



Contract Number

21-61 A-2

SAP Number

4400016090

Department of Behavioral Health

Department Contract Representative	Eric Williams
Telephone Number	(909) 388-0951
Contractor	Amethyst Behavioral Health, LLC
Contractor Representative	Sandra Richardson
Telephone Number	(909) 809-9293
Contract Term	February 1, 2021 – June 30, 2025
Original Contract Amount	\$5,025,180
Amendment Amount	\$1,576,800
Total Contract Amount	\$6,601,980
Cost Center	9209242200

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and Amethyst Behavioral Health, LLC referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 21-61** by and between San Bernardino County, a political subdivision of the State of California, and Contractor for Adult Residential Facilities with Social Rehabilitation Program Services, which Contract first became effective February 1, 2021, the following changes are hereby made and agreed to, effective October 11, 2023:

- I. "Referenced Contract Provisions" is hereby amended to read as follows:

REFERENCED CONTRACT PROVISIONS 2020-2025

Term: February 1, 2021, through June 30, 2025, inclusive.

Maximum Obligation:

FY 2020-21	\$585,000
FY 2021-22	\$1,423,500
FY 2022-23	\$1,439,880
FY 2023-24	\$1,576,800
FY 2024-25	\$1,576,800

Basis for Reimbursement:

Fee for Service

Payment Method:

Fee for Service

Payment/Reimbursement Rate:

County Authorized Basic Service Day

Daily rate per bed \$360.00

Notices to County and Contractor:

COUNTY:

San Bernardino County
Department of Behavioral Health
Contracts Development Unit
303 E. Vanderbilt Way
San Bernardino, CA 92415-0026

CONTRACTOR:

Amethyst Behavioral Health, LLC.
320 E. Union Avenue
Redlands, CA 92374

LOCATION OF SERVICES:

921 Tribune St Redlands, CA 92374 (909) 809-9348 / (909) 809-9293	923 Tribune St Redlands, CA 92374 (909) 809-9348 / (909) 809-9293
925 Tribune St Redlands, CA 92374 (909) 809-9348 / (909) 809-9293	

Additional program sites may be added upon DBH approval per contract guidelines. See Article V, **PROVISIONAL PAYMENT**, paragraph D in the contract and Article V, **FACILITY LOCATIONS, NUMBER OF BEDS, STAFFING**, paragraphs C and D in the attached ADDENDUM I.

- I. ARTICLE IV FUNDING AND BUDGETARY RESTRICTIONS, paragraphs H and L are hereby amended and paragraph M is hereby added to read as follows:
- H. County will take into consideration requests for changes to Contract funding, within the existing contracted amount. All requests must be submitted in writing by Contractor, with justification, to DBH Program no later than February 1st for the operative fiscal year. County will take into consideration requests to increase or decrease Contract funding.
 - L. The contract amendment amount of \$1,576,800 shall increase the total contract amount from \$5,025,180 to \$6,601,980 for the contract term.
 - M. The allowable funding sources for this Contract include Medi-Cal and Mental Health Services Act. Contractor cannot use any funding from this contract as match funds to draw down Federal funding.
- II. ARTICLE V PROVISIONAL PAYMENT, Paragraphs D and E.2 are hereby removed, Paragraphs E through W have been renumbered/lettered to D through V respectively, and Paragraph A is hereby amended to read as follows:
- A. During the term of this agreement, the County shall make interim payments to Contractor on a monthly basis at the Payment/Reimbursement Rate specified in the Referenced Contract Provisions for each DBH authorized patient. All beds shall be billed as one (1) Basic Service Day. Maximum billing per bed, per day, shall not exceed one (1) Basic Service Day. All payments are subject to the funding and budgetary restrictions limitations described in Article IV Funding and Budgetary Restrictions.
- III. ARTICLE XIII DURATION AND TERMINATION, paragraph A is hereby amended to read as follows:
- A. The term of this Agreement shall be from February 1, 2021 through June 30, 2025 inclusive.
- IV. ARTICLE XVI PERSONNEL, paragraph J, is hereby amended and paragraphs L and M, are hereby added to read as follows:
- J. Iran Contracting Act
IRAN CONTRACTING ACT OF 2010, Public Contract Code sections 2200 et seq. (Applicable for all Contracts of one million dollars (\$1,000,000) or more) In accordance with Public Contract Code Section 2204(a), the Contractor certifies that at the time the Contract is signed, the Contractor signing the Contract is not identified on a list created pursuant to subdivision (b) of Public Contract Code Section 2203 as a person [as defined in Public Contract Code Section 2202(e)] engaging in investment activities in Iran described in subdivision (a) of Public Contract Code Section 2202.5, or as a person described in subdivision (b) of Public Contract Code Section 2202.5, as applicable.

