

BUDGETED STAFFING CHANGES

1. Auditor-Controller/Treasurer/Tax Collector – Addition and transfers of the positions listed below to support the implementation of Phase 1 of the Legacy System Replacement Project. This project will replace the County's property tax management systems in order to enhance productivity, as the current system requires extensive manual processes.

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>Auditor-Controller/Treasurer/Tax Collector</u>						
Accountant III	Add	R	3407001000	ADM	56	1
Business Systems Analyst III	Add	R	3409201000	ADM	67	1
Programmer Analyst III	Add	R	3409201000	ADM	67C	2

Classification	Current Cost Center	Transfer To Cost Center	Position Number
<u>Auditor-Controller/Treasurer/Tax Collector</u>			
Accountant III	3405201000	1165901042	00082644
Business Applications Manager	3409201000	1165901042	00079458
Business Systems Analyst III	3409201000	1165901042	00079938
Business Systems Analyst III	3409201000	1165901042	00079939
Systems Accountant II	3405101000	1165901042	00089184

2. Arrowhead Regional Medical Center (ARMC) - Addition of the positions listed below, which are critical to support the health and safety of the residents of San Bernardino County and surrounding areas. Support includes ensuring compliance with Centers for Medicare & Medicaid Services, as well as the management of clinics within the ARMC network.

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>ARMC</u>						
Clinical Director II	Add	R	9187204200	NRS	80	1
Hospital Safety Officer	Add	R	9184604200	ADM	58	1
Registered Nurse Case Manager	Add	R	9187504200	NRE	5	1
Registered Nurse II – ARMC	Add	R	9174504200	NRE	6	2
Specialty Care Registered Nurse	Add	R	9153404200	NRE	2A	2
Specialty Care Registered Nurse	Add	R	9153424200	NRE	2A	2
Specialty Care Registered Nurse – Per Diem	Add	X	9160124200	NPD	08	16
Specialty Care Registered Nurse Critical Care	Add	R	9160124200	NRE	2	1
Telemetry Technician	Add	R	9187224200	TI	28C	4
Unit Manager	Add	R	9161794200	NRS	74B	1

3. District Attorney – Reclassification of the positions listed below to better serve the operational needs of the department, including the support of administrative and procurement needs of five offices throughout the County, and the ongoing development, configuration, and support of the new case management system.

Cost Center	Current Classification	Proposed Classification	Position Number
<u>District Attorney</u>			
4503001000	Business Systems Analyst I	Business Systems Analyst III	00015976
4501001000	Office Assistant IV	Accounting Technician	00015206
4501001000	Office Assistant IV	Fiscal Assistant	00014059

4. Human Services (HS) – Administrative Claim - Addition of the positions listed below, which are necessary for the support and response to the increase in caseload over the past several months. Caseloads are anticipated to continue increasing as seniors and families struggle with the stressors inherent in an economic downturn.

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>HS – Administrative Claim</u>						
Office Assistant II	Add	R	5012911000	CLK	27A	3

5. Human Resources - Addition of the positions listed below, which are needed regardless of an emergency situation to focus on employee relations and the management and organization of positions within Arrowhead Regional Medical Center (1 Supervising Human Resources Officer), Special Districts (1 Human Resources Business Partner II) and the Fire Protection District (1 Human Resources Business Partner II).

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>Human Resources</u>						
Supervising Human Resources Officer	Add	R	7204001000	EXM	75C	1
Human Resources Business Partner II	Add	R	7204001000	EXM	72C	2

6. Office of Homeless Services - Addition of the position listed below, which is needed to provide program administration and administrative functions for management of the provider contracts under the Homeless Emergency Aid Program and Homeless Housing, Assistance and Prevention Program state grants.

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>Office of Homeless Services</u>						
Staff Analyst I	Add	R	6210001000	ADM	50	1

7. Preschool Services - Addition of the positions listed below, which are necessary to provide federally mandated services during school site closures, including remote instruction, student assessments and distribution of meals and diapers. The Federal Head Start program is also mandated to resume on-site instruction as soon as possible, requiring a full staff on site.

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>Preschool Services</u>						
PSD Center Clerk-12 months	Add	C	5911032221	CNT	26A	1
PSD Custodian-12months	Add	C	5911032221	CNT	25A	2
PSD Food Service Worker-12 months	Add	C	5911032221	CNT	17A	1
PSD Quality Assurance Technician II	Add	R	5911042221	TI	40	1
PSD Teacher Aide II-12 months	Add	C	5911032221	CNT	26A	4
PSD Teacher II-12 months	Add	C	5911032221	CNT	38A	7
Supervising Custodian	Add	C	5911072221	SUP	31	1

8. Public Works: Solid Waste Management Division – Addition of the positions listed below, which are needed for vacation relief in order to maintain continual operations of scales at solid waste disposal sites in the unincorporated areas of the County.

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>Public Works</u>						
Scale Operator	Add	R	6700754250	CLT	36	4

9. Purchasing - Addition of the position listed below in order to meet the increase in demand for procurement services throughout the County.

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>Purchasing</u>						
Buyer II	Add	R	7610001000	TI	49	1

10. Real Estate Services - Addition of the positions listed below, which are necessary to ensure the safe and efficient operation of government facilities, achieve workloads closer to industry standards, and address a backlog of Capital Improvement Projects throughout the County.

Classification	Position Action	Position Type	Cost Center	Bargaining Unit	Range	Change
<u>Real Estate Services</u>						
Accountant III	Add	R	7832001000	ADM	56	1
Architecture and Engineering Project Development Analyst	Add	R	7700001000	ADM	61	2
Capital Improvement Project Manager III	Add	R	7700001000	ADM	67C	1