



Contract Number

23-1310 A-3

SAP Number

4400010467

District Attorney

Department Contract Representative	<u>Claudia Walker</u>
Telephone Number	<u>(909) 382-7689</u>
Contractor	<u>One Transcription Services, LLC</u>
Contractor Representative	<u>Jennifer Rahn</u>
Telephone Number	<u>(402) 359-1874</u>
Contract Term	<u>12/18/2018 – 6/30/2024</u>
Original Contract Amount	<u>\$150,000</u>
Amendment No. 1 Amount	<u>\$175,000</u>
Amendment No. 2 Amount	<u>\$200,000</u>
Amendment No. 3 Amount	<u>\$125,000</u>
Total Contract Amount	<u>\$650,000</u>
Cost Center	<u>4500001000</u>

AMENDMENT NO. 3 CONTRACT NO. 4400010467

The following is Amendment No. 3 to Contract No. 4400010467 between One Transcription Services, LLC. (Contractor) and San Bernardino County (County) for transcription services. The County and Contractor mutually agree to the following amended terms:

1. Add Section C. GENERAL CONTRACT REQUIREMENTS to read as follows:

C.47 Campaign Contribution Disclosure (SB 1439)

Contractor has disclosed to the County using Attachment D - Campaign Contribution Disclosure Senate Bill 1439, attached hereto whether it has made any campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making

campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$250 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

2. Amend Section D, TERM OF CONTRACT to read as follows:

This contract is effective as of December 18, 2018 and expires June 30, 2024 but may be terminated earlier in accordance with provisions of this Contract.

3. Amend Subsection F.1, FISCAL PROVISIONS to read as follows:

The maximum amount of payment under this Contract shall not exceed \$200,00 per year, with a total not to exceed contract amount of \$650,000 and shall be subject to availability of other funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

4. CONTRACT EXECUTION

This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

5. All other terms and conditions of this Contract shall remain unchanged.

IN WITNESS WHEREOF, San Bernardino County and Contractor have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

▶ Dawn Rowe
Dawn Rowe, Chair, Board of Supervisors

Dated: DEC 05 2023
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By Luzana Model
Luzana Model, Deputy
County of San Bernardino
Deputy



One Transcription Services, LLC

(Print or type name of corporation, company, contractor, etc.)

By ▶ Jennifer Rahn
(Authorized signature - sign in blue ink)
Jennifer Rahn

Name (Print or type name of person signing contract)

Title Director of Operations
(Print or Type)

Dated: 11/08/2023

Address 10802 Farnam Drive Suite 101
Omaha, NE 68154

FOR COUNTY USE ONLY

Approved as to Legal Form
Jolena Guider
Jolena Guider, Deputy County Counsel
Date 11/30/23

Reviewed for Contract Compliance
▶ _____
Date _____

Reviewed/Approved by Department
Jason Anderson
Jason Anderson, District Attorney
Date 11/30/23



ATTACHMENT C

Campaign Contribution Disclosure (SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: One Transcription Services

2. Name of Principal (i.e., CEO/President) of Contractor, if the individual actively supports the matter and has a financial interest in the decision:

NA

3. Name of agent of Contractor:

Company Name	Agent(s)
NA	

4. Name of any known lobbyist(s) who actively supports or opposes this matter:

Company Name	Contact
NA	

5. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
NA		

6. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?

Yes

No

7. Name of any known individuals/companies who are not listed in Questions 1-5, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
NA	

8. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer on or after January 1, 2023, by any of the individuals or entities listed in Question Nos. 1-7?

No If **no**, please skip Question No. 9.

Yes If **yes**, please continue to complete this form.

9. Name of Board of Supervisor Member or other County elected officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members/County elected officer to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-7 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.