Contractors are cautioned that making a false certification may subject the Contractor to civil penalties, termination of existing contract, and ineligibility to bid on a contract for a period of three (3) years in accordance with Public Contract Code Section 2205.
 - L. Executive Order N-6-22 Russia Sanctions
On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law

<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

M. Campaign Contribution Disclosure (SB 1439)

Contractor has disclosed to the County using Attachment III, whether it has made any campaign contributions of more than \$250 to any member of the Board of Supervisors or County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Purchasing Department. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$250 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

V. ADDENDUM I "ADULT RESIDENTIAL FACILITIES WITH LONG TERM and TRANSITIONAL SOCIAL REHABILITATION TREATMENT SERVICES" Section II "PERSONS TO BE SERVED", Paragraph B. "Consumer Access Management", Number 4 has been removed and Paragraph B.1., is hereby amended to read as follows:

B.1. Contractor shall respond to all DBH's request within seventy-two (72) hours unless indicated otherwise within this SOW. In addition, responses to referrals timeframe scheduling of admission or readmission, and outcome of interviews shall occur within seventy-two (72) hours. Furthermore, the contractor shall communicate with DBH staff to timely evaluate appropriateness of admission for consumers in need of further stabilization as deemed appropriate.

VI. ADDENDUM I "ADULT RESIDENTIAL FACILITIES WITH LONG TERM and TRANSITIONAL SOCIAL REHABILITATION TREATMENT SERVICES" Section III "DESCRIPTION OF SPECIFIC SERVICES TO BE PROVIDED", Paragraph A. "DEFINITIONS", Number 4, "Mental Health Services", subparagraph b, "Assessment", is hereby amended to read as follows:

4.b. Prior to admission, consumers will be pre-screened and referred to DBH discharge/placement team by an acute psychiatric hospital treatment team, other adult locked residential facilities treatment teams, or internal/external agencies. Then, DBH discharge/placement team will refer appropriate consumers to be considered by the Contractor's treatment team for placement into the long-term or transitional residential facilities. Contractor shall conduct necessary assessment during admission. The Contractor shall respond to all DBH's request within

seventy-two (72) hours unless indicated otherwise within this Scope of Work. In addition, responses to referrals timeframe scheduling of admission or readmission, and outcome of interviews shall occur within seventy-two (72) hours.

- VII. ADDENDUM I "ADULT RESIDENTIAL FACILITIES WITH LONG TERM and TRANSITIONAL SOCIAL REHABILITATION TREATMENT SERVICES" Section IV "BILLING UNIT", is hereby amended to read as follows:

This is a fee for service with Medi-Cal billable services within the schedules. Each bed day is billable only once. DBH is reserving all beds as identified in Section III. "DESCRIPTION OF SPECIFIC SERVICES TO BE PROVIDED" at the rate specified in the "REFERENCED CONTRACT PROVISIONS".

- VIII. This amendment hereby amends Budget Schedules A and B for FY 2023/24 and hereby adds Budget Schedules A and B for FY 2024/25. All previously approved schedules remain in effect.

- IX. ATTACHMENT III "CAMPAIGN CONTRIBUTION DISCLOSURE (SB1439)", is hereby added.

X. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

Amethyst Behavioral Health, LLC

(Print or type name of corporation, company, contractor, etc.)

