

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**May 6, 2025**

**FROM**

**GEORGINA YOSHIOKA, Director, Department of Behavioral Health**

**SUBJECT**

Travel by San Bernardino County Behavioral Health Commissioners to Attend the 2025 California Mental Health Advocates for Children and Youth Conference

**RECOMMENDATION(S)**

Approve travel and related expenses for four San Bernardino County Behavioral Health Commissioners to attend the 2025 California Mental Health Advocates for Children and Youth Conference in Pacific Grove, California, in an amount not to exceed \$8,900 for the period of June 10, 2025, through June 13, 2025.

(Presenter: Georgina Yoshioka, Director, 252-5142)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

This item will not result in the use of Discretionary General Funding (Net County Cost). The total estimated cost for travel and related expenses, in the amount not to exceed \$8,900, will be funded by 1991 Realignment funds. Adequate appropriation and revenue have been included in the Department of Behavioral Health's (DBH) 2024-25 budget.

<b>Expense</b>	<b>Description/Cost</b>	<b>Total Cost</b>
Private Mileage*	Three travelers to drive their personal vehicle roundtrip to Ontario Airport: Commissioner 1 and 2 – 102 miles each x \$0.70 = \$143 Commissioner 3 – No reimbursement** Commissioner 4 -- 752 miles x \$0.70 = \$233***	\$376
Airport Parking	\$24/day x four days x three vehicles	\$288
Flight*	\$233 (roundtrip, including taxes) x three Commissioners	\$699
Car Rental	\$113 (including taxes) x three days	\$339
Lodging*	\$334/night per room (including taxes) x three nights x four rooms	\$4,008
Registration*	\$535 x four Commissioners	\$2,140
Meals	\$11 Breakfast x three days x four Commissioners = \$132 \$15 Lunch x three days x four Commissioners = \$180 \$24 Dinner x four days (includes travel day of June 10, 2025) x four Commissioners = \$384	\$696
Contingency Fee*	Unforeseen Expenses	\$354
<b>Total</b>		<b>\$8,900</b>

**Travel by San Bernardino County Behavioral Health Commissioners to  
Attend the 2025 California Mental Health Advocates for Children and  
Youth Conference  
May 6, 2025**

\*Rounded amounts

\*\* Does not meet the minimum 20-mile roundtrip requirement for reimbursement.

\*\*\*Per travel policy, reimbursed for the lesser of the flight (\$233) or driving (\$526).

**BACKGROUND INFORMATION**

DBH is responsible for providing mental health and substance use disorder (SUD) services to county residents experiencing severe mental illness and/or SUD. An integral part of the service delivery consists of working with the San Bernardino County Behavioral Health Commission (Commission) to improve services and enhance opportunities for the achievement of well-being.

The Board of Supervisors (Board) established the Commission in 1968, as provided for in Part 2 (Short-Doyle Act), Chapter 1, Section 5604(a) of the California Welfare and Institutions Code. The Commission's purpose is to advocate for consumers, families, and county residents in the design and funding of behavioral health programs, and to advise the Board and the DBH Director on aspects of local behavioral health programs. Per County Code section 13.0618, expenses of board, commissions, and committee members (non-employees) on County business shall be paid by the County with prior Board approval.

Throughout the year, Commissioners attend and participate in various State and County events to share best practices as well as bring back innovative ideas to incorporate into the County's behavioral health system of care.

The California Mental Health Advocates for Children and Youth Conference (Conference), Come as You Are, is an opportunity for attendees from multiple perspectives and backgrounds to connect meaningfully with one another while participating in interactive conversations on topics relevant to the mental wellness of youth and families. The conference is one of the State's most powerful events for those interested in advocating and promoting the policies, programs, and practices that enhance the well-being of vulnerable children, youth and families.

Three Commissioners are scheduled to travel by plane on June 10, 2025, the day prior to the Conference, and will share a rental vehicle throughout the entirety of the trip. One additional Commissioner will travel separately by car and arrive on June 11, 2025, the opening day of the conference. All Commissioners will stay at a hotel for three nights and depart on June 13, 2025, the final day of the Conference, using the same mode of transportation by which they arrived.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by Behavioral Health Contracts (Lisa Rivas-Ordaz, Contracts Manager, 383-3940) on April 10, 2025; County Counsel (Dawn Martin, Deputy County Counsel, 387-5455) on April 17, 2025; Finance (Paul Garica, Administrative Analyst, 386-8392) on April 21, 2025; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0332) on April 22, 2025.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 6, 2025



cc:     File - Travel Requests/Out-of-County w/attach  
CCM   05/7/2025