

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

24-642 A1

SAP Number

Board of Supervisors

Department Contract Representative	Penelope Chang
Telephone Number	909-387-4886
Contractor	Wrightwood Community Services District
Contractor Representative	Angela Rovida
Telephone Number	760-249-3205
Contract Term	07/09/24 - 07/08/26
Original Contract Amount	Not-to-Exceed \$324,500
Amendment Amount	
Total Contract Amount	Not-to-Exceed \$324,500
Cost Center	1021001000

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, it is the policy of the Board of Supervisors (Board) to work with community partners through services provided by San Bernardino County (County) and contractual agreements to identify programs, projects, and initiatives, that support the mission of the County, and to provide services to citizens that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life, and meet the needs of the County's citizens; and

WHEREAS, under Government Code sections 26224 and 26227 the Board may contract with certain entities to provide certain services to County residents; and,

WHEREAS, on July 9, 2024 (Item No. 16), the Board approved Contract No. 24-642 (Contract) with the Wrightwood Community Services District (Contractor) in the not-to-exceed amount of \$324,500 to contribute to costs related to public restroom facility improvements, for the period of July 9, 2024, through July 8, 2025, with the option for the County Chief Executive Officer (CEO) to extend the terms of the Contract at the direction of the First District Supervisor under Sections C.12 and D of the Contract; and

WHEREAS, the Contractor is requesting to extend the Contract term by an additional twelve (12) months from the current project termination date of July 8, 2025, to allow for the completion of services; and

WHEREAS, the First District Supervisor has approved the additional extension of twelve (12) months from the current termination date of July 8, 2025 to July 8, 2026.

OPERATIVE PROVISIONS OF AMENDMENT NO. 1

NOW, THEREFORE, the County and Contractor mutually agree as follows:

Effective April 16, 2025, Contract No. 24-642 is hereby amended as follows:

1. Replace Section D of the Contract in its entirety with the following:

D. TERM OF CONTRACT

The services to be provided by Contractor shall commence July 9, 2024, and shall be completed by July 8, 2026, but may be terminated earlier in accordance with provisions of this Contract.

2. This Amendment No. 1 to Contract No. 24-642 (Amendment) may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.
3. All other terms and conditions of the Contract, as amended, shall remain in full force and effect as written.

SAN BERNARDINO COUNTY

▶ 
Luther Spoke, Chief Executive Officer

Dated: 4/16/2025

WRIGHTWOOD COMMUNITY SERVICES DISTRICT

(Print or type name of corporation, company, contractor, etc.)

By ▶ Angela Rovida
Approved: Angela Rovida 04/14/2025 17:44 PST
(Authorized signature - sign in blue ink)

Name Angela Rovida
(Print or type name of person signing contract)

Title General Manager
(Print or Type)

Dated: 04/14/2025

Address 1275 Highway 2
Wrightwood, CA 92397

FOR COUNTY USE ONLY

Approved as to Legal Form

▶ Julie T. Surber
Approved: Julie T. Surber 04/14/2025 13:54 PDT
Julie Surber, Principal Assistant County Counsel

Date 04/14/2025

Reviewed for Contract Compliance

▶ _____

Date _____

Reviewed/Approved by Department

▶ _____

Date _____



County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: County Administrative Office

Contact Name: Penelope Chang Telephone: 909-387-4886

Agreement No.: 24-642 Amendment No.: 1 Date of Board Item 7/9/24 Board Item No.: 16

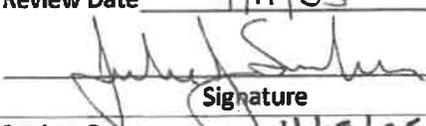
Name of Contract Entity/Project Name: Wrightwood CSD - Public Restroom Facility Improvements

Explanation of request/Special Instructions:

On July 9, 2024, the Board of Supervisors approved Contract No. 24-642 (Item No. 16) with the Wrightwood Community Services District (CSD) to contribute funding to assist with public restroom facility improvement costs, in an amount not-to-exceed \$324,500, for the period of July 9, 2024, through July 8, 2025, with authority for the County Chief Executive Office to extend the term of the Contract for a maximum of 12 months. CAO Finance finds that the Contract meets all requirements in Section D and requests approval of the Contractor's request to extend the Contract by an additional 12 months, for a total Contract term of July 9, 2024 through July 8, 2026.

Insert check mark that the following required documents are attached to this request:

- Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- Board Agenda item that delegated the authority

Department Routed to County Counsel	County Council Name: Julie Surber	Date Sent: 4/11/25
Reviewing County Counsel Use Only	Review Date <u>4/11/25</u>  Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>4/19/25</u>  Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: ___ Chair <input checked="" type="checkbox"/> CEO ___ Department ___ Return to Department for preparation of agenda item