►

Dawn Rowe, Chair, Board of Supervisors

By _____
(Authorized signature - sign in blue ink)

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD
Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County

Name Sandra Richardson
(Print or type name of person signing contract)

Title Chief Administrative Officer
(Print or Type)

By _____
Deputy

Dated: _____

Address 320 E. Union Avenue
Redlands, CA 92373

FOR COUNTY USE ONLY

Approved as to Legal Form
►

Dawn Martin, Deputy County Counsel
Date _____

Reviewed for Contract Compliance
►

Natalie Kessee, Contracts Manager
Date _____

Reviewed/Approved by Department
►

Georgina Yoshioka, Director
Date _____

REVISED

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
NEGOTIATED RATE AMOUNT
PLANNING ESTIMATES
SCHEDULE A

Contractor Name: Amethyst Behavioral Health
Contract #: 21-61; 21-61 A-1
Address: 921, 923, 925 Tribune Ave
Redlands, CA 92374
Legal Entity No.: 02347
Date: 1/1/2023
Updated: 4/11/2023

Prepared by: Sandra Richardson
Title: Chief Administrative Officer

Adult Residential Facilities with Social Rehab. Program Services
FY 2023 - 2024
July 1, 2023 to June 30, 2024

100.00%	DISTRIBUTION		0.00%	0.00%	100.00%			
LINE	MODE OF SERVICE		05	05	05			TOTAL
#	SERVICE FUNCTION		20-29	40-49	65-79			
EXPENSES								
1	SALARIES				525,587			525,587
2	BENEFITS				165,388			165,388
	TOTAL SALARIES AND BENEFITS		-	-	690,974			690,974
3	OPERATING EXPENSES				885,826			885,826
4	TOTAL EXPENSES (1+2+3)	-	-	-	1,576,800			1,576,800
AGENCY REVENUES								
5	PATIENT FEES							-
6	PATIENT INSURANCE							-
7	MEDI-CARE							-
8	GRANTS/OTHER							-
9	TOTAL AGENCY REVENUES (5+6+7+8)	-	-	-	-			-
10	CONTRACT AMOUNT (4-9)	-	-	-	1,576,800			1,576,800
CONTRACT DATA								
11	CONTRACT DAYS				365			365
12	CONTRACT MONTHS				12			12
13	NUMBER OF BEDS				12			12
14	TOTAL CLIENT DAYS (11 * 13)				4,380			4,380
15	ANNUAL AMOUNT PER BED (10 / 13)				131,400			
16	MONTHLY AMOUNT PER BED (15 / 12)				10,950			
17	*NEGOTIATED DAILY BED RATE (10 / 14)				360.00			
18	TOTAL MONTHLY AMOUNT (16 * 13)				131,400			131,400
19	TOTAL AMOUNT (11*13*17)				1,576,800			1,576,800
FUNDING:								
		FFP Mix %						
20	MEDI-CAL	90%			709,560			709,560
21	PATH							-
22	SAMSHA							-
23	MHSA (Non-Medi-Cal)				157,680			157,680
24	MHSA MATCH				709,560			709,560
25	REALIGNMENT							-
26	OTHER:							-
	TOTAL FUNDING				1,576,800			1,576,800

APPROVED:

Sandee Richardson, PhD-c, LAADC Oct 26, 2023
Sandee Richardson, PhD-c, LAADC (Oct 26, 2023 13:41 PDT)

