

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

February 9, 2021

FROM

SHARON NEVINS, Director, Department of Aging and Adult Services

SUBJECT

Amendment to Revenue Contract with the California Department of Aging for the Health Insurance Counseling and Advocacy Program

RECOMMENDATION(S)

1. Approve **Amendment No. 1**, effective February 9, 2021, to **Revenue Contract No. 20-476** (State Revenue Agreement No. HI-2021-20) with the California Department of Aging to provide Health Insurance Counseling and Advocacy Program services, increasing the total contract amount by \$69,691, from \$354,087 to \$423,778, updating Exhibit A - Scope of Work; Exhibit B - Budget Detail, Payment Provisions, and Closeout; Exhibit D – Special Terms and Conditions; and Exhibit E – Additional Provisions, with no change to the contract period of July 1, 2020 through June 30, 2021.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the adjustments as indicated in the Financial Impact Section below to the Department of Aging and Adult Services' 2020-21 budget in the amount of \$69,691 for the Health Insurance Counseling and Advocacy Program Funding (Four votes required).
(Presenter: Sharon Nevins, Director, 891-3917)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The funds associated with the Health Insurance Counseling and Advocacy Program (HICAP) increase are 100% Federal revenue allocated to the California Department of Aging (CDA). The Department of Aging and Adult Services (DAAS) requests the following adjustments to its 2020-21 Budget:

Fund Center	General Ledger	Description	Action	Amount
5298001036	40509155	Federal Pass Through	Increase	\$69,691
5298001036	53003357	Program Contract Services	Increase	\$62,722
5298001036	52002135	Special Department Expense	Increase	\$ 6,969

BACKGROUND INFORMATION

Under this recommended contract amendment, DAAS will provide health insurance counseling and advocacy for Medicare beneficiaries, and community education throughout San Bernardino County for approximately 807 additional clients. The additional funding will provide current counseling staff with the information, training and tools needed to effectively and efficiently help

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eligible beneficiaries. The funding will also increase outreach in the form of phone calls and direct mailers to target potential low-income eligible beneficiaries.

HICAP provides free and objective public information, education, and counseling assistance to Medicare beneficiaries, who are seeking options and information relating to medical insurance coverage. HICAP is the primary local source for assistance with Medicare benefits, prescription drug plans, and health plans.

The CDA administers programs that serve older adults, adults with disabilities, family caregivers, and residents in long-term care facilities throughout the State. CDA provides funding through contracts with local Area Agencies on Aging (AAA) to help older and disabled individuals live independently, promote healthy aging, and assist family members in their caregiving role. As the designated local AAA, DAAS receives funding to provide HICAP services to eligible residents throughout San Bernardino County.

On June 23, 2020 (Item No. 10), the Board of Supervisors approved County Revenue Contract No. 20-476 (State Revenue Agreement No. HI-2021-20) in the amount of \$354,087, to provide HICAP services, for the period of July 1, 2020 through June 30, 2021. In addition, this item adopted a resolution authorizing the Chairman of the Board of Supervisors, the Chief Executive Officer, or the DAAS Director to execute all documents, including any subsequent non-substantive amendments, in relation to State Revenue Agreement No. HI-2021-20, on behalf of the County, subject to review by County Counsel.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on January 21, 2021; County Counsel (Jacqueline Carey-Wilson, Deputy County Counsel, 387-5455) on January 28, 2021; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on January 29, 2021; Finance (Christopher Lange, Administrative Analyst, 386-8393) on January 29, 2021; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on January 29, 2021.

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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Janice Rutherford

Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: February 9, 2021



cc: DAAS - Nevins w/agree for sign
Contractor - C/O DAAS w/agree
File - w/agree

CCM 02/12/2021