

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD OF THE FOLLOWING:
SAN BERNARDINO COUNTY
SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT
AND RECORD OF ACTION**

November 19, 2024

FROM

**DON DAY, Director, Project and Facilities Management Department
NOEL CASTILLO, Chief Flood Control Engineer, Flood Control District**

SUBJECT

Memorandum of Understanding Between San Bernardino County and San Bernardino Flood Control District for Project Management Services for the Rancho Cucamonga New Yard Construction Project

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County Flood Control District:
 - a. Find that the approval of the Rancho Cucamonga New Yard Construction Project is an exempt project under the California Environmental Quality Act Guidelines, Section 15303(c), Class 3 (New Construction or Conversion of Small Structures).
 - b. Approve **Memorandum of Understanding No. 24-1144** with San Bernardino County, through its Project and Facilities Management Department, for project management services for the Rancho Cucamonga New Yard Construction Project.
 - c. Approve plans and specifications for the Rancho Cucamonga New Yard Construction Project located at 12158 Baseline Road, in Rancho Cucamonga.
 - d. Authorize the Project and Facilities Management Department to advertise for competitive bids for the Rancho Cucamonga New Yard Construction Project on behalf of the San Bernardino County Flood Control District.
 - e. Direct the Project and Facilities Management Department to file the Notice of Exemption in accordance with the California Environmental Quality Act.
2. Acting as the governing body of San Bernardino County, approve **Memorandum of Understanding No. 24-1144** with San Bernardino County Flood Control District for the management and delivery of the Rancho Cucamonga New Yard Construction Project.
(Presenter: Don Day, Director, 387-5000)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.
Improve County Government Operations.
Operate in a Fiscally-Responsible and Business-Like Manner.**

FINANCIAL IMPACT

The proposed Memorandum of Understanding (MOU) between San Bernardino County (County) and San Bernardino County Flood Control District (District) has no financial impact on the respective budgets of the two entities. Services provided under the MOU are funded within

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individual project budgets approved by the Board of Supervisors (Board) as part of the Capital Improvement Program (CIP).

Approval of the bid documents and the solicitation of competitive bids will not result in the use of Discretionary General Funding (Net County Cost). The Rancho Cucamonga New Yard Construction Project (Project) (WBSE 10.10.1333) budget of \$5,710,171 is funded from the District Special Assessment Property Tax Revenue as approved by the Board as part of the 2024-25 CIP budget. On June 12, 2018 (Item No. 125), the Board approved the Project's plans and specifications under CIP Project No.19-050 (WBSE 10.10.0692) as part of the 2018-19 County budget.

BACKGROUND INFORMATION

The proposed MOU between the County and District clarifies the duties and responsibilities of both parties regarding project management services rendered by the County, through its Project and Facilities Management Department (PFMD), for the District's Project.

Approval of this item will authorize PFMD to solicit competitive bids on behalf of the District for the Project located at 12158 Baseline Road, in Rancho Cucamonga. The Project will construct a new 4,000-square-foot two-story steel building that will provide additional district offices and staff meeting space, mechanical and equipment storage, vehicle service bays, update parking lot, wash rack, asphalt drive isle, concrete masonry site walls, chain-link site walls, enhance security, and a new emergency backup generator. The existing building used by the District has exceeded its useful lifecycle, and the new building will provide much needed office space.

The Project was reviewed pursuant to the California Environmental Quality Act (CEQA) and determined to be categorically exempt under Section 15303(c), Class 3 (New Construction or Conversion of Small Structures), of the CEQA Guidelines (Title 14, California Code of Regulations).

This Project is consistent with County Administrative Office approved CIP Project No. 23-042.

PROCUREMENT

No procurement is required for the MOU between the County and District.

PFMD anticipates advertising for competitive bids for the Project on November 22, 2024. A mandatory pre-bid meeting for prospective bidders is anticipated to be scheduled for December 10, 2024, at 10:00 a.m. at 12158 Baseline Road in Rancho Cucamonga. The bid opening is anticipated to be scheduled for January 16, 2025, at 2:00 p.m. at PFMD, 620 South E Street in San Bernardino.

Pursuant to California Public Contract Code sections 22032 and 22039, the Board shall adopt plans, specifications, and working details for public projects exceeding \$200,000. Plans and specifications are on file with the Clerk of the Board.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Daniel Pasek and Sophie A. Curtis, Deputies County Counsel 387-5455) on September 30, 2024; Public Works (Noel Castillo, Chief Flood Control Engineer, 387-7906) on September 23, 2024; Purchasing (Leo Gomez, Purchasing Manager, 387-2063) on October 4, 2024; Project and Facilities Management (Sarah Riley, Chief

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of Project Management, 387-5000) on October 4, 2024; Finance (Yael Verduzco, Principal Administrative Analyst, 387-5285, and Jessica Trillo, Administrative Analyst, 387-4222) on November 4, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on November 4, 2024.

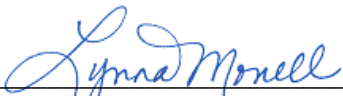
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Record of Action of the Board of Supervisors
San Bernardino County
San Bernardino County Flood Control District

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: November 19, 2024



cc: Flood - Castillo w/agree
Contractor - c/o Flood w/agree
File - w/agree
MBA 11/27/2024