

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**August 5, 2025**

**FROM**

**LUTHER SNOKE, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Adoption of an Amendment to Ordinance No. 1904 Relating to Updating of Positions in the Unclassified Service

**RECOMMENDATION(S)**

Adopt **Ordinance No. 4490** amending Ordinance No. 1904, by adding eight new positions, moving two positions from Classified Service to Unclassified Service, moving three positions from Unclassified Service to Classified Service of the County, and incorporating Title Changes for seven positions, which was introduced on June 10, 2025, Item No.136:

1. Add the following positions to Unclassified Service of the County: Assistant Executive Officer (Position No. 59433); Deputy Executive Officer (Position No. 59432); ARMC Physician Administrator (Position No. 59427); Strategic Initiatives Chief (Position No. 59431); Chief Data Officer (Position No. 59428); Administrative Analyst III (Position No. 59429); Senior Executive Administrative Assistant (Position No. 59430); and Assistant County Chief Financial Officer (Position No. 59481).
2. Move the following positions from Classified Service to Unclassified Service of the County: Public Health Veterinarian (Position No. 57288); and Administrative Analyst III (Position No. 59282).
3. Move the following position from Unclassified Service to Classified Service of the County: BG Budget Officer (Position No. 76958); Human Resources Deputy Director (Position No. 53913); and Administrative Analyst III (Position No. 57720).
4. Incorporate a Title Change for the following positions: IT Division Chief (Position No. 12985); Administrative Analyst III (Position Nos. 82121 and 85108); Legislative Analyst (Position Nos. 85112 and 84937); and Principal Administrative Analyst (Position Nos. 85106 and 85107).

(Presenter: Leonardo Gonzalez, Director, 387-5570)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Create, Maintain and Grow Jobs and Economic Value in the County**

**FINANCIAL IMPACT**

The adoption of Ordinance No. 1904 (Ordinance) will not result in the use of Discretionary General Funding (Net County Cost). Sufficient appropriation is included in all impacted department budgets for 2025-26 and will be included in future recommended budgets.

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of Positions in the Unclassified Service  
August 5, 2025**

**BACKGROUND INFORMATION**

This Ordinance of San Bernardino County, State of California, describes the positions in Unclassified Service and was introduced to the Board of Supervisors (Board) on June 10, 2025, Item No.136. The recommendation before the Board is to adopt the Ordinance.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on June 4, 2025; Human Resources (Leonardo Gonzalez, Director of Human Resources, 387-5569) on June 4, 2025; and County Finance (Elias Duenas, Administrative Analyst, 387-4052), on June 25, 2025.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: August 5, 2025



cc: File - County Budget 2025-2026 w/ attachments

JLL 08/7/2025