

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**September 24, 2024**

**FROM**

**SHARON NEVINS, Director, Department of Aging and Adult Services**

**SUBJECT**

Amendment to Revenue Contract with the California Department of Aging for Area Plan Services

**RECOMMENDATION(S)**

Approve **Amendment No. 4 to Revenue Contract No. 21-409** (State Revenue Agreement No. AP-2122-20) with the California Department of Aging for Area Plan services, updating Exhibit B – Budget Display, with no change to the total contract amount of \$16,952,054, and extending the contract period by one year, for a total contract period of July 1, 2021 through September 30, 2025.

(Presenter: Glenda Jackson, Assistant Director, 798-8528)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

This item does not impact Discretionary General Funding (Net County Cost). Area Plan (AP) services, in the amount of \$16,952,054, are 100% Federal and State funded from the California Department of Aging (CDA). Adequate appropriation and revenue have been included in the Department of Aging and Adult Services – Public Guardian (DAAS-PG) 2024-25 budget and will be included in future recommended budgets.

**BACKGROUND INFORMATION**

The Federal Older Americans Act promotes the welfare and dignity of older adults by providing valuable services to enable older adults to be independent, remain in their communities, and assist them to be engaged citizens. In 1976, the State of California designated the County as an Area Agency on Aging. As a result of this designation, DAAS-PG receives American Rescue Plan Act (ARPA) funding to administer AP services through a revenue agreement with CDA.

AP services assist approximately 22,750 unduplicated clients annually. Services include congregate and home delivered meals, information and assistance, legal assistance, supportive services, personal care, assisted transportation and bus passes, family caregiver support, disease prevention, health promotion and Long-Term Care Ombudsman services, including elder abuse prevention programs. The majority of services are provided by contracted vendors on behalf of the County. DAAS-PG staff monitor performance and ensure compliance through monthly reviews of program data and reported expenditures. Staff also conduct site visits and annual onsite monitoring to ensure outcomes are met.

**Amendment to Revenue Contract with the California Department of  
Aging for Area Plan Services  
September 24, 2024**

Amendment No. 4 (Amendment) to County Revenue Contract No. 21-409 (Contract) will extend the Contract's period through September 30, 2025 and update Exhibit B – Budget Display to reflect the extension of the contract period. Approval of the Amendment will allow DAAS-PG to expend the remaining ARPA funds to administer AP services through September 30, 2025.

On June 8, 2021 (Item No. 11), the Board of Supervisors (Board) approved the Contract (State Revenue Agreement No. AP-2122-20) in the amount of \$8,609,469, to provide AP services, for the period of July 1, 2021 through June 30, 2022. In addition, this item adopted a resolution authorizing the Chairman of the Board, the Chief Executive Officer, or the DAAS Director to execute all documents, including any subsequent non-substantive amendments, in relation to State Revenue Agreement No. AP-2122-20, on behalf of the County, subject to review by County Counsel.

On October 26, 2021 (Item No. 6), the Board approved Amendment No. 1 to the Contract (State Revenue Agreement No. AP-2122-20) increasing the total contract amount by \$976,846, from \$8,609,469 to \$9,586,315, with no change to the contract period of July 1, 2021 through June 30, 2022.

On December 7, 2021 (Item No. 7), the Board approved Amendment No. 2 to the Contract (State Revenue Agreement No. AP-2122-20) increasing the total contract amount by \$820,641, from \$9,586,315 to \$10,406,956, with no change to the contract period of July 1, 2021 through June 30, 2022, for the original funding, and extending the contract period three months for a total contract period of July 1, 2021 through September 30, 2022.

On April 12, 2022 (Item No. 4), the Board approved Amendment No. 3 to the Contract (State revenue Agreement No. AP-2122-20) increasing the total contract amount by \$6,545,098, from \$10,406,956 to \$16,952,054, and extending the expense period two years for a total contract period of July 1, 2021 through September 30, 2024.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on August 14, 2024; County Counsel (Jacqueline Carey-Wilson, Deputy County Counsel, 387-5455) on September 4, 2024; Finance (John Hallen, Administrative Analyst, 388-0208) on September 9, 2024; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on September 9, 2024.

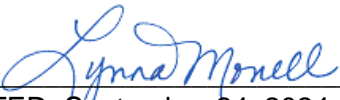
**Amendment to Revenue Contract with the California Department of  
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September 24, 2024**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman, Joe Baca, Jr.  
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 24, 2024



cc:     DAAS - Younger w/agree for sign  
         Contractor - c/o DAAS w/agree  
         File - w/agree  
CCM   09/25/2024