

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 10, 2024

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Capital Improvement Program Project for a Feasibility Study Project for Occupancy of Property Located in the City of San Bernardino

RECOMMENDATION(S)

1. Approve Capital Improvement Program Project No. 25-068, in the amount of \$123,558, to conduct a feasibility study for the property located at 364 Mountain View Avenue, in the City of San Bernardino, to be occupied by the Sheriff/Coroner/Public Administrator.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post necessary budget adjustments for the Capital Improvement Program Project to the 2024-25 Capital Improvement Program budget, as detailed in the Financial Impact section (Four votes required).

(Presenter: Kelly Welty, Chief Deputy Director, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will result in the use of additional Discretionary General Funding (Net County Cost) in the amount of \$123,558 for the Project and Facilities Management Department (PFMD) to conduct a feasibility study of the building located at 364 Mountain View Avenue in the City of San Bernardino, to be occupied by the Sheriff/Coroner/Public Administrator (Sheriff).

The following budget adjustments are necessary to establish the Capital Improvement Program Project No. 25-068 (Project) budget:

Fund Center	Commitment Item	Description	Action	Amount	WBSE
1280001000	56006000	Appropriation Contingencies	Decrease	\$123,558	-
1161161000	55305030	Operating Transfers Out	Increase	\$123,558	-
7700003100	54304030	Structures and Improvements to Structures	Increase	\$123,558	10.10.1716
7700003100	40909975	Operating Transfers In	Increase	\$123,558	10.10.1716

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BACKGROUND INFORMATION

The two-story, U-shaped building at 364 North Mountain View Avenue in the City of San Bernardino was constructed in 1940, and is made of reinforced, board-formed concrete with clay tile roofs. The building, previously occupied by the Public Defender's Office, is now being considered to house the Sheriff's Court Services Division. Given the building's historical significance, the feasibility study is essential to assess its current condition, identify any immediate repair or replacement needs to comply with the latest building codes, and ensure that any necessary modifications are compliant with its historic status.

Approval of this item will authorize the study to conduct a thorough analysis of the building's architectural, mechanical, electrical, and plumbing systems, in addition to its historical architectural status.

The recommended action will approve the Project and allow PFMD to oversee and manage the feasibility study.

PROCUREMENT

PFMD will return to the Board of Supervisors for approval of the Project's environmental findings, plans and specifications, authorization to advertise for competitive bids, and ultimately award of the contract.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on August 22, 2024; Auditor-Controller/Treasurer/Tax Collector (Mima Ugbo, Supervising Accountant, 382-3035) on August 22, 2024; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on August 23, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on August 23, 2024.

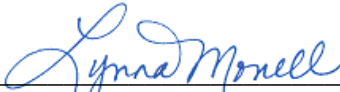
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 10, 2024



cc: File - Sheriff/Coroner
MBA 09/16/2024