



**Contract Number**

**23-811 A-2**

**SAP Number**

**4400022850**

**Department of Behavioral Health**

<b>Department Contract Representative</b>	Christopher Carso
<b>Telephone Number</b>	(909) 388-0856
<b>Contractor</b>	Valley Star Behavioral Health, Inc.
<b>Contractor Representative</b>	Tony Beltran
<b>Telephone Number</b>	(310) 221-6336
<b>Contract Term</b>	July 1, 2023, through June 30, 2028
<b>Original Contract Amount</b>	\$23,870,500
<b>Amendment Amount</b>	\$17,032,000
<b>Total Contract Amount</b>	\$40,902,500
<b>Cost Center</b>	9206322200
<b>Grant Number (If applicable)</b>	N/A

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 2:**

IN THAT CERTAIN **Contract No. 23-811** by and between San Bernardino County, a political subdivision of the State of California, hereinafter called the County, and Valley Star Behavioral Health, Inc., hereinafter called the Contractor for Community Adult Full Service Partnership, Joshua Tree Mental Health Court Full Service Partnership, Permanent Supportive Housing Full Service Partnership, General Mental Health Services and Mental Health Treatment to California Work Opportunity and Responsibility to Kids recipients services, which Contract first became effective July 1, 2023, the following changes are hereby made and agreed to, effective July 1, 2026:

- I. ARTICLE V FUNDING AND BUDGETARY RESTRICTIONS, paragraphs F, I, and J are hereby amended and paragraph L is hereby added to read as follows:
  - F. This contract is federally funded and subject to the additional terms on Attachment IV Federal Contracting Provisions. The Federal CFDA number(s) is (are) 93.778.
  - I. The maximum financial obligation under this contract shall not exceed \$40,902,500 for the contract term.

- J. This amendment hereby adds Schedules A and B for FY 2026-27 and 2027-28 as set forth in Exhibit I. All previously approved schedules remain in effect.
  - L. The allowable funding sources for this Contract may include: Federal Financial Participation Medi-Cal and Behavioral Health Services Act. Federal funds may not be used as match funds to draw down federal funds.
- II. ARTICLE VI PROVISIONAL PAYMENT, paragraph D.1 is hereby amended to read as follows:
- D.1 For each fiscal year period (FYs 23-24, 24-25, 25-26, 26-27, 27-28), no single monthly payment for any mode of service shall exceed one-twelfth (1/12) of the maximum allocations for the mode of service unless there have been payments of less than one-twelfth (1/12) of such amount for any prior month of the Agreement. To the extent that there have been such lesser payments, then the remaining amount(s) may be used to pay monthly services claims which exceed one-twelfth (1/12) of the maximum for that mode of service. Each claim shall reflect the actual costs expended by the Contractor subject to the limitations and conditions specified in this agreement.
- III. ARTICLE XIV DURATION AND TERMINATION, paragraph A is hereby amended to read as follows:
- A. The term of this Agreement shall be from July 1, 2023, through June 30, 2028, inclusive.
- IV. ARTICLE XVII PERSONNEL, paragraph M is hereby amended to read as follows:
- M. Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)  
Contractor has disclosed to the County using Attachment III – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor’s proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County’s consideration of the Contract.  
  
In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.  
  
Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.
- V. ADDENDUM I ADULT FULL SERVICE PARTNERSHIP: COMMUNITY FULL SERVICE PARTNERSHIP is hereby replaced with ADDEUNDUM I ADULT FULL SERVICE PARTNERSHIP: COMMUNITY FULL SERVICE PARTNERSHIP.
- VI. ADDENDUM IV GENERAL MENTAL HEALTH SERVICES is hereby replaced with ADDENDUM IV GENERAL MENTAL HEALTH SERVICES.
- VII. ATTACHMENT III Campaign Contributions Disclosure (SB1439) is hereby replaced with Levine Act-Campaign Contribution Disclosure (formerly referred to as SB1439) as attached.
- VIII. ATTACHMENT IV Federal Contracting Provisions is hereby added.

- IX. Exhibit I Schedules A and B for FY 2026-27 are hereby added.
- X. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

XI. All other terms, conditions and covenants in the basic agreement remain in full force and effect.


This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

Valley Star Behavioral Health, Inc.

*(Print or type name of corporation, company, contractor, etc.)*

\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

By  \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Dated: \_\_\_\_\_

Name Kent Dunlap  
*(Print or type name of person signing contract)*

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Title President and Chief Executive Officer  
*(Print or Type)*

Lynna Monell  
Clerk of the Board of Supervisors  
of San Bernardino County

By \_\_\_\_\_  
Deputy

Dated: \_\_\_\_\_

Address 1501 Hughes Way, Street. 150,


Long Beach, CA 90810


**FOR COUNTY USE ONLY**

Approved as to Legal Form

Reviewed for Contract Compliance

Reviewed/Approved by Department

 \_\_\_\_\_  
Kristina Robb, Deputy County Counsel

 \_\_\_\_\_  
Michael Shin, Administrative Manager

 \_\_\_\_\_  
Joshua Dugas, Acting Director

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health, Inc.  
 Provider #: 10007522  
 Contract #: 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave., Suite 4  
 Yucca Valley, CA. 92284.  
 e Form Completed: 3/5/2026

Actual Cost Contract (cost reimbursement)

CALWORKS

FY 2026 - 2027

July 1, 2026 to June 30, 2027

Prepared by: Angeleeya You  
 Title: General Accountant

LINE #	100%	Distribution % MODE OF SERVICE	20.00%	79.10%	0.90%	Operating Income	TOTAL
			15-Outpatient Case Management (01-09)	15-Outpatient Mental Health Services (10-50)	15-Outpatient Crisis Intervention (70)		
		SERVICE FUNCTION					
<b>EXPENSES</b>							
1		SALARIES	25,485	100,792	1,147		127,424
2		BENEFITS	7,207	28,504	324		36,035
		(1+2 must equal total staffing costs)	32,692	129,296	1,471	0	163,459
3		OPERATING EXPENSES	10,352	40,940	466	9,783	61,541
4		TOTAL EXPENSES (1+2+3)	43,043	170,236	1,937	9,783	225,000
<b>AGENCY REVENUES</b>							
5		PATIENT FEES					0
6		PATIENT INSURANCE					0
7		MEDI-CARE					0
8		GRANTS/OTHER					0
9		TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0	0
10		CONTRACT AMOUNT (4-9)	43,043	170,236	1,937	9,783	225,000
		<b>FUNDING</b>	Share %				
11	Mix %	CALWORKS	43,043	170,236	1,937	9,783	225,000
12	100.00%	FUNDING TOTAL	43,043	170,236	1,937	9,783	225,000
13		MAXIMUM COUNTY CONTRACT RATE (CCR)	2.20	2.99	4.20		
14		TARGET COST PER UNIT OF SERVICE	2.12	2.74	4.07		
15		UNITS OF TIME--Minutes	20,303	62,130	476		82,909

APPROVED:

Ana Gonzalez 03/11/2026 Thelma Rodriguez 03/11/2026 Rafael Villa  
Ana Gonzalez (Mar 11, 2026 12:06:26 PDT) Thelma Rodriguez Rafael Villa (Mar 11, 2026 13:19:28 PDT)  
 PROVIDER AUTHORIZED SIGNATURE DATE DBH PSAS SERVICES DATE DBH PROGRAM MANAGER DATE

Ana Gonzalez Thelma Rodriguez Rafael Villa  
 PROVIDER AUTHORIZED SIGNER (PRINT NAME) DBH PSAS SERVICES (PRINT NAME) DBH PROGRAM MANAGER (PRINT NAME)  
 Regional Controller Administrative Supervisor 1 DBH FISCAL Roger Ma

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

FY 2026 - 2027

July 1, 2026 to June 30, 2027

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc.

Name	Degree/License	Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Iesha Owens	ASW/AMFT/APCC	Mental Health Specialist II	62,400	17,647	80,047	25%	20,012	15,600	4,412
TBD	ASW/AMFT/APCC	Mental Health Specialist II	62,400	17,647	80,047	100%	80,047	62,400	17,647
TBD	LCSW/LMFT/LPCC	Clinical Supervisor	74,160	20,972	95,132	25%	23,783	18,540	5,243
Juliana Beaston	Bachelors/ Masters	Quality Assurance	54,080	15,294	69,374	25%	17,343	13,520	3,823
Lisa Oliver	Bachelors/ Masters	Regional Human Resource Manage	91,699	25,933	117,632	4%	4,705	3,668	1,037
Jerri Brohamer	GED/HS Diploma	Billing Clerk	38,938	11,012	49,949	15%	7,492	5,841	1,651
Joanna Rivera	GED/HS Diploma	Training Clerk	38,938	11,012	49,949	3%	1,498	1,168	330
TBD	Bachelors	HR Coordinator	54,080	15,294	69,374	3%	2,081	1,622	459
Pittman, Legina V	Bachelors	Human Resources Assistant	43,680	12,353	56,033	3%	1,681	1,310	371
Garcia, Mariene E	Bachelors	Specialist, Talent Acquisition	66,768	18,882	85,650	3%	2,569	2,003	566
Almaras, Melissa	Bachelors	Specialist, Training	58,406	16,517	74,924	3%	2,248	1,752	496
					0		0	0	0
								127,424	36,035
Total Program Allocation:						2.09	Total S&B Cost: \$163,459		

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits.

\* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2026 - 2027  
July 1, 2026 to June 30, 2027

Valley Star Behavioral Health, Inc.  
10007522  
23-811/RTP# 25-136  
7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284.  
3/5/2026

Prepared by: Angeleeya You  
Title: General Accountant

Operating Expenses - Please  
list all operating costs charged

		Budget Revision					
ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER CONTRACTS	TOTAL COSTS TO OTHER CONTRACTS	CHARGED TO THIS CONTRACT	TOTAL COST TO THIS CONTRACT	Request Change	Revised Budget
1	Operating Income	\$9,783	\$0	100%	\$9,783		9,783
2	Rent	\$13,300	\$0	100%	\$13,300		13,300
3	Utilities	\$2,067	\$0	100%	\$2,067		2,067
4	IT hardware	\$3,652	\$0	100%	\$3,652		3,652
5	IT software	\$1,669	\$0	100%	\$1,669		1,669
6	IT landline internet phones	\$2,157	\$0	100%	\$2,157		2,157
7	Professional fees	\$1,393	\$0	100%	\$1,393		1,393
8	Education & training	\$572	\$0	100%	\$572		572
9	Licenses (Staff)	\$148	\$0	100%	\$148		148
10	Recruitment	\$122	\$0	100%	\$122		122
11	Furniture	\$2,082	\$0	100%	\$2,082		2,082
12	Office expense	\$3,541	\$0	100%	\$3,541		3,541
13	Purchased services	\$7,145	\$0	100%	\$7,145		7,145
14	Centralized services-admin	\$7,025	\$0	100%	\$7,025		7,025
15	Centralized services-program	\$2,185	\$0	100%	\$2,185		2,185
16	Personnel cell phone - internet	\$1,048	\$0	100%	\$1,048		1,048
17	Travel & meals	\$2,223	\$0	100%	\$2,223		2,223
18	General insurance	\$1,428	\$0	100%	\$1,428		1,428
<b>SUBTOTAL B:</b>		\$61,541			\$61,541	0	61,541
<b>GROSS COSTS TOTAL A + B:</b>		\$225,000			\$225,000		
Less Operating Income		\$9,783					
Operating Expenses		\$51,758					

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 BUDGET NARRATIVE  
 FY 2026 - 2027  
 July 1, 2026 to June 30, 2027

Prepared by: Angeleeya You  
 Title: General Accountant  
 Provider #: 10007522  
 Contractor Name: Valley Star Behavioral Health, Inc.  
 Contract #: 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284.  
 Date Form Completed: 3/5/2026

Budget Narrative for Operating Expenses - Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE's, etc).

ITEM	Justification of Cost
1 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs)
2 Rent	Estimated annual Rent.
3 Utilities	Electricity, Water, Gas.
4 IT hardware	These are computers for staff.
5 IT software	This is the cost of cable, IT service support fees, allocated to the program based on our experience.
6 IT landline internet phones	This is the cost of telephone equipment and service, internet services, allocated to the program based on our experience.
7 Professional fees	Dayforce payroll processing fees, shredding, waste services, water service, shipping costs.
8 Education & training	Education and Training, regulatory, licenses and continuing education.
9 Licenses (Staff)	For professional business licenses includes Bulletin Board System and The Joint Commission, estimated based upon our experience, and allocated to the program based on relative value
10 Recruitment	Advertising/classified/background checks/physical exams etc.
11 Furniture	Office furniture for the employees working in the office space.
12 Office expense	Paper, printer supplies, envelopes, pens, etc.
13 Purchased services	Purchased services includes any third party service including translation services and payroll processing fees. Recruitment, includes on-going recruitment and hiring cost.
14 Centralized services-admin	This is an allocation from Stars Behavioral Health Group of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expenses. Costs can be up to 15% of total costs based on historical costs.
15 Centralized services-program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
16 Personnel cell phone - internet	Cell phone reimbursement for employees.
17 Travel & meals	This category is mostly comprised of reimbursement for mileage by the direct staff working in the community, based on case load. Our current mileage reimbursement is 0.655 per mile. This category also includes staff travel reimbursement for trainings and SBHG senior management meetings. Estimated
18 General insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage.

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2026 - 2027  
July 1, 2026 to June 30, 2027

Contractor Name: Valley Star Behavioral Health, Inc.  
 Provider # 10007522  
 Contract # 23-811/RTP# 25-138  
 Address: 7281 Dumosa Ave., Suite 4  
 Yucca Valley, CA. 92284.  
 Date Form Completed: 3/5/2026

Expense Projections for: July 1, 2026 to June 30, 2027													
	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
Case Management (01-09)	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	20,303
Mental Health Services (10-50)	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	62,130
Crisis Intervention (70)	40	40	40	40	40	40	40	40	40	40	40	40	476
<b>Projected Cost per Unit</b>													
Case Management (01-09)	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$43,043
Mental Health Services (10-50)	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$170,236
Crisis Intervention (70)	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$1,937
Number of Unduplicated Clients Served	6	6	6	6	6	6	6	6	6	6	6	6	67

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health, Inc.

Actual Cost Contract (cost reimbursement)

CALWORKS

Provider # 10007522

FY 2027 - 2028  
July 1, 2027 to June 30, 2028

Contract # 23-811/RTP# 25-136

Prepared by: Angeleeya You  
Title: General Accountant

Address: 7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284.

Date Form Completed: 3/5/2026

LINE #	100%	MODE OF SERVICE SERVICE FUNCTION	Distribution %			Operating Income	TOTAL
			20.00% 15-Outpatient Case Management (01-09)	79.10% 15-Outpatient Mental Health Services (10-50)	0.90% 15-Outpatient Crisis Intervention (70)		
<b>EXPENSES</b>							
1		SALARIES	25,485	100,792	1,147		127,424
2		BENEFITS	7,207	28,504	324		36,035
		(1+2 must equal total staffing costs)	32,692	129,296	1,471	0	163,459
3		OPERATING EXPENSES	10,352	40,940	466	9,783	61,541
4		TOTAL EXPENSES (1+2+3)	43,043	170,236	1,937	9,783	225,000
<b>AGENCY REVENUES</b>							
5		PATIENT FEES					0
6		PATIENT INSURANCE					0
7		MEDI-CARE					0
8		GRANTS/OTHER					0
9		TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0	0
10		CONTRACT AMOUNT (4-9)	43,043	170,236	1,937	9,783	225,000
<b>FUNDING</b>							
	Mix %	Share %					
11	100.00%	CALWORKS	43,043	170,236	1,937	9,783	225,000
12		FUNDING TOTAL	43,043	170,236	1,937	9,783	225,000
13		MAXIMUM COUNTY CONTRACT RATE (CCR)	2.20	2.99	4.20		
14		TARGET COST PER UNIT OF SERVICE	2.12	2.74	4.07		
15		UNITS OF TIME--Minutes	20,303	62,130	476		82,909

APPROVED:

Ana Gonzalez  
Ana Gonzalez (Mar 11, 2026 12:08:31 PDT)

03/11/2026

Thelma Rodriguez

03/11/2026

Rafael Villa  
Rafael Villa (Mar 11, 2026 13:18:35 PDT)

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH PSAS SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Ana Gonzalez

Thelma Rodriguez

Rafael Villa

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH PSAS SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

Regional Controller

Administrative Supervisor 1

DBH FISCAL

Roger Ma

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

FY 2027 - 2028

July 1, 2027 to June 30, 2028

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc.

Name	Degree/License	Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Iesha Owens	ASW/AMFT/APCC	Mental Health Specialist II	62,400	17,647	80,047	25%	20,012	15,600	4,412
TBD	ASW/AMFT/APCC	Mental Health Specialist II	62,400	17,647	80,047	100%	80,047	62,400	17,647
TBD	LCSW/LMFT/LPCC	Clinical Supervisor	74,160	20,972	95,132	25%	23,783	18,540	5,243
Juliana Beaston	Bachelors/ Masters	Quality Assurance	54,080	15,294	69,374	25%	17,343	13,520	3,823
Lisa Oliver	Bachelors/ Masters	Regional Human Resource Manage	91,699	25,933	117,632	4%	4,705	3,668	1,037
Jerri Brohamer	GED/HS Diploma	Billing Clerk	38,938	11,012	49,949	15%	7,492	5,841	1,651
Joanna Rivera	GED/HS Diploma	Training Clerk	38,938	11,012	49,949	3%	1,498	1,168	330
TBD	Bachelors	HR Coordinator	54,080	15,294	69,374	3%	2,081	1,622	459
Pittman, Regina V	Bachelors	Human Resources Assistant	43,680	12,353	56,033	3%	1,681	1,310	371
Garcia, Marlene E	Bachelors	Specialist, Talent Acquisition	66,768	18,882	85,650	3%	2,569	2,003	566
Almaras, Melissa	Bachelors	Specialist, Training	58,406	16,517	74,924	3%	2,248	1,752	496
					0		0	0	0
								127,424	36,035

Total Program Allocation:	2.09	Total S&B Cost:	\$163,459
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Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits.

\* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

FY 2027 - 2028  
July 1, 2027 to June 30, 2028

Prepared by: Angeleeya You  
Title: General Accountant

Contractor Name: Valley Star Behavioral Health, Inc.  
Provider #: 10007522  
Contract #: 23-811/RTP# 25-136  
Address: 7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284.  
Date Form Completed: 3/5/2026

Operating Expenses - Please  
list all operating costs charged

							Budget Revision	
ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER CONTRACTS	TOTAL COSTS TO OTHER CONTRACTS		TOTAL COST TO THIS CONTRACT	Request Change	Revised Budget	
1	Operating Income	\$9,783		\$0	100%	\$9,783		9,783
2	Rent	\$13,300		\$0	100%	\$13,300		13,300
3	Utilities	\$2,067		\$0	100%	\$2,067		2,067
4	IT hardware	\$3,652		\$0	100%	\$3,652		3,652
5	IT software	\$1,669		\$0	100%	\$1,669		1,669
6	IT landline internet phones	\$2,157		\$0	100%	\$2,157		2,157
7	Professional fees	\$1,393		\$0	100%	\$1,393		1,393
8	Education & training	\$572		\$0	100%	\$572		572
9	Licenses (Staff)	\$148		\$0	100%	\$148		148
10	Recruitment	\$122		\$0	100%	\$122		122
11	Furniture	\$2,082		\$0	100%	\$2,082		2,082
12	Office expense	\$3,541		\$0	100%	\$3,541		3,541
13	Purchased services	\$7,145		\$0	100%	\$7,145		7,145
14	Centralized services-admin	\$7,025		\$0	100%	\$7,025		7,025
15	Centralized services-program	\$2,185		\$0	100%	\$2,185		2,185
16	Personnel cell phone - internet	\$1,048		\$0	100%	\$1,048		1,048
17	Travel & meals	\$2,223		\$0	100%	\$2,223		2,223
18	General insurance	\$1,428		\$0	100%	\$1,428		1,428
<b>SUBTOTAL B:</b>		\$61,541				\$61,541	0	61,541
<b>GROSS COSTS TOTAL A + B:</b>		\$225,000				\$225,000		
	Less Operating Income	\$9,783						
	Operating Expenses	\$51,758						

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 BUDGET NARRATIVE  
 FY 2027 - 2028  
 July 1, 2027 to June 30, 2028

Prepared by: Angeleeya You  
 Title: General Accountant  
 Provider #: 10007522  
 Contractor Name: Valley Star Behavioral Health, Inc.  
 Contract #: 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284.  
 Date Form Completed: 3/5/2026

Budget Narrative for Operating Expenses - Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE's, etc).

ITEM	Justification of Cost
1 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs)
2 Rent	Estimated annual Rent.
3 Utilities	Electricity, Water, Gas.
4 IT hardware	These are computers for staff.
5 IT software	This is the cost of cable, IT service support fees, allocated to the program based on our experience.
6 IT landline internet phones	This is the cost of telephone equipment and service, internet services, allocated to the program based on our experience.
7 Professional fees	Dayforce payroll processing fees, shredding, waste services, water service, shipping costs.
8 Education & training	Education and Training, regulatory, licenses and continuing education.
9 Licenses (Staff)	For professional business licenses includes Bulletin Board System and The Joint Commission, estimated based upon our experience, and allocated to the program based on relative value.
10 Recruitment	Advertising/classified/background checks/physical exams etc.
11 Furniture	Office furniture for the employees working in the office space.
12 Office expense	Paper, printer supplies, envelopes, pens, etc.
13 Purchased services	Purchased services includes any third party service including translation services and payroll processing fees. Recruitment, includes on-going recruitment and hiring cost.
14 Centralized services-admin	This is an allocation from Stars Behavioral Health Group of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expenses. Costs can be up to 15% of total costs based on historical costs.
15 Centralized services-program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
16 Personnel cell phone - internet	Cell phone reimbursement for employees.
17 Travel & meals	This category is mostly comprised of reimbursement for mileage by the direct staff working in the community, based on case load. Our current mileage reimbursement is 0.655 per mile. This category also includes staff travel reimbursement for trainings and SBHG senior management meetings. Estimated based
18 General insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage.

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2027 - 2028  
July 1, 2027 to June 30, 2028

Contractor Name: Valley Star Behavioral Health, Inc.  
 Provider # 10007522  
 Contract # 23-811/RTP# 25-138  
 Address: 7281 Dumosa Ave., Suite 4  
 Yuuca Valley, CA. 92284.  
 Date Form Completed: 3/5/2026

Service Projections for: July 1, 2027 to June 30, 2028													
	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
Case Management (01-09)	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	1,692	20,303
Mental Health Services (10-50)	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	5,178	62,130
Crisis Intervention (70)	40	40	40	40	40	40	40	40	40	40	40	40	476
<b>Projected Cost per Unit</b>													
Case Management (01-09)	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$3,587	\$43,043
Mental Health Services (10-50)	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$14,186	\$170,236
Crisis Intervention (70)	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$1,937
Number of Unduplicated Clients Served	6	6	6	6	6	6	6	6	6	6	6	6	67

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
**FULL-SERVICE PARTNERSHIP**  
Community FSP  
FY 2026 - 2027

Contractor Name: Valley Star Behavioral Health  
Provider # 10007522  
Contract/RFP# 23-811/ RTP# 25-136  
Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley, CA 92284  
Date Form Completed: 3/5/2026

Actual Cost Contract (cost reimbursement)

Prepared by: Angeleeya You  
Title: General Accountant

FY 2026 - 2027  
July 1, 2026 - June 30, 2027

LINE #	MODE OF SERVICE	15-Outpatient Case Management (01-09)	15-Outpatient Mental Health Services (50)	15-Outpatient Medication Support (60)	15-Outpatient Crisis Intervention (70)	60-Support Client Housing Support (70)	60-Support Client Flexible Support (72)	60-Support Client Support Services (78)	60-Support Profit Margin	TOTAL
1	100% Distribution % EXPENSES	4.71%	63.63%	19.58%	0.98%			11.10%		
2	SALARIES	132,729	1,792,602	551,653	27,541			312,728		2,817,252
3	BENEFITS (2+3 must equal total staffing costs)	36,501	492,973	151,707	7,574			86,001		774,756
4	OPERATING EXPENSES	169,230	2,285,575	703,359	35,114			398,729	0	3,592,008
5	TOTAL EXPENSES (2+3+4)	62,080	838,442	258,021	12,881	50,400	173,254	146,270	221,643	1,762,992
5	TOTAL EXPENSES (2+3+4)	231,310	3,124,017	961,380	47,996	50,400	173,254	545,000	221,643	5,355,000
AGENCY REVENUES										
6	PATIENT FEES									0
7	PATIENT INSURANCE									0
8	MEDI-CARE									0
9	GRANTS/OTHER									0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	231,310	3,124,017	961,380	47,996	50,400	173,254	545,000	221,643	5,355,000
FUNDING										
12	Mix % 75.00% MEDI-CAL (FFP) Share % 50.00%	86,741	1,171,506	360,518	17,998					1,636,763
14	MHSA Match Share % 50.00%	86,742	1,171,506	360,517	17,999					1,636,764
15	MHSA FUNDING (Non-Medi-Cal)	57,828	781,004	240,345	11,999	50,400	173,254	545,000	221,643	2,081,473
17	FUNDING TOTAL	231,310	3,124,017	961,380	47,996	50,400	173,254	545,000	221,643	5,355,000
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0					0
19	STATE FUNDING (Including Realignment)	144,569	1,952,511	600,862	29,998	50,400	173,254	545,000	221,643	3,718,237
20	FEDERAL FUNDING	86,741	1,171,506	360,518	17,998					1,636,763
21	TOTAL FUNDING	231,310	3,124,017	961,380	47,996	50,400	173,254	545,000	221,643	5,355,000
22	TARGET COST PER UNIT OF SERVICE	\$3.05	\$3.70	\$6.99	\$5.70					
23	UNITS OF TIME (Minutes)	75,834	844,965	137,633	8,414					1,066,846

APPROVED:

<u>Ana Gonzalez</u> <small>Ana Gonzalez (Mar 9, 2026 16:24:06 PDT)</small>	03/09/2026	<u>Thelma Rodriguez</u>	03/09/2026	<u>Alicia Harris</u> <small>Alicia Harris (Mar 10, 2026 09:47:53 PDT)</small>
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH FISCAL SERVICES SUPERVISOR	DATE	DBH SENIOR PROGRAM MANAGER
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH FISCAL STAFF (PRINT NAME & INITIAL)		DBH SENIOR PROGRAM MANAGER (PRINT NAME)
Regional Controller		Administrative Supervisor 1		DBH FISCAL Roger Ma



SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

Community FSP  
FY 2026 - 2027  
July 1, 2026 - June 30, 2027

Contractor Name: Valley Star Behavioral Health  
Provider # 10007522  
Contract/RFP# 23-811/ RTP# 25-136

Prepared by: Angeleeya You  
Title: General Accountant

Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley, CA 92284

Date Form Completed: 46,086

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Client Housing Support (70)	\$50,400	0%	\$0	100%	\$50,400		50,400
2 Client Flexible Support (72)	\$173,254	0%	\$0	100%	\$173,254		173,254
3 Operating Income	\$221,643	0%	\$0	100%	\$221,643		221,643
4 Centralized Services- Admin	\$391,688	0%	\$0	100%	\$391,688		391,688
5 Centralized Services- Program	\$196,993	0%	\$0	100%	\$196,993		196,993
6 Depreciation	\$41,000	0%	\$0	100%	\$41,000		41,000
7 Education & Training	\$11,275	0%	\$0	100%	\$11,275		11,275
8 Furniture	\$6,600	0%	\$0	100%	\$6,600		6,600
9 General Insurance	\$25,577	0%	\$0	100%	\$25,577		25,577
10 IT Equipment	\$54,335	0%	\$0	100%	\$54,335		54,335
11 Landline Internet & Phones	\$80,237	0%	\$0	100%	\$80,237		80,237
12 Licenses & Taxes	\$4,170	0%	\$0	100%	\$4,170		4,170
13 Leased Equipment	\$25,979	0%	\$0	100%	\$25,979		25,979
14 Maintenance	\$32,755	0%	\$0	100%	\$32,755		32,755
15 Medication Supplies	\$5,580	0%	\$0	100%	\$5,580		5,580
16 Office Supplies/Expenses	\$67,523	0%	\$0	100%	\$67,523		67,523
17 Postage/Printing Supplies	\$1,800	0%	\$0	100%	\$1,800		1,800
18 Professional Services	\$10,415	0%	\$0	100%	\$10,415		10,415
19 Psychiatrist	\$22,703	0%	\$0	100%	\$22,703		22,703
20 Purchased Services	\$33,482	0%	\$0	100%	\$33,482		33,482
21 Recruiting	\$6,641	0%	\$0	100%	\$6,641		6,641
22 Rent	\$194,146	0%	\$0	100%	\$194,146		194,146
23 Travel	\$58,745	0%	\$0	100%	\$58,745		58,745
24 Utilities	\$33,752	0%	\$0	100%	\$33,752		33,752
25 Vehicle Maintenance	\$12,298	0%	\$0	100%	\$12,298		12,298
<b>SUBTOTAL B:</b>	\$1,762,992		\$0		\$1,762,992	0	\$1,762,992
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$5,354,986	0	5,354,986
Less Operating Income	\$221,643						
Less Flex Funds/Housing support	\$223,854						
Operating Expenses	\$1,317,894						

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2026 - 2027  
July 1, 2026 - June 30, 2027

Contractor Name: Valley Star Behavioral Health  
 Provider # 10007522  
 Contract/RFP# 23-811/ RTP# 25-136  
7281 Dumosa Ave, Suite #4  
 Address: Yucca Valley, CA 92284  
 Date Form Completed: 46,086

Prepared by: Angeleeya You  
 Title: General Accountant

**Budget Narrative for Operating Expenses.** Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

ITEM	Justification of Cost
1 Client Housing Support (70)	Provide housing support for clients.
2 Client Flexible Support (72)	Client support which includes any items needed to ensure that clients obtain the basic necessities for daily living such as bus passes, food, clothing, transportation, personal hygiene, medical services, and other financial support.
3 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs).
4 Centralized Services- Admin	This is an allocation from Stars Behavioral Health Group of Administration, Information Technology, Human Resources, Communications, Finance, and asso
5 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
6 Depreciation	Vans depreciation over 5 years.
7 Education & Training	Continuing education for employees and required DMH trainings based on current costs.
8 Furniture	File cabinets, tables, chairs, etc. Based on historical costs.
9 General Insurance	Property and professional liability insurance based on historical costs.
10 IT Equipment	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
11 Landline Internet & Phones	Monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
12 Licenses & Taxes	San Bernardino County Business License and property tax based on historical costs.
13 Leased Equipment	Copier machine base rent cost and overage charges.
14 Maintenance	Building maintenance and repairs, janitorial, gardening, and extermination based on historical costs.
15 Medication Supplies	All appropriate medication for treatment of clients unreimbursed by medical based on historical costs.
16 Office Supplies/Expenses	General office supplies such as paper/scissors, pens, folders and other items that the staff need to perform their functions based on historical costs.
17 Postage/Printing Supplies	Costs associated with clinical pamphlets, postage and printing (stamps, ink, printer supplies) based on historical costs.
18 Professional Services	Audit fees based on historical costs.
19 Psychiatrist	MD Collaborator cost based on historical cost.
20 Purchased Services	Payroll processing service, security system, shredding service based on historical costs.
21 Recruiting	Advertising/classified/background checks/physical exams etc. based on historical costs.
22 Rent	Cost to lease a facility at \$16,179/month.
23 Travel	Employee mileage reimbursement and parking during outreach services based on the IRS amount of .655 per miles.
24 Utilities	Edison( Natural gas, electricity), water, and waste disposal services based on historical costs.
25 Vehicle Maintenance	Costs of fuel and maintenance of vehicles to transport clients.

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2026 - 2027  
July 1, 2026 - June 30, 2027**

<b>Prior fiscal year Rates (Completed by DBH)</b>				
Old County Contract (CCR) Rates:	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.31	\$2.80	\$5.29	\$4.32
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$3.05	\$3.70	\$6.99	\$5.70

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

Contractor Name:	Valley Star Behavioral Health
Provider #	10007522
Contract/RFP#	23-811/ RTP# 25-136
Address:	7281 Dumosa Ave, Suite #4 Yucca Valley, CA 92284
Date Form Completed:	3/5/2026
Date Form Revised:	

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-06)	Intensive Care Coordination (07)	Mental Health Services (10-60)	Intensive Home Based Services (67)	TBS (68)	Mediation Support (69)	Crisis Intervention (70)	Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-26	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	25
Aug-26	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	49
Sep-26	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	74
Oct-26	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	98
Nov-26	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	123
Dec-26	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	148
Jan-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	172
Feb-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	197
Mar-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	221
Apr-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	246
May-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	270
Jun-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	295	0
<b>TOTAL</b>	1,066,846		\$231,310	\$0	\$3,124,017	\$0	\$0	\$961,380	\$47,996	295	295	
<b>Total Revenue</b>								\$4,364,703	<b>Unduplicated Clients Served</b>		295	
<b>Estimated Cost Per Client:</b>										<b>\$14,796</b>		

Exhibit I

	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	75,834	844,965	137,633	8,414	1,066,846
Total Monthly Minutes of Services (Average)	6320	70414	11469	701	88904
Dosage (minutes) per client per month	257	2864	467	29	3616
Dosage (hours) per client per month	4.28	47.74	7.78	0.48	60.27

Avg Monthly Census	Expected Length of Program (months)
25	12

Total Hours Per Unduplicated Client for Duration of the Program: 723.29

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
**FULL-SERVICE PARTNERSHIP**  
Community FSP  
FY 2027 - 2028

Contractor Name: Valley Star Behavioral Health  
Provider # 10007522  
Contract/RFP# 23-811/ RTP# 25-136  
Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley, CA 92284  
Date Form Completed: 3/5/2026

Actual Cost Contract (cost reimbursement)

