

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

September 12, 2023

**FROM**

**BEAHTA R. DAVIS, Director, Regional Parks Department**

**SUBJECT**

Purchase of Unbudgeted Fixed Assets – Mobile Light Towers to be Used for Event Lighting at Regional Parks

**RECOMMENDATION(S)**

1. Authorize the purchase of six unbudgeted Mobile Light Towers to be used for event lighting at Regional Parks, for a total cost of \$77,000.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments to Regional Park’s 2023-24 budget, as detailed in the Financial Impact section (Four votes required).

(Presenter: Beahta R. Davis, Director, 387-2340)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The Regional Parks Department (Department) will fund the purchase of the six mobile light towers with a budget adjustment in the amount of \$77,000 from savings in Services & Supplies. This item authorizes the Auditor-Controller/Treasurer/Tax Collector to post adjustments to the Department’s 2023-24 budget as follows:

<b>Fund Center</b>	<b>Commitment Item</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>
6520002750	52002870	General Maintenance-Structures, Improvements & Grounds	Decrease	\$77,000
6520002750	54404040	Equipment	Increase	\$77,000

**BACKGROUND INFORMATION**

The Department operates and maintains eight regional parks within San Bernardino County. Approval of the recommended budget adjustments will allow the Department to fund the purchase of six mobile light towers that will be used to provide lighting for events held at various Regional Parks throughout the year.

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Mojave Narrows and Calico Ghost Town Regional Parks host several revenue generating events each year. These events are typically held in the afternoon and evening hours at the park locations, requiring additional lighting in several areas of the parks, including the parking lots. In previous years, the Department has relied on rentals to fulfill the need for this equipment. However, this has led to increasing annual costs for the Department to provide for the safety of guests at these events as well as a decrease in the availability of the necessary lighting equipment.

Approval of this recommended budget adjustment aligns with the County and Chief Executive Officer's goal and objective to operate in a fiscally-responsible and business-like manner by allowing the Department to utilize budgeted funding to ensure adequate safety measures and controlled costs to maintain revenue generating activities on an annual basis.

**PROCUREMENT**

The Department will follow all County and Purchasing policies and guidelines to obtain bids for the procurement of necessary equipment.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on August 2, 2023; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on August 2, 2023; Finance (Elias Duenas, Administrative Analyst, 387-4773) on August 11, 2023; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on August 18, 2023.

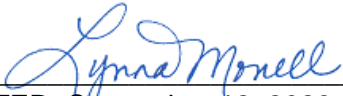
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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 12, 2023



cc: File - Regional Parks

jm 10/3/2023