Anthony Altamirano 5/10/23
PROVIDER AUTHORIZED SIGNATURE DATE

Jennifer Pacheco 5/19/23
DBH PROGRAM MANAGER DATE

Sandee Richardson, PhD-c, LAADC

Anthony Altamirano

Jennifer Pacheco

Administrative Manager

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

Chief Administrative Officer/Administrator

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

FY 2023 - 2024

July 1, 2023 to June 30, 2024

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Amethyst Behavioral Health			Full Annual Amount				12 months			
Name	Degree/License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Budgeted Units of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Cole Fry		Owner	65,000	13,000	78,000	10.00%	7,800	208	6,500	1,300
Sandee Richardson	PhD-C LAADC/BHAP	Chief Administrative Officer	114,400	23,166	137,566	100.00%	137,566	2,080	114,400	23,166
Tanisha Cooper	LMFT	Program Manager	86,500	20,000	106,500	100.00%	106,500	2,080	86,500	20,000
Serina Decloure		Administrative Specialist	58,240	20,000	78,240	100.00%	78,240	2,080	58,240	20,000
Barbara Doucette		Quality Management Specialist	59,280	20,000	79,280	100.00%	79,280	2,080	59,280	20,000
	AOD	AOD/18hr PT	18,720			100.00%	0	2,080	18,720	0
Regina Borranian	SRF	Residential Technician 17hr FT	35,360	20,000	55,360	100.00%	55,360	2,080	35,360	20,000
Ashley Cordona	SRF	Residential Technician 17hr PT	24,310	9,730	34,040	100.00%	34,040	2,080	24,310	9,730
Rachel Frances	SRF	Residential Technician 17hr PT	13,056	8,250	21,306	100.00%	21,306	2,080	13,056	8,250
Bethsheba Hymes	SRF	Residential Technician 17hr PT	6,292	7,650	13,942	100.00%	13,942	2,080	6,292	7,650
Teresa McCray	SRF	Residential Technician 17hr FT	35,360	7,650	43,010	100.00%	43,010	2,080	35,360	7,650
Lashanique Parker	SRF	Residential Technician 17hr PT	13,056	7,650	20,706	100.00%	20,706	2,080	13,056	7,650
Michael Williams	SRF	Residential Technician 17hr FT	36,360	7,650	44,010	100.00%	22,005	2,080	15,150	3,188
Andrea Thibault	SRF	Residential Technician 17hr FT	36,360	7,650	44,010	100.00%	22,005	2,080	15,150	3,188
Ann Tulloss	SRF	Residential Technician 17hr PT	24,310	9,730	34,040	100.00%	17,020	2,080	10,129	4,054
Emyah Long	SRF	Residential Technician 17hr PT	6,292	7,650	13,942	100.00%	6,971	2,080	2,622	3,188
TBD	SRF	Residential Technician 17hr PT	21,216	7,650	28,866	100.00%	14,433	2,080	8,840	3,188
TBD	SRF	Residential Technician 17hr PT	6,292	7,650	13,942	100.00%	6,971	2,080	2,622	3,188
							0	0	0	0
									525,587	165,388

Total Program:	846,760	TOTAL COST:	690,974
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Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

APPROVED:

Sandee Richardson, PhD-c, LAADC
Sandee Richardson, PhD-c, LAADC (Oct 26, 2023 13:41 PDT)

Oct 26, 2023

Anthony Altamirano

5/10/23



5/9/23

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Sandee Richardson, PhD-c, LAADC

Anthony Altamirano

Jennifer Pacheco

Administrative Manager

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

Chief Administrative Officer/Administrator

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2023 - 2024

Contractor Name: Amethyst Behavioral Health
Contract #: 21-61; 21-61 A-1
Address: 921, 923, 925 Tribune Ave
Redlands, CA 92374
Date Form Completed: 1/1/2023
Updated: 4/11/2023

Prepared by: Sandra Richardson
Title: Chief Administrative Officer

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

		July 1, 2023 to June 30, 2024			
ITEM	TOTAL ORGANIZATION COST	% CHARGE TO DBH	% CHARGE TO OTHER FUNDING SOURCE	TOTAL DBH COST	
1	Consumer Food Costs	\$72,000	100.00%	0.00%	\$72,000
2	Consumer Hygiene Items	\$10,000	100.00%	0.00%	\$10,000
3	Care and Services	\$50,000	100.00%	0.00%	\$50,000
4	Rent Lease/Property Taxes - Residential Homes	\$198,000	100.00%	0.00%	\$198,000
5	Physical Plant - Residential Homes/Utilities	\$48,000	100.00%	0.00%	\$48,000
6	Physical Plant - Repair & Maintenance Building/furniture & Equipment	\$21,988	100.00%	0.00%	\$21,988
7	General Transportation	\$16,800	100.00%	0.00%	\$16,800
8	Cell Phone/Office phone/lpad/Internet	\$12,120	100.00%	0.00%	\$12,120
9	Office Supplies/Copier	\$10,000	100.00%	0.00%	\$10,000
10	Advertising	\$8,000	100.00%	0.00%	\$8,000
11	Membership Fee/License	\$8,000	100.00%	0.00%	\$8,000
12	Insurance-Liability/Professional/Workers Comp	\$100,000	100.00%	0.00%	\$100,000
13	Contract Labor	\$20,000	100.00%	0.00%	\$20,000
14	Office Space Lease/Utilities	\$57,000	100.00%	0.00%	\$57,000
15	Over Time (hourly staff)	\$34,000	100.00%	0.00%	\$34,000
16	Trainings/CEUs	\$20,000	100.00%	0.00%	\$20,000
17	PayChex	\$10,000	100.00%	0.00%	\$10,000
18	Indirect Costs	\$99,490	100.00%	0.00%	\$99,490
19	Operating Income	\$90,428	100.00%	0.00%	\$90,428
SUBTOTAL B:		\$885,826			\$885,826
GROSS COSTS TOTAL A + B:		\$1,576,800			\$1,576,800

APPROVED:

Sandee Richardson, PhD-c, LAADC Oct 26, 2023
Sandee Richardson, PHD-c, LAADC (Oct 26, 2023 13:41 PDT)

Anthony Altamirano 5/10/23



5/9/23

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES DATE

DBH PROGRAM MANAGER DATE

Sandee Richardson, PhD-c, LAADC

Jennifer Pacheco

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

Anthony Altamirano
DBH FISCAL SERVICES (PRINT NAME)

Administrative Manager
DBH PROGRAM MANAGER (PRINT NAME)

Chief Administrative Officer/Administrator

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2023 - 2024

Contractor Name: Amethyst Behavioral Health
Contract #: 21-61; 21-61 A-1
Address: 921, 923, 925 Tribune Ave
Redlands, CA 92374
Date Form Completed: 1/1/2023
Updated: 4/11/2023

Prepared by: Sandra Richardson
Title: Chief Administrative Officer

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2023 to June 30, 2024

ITEM	Justification of Cost
1. Consumer Food Costs	Consumer food \$5,000 per house; \$41.60 per consumer
2. Consumer Hygiene Items	Consumer hygiene -\$1250 per month; deoderant, razors, shampoo, bodywash, tootpaste etc
3. Care and Services	Household supplies, recreational activities, Newspapers, magazines, cable TV, medical/first aid, client transporation
4. Rent Lease/Property Taxes - Residential Homes	Lease for residential homes \$5500 per house monthly total = \$16,500; property tax \$575 mothnly
5. Physical Plant - Residential Homes/Utilities	Utilities - eletric, gas, water, trash for consumer homes 921,923,925 Tribune Street
6. Physical Plant - Repair & Maintenance Building/furniture & Equipment	Damage to residential homes & furniture
7. General Transportation	Insurance/Var general maintenance, mileage .59 per mile = DBH website
8. Cell Phone/Office phone/lpad/Internet	cell phones x4, lpads x3 for residential techs, office phone lines x2 (phone & fax)
9. Office Supplies/Copier	Various office suppllies for daily operations
10. Advertising	Website management, brochures \$500 per month
11. Membership Fee/License	ARF license fees, additional fees as required during the year
12. Insurance-Liability/Professional/Workers Comp	\$4,000 per month for General Liability, Professional Liability, wokers compensation
13. Contract Labor	CPA \$1250/mo. (est), Medi-cal Billing \$1250/mo., weekend Residential Technicians \$2500/mo.
14. Office Space Lease/Utilities	Lease \$3300/mo.; Utilities \$1250
15. Over Time (hourly staff)	For hourly staff to cover-down in the absence of someone.
16. Trainings/CEUs	Various professional CEUs for licensed staff, CPR/AED certification & renewals; food handlers certification;
17. PayChex	\$81.25 per pay period (1-4 employees); \$2.00 per additional employee
18. Indirect Costs	Indirect overhead costs estimated to not exceed 10% of direct cost of the program. Overhead could include allocated costs for human resources, financial support, operations oversight and quality assurance. The total operating income and indirect costs cannot exceed 15% of modified direct costs.
19. Operating Income	Operating income estimated to not exceed 5% of direct cost of the program. The total operating income and indirect costs cannot exceed 15% of modified direct costs.

APPROVED:

<u>Sandee Richardson, PhD-c, LAADC</u> <small>Sandee Richardson, PhD-c, LAADC (Oct 26, 2023 13:41 PDT)</small>	Oct 26, 2023	<u>Anthony Altamirano</u>	5/10/23		5/9/23
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH FISCAL SERVICES	DATE	DBH PROGRAM MANAGER	DATE
Sandee Richardson, PhD-c, LAADC		Anthony Altamirano		Jennifer Pacheco	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH FISCAL SERVICES (PRINT NAME)		DBH PROGRAM MANAGER (PRINT NAME)	

Chief Administrative Officer/Administrator

SAN BERNARDINO COUNTY
 DEPARTMENT OF BEHAVIORAL HEALTH
 SCHEDULE B
 FY 2023 - 2024

Contractor Name: Amethyst Behavioral Health
 Contract #: 21-61; 21-61 A-1
 Address: 921, 923, 925 Tribune Ave
 Redlands, CA 92374
 Prepared by: Sandra Richardson
 Date Form Completed: 1/1/2023
 Updated 4/11/2023

Client Service Projections for: July 1, 2023 to June 30, 2024													
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL
Unduplicated Clients Served	12	12	12	12	12	12	12	12	12	12	12	12	144
Projected Bed Days	372	372	360	372	360	372	372	336	372	360	372	360	4,380

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
NEGOTIATED RATE AMOUNT
PLANNING ESTIMATES
SCHEDULE A**

Contractor Name: Amethyst Behavioral Health
 Contract #:
 Address: 921, 923, 925 Tribune Ave
 Redlands, CA 92374
 Legal Entity No.:
 Date: 10/25/2023
 Updated

Prepared by: Sandra Richardson
 Title: Chief Administrative Officer

Adult Residential Facilities with Social Rehab. Program Services
 FY 2024 - 2025
 July 1, 2024 to June 30, 2025

100.00%	DISTRIBUTION		0.00%	0.00%	100.00%			
LINE	MODE OF SERVICE		05	05	05			TOTAL
#	SERVICE FUNCTION		20-29	40-49	65-79			
EXPENSES								
1	SALARIES				650,905			650,905
2	BENEFITS				147,327			147,327
	TOTAL SALARIES AND BENEFITS		-	-	798,232	-	-	798,232
3	OPERATING EXPENSES				778,568			778,568
4	TOTAL EXPENSES (1+2+3)	-	-	-	1,576,800		-	1,576,800
AGENCY REVENUES								
5	PATIENT FEES							-
6	PATIENT INSURANCE							-
7	MEDI-CARE							-
8	GRANTS/OTHER							-
9	TOTAL AGENCY REVENUES (5+6+7+8)	-	-	-	-		-	-
10	CONTRACT AMOUNT (4-9)	-	-	-	1,576,800		-	1,576,800
11	CONTRACT DAYS		-	-	365			365
12	CONTRACT MONTHS		-	-	12			12
13	NUMBER OF BEDS		-	-	12			12
14	TOTAL CLIENT DAYS (11 * 13)		-	-	4,380		-	4,380
15	ANNUAL AMOUNT PER BED (10 / 13)		-	-	131,400		-	
16	MONTHLY AMOUNT PER BED (15 / 12)		-	-	10,950		-	
17	*NEGOTIATED DAILY BED RATE (10 / 14)		-	-	360.00		-	
18	TOTAL MONTHLY AMOUNT (16 * 13)		-	-	131,400		-	131,400
19	TOTAL AMOUNT (11*13*17)		-	-	1,576,800		-	1,576,800
FUNDING:								
20	MEDI-CAL	FFP Mix %	90%		709,560			709,560
21	PATH							-
22	SAMSHA							-
23	MHSA (Non-Medi-Cal)				157,680			157,680
24	MHSA MATCH				709,560			709,560
25	REALIGNMENT							-
26	OTHER:							-
	TOTAL FUNDING		-	-	1,576,800	-	-	1,576,800

APPROVED: Sandee Richardson, PhD-c, LAADC Oct 26, 2023 Anthony Altamirano Oct 26, 2023 Jennifer Pacheco Oct 26, 2023
Sandee Richardson, PhD-c, LAADC (Oct 26, 2023 13:41 PDT) Anthony Altamirano (Oct 26, 2023 10:32 PDT) Jennifer Pacheco (Oct 26, 2023 10:12 PDT)

PROVIDER AUTHORIZED SIGNATURE DATE DBH FISCAL SERVICES DATE DBH PROGRAM MANAGER DATE

Sandee Richardson, PhD-c, LAADC Anthony Altamirano Jennifer Pacheco

PROVIDER AUTHORIZED SIGNER (PRINT NAME) DBH FISCAL SERVICES (PRINT NAME) DBH PROGRAM MANAGER (PRINT NAME)

Chief Administrative Officer/Administrator Administrative Supervisor | DBH Fiscal Roger Ma

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2024 - 2025

Contractor Name: Amethyst Behavioral Health
Contract #: _____
Address: 921, 923, 925 Tribune Ave
Redlands, CA 92374
Date Form Completed: 1/1/2023
Updated: _____

Prepared by: Sandra Richardson
Title: Chief Administrative Officer

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL ORGANIZATION COST	% CHARGE TO DBH	% CHARGE TO OTHER FUNDING SOURCE	July 1, 2024 to June 30, 2025		Budget Revision	
				TOTAL DBH COST	Request Change	Revised Budget	
1	Consumer Food Costs	\$84,000	100.00%	0.00%	\$84,000	0	84,000
2	Consumer Hygiene Items	\$6,000	100.00%	0.00%	\$6,000		6,000
3	Care and Services	\$37,000	100.00%	0.00%	\$37,000		37,000
4	Rent Lease/Property Taxes - Residential Homes	\$198,000	100.00%	0.00%	\$198,000		198,000
5	Physical Plant - Residential Homes/Utilities	\$54,000	100.00%	0.00%	\$54,000		54,000
6	Physical Plant - Repair & Maintenance Building/furniture & Equipment	\$12,000	100.00%	0.00%	\$12,000		12,000
7	General Transportation	\$16,800	100.00%	0.00%	\$16,800		16,800
8	Cell Phone/Office phone/lpad/Internet	\$12,120	100.00%	0.00%	\$12,120		12,120
9	Office Supplies/Copier	\$25,000	100.00%	0.00%	\$25,000		25,000
10	Advertising	\$1,500	100.00%	0.00%	\$1,500		1,500
11	Membership Fee/License	\$8,000	100.00%	0.00%	\$8,000		8,000
12	Insurance-Liability/Professional/Workers Comp	\$74,400	100.00%	0.00%	\$74,400		74,400
13	Contract Labor	\$10,000	100.00%	0.00%	\$10,000		10,000
14	Office Space Lease/Utilities	\$39,600	100.00%	0.00%	\$39,600		39,600
15	Over Time (hourly staff)	\$24,000	100.00%	0.00%	\$24,000		24,000
16	Trainings/CEUs	\$5,000	100.00%	0.00%	\$5,000		5,000
17	PayChex	\$10,000	100.00%	0.00%	\$10,000		10,000
18	Indirect Costs	\$76,048	100.00%	0.00%	\$76,048		76,048
19	Operating Income	\$85,100	100.00%	0.00%	\$85,100		85,100
SUBTOTAL B:		\$778,568			\$778,568	0	778,568
GROSS COSTS TOTAL A + B:		\$1,576,800			\$1,576,800		

APPROVED:

<u>Sandee Richardson, PhD-c, LAADC</u> Oct 26, 2023 <small>Sandee Richardson, PhD-c, LAADC (Oct 26, 2023 13:41 PDT)</small>	<u>Anthony Altamirano</u> Oct 26, 2023 <small>Anthony Altamirano (Oct 26, 2023 10:32 PDT)</small>	<u>Jennifer Pacheco</u> Oct 26, 2023 <small>Jennifer Pacheco (Oct 26, 2023 10:12 PDT)</small>
PROVIDER AUTHORIZED SIGNATURE	DBH FISCAL SERVICES	DBH PROGRAM MANAGER
DATE	DATE	DATE
Sandee Richardson, PhD-c, LAADC	Anthony Altamirano	Jennifer Pacheco
PROVIDER AUTHORIZED SIGNER (PRINT NAME)	DBH FISCAL SERVICES (PRINT NAME)	DBH PROGRAM MANAGER (PRINT NAME)
Chief Administrative Officer/Administrator	Administrative Supervisor I	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2024 - 2025

Contractor Name: Amethyst Behavioral Health
Contract #: _____
Address: 921, 923, 925 Tribune Ave
Redlands, CA 92374
Date Form Completed: 10/25/2023
Updated: _____

Prepared by: Sandra Richardson
Title: Chief Administrative Officer

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2024 to June 30, 2025

ITEM	Justification of Cost
1.	Consumer Food Costs Consumer food \$5,000 per house; \$41.60 per consumer
.2	Consumer Hygiene Items Consumer hygiene -\$1250 per month; deoderant, razors, shampoo, bodywash, tootpaste etc
3.	Care and Services Household supplies, recreational activities, Newspapers, magazines, cable TV,medical/first aid, client transporation
4.	Rent Lease/Property Taxes - Residential Homes Lease for residential homes \$5500 per house monthly total = \$16,500; property tax \$575 monthly
5.	Physical Plant - Residential Homes/Utilities Utilities - eletric, gas, water, trash for consumer homes 921,923,925 Tribune Street
6.	Physical Plant - Repair & Maintenance Building/furniture & Equipment Damage to residential homes & furniture
7.	General Transportation Insurance/Van general maintenance, mileage .59 per mile = DBH website
8.	Cell Phone/Office phone/lpad/Internet cell phones x4, lpads x3 for residential techs, office phone lines x2 (phone & fax)
9.	Office Supplies/Copier Various office supplies for daily operations
10.	Advertising Website management, brochures \$500 per month
11.	Membership Fee/License ARF license fees, additional fees as required during the year
12	Insurance-Liability/Professional/Workers Comp \$4,000 per month for General Liability, Professional Liability, wokers compensation
13	Contract Labor CPA \$1250/mo. (est), Medi-cal Billing \$1250/mo.
14	Office Space Lease/Utilities Lease \$3300/mo.; Utilities \$1250/mo.
15	Over Time (hourly staff) For hourly staff to cover-down in the absence of someone.
16	Trainings/CEUs Various professional CEUs for licensed staff, CPR/AED certification & renewals; food handlers certification;
17	PayChex \$81.25 per pay period (1-4 employees); \$2.00 per additional employee
18	Indirect Costs Indirect overhead costs estimated to not exceed 10% of direct cost of the program. Overhead could include allocated costs for human resources, financial support, operations oversight and quality assurance. The total operating income and indirect costs cannot exceed 15% of modified direct costs.
19	Operating Income Operating income estimated to not exceed 5% of direct cost of the program. The total operating income and indirect costs cannot exceed 15% of modified direct costs.

APPROVED:
Sandee Richardson, PhD-c, LAADC Oct 26, 2023 Anthony Altamirano Oct 26, 2023 Jennifer Pacheco Oct 26, 2023
Sandee Richardson, PhD-c, LAADC (Oct 26, 2023 13:41 PDT) Anthony Altamirano (Oct 26, 2023 10:32 PDT) Jennifer Pacheco (Oct 26, 2023 10:12 PDT)
 PROVIDER AUTHORIZED SIGNATURE DATE DBH FISCAL SERVICES DATE DBH PROGRAM MANAGER DATE

Sandee Richardson, PhD-c, LAADC Anthony Altamirano Jennifer Pacheco
 PROVIDER AUTHORIZED SIGNER (PRINT NAME) DBH FISCAL SERVICES (PRINT NAME) DBH PROGRAM MANAGER (PRINT NAME)

Chief Administrative Officer/Administrator Administrative Supervisor I

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2024 - 2025**

Contractor Name: Amethyst Behavioral Health
 Contract #:
 Address: 921, 923, 925 Tribune Ave
 Redlands, CA 92374
 Prepared by: Sandra Richardson
 Date Form Completed: 10/25/2023
 Updated

Client Service Projections for: July 1, 2024 to June 30, 2025													
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL
Unduplicated Clients Served	12	12	12	12	12	12	12	12	12	12	12	12	144
Projected Bed Days	372	372	360	372	360	372	372	336	372	360	372	360	4,380



Campaign Contribution Disclosure (SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly, either in person or in writing, with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] with the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: _____
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
 Yes If yes, skip Question Nos. 3-4 and go to Question No. 5
 No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: _____
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded (“closed corporation”), identify the major shareholder(s):_____
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Agent(s)

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If **no**, please skip Question No. 10.

Yes If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.