Prepared by: Angeleeya You  
Title: General Accountant

July 1, 2027 - June 30, 2028

LINE #	MODE OF SERVICE	15-Outpatient Case Management (01-09)	15-Outpatient Mental Health Services (10-50)	15-Outpatient Medication Support (60)	15-Outpatient Crisis Intervention (70)	60-Support Client Housing Support (70)	60-Support Client Flexible Support (72)	60-Support Client Support Services (78)	60-Support Profit Margin	TOTAL
1	100% Distribution %	4.71%	63.63%	19.58%	0.98%			11.10%		
<b>EXPENSES</b>										
2	SALARIES	132,729	1,792,602	551,653	27,541			312,728		2,817,252
3	BENEFITS	36,501	492,973	151,707	7,574			86,001		774,756
	(2+3 must equal total staffing costs)	169,230	2,285,575	703,359	35,114			398,729	0	3,592,008
4	OPERATING EXPENSES	62,080	838,442	258,021	12,881	50,400	173,254	146,270	221,643	1,762,992
5	TOTAL EXPENSES (2+3+4)	231,310	3,124,017	961,380	47,996	50,400	173,254	545,000	221,643	5,355,000
<b>AGENCY REVENUES</b>										
6	PATIENT FEES									0
7	PATIENT INSURANCE									0
8	MEDI-CARE									0
9	GRANTS/OTHER									0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	231,310	3,124,017	961,380	47,996	50,400	173,254	545,000	221,643	5,355,000
<b>FUNDING</b>										
12	Mix % 75.00% MEDI-CAL (FFP) Share % 50.00%	86,741	1,171,506	360,518	17,998					1,636,763
14	MHSA Match Share % 50.00%	86,742	1,171,506	360,517	17,999					1,636,764
15	MHSA FUNDING (Non-Medi-Cal)	57,828	781,004	240,345	11,999	50,400	173,254	545,000	221,643	2,081,473
17	FUNDING TOTAL	231,310	3,124,017	961,380	47,996	50,400	173,254	545,000	221,643	5,355,000
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0					0
19	STATE FUNDING (Including Realignment)	144,569	1,952,511	600,862	29,998	50,400	173,254	545,000	221,643	3,718,237
20	FEDERAL FUNDING	86,741	1,171,506	360,518	17,998					1,636,763
21	TOTAL FUNDING	231,310	3,124,017	961,380	47,996	50,400	173,254	545,000	221,643	5,355,000
22	TARGET COST PER UNIT OF SERVICE	\$3.05	\$3.70	\$6.99	\$5.70					
23	UNITS OF TIME (Minutes)	75,834	844,965	137,633	8,414					1,066,846

APPROVED:

<i>Ana Gonzalez</i> <small>Ana Gonzalez (Mar 9, 2026 16:25:31 PDT)</small>	03/09/2026	<i>Thelma Rodriguez</i>	03/09/2026	<i>Alicia Harris</i> <small>Alicia Harris (Mar 10, 2026 09:50:36 PDT)</small>
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH FISCAL SERVICES SUPERVISOR	DATE	DBH SENIOR PROGRAM MANAGER
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH FISCAL STAFF (PRINT NAME & INITIAL)		DBH SENIOR PROGRAM MANAGER (PRINT NAME)
Regional Controller		Administrative Supervisor 1		DBH FISCAL Roger Ma



SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

Community FSP  
FY 2027 - 2028  
July 1, 2027 - June 30, 2028

Contractor Name: Valley Star Behavioral Health  
Provider # 10007522  
Contract/RFP# 23-811/ RTP# 25-136

Prepared by: Angeleeya You  
Title: General Accountant

Address: 7281 Dumosa Ave, Suite #4  
Yuca Valley, CA 92284

Date Form Completed: 46,086

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Client Housing Support (70)	\$50,400	0%	\$0	100%	\$50,400		50,400
2 Client Flexible Support (72)	\$173,254	0%	\$0	100%	\$173,254		173,254
3 Operating Income	\$221,643	0%	\$0	100%	\$221,643		221,643
4 Centralized Services- Admin	\$391,688	0%	\$0	100%	\$391,688		391,688
5 Centralized Services- Program	\$196,993	0%	\$0	100%	\$196,993		196,993
6 Depreciation	\$41,000	0%	\$0	100%	\$41,000		41,000
7 Education & Training	\$11,275	0%	\$0	100%	\$11,275		11,275
8 Furniture	\$6,600	0%	\$0	100%	\$6,600		6,600
9 General Insurance	\$25,577	0%	\$0	100%	\$25,577		25,577
10 IT Equipment	\$54,335	0%	\$0	100%	\$54,335		54,335
11 Landline Internet & Phones	\$80,237	0%	\$0	100%	\$80,237		80,237
12 Licenses & Taxes	\$4,170	0%	\$0	100%	\$4,170		4,170
13 Leased Equipment	\$25,979	0%	\$0	100%	\$25,979		25,979
14 Maintenance	\$32,755	0%	\$0	100%	\$32,755		32,755
15 Medication Supplies	\$5,580	0%	\$0	100%	\$5,580		5,580
16 Office Supplies/Expenses	\$67,523	0%	\$0	100%	\$67,523		67,523
17 Postage/Printing Supplies	\$1,800	0%	\$0	100%	\$1,800		1,800
18 Professional Services	\$10,415	0%	\$0	100%	\$10,415		10,415
19 Psychiatrist	\$22,703	0%	\$0	100%	\$22,703		22,703
20 Purchased Services	\$33,482	0%	\$0	100%	\$33,482		33,482
21 Recruiting	\$6,641	0%	\$0	100%	\$6,641		6,641
22 Rent	\$194,146	0%	\$0	100%	\$194,146		194,146
23 Travel	\$58,745	0%	\$0	100%	\$58,745		58,745
24 Utilities	\$33,752	0%	\$0	100%	\$33,752		33,752
25 Vehicle Maintenance	\$12,298	0%	\$0	100%	\$12,298		12,298
<b>SUBTOTAL B:</b>	\$1,762,992		\$0		\$1,762,992	0	\$1,762,992
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$5,354,986	0	5,354,986
Less Operating Income	\$221,643						
Less Flex Funds/Housing support	\$223,854						
Operating Expenses	\$1,317,894						

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2027 - 2028  
July 1, 2027 - June 30, 2028

Contractor Name: Valley Star Behavioral Health  
 Provider # 10007522  
 Contract/RFP# 23-811/ RTP# 25-136  
7281 Dumosa Ave, Suite #4  
 Address: Yucca Valley, CA 92284  
 Date Form Completed: 46,086

Prepared by: Angeleeya You  
 Title: General Accountant

**Budget Narrative for Operating Expenses.** Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

ITEM	Justification of Cost
1 Client Housing Support (70)	Provide housing support for clients.
2 Client Flexible Support (72)	Client support which includes any items needed to ensure that clients obtain the basic necessities for daily living such as bus passes, food, clothing, transportation, personal hygiene, medical services, and other financial support.
3 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs).
4 Centralized Services- Admin	This is an allocation from Stars Behavioral Health Group of Administration, Information Technology, Human Resources, Communications, Finance, and asso
5 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
6 Depreciation	Vans depreciation over 5 years.
7 Education & Training	Continuing education for employees and required DMH trainings based on current costs.
8 Furniture	File cabinets, tables, chairs, etc. Based on historical costs.
9 General Insurance	Property and professional liability insurance based on historical costs.
10 IT Equipment	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
11 Landline Internet & Phones	Monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
12 Licenses & Taxes	San Bernardino County Business License and property tax based on historical costs.
13 Leased Equipment	Copier machine base rent cost and overage charges.
14 Maintenance	Building maintenance and repairs, janitorial, gardening, and extermination based on historical costs.
15 Medication Supplies	All appropriate medication for treatment of clients unreimbursed by medical based on historical costs.
16 Office Supplies/Expenses	General office supplies such as paper/scissors, pens, folders and other items that the staff need to perform their functions based on historical costs.
17 Postage/Printing Supplies	Costs associated with clinical pamphlets, postage and printing (stamps, ink, printer supplies) based on historical costs.
18 Professional Services	Audit fees based on historical costs.
19 Psychiatrist	MD Collaborator cost based on historical cost.
20 Purchased Services	Payroll processing service, security system, shredding service based on historical costs.
21 Recruiting	Advertising/classified/background checks/physical exams etc. based on historical costs.
22 Rent	Cost to lease a facility at \$16,179/month.
23 Travel	Employee mileage reimbursement and parking during outreach services based on the IRS amount of .655 per miles.
24 Utilities	Edison( Natural gas, electricity), water, and waste disposal services based on historical costs.
25 Vehicle Maintenance	Costs of fuel and maintenance of vehicles to transport clients.

