

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 25, 2024**

**FROM**

**LUTHER SNOKE, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Board of Supervisors Discretionary Fund – District Specific Priorities Program

**RECOMMENDATION(S)**

1. Approve **Contract No. 24-572** with Phelan Pinon Hills Community Services District to contribute funding towards construction costs of a 14,034 square foot building that includes a 3,592 square foot Emergency Operations Center to be built on vacant land owned by Phelan Pinon Hills Community Services District on Sheep Creek Road in Phelan (Assessor's Parcel Number 3066-261-10), for a total of \$500,000, for the period of June 25, 2024, through December 31, 2026.
2. Approve **Contract No. 24-573** with the City of Montclair to contribute funding towards the costs of a feasibility study for a specific plan to be established, for a total of \$200,000, for the period of June 25, 2024, through June 24, 2025.
3. Approve **Amendment No. 2 to Contract No. 22-296** with the City of Chino Hills to revise the contract scope and reallocate \$500,000 to Contract No. 24-474 reducing the contract amount from \$700,000 to \$200,000, with no change to the contract period of April 26, 2022, through December 31, 2024.
4. Approve a \$1,780,000 allocation from the 2023-24 Fifth District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget to the Department of Public Works for the installation of two street arch monuments in the unincorporated town of Muscoy.
5. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments to the Fifth District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget, as detailed in the Financial Impact section (Four votes required).  
(Presenter: Luther Snoke, Chief Executive Officer, 387-4811)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). On September 21, 2021 (Item No. 18), November 16, 2021 (Item No. 33), and February 6, 2024 (Item No. 61), the Board of Supervisors (Board) approved an allocation of \$4 million, \$7 million, and \$6 million, respectively, to the Board Discretionary Fund – District Specific Priorities Program (Priorities Program), for each of the five supervisorial districts for projects that meet a public purpose, and provide services to citizens that promote health, safety,

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economic well-being, and other public services that enhance quality of life and meet the needs of County residents. On an annual basis, unspent appropriations for discretionary funding will be carried over into the subsequent year’s budget.

Recommendation No. 1 will be funded by the First District’s Priorities Program budget, and any costs incurred as a result of this recommendation will be reimbursed from the First District’s ARPA allocation under the Revenue Replacement expenditure category. Remaining constructions costs, which are estimated to be \$12,000,032, will be funded by the Phelan Pinon Hills Community Services District and from Federal funds.

Recommendation No. 2 will be funded by the Fourth District’s Priorities Program budget, and any costs incurred as a result of this recommendation will be reimbursed from the Fourth District’s ARPA allocation under the Revenue Replacement expenditure category. Funds from Contract No. 22-296, which have been funded by the Fourth District’s Priorities Program budget, will be reallocated to Contract No. 24-474 which was approved by the Board on June 11, 2024 (Item No. 50). Funds from Contract No. 22-296, which was approved by the Board on April 26, 2022 (Item No. 27), have been funded by the Fourth District’s Priorities Program budget.

Recommendation No. 4 will be funded by the Fifth District’s Priorities Program budget.

The following budget adjustments are requested:

<b>Fund Center</b>	<b>G/L Account</b>	<b>Description</b>	<b>Amount</b>	<b>Action</b>
1025001000	53003305	Contributions to Other Agencies	\$1,780,000	Decrease
1025001000	55305030	Operating Transfers Out	\$1,780,000	Increase
6650002000	40909975	Operating Transfers In	\$1,780,000	Increase
6650002000	52002445	Other Professional and Specialized Services	\$1,780,000	Increase

**BACKGROUND INFORMATION**

Priorities Program projects help promote the vision of a complete County by recognizing the unique traits of each Supervisorial District and, thereby, allow individual Board Districts to work with community partners through County services and contractual agreements to identify programs, projects, and initiatives that support the vision, meet a public purpose and provide services to residents that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life, and meet the needs of the County’s residents. Projects under the District Specific Priorities Program are based on District Supervisor discretion and are presented by the Chief Executive Officer (CEO) for Board approval.

The COVID-19 pandemic reinforced the need for the County to have centralized locations for all emergency response teams and to help residents during a public emergency. A properly equipped Emergency Operations Center (EOC), which can be utilized by all County emergency response agencies, will enable local government agencies to respond to residents in the greater Phelan and Pinon Hills area. Recommendation No. 1 assists the First District Supervisor in supporting county residents by contributing funding to the Phelan Pinon Hills Community Services District (District) to contribute funding towards construction costs of a 14,034 square foot building that includes a 3,592 square foot EOC to be built on vacant land owned by the

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District on Sheep Creek Road in Phelan (APN 3066-261-10). This project serves the public purpose of providing for the health, social service, and public safety needs of county residents.

Recommendation No. 2 assists the Fourth District Supervisor in supporting County residents by contributing funding to the City of Montclair to assist with the costs of a feasibility study for a specific plan to be established to help guide development in the sphere of influence in the City of Montclair and to address concerns related to annexation. The sphere of influence represents an area of potential growth and development for the City of Montclair. The plan will guide development in the sphere of influence, which includes public outreach and community engagement activities, technical studies and environmental assessments, planning consultant fees, and drafting and legal review of the Specific Plan document. Providing funding to the City of Montclair serves the public purpose of providing for the health, safety, economic well-being, educational, recreational, and social service needs of county residents.

On April 26, 2022 (Item No. 27), the Board approved Contract No. 22-296 with the City of Chino Hills to purchase equipment to support recreation and educational needs. \$500,000 for a public splash pad/restroom amenity in the City of Chino Hills; \$100,000 for a mobile performing art stage (Show Wagon); and \$100,000 for a mobile recreation vehicle for a total of \$700,000.

On November 17, 2023, the County CEO approved Amendment No. 1 to Contract No. 22-296 to authorize the Contractor's request to extend the Contract term by an additional 12 months from the current termination date of December 31, 2023, to allow for the completion of services. The City of Chino Hills has identified Pinehurst Park as the ideal location for the splash pad/restroom amenity.

On June 11, 2024 (Item No. 50), the Board approved Contract No. 24-474 with the City of Chino Hills to contribute funding towards improvement costs of Pinehurst Park, in an amount not-to-exceed \$8,500,000. Recommendation No. 3 will approve Amendment No. 2 to Contract 22-296, revising the scope of work and reallocating \$500,000 to Contract No. 24-474. Providing funding to the City of Chino Hills serves the public purpose of providing for the public health, social service, and recreational needs of county residents.

Recommendation No. 4 assists the Fifth District Supervisor with the public purpose of providing for the social service needs of county residents and promoting the Countywide vision by providing funding to the Department of Public Works for the installation of two street arch monuments in the unincorporated town of Muscoy.

Under the Board Discretionary Fund Priorities Program contract terms, the CEO, at the direction of the identified District Supervisor, may extend the term of the contract, in writing, under the following conditions:

- a. In aggregate all extensions do not exceed 12 calendar months;
- b. Is specifically requested by the contractor;
- c. Will not change the project goals or scope of services;
- d. Is in the best interest of the County and contractor in performing the scope of services under the contract; and
- e. Does not alter the amount of compensation under the contract.

Board discretionary funding allocations under the Priorities Program with community partners that include non-profit organizations, government entities, or educational institutions are non-

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competitive and must be for projects or services of \$10,000 or more as described in County Policy 05-10. Contracts shall be paid on a lump-sum basis or under other terms as approved by the Board.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on May 20, 2024; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on June 7, 2024; Finance (Stephanie Maldonado, 387-4348, and Jessica Trillo, 387-4222, Administrative Analysts) on June 6, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on June 11, 2024.

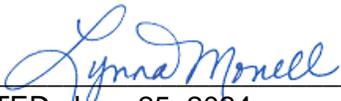
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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  \_\_\_\_\_  
DATED: June 25, 2024



cc:    CAO - Maldonado w/agrees  
      Contractor - c/o CAO w/agree  
      File - w/agree  
CCM   07/11/2024