

ARROWHEAD REGIONAL MEDICAL CENTER
DEPARTMENT OF AMBULATORY CARE
PRIMARY CARE CLINICS (PCC) POLICIES AND PROCEDURES
2019-2022 Summary of Policy Revisions

Policy #	New	Major	Minor	Reviewed	Policy Title	Explanation (New and Major Only)
			X		Table of Contents	
100.00					No Policy	
101.00 v5			X		Mission, Vision, and Value Belief System	
102.00 v6			X		Organizational Structure and Function Attachment A	
103.00 – 105.00					No Policy	
106.00 v4			X		Communication of Information-Staff Meetings	
107.00					No Policy	
108.00 v7			X		Guidelines for Patient Dismissal Attachments A and B	
109.00 v5			X		Reinstating Dismissed Patients Attachments A & B	
110.00 – 111.00					No Policy	
112.00 v6			X		Charge Nurse	
113.00 –150.00					No Policy	
151.00 v5			X		Primary Care Clinics Plan for Provision of Care	
152.00 – 177.00					No Policy	
178.01 v3			X		Two Way Electrical Communication Use in the Clinics	
179.00 – 180.00					No Policy	
181.00 v2			X		Direct Admission to the Hospital	
182.00 – 199.00					No Policy	
200.00 – 241.00					No Policy	

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242.00 v3			X		Conduction of Personal Business	
243.00 v5			X		Annual Clinic Competency Assessment	
300.00 – 320.00					No Policy	
321.00 v6			X		Appointments Primary Care Centers	
322.00 v7		X			Late Arrival-No Show Appointments	
323.00 – 381.00					No Policy	
382.00 v4			X		Transfer of Patient Care- Third Year Residents	
383.00 v6			X		Audio-Videotaping-Digital Recording Attachment A	
384.00 – 399.00					No Policy	
400.00 – 401.00					No Policy	
402.01 v4			X		Management of Potentially Infectious Patients	
402.02 v3			X		Cleaning of Patient Rooms and Health Center Environment	
403.00 v7			X		Handling of Specimens Attachment A - Specimen Log Sheet	
403.01 v4			X		Transportation of Outlying Clinic Specimens Attachment A - Transport Specimen Log	
403.02 v4			X		Outlying Clinic Preparation of Lab Specimens for Transport Attachment A - Transport Specimen Log	
404.00					No Policy	
405.00 v4			X		Utility Systems Failure Attachment A - Flashlight and battery log	

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406.00 – 419.00					No Policy	
420.00 v6			X		Disaster Plan	
421.01 v5			X		Emergency Response	
422.00 v5			X		Evacuation of Patients	
423.00 – 442.00					No Policy	
443.00 v4			X		Papoose Board	
444.00 – 445.00					No Policy	
446.00 v4		X			Endoscope- Fiber Optic- Cleaning Procedure- Manual Cleaning	
447.00 – 499.00					No Policy	
500.00					No Policy	
501.00 v5			X		Management of Emergency Medical- Anaphylactic Conditions	
502.00 v4			X		Access to Care During Non-Business Hours	
503.00					No Policy	
504.00 v4			X		Updating Demographic Information	
505.00					No Policy	
506.00 v5			X		Preparation for Examination	
507.00					No Policy	
508.00 v4			X		Discharging Patients from the Primary Care Clinic	
509.00					No Policy	
510.00 v4			X		Tuberculin Test Administration and Interpretation Attachment A - Skin Test Record	

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511.00 – 512.00					No Policy	
513.00 v4			X		Nursing Procedures	
514.00 – 516.00					No Policy	
517.00 v2			X		Direct Referral of Prenatal Patients from Labor & Delivery	
518.00 v2		X			Prenatal Care	
519.00 – 524.00					No Policy	
525.00 v4			X		Use of the Elephant Ear Wash	
526.00 v6			X		Hemocue	
527.00 v4			X		Pulse Oximeter	
528.00 v4			X		Spirometer	
529.00 v5			X		Minor Surgical Procedures	
530.00 – 536.00					No Policy	
537.00 v6			X		Vaccines For Children Program- Patient Eligibility Screening Record	
538.00 – 562.00					No Policy	
563.00			X		Multistix for Urinalysis Logs	
563.00 v3			X		Siemens Clinitek Multistix Urine Testing & Quality Control	
563.01 v1			X		Multistix Urine Testing	
564.00			X		Attachment Urine Pregnancy Testing & Quality Control Log	

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564.00 v6			X		Siemens Clinitek Urine Pregnancy Test & Quality Control	
565.00 v6			X		Manual Urine Pregnancy Test	
566.00 v5			X		Manual Urine Pregnancy Test- Quality Control	
567.00 – 584.00					No Policy	
585.00 v5			X		Medication Control- Procurement, Handling & Storage	
585.01 v5			X		Expiration of Medications and Supplies	
586.00					No Policy	
587.00 v4		X			Rhogam administration to Primary Care Clinic Patients	
588.00 v3			X		Depo Provera	
589.00					No Policy	
590.00 v3			X		Vaccine Handling	
591.00 v2			X		Immunizations	
592.00					No Policy	
593.00 v1			X		Nurse Advice	
594.00 – 599.00					No Policy	
600.00 – 632.00					No Policy	
633.00 v4			X		Return to School or Work Certification for Patients	