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2027 - 2028  
July 1, 2027 - June 30, 2028**

<b>Prior fiscal year Rates (Completed by DBH)</b>				
Old County Contract (CCR) Rates:	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 80%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.31	\$2.80	\$5.29	\$4.32
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$3.05	\$3.70	\$6.99	\$5.70

Contractor Name:	Valley Star Behavioral Health
Provider #	10007522
Contract/RFP#	23-811/ RTP# 25-136
Address:	7281 Dumosa Ave, Suite #4 Yucca Valley, CA 92284
Date Form Completed:	3/5/2026
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-09)	Intensive Care Coordination (07)	Mental Health Services (10-60)	Intensive Home Based Services (67)	TBS (68)	Mediation Support (80)	Crisis Intervention (70)	Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	25
Aug-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	49
Sep-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	74
Oct-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	98
Nov-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	123
Dec-27	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	148
Jan-28	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	172
Feb-28	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	197
Mar-28	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	221
Apr-28	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	246
May-28	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	0	270
Jun-28	88,904	24.30	\$19,276	\$0	\$260,335	\$0	\$0	\$80,115	\$4,000	25	295	0
<b>TOTAL</b>	<b>1,066,846</b>		<b>\$231,310</b>	<b>\$0</b>	<b>\$3,124,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$961,380</b>	<b>\$47,996</b>	<b>295</b>	<b>295</b>	
<b>Total Revenue</b>								<b>\$4,364,703</b>	<b>Unduplicated Clients Served</b>		<b>295</b>	
<b>Estimated Cost Per Client:</b>										<b>\$14,796</b>		

	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	75,834	844,965	137,633	8,414	1,066,846
Total Monthly Minutes of Services (Average)	6320	70414	11469	701	88904
Dosage (minutes) per client per month	257	2864	467	29	3616
Dosage (hours) per client per month	4.28	47.74	7.78	0.48	60.27

Avg Monthly Census	Expected Length of Program (months)
25	12

Total Hours Per Unduplicated Client for Duration of the Program: 723.29

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
**FULL-SERVICE PARTNERSHIP**  
PERMANENT SUPPORTIVE HOUSING (PSH) FSP  
FY 2026 - 2027

Contractor Name: Valley Star Behavioral Health  
Provider # 10007522  
Contract/RFP# 23-811/RTP# 25-136  
Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley, CA 92284  
Date Form Completed: 3/04/2026

Prepared by: Angeleeya You  
Title: General Accountant

July 1, 2026 - June 30, 2027  
**ERROR: Distribution % must equal exactly 100%.**

LINE #	MODE OF SERVICE	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	60-Support	60-Support	60-Support	60-Support	TOTAL
	SERVICE FUNCTION	Case Management (01-09)	Mental Health Services (10-50)	Medication Support (60)	Crisis Intervention (70)	Client Housing Support (70)	Client Flexible Support (72)	Client Support Services (78)	Operating Income	
1	100% Distribution % <b>DIST% ERROR</b>	6.08%	59.23%	17.24%	0.67%			16.78%		
<b>EXPENSES</b>										
2	SALARIES	38,054	370,702	107,864	4,222			105,001		625,843
3	BENEFITS	9,750	94,974	27,635	1,082			26,901		160,341
	(2+3 must equal total staffing costs)	47,804	465,675	135,499	5,304			131,902	0	786,184
4	OPERATING EXPENSES	17,766	173,068	50,358	1,971	576,000	40,200	49,021	46,432	954,816
5	TOTAL EXPENSES (2+3+4)	65,570	638,743	185,857	7,275	576,000	40,200	180,923	46,432	1,741,000
<b>AGENCY REVENUES</b>										
6	PATIENT FEES									0
7	PATIENT INSURANCE									0
8	MEDI-CARE									0
9	GRANTS/OTHER									0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	65,570	638,743	185,857	7,275	576,000	40,200	180,923	46,432	1,741,000
<b>FUNDING</b>										
12	MIX % 75.00% MEDI-CAL (FFP) SHARE % 50.00%	24,589	239,529	69,696	2,728					336,542
13	MHSA Match 50.00%	24,589	239,528	69,697	2,728					336,542
14	MHSA FUNDING (Non-Medi-Cal)	16,393	159,686	46,464	1,819	576,000	40,200	180,923	46,432	1,067,916
15										0
16	FUNDING TOTAL	65,570	638,743	185,857	7,275	576,000	40,200	180,923	46,432	1,741,000
17	NET COUNTY FUNDS (Local Cost) <b>MUST = ZERO</b>	0	0	0	0					0
18	STATE FUNDING (Including Realignment)	40,981	399,214	116,161	4,547	576,000	40,200	180,923	46,432	1,404,458
19	FEDERAL FUNDING	24,589	239,529	69,696	2,728					336,542
20	TOTAL FUNDING	65,570	638,743	185,857	7,275	576,000	40,200	180,923	46,432	1,741,000
21	TARGET COST PER UNIT OF SERVICE	\$8.35	\$10.12	\$19.12	\$15.61					
22	UNITS OF TIME (Minutes)	7,854	63,120	9,721	466					81,161

APPROVED:

<u>Ana Gonzalez</u> <small>Ana Gonzalez (Mar 12, 2026 09:09:40 PDT)</small>	03/12/2026	<u>Thelma Rodriguez</u>	03/12/2026	<u>Edith Lockerman</u> <small>Edith Lockerman (Mar 12, 2026 11:07:10 PDT)</small>	03/12/2026
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH PSAS SERVICES SUPERVISOR	DATE	DBH SENIOR PROGRAM MANAGER	DATE
Ana Gonzalez		Thelma Rodriguez		Edith Lockerman	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH PSAS STAFF (PRINT NAME)		DBH SENIOR PROGRAM MANAGER (PRINT NAME)	
Regional Controller		Administrative Supervisor 1		DBH FISCAL Roger Ma	



SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 PERMANENT SUPPORTIVE HOUSING (PSH) FSP  
 FY 2026 - 2027  
 July 1, 2026 - June 30, 2027

Prepared by: Angeleeya You  
 Title: General Accountant  
 Contractor Name: Valley Star Behavioral Health  
 Provider #: 10007522  
 Contract/RFP#: 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley, CA 92284  
 Date Form Completed: 3/04/2026

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Client Housing Support (70)	\$576,000	0%	\$0	100%	\$576,000		576,000
2 Client Flexible Support (72)	\$40,200	0%	\$0	100%	\$40,200		40,200
3 Operating Income	\$46,432	0%	\$0	100%	\$46,432		46,432
4 Centralized Services- Admin	\$168,099	0%	\$0	100%	\$168,099		168,099
5 Centralized Services- Program	\$28,942	0%	\$0	100%	\$28,942		28,942
6 Education & Training	\$2,880	0%	\$0	100%	\$2,880		2,880
7 General Insurance	\$6,000	0%	\$0	100%	\$6,000		6,000
8 IT Equipment	\$11,880	0%	\$0	100%	\$11,880		11,880
9 Landline Internet & Phones	\$9,480	0%	\$0	100%	\$9,480		9,480
10 Licenses & Taxes	\$920	0%	\$0	100%	\$920		920
11 Leased Equipment	\$6,480	0%	\$0	100%	\$6,480		6,480
12 Maintenance	\$2,800	0%	\$0	100%	\$2,800		2,800
13 Medication Supplies	\$2,400	0%	\$0	100%	\$2,400		2,400
14 Office Supplies/Expenses	\$5,040	0%	\$0	100%	\$5,040		5,040
15 Postage/Printing Supplies	\$600	0%	\$0	100%	\$600		600
16 Professional Services	\$3,000	0%	\$0	100%	\$3,000		3,000
17 Psychiatrist	\$4,800	0%	\$0	100%	\$4,800		4,800
18 Purchased Services	\$6,600	0%	\$0	100%	\$6,600		6,600
19 Reoruiting	\$1,730	0%	\$0	100%	\$1,730		1,730
20 Rent	\$24,553	0%	\$0	100%	\$24,553		24,553
21 Travel	\$2,400	0%	\$0	100%	\$2,400		2,400
22 Utilities	\$3,600	0%	\$0	100%	\$3,600		3,600
<b>SUBTOTAL B:</b>	\$954,816		\$0		\$466,901	0	\$954,816
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$1,253,080	0	1,253,080
Less Operating Income	\$46,432						
Less Flex Funds/Housing support	\$616,200						
Operating Expenses	\$292,184						

**SAN BERNARDINO COUNTY**  
**DEPARTMENT OF BEHAVIORAL HEALTH**  
**SCHEDULE B**  
**BUDGET NARRATIVE**  
**FY 2026 - 2027**  
**July 1, 2026 - June 30, 2027**

Prepared by: Angeleeya You  
 Title: General Accountant

Contractor Name: Valley Star Behavioral Health  
 Provider # 10007522  
 Contract/RFP# 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave, Suite #4  
Yuoca Valley, CA 92284  
 Date Form Completed: 3/04/2026

**Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.**

ITEM	Justification of Cost
1 Client Housing Support (70)	Provide housing support for clients.
2 Client Flexible Support (72)	Client support which includes any items needed to ensure that clients obtain the basic necessities for daily living such as bus passes, food, clothing, transportation, personal hygiene, medical services, and other financial support.
3 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs).
4 Centralized Services- Admin	This is an allocation from Stars Behavioral Health Group of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expenses. Costs can be up to 15% of total costs based on historical costs.
5 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, electronic medical records, quality assurance
6 Education & Training	Continuing education for employees and required DMH trainings based on current costs.
7 General Insurance	Property and professional liability insurance based on historical costs.
8 IT Equipment	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
9 Landline Internet & Phones	Monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
10 Licenses & Taxes	San Bernardino County Business License and property tax based on historical costs.
11 Leased Equipment	Copier machine base rent cost and overage charges.
12 Maintenance	Building maintenance and repairs, janitorial, gardening, and extermination based on historical costs.
13 Medication Supplies	All appropriate medication for treatment of clients unreimbursed by medical based on historical costs.
14 Office Supplies/Expenses	General office supplies such as paper/scissors, pens, folders and other items that the staff need to perform their functions based on historical costs.
15 Postage/Printing Supplies	Costs associated with clinical pamphlets, postage and printing (stamps, ink, printer supplies) based on historical costs.
16 Professional Services	Audit fees based on historical costs.
16 Psychiatrist	MD Collaborator cost based on historical cost.
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18 Recruiting	Advertising/classified/background checks/physical exams etc. based on historical costs.
19 Rent	Cost to lease a facility at \$2,046.08/month.
20 Travel	Employee mileage reimbursement and parking during outreach services based on the IRS amount of .655 per miles.
21 Utilities	Edison( Natural gas, electricity), water, and waste disposal services based on historical costs.

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2026 - 2027  
July 1, 2026 - June 30, 2027

Prior fiscal year Rates (Completed by DBH)				
Old County Contract (CCR) Rates:	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.31	\$2.80	\$5.29	\$4.32
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$8.35	\$10.12	\$19.12	\$15.61

Contractor Name:	Valley Star Behavioral Health
Provider #	10007522
Contract/RFP#	23-811/RTP# 25-136
Address:	7281 Dumosa Ave, Suite #4 Yucca Valley, CA 92284
Date Form Completed:	3/04/2026

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-09)	Intensive Care Coordination (07)	Mental Health Services (10-50)	Intensive Home Based Services (57)	TBS (58)	Medication Support (60)	Crisis Intervention (70)	Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-26	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	6
Aug-26	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	13
Sep-26	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	19
Oct-26	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	25
Nov-26	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	31
Dec-26	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	38
Jan-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	44
Feb-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	50
Mar-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	56
Apr-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	63
May-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	69
Jun-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	75	0
<b>TOTAL</b>	<b>81,161</b>		<b>\$65,570</b>	<b>\$0</b>	<b>\$638,743</b>	<b>\$0</b>	<b>\$0</b>	<b>\$185,857</b>	<b>\$7,275</b>	<b>75</b>	<b>75</b>	
<b>Total Revenue</b>									<b>\$897,446</b>	<b>Unduplicated Clients Served</b>		<b>75</b>
<b>Estimated Cost Per Client:</b>											<b>\$11,966</b>	

Exhibit I

	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	7,854	63,120	9,721	466	81,161
Total Monthly Minutes of Services (Average)	655	5260	810	39	6763
Dosage (minutes) per client per month	105	842	130	6	1082
Dosage (hours) per client per month	1.75	14.03	2.16	0.10	18.04

Avg Monthly Census	Expected Length of Program (months)
6	12

Total Hours Per Unduplicated Client for Duration of the Program: 216.43

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
**FULL-SERVICE PARTNERSHIP**  
PERMANENT SUPPORTIVE HOUSING (PSH) FSP  
FY 2027 - 2028

Contractor Name: Valley Star Behavioral Health  
Provider # 10007522  
Contract/RFP# 23-811/RTP# 25-136  
Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley, CA 92284  
Date Form Completed: 3/04/2026

Actual Cost Contract (cost reimbursement)

Prepared by: Angeleeya You  
Title: General Accountant

July 1, 2027 - June 30, 2028

ERROR: Distribution % must equal exactly 100%.

LINE #	MODE OF SERVICE	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	60-Support	60-Support	60-Support	60-Support	TOTAL
	SERVICE FUNCTION	Case Management (01-09)	Mental Health Services (10-50)	Medication Support (60)	Crisis Intervention (70)	Client Housing Support (70)	Client Flexible Support (72)	Client Support Services (78)	Operating Income	
1	100% Distribution % <b>DIST% ERROR</b>	6.98%	59.23%	17.24%	6.67%			16.78%		
<b>EXPENSES</b>										
2	SALARIES	38,054	370,702	107,864	4,222			105,001		625,843
3	BENEFITS	9,750	94,974	27,635	1,082			26,901		160,341
	(2+3 must equal total staffing costs)	47,804	465,675	135,499	5,304			131,902	0	786,184
4	OPERATING EXPENSES	17,766	173,068	50,358	1,971	576,000	40,200	49,021	46,432	954,816
5	TOTAL EXPENSES (2+3+4)	65,570	638,743	185,857	7,275	576,000	40,200	180,923	46,432	1,741,000
<b>AGENCY REVENUES</b>										
6	PATIENT FEES									0
7	PATIENT INSURANCE									0
8	MEDI-CARE									0
9	GRANTS/OTHER									0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	65,570	638,743	185,857	7,275	576,000	40,200	180,923	46,432	1,741,000
<b>FUNDING</b>										
12	MIX % 75.00% MEDI-CAL (FFP) SHARE % 50.00%	24,589	239,529	69,696	2,728					336,542
13	MHSA Match 50.00%	24,589	239,528	69,697	2,728					336,542
14	MHSA FUNDING (Non-Medi-Cal)	16,393	159,686	46,464	1,819	576,000	40,200	180,923	46,432	1,067,916
15										0
16	FUNDING TOTAL	65,570	638,743	185,857	7,275	576,000	40,200	180,923	46,432	1,741,000
17	NET COUNTY FUNDS (Local Cost) <b>MUST = ZERO</b>	0	0	0	0					0
18	STATE FUNDING (Including Realignment)	40,981	399,214	116,161	4,547	576,000	40,200	180,923	46,432	1,404,458
19	FEDERAL FUNDING	24,589	239,529	69,696	2,728					336,542
20	TOTAL FUNDING	65,570	638,743	185,857	7,275	576,000	40,200	180,923	46,432	1,741,000
21	TARGET COST PER UNIT OF SERVICE	\$8.35	\$10.12	\$19.12	\$15.61					
22	UNITS OF TIME (Minutes)	7,854	63,120	9,721	466					81,161

APPROVED:

<u>Ana Gonzalez</u> Ana Gonzalez (Mar 12, 2026 09:09:50 PDT)	03/12/2026	<u>Thelma Rodriguez</u>	03/12/2026	<u>Edith Lockerman</u> Edith Lockerman (Mar 12, 2026 11:08:25 PDT)
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH PSAS SERVICES SUPERVISOR	DATE	DBH SENIOR PROGRAM MANAGER
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH PSAS STAFF (PRINT NAME)		DBH SENIOR PROGRAM MANAGER (PRINT NAME)
Regional Controller		Administrative Supervisor 1		DBH FISCAL Roger Ma



SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 PERMANENT SUPPORTIVE HOUSING (PSH) FSP  
 FY 2027 - 2028  
 July 1, 2027 - June 30, 2028

Prepared by: Angeleeya You  
 Title: General Accountant  
 Contractor Name: Valley Star Behavioral Health  
 Provider #: 10007522  
 Contract/RFP#: 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley, CA 92284  
 Date Form Completed: 3/04/2028

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Client Housing Support (70)	\$576,000	0%	\$0	100%	\$576,000		576,000
2 Client Flexible Support (72)	\$40,200	0%	\$0	100%	\$40,200		40,200
3 Operating Income	\$46,432	0%	\$0	100%	\$46,432		46,432
4 Centralized Services- Admin	\$168,099	0%	\$0	100%	\$168,099		168,099
5 Centralized Services- Program	\$28,942	0%	\$0	100%	\$28,942		28,942
6 Education & Training	\$2,880	0%	\$0	100%	\$2,880		2,880
7 General Insurance	\$6,000	0%	\$0	100%	\$6,000		6,000
8 IT Equipment	\$11,880	0%	\$0	100%	\$11,880		11,880
9 Landline Internet & Phones	\$9,480	0%	\$0	100%	\$9,480		9,480
10 Licenses & Taxes	\$920	0%	\$0	100%	\$920		920
11 Leased Equipment	\$6,480	0%	\$0	100%	\$6,480		6,480
12 Maintenance	\$2,800	0%	\$0	100%	\$2,800		2,800
13 Medication Supplies	\$2,400	0%	\$0	100%	\$2,400		2,400
14 Office Supplies/Expenses	\$5,040	0%	\$0	100%	\$5,040		5,040
15 Postage/Printing Supplies	\$600	0%	\$0	100%	\$600		600
16 Professional Services	\$3,000	0%	\$0	100%	\$3,000		3,000
17 Psychiatrist	\$4,800	0%	\$0	100%	\$4,800		4,800
18 Purchased Services	\$6,600	0%	\$0	100%	\$6,600		6,600
19 Recruiting	\$1,730	0%	\$0	100%	\$1,730		1,730
20 Rent	\$24,553	0%	\$0	100%	\$24,553		24,553
21 Travel	\$2,400	0%	\$0	100%	\$2,400		2,400
22 Utilities	\$3,600	0%	\$0	100%	\$3,600		3,600
<b>SUBTOTAL B:</b>	\$954,816		\$0		\$486,901	0	\$954,816
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$1,253,080	0	1,253,080
Less Operating Income	\$46,432						
Less Flex Funds/Housing support	\$816,200						
Operating Expenses	\$292,184						

**SAN BERNARDINO COUNTY**  
**DEPARTMENT OF BEHAVIORAL HEALTH**  
**SCHEDULE B**  
**BUDGET NARRATIVE**  
**FY 2027 - 2028**  
**July 1, 2027 - June 30, 2028**

Prepared by: Angeleeya You  
 Title: General Accountant

Contractor Name: Valley Star Behavioral Health  
 Provider # 10007522  
 Contract/RFP# 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave, Suite #4  
Yuoca Valley, CA 92284  
 Date Form Completed: 3/04/2026

**Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.**

ITEM	Justification of Cost
1 Client Housing Support (70)	Provide housing support for clients.
2 Client Flexible Support (72)	Client support which includes any items needed to ensure that clients obtain the basic necessities for daily living such as bus passes, food, clothing, transportation, personal hygiene, medical services, and other financial support.
3 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs).
4 Centralized Services- Admin	This is an allocation from Stars Behavioral Health Group of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expenses. Costs can be up to 15% of total costs based on historical costs.
5 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, electronic medical records, quality assurance
6 Education & Training	Continuing education for employees and required DMH trainings based on current costs.
7 General Insurance	Property and professional liability insurance based on historical costs.
8 IT Equipment	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
9 Landline Internet & Phones	Monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
10 Licenses & Taxes	San Bernardino County Business License and property tax based on historical costs.
11 Leased Equipment	Copier machine base rent cost and overage charges.
12 Maintenance	Building maintenance and repairs, janitorial, gardening, and extermination based on historical costs.
13 Medication Supplies	All appropriate medication for treatment of clients unreimbursed by medical based on historical costs.
14 Office Supplies/Expenses	General office supplies such as paper/scissors, pens, folders and other items that the staff need to perform their functions based on historical costs.
15 Postage/Printing Supplies	Costs associated with clinical pamphlets, postage and printing (stamps, ink, printer supplies) based on historical costs.
16 Professional Services	Audit fees based on historical costs.
16 Psychiatrist	MD Collaborator cost based on historical cost.
17 Purchased Services	Payroll processing service, security system, shredding service based on historical costs.
18 Recruiting	Advertising/classified/background checks/physical exams etc. based on historical costs.
19 Rent	Cost to lease a facility at \$2,046.08/month.
20 Travel	Employee mileage reimbursement and parking during outreach services based on the IRS amount of .655 per miles.
21 Utilities	Edison( Natural gas, electricity), water, and waste disposal services based on historical costs.

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2027 - 2028  
July 1, 2027 - June 30, 2028

Prior fiscal year Rates (Completed by DBH)				
Old County Contract (CCR) Rates:	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.31	\$2.80	\$5.29	\$4.32
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$8.35	\$10.12	\$19.12	\$15.61

Contractor Name:	Valley Star Behavioral Health
Provider #	10007522
Contract/RFP#	23-811/RTP# 25-136
Address:	7281 Dumosa Ave, Suite #4 Yucca Valley, CA 92284
Date Form Completed:	3/04/2026

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-09)	Intensive Care Coordination (07)	Mental Health Services (10-50)	Intensive Home Based Services (57)	TBS (58)	Medication Support (60)	Crisis Intervention (70)	Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	6
Aug-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	13
Sep-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	19
Oct-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	25
Nov-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	31
Dec-27	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	38
Jan-28	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	44
Feb-28	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	50
Mar-28	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	56
Apr-28	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	63
May-28	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	0	69
Jun-28	6,763	1.95	\$5,464	\$0	\$53,229	\$0	\$0	\$15,488	\$606	6	75	0
<b>TOTAL</b>	<b>81,161</b>		<b>\$65,570</b>	<b>\$0</b>	<b>\$638,743</b>	<b>\$0</b>	<b>\$0</b>	<b>\$185,857</b>	<b>\$7,275</b>	<b>75</b>	<b>75</b>	<b>75</b>
<b>Total Revenue</b>									<b>\$897,446</b>	<b>Unduplicated Clients Served</b>		<b>75</b>
<b>Estimated Cost Per Client:</b>											<b>\$11,966</b>	

	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	7,854	63,120	9,721	466	81,161
Total Monthly Minutes of Services (Average)	655	5260	810	39	6763
Dosage (minutes) per client per month	105	842	130	6	1082
Dosage (hours) per client per month	1.75	14.03	2.16	0.10	18.04

Avg Monthly Census	Expected Length of Program (months)
6	12

Total Hours Per Unduplicated Client for Duration of the Program: 216.43

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
GMH

Contractor Name: Valley Star Behaviora  
Provider # 10007522  
Contract/RFP# 23-811/RTP# 2  
Address: 7281 Dumosa Ave  
Yucca Valley, CA  
Date Form Completed: 3/5/2026

Actual Cost Contract (cost reimbursement)

FY 2026 - 2027  
July 1, 2026- June 30, 2027

Prepared by: Angeleeya You  
Title: General Accountant

100%	Distribution %	15.00%	70.00%	5.00%	10.00%		
LINE	MODE OF SERVICE	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient		TOTAL
#	SERVICE FUNCTION	Case Management (01-09)	Mental Health Services (10-50)	Medication Support (60)	Crisis Intervention (70)	Operating Income	
<b>EXPENSES</b>							
1	SALARIES	94,360	440,345	31,453	62,906		629,064
2	BENEFITS	26,676	124,487	8,892	17,784		177,839
	(1+2 must equal total staffing costs)	121,035	564,832	40,345	80,690		806,903
3	OPERATING EXPENSES	7,378	34,429	2,459	4,918	38,913	88,097
4	TOTAL EXPENSES (1+2+3)	128,413	599,261	42,804	85,609	38,913	895,000
<b>AGENCY REVENUES</b>							
5	PATIENT FEES						0
6	PATIENT INSURANCE						0
7	MEDI-CARE						0
8	GRANTS/OTHER						0
9	TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0		0
10	CONTRACT AMOUNT (4-9)	128,413	599,261	42,804	85,609	38,913	895,000
Mix %	<b>FUNDING</b>	Share %					
11	75.00% MEDI-CAL (FFP)	50.00%	48,155	224,723	16,052	32,103	321,033
12	MHSA MATCH		48,155	224,723	16,051	32,104	321,032
13	25.00% MHSA FUNDING( NON-MEDI-CAL )		32,103	149,815	10,701	21,402	214,022
15	FUNDING TOTAL		128,413	599,261	42,804	85,609	38,913
16	NET COUNTY FUNDS (Local Cost) <b>MUST = ZERO</b>		0	0	0	0	0
17	STATE FUNDING (Including Realignment)		80,258	374,538	26,752	53,506	535,054
18	FEDERAL FUNDING		48,155	224,723	16,052	32,103	321,033
19	TOTAL FUNDING		128,413	599,261	42,804	85,609	38,913
20	MAXIMUM COUNTY CONTRACT RATE (CCR)	2.20	2.99	5.56	4.20		
21	TARGET COST PER UNIT OF SERVICE	2.12	2.74	5.06	4.07		
22	UNITS OF TIME (Minutes)	60,572	218,708	8,459	21,034		308,773

APPROVED:

Ana Gonzalez  
Ana Gonzalez (Mar 9, 2026 10:30:11 PDT)

03/09/2026  
Thelma Rodriguez  
DBH PSAS SERVICES

03/09/2026  
Alicia Harris  
Alicia Harris (Mar 10, 2026 09:55:25 PDT)

PROVIDER AUTHORIZED SIGNATURE DATE PROVIDER AUTHORIZED SIGNATURE DATE PROVIDER AUTHORIZED SIGNATURE DATE

Ana Gonzalez  
PROVIDER AUTHORIZED SIGNER (PRINT NAME)

Thelma Rodriguez  
DBH PSAS SERVICES (PRINT NAME)

Alicia Harris  
DBH SENIOR PROGRAM MANAGER (PRINT NAME)

Regional Controller

Administrative Supervisor 1

DBH FISCAL Roger Ma

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH  
STAFFING DETAIL

Schedule B

FY 2026 - 2027

July 1, 2026- June 30, 2027

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc.

Name	Degree/ License	Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% Time Spent on Contract Services	Total Salaries & Benefits Charged to Contract Services	Budgeted Units of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Mei-Ling Martin	ASW/AMFT/APCC	Mental Health Specialist I	42,016	11,878	53,894	100%	53,894	2,080	42,016	11,878
Iesha Owens	ASW/AMFT/APCC	Mental Health Specialist II	65,562	18,534	84,096	75%	63,072	1,560	49,171	13,901
TBD	ASW/AMFT/APCC	Mental Health Specialist II	66,560	18,817	85,377	100%	85,377	2,080	66,560	18,817
TBD	ASW/AMFT/APCC	Mental Health Specialist II	66,560	18,817	85,377	100%	85,377	2,080	66,560	18,817
TBD	ASW/AMFT/APCC	Mental Health Specialist II	66,560	18,817	85,377	100%	85,377	2,080	66,560	18,817
TBD	LCSW/LMFT/LPