion of evaluation. CWDS will assess the following components:
    - i. Identify which participants are attending, which participants are not attending, and which participants are completing the program.
    - ii. Determine outcomes to clarify whether efforts are effective, how knowledge and skills are impacted.
    - iii. Identify whether learners intend to apply content to their work.
    - iv. Determine the fidelity of training.

### 3. Reporting

Contractor will provide the following reports:

- a. Quarterly Reports
  - 1) Summarizing progress toward each service deliverable identified in Sections B and C, and
  - 2) Categorizing quarter-to-date and year-to-date statistics and progress.
- b. Annual Report in place of final quarterly report at the end of each fiscal year that:

- 1) Summarizes trend information found in quarterly reports,
  - 2) Identifies all trainings and special events, and
  - 3) Includes cumulative evaluation results, participant numbers, and learning objectives achieved
- c. All reports should be sent to the assigned Deputy Director