

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

**December 16, 2025**

**FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

Amendment to Non-Financial Automatic and Mutual Aid Agreement with the City of Victorville

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Fire Protection District, approve **Amendment No. 1** to Non-Financial Automatic and Mutual Aid **Agreement No. 21-216** with the City of Victorville, for the continuous reciprocal exchange of fire, rescue and emergency medical services, extending the contract term for a five-year period, effective July 1, 2025, for a total contract term of March 23, 2021, through June 30, 2030.

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of Amendment No. 1 (Amendment) to Non-Financial Automatic/Mutual Aid Agreement No. 21-216 (Agreement) will not result in the use of Discretionary General Funding (Net County Cost) as it is a non-financial agreement that defines the responsibilities of San Bernardino County Fire Protection District (SBCFPD) and the City of Victorville (City) regarding mutual aid response.

**BACKGROUND INFORMATION**

SBCFPD has numerous mutual aid agreements with local, state, and federal agencies to assist each other in the suppression of fires and in the provision of emergency medical services. These agreements allow one party to assist the other party by providing personnel, equipment, materials/supplies, and other services, as needed, for fire and/or emergency incidents.

On March 23, 2021 (Item No. 70), SBCFPD's Board of Directors approved the Agreement between SBCFPD and the City, effective upon execution by both parties through June 30, 2025. The Agreement allows for a mutually beneficial automatic aid/mutual aid agreement for a reasonable and reciprocal exchange of fire, rescue and emergency medical services of the two fire agencies. Due to the shared borders between SBCFPD and the City, the Agreement allows for the most expeditious and cost-effective response to suppress fires and provide other emergency services for the public served by these fire agencies.

Approval of the Amendment will extend the term for a five-year period, continuing through June 30, 2030. The Amendment also updates the mailing address for SBCFPD due to the relocation

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December 16, 2025**

of its headquarters. The Amendment is retroactive to July 1, 2025, due to a delay in contract negotiations and subsequent time required for fiscal and legal reviews. SBCFPD received the signed Amendment on November 6, 2025, and is being presented at this time as this is the first available Board meeting.

The Agreement may be terminated by either party with 90 days' written notice.

All other terms of the Agreement shall remain the same.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard Luczak, Deputy County Counsel, 387-5455) on November 10, 2025; and County Finance and Administration (Ivan Ramirez, Administrative Analyst, 387-4020) on November 14, 2025.

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Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman Seconded: Jesse Armendarez  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman, Joe Baca, Jr.  
Absent: Dawn Rowe

Lynna Monell, SECRETARY

BY   
DATED: December 16, 2025



cc: SBCFPD - Munsey w/agree  
Contractor - c/o SBCFPD w/agree  
File - w/agree  
CCM 12/30/2025