

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

October 8, 2019

**FROM**

**PHALOS HAIRE, Director, Preschool Services Department**

**SUBJECT**

Non-Financial Memorandum of Understanding Template with Colleges for Student Internship Programs

**RECOMMENDATION(S)**

1. Approve non-financial Memorandum of Understanding Template for utilization with area Colleges for Student Internship Programs, for a maximum term not-to-exceed five years.
  2. Authorize the Assistant Executive Officer of Human Services or Deputy Executive Officer of Human Services or Director of the Preschool Services Department to execute the standard Memorandum of Understanding with the individual Colleges on behalf of the County.
- (Presenter: Debra Billings-Merlos, Deputy Director, 383-2005)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

This Memorandum of Understanding (MOU) template is non-financial in nature therefore, does not impact Discretionary General Funding (Net County Cost).

**BACKGROUND INFORMATION**

The recommended non-financial MOU template will allow Preschool Services Department (PSD) to provide training, required field experience and degree-related internship hours to interns in various early childhood education, health, nursing, social work, nutrition, marriage and family support services, and social work programs from local area Colleges. PSD will provide learning experiences that will help students receive the skills they need to prosper in the 21st century economy, which aligns with the San Bernardino Countywide Vision2Succeed initiative.

PSD provides training to student interns participating in a variety of education programs, including early childhood education, nutrition, nursing, social work, and marriage and family support services. PSD's population of children ages 0 to 5 provides interns with required field experience and degree-related internship hours.

PSD provides Head Start, Early Head Start, and State Preschool programs that include comprehensive child development and family services comprised of education, health, nutrition, parent involvement, and psychological services for children ages 0 to 5 and their families. The overall goal of these programs is to increase the health and school readiness of disadvantaged

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children and increase the self-sufficiency of low-income families. Head Start and State Preschool programs have been operating in San Bernardino County since 1965. Since 1999, PSD has provided these programs through a combination of direct and contracted services.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on September 5, 2019; County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on September 17, 2019; Finance (Paul Garcia, Administrative Analyst, 386-8392) on September 24, 2019; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on September 24, 2019.

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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood Seconded: Janice Rutherford  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: October 8, 2019



cc: File- Preschool Services Department w/attachments  
vh 10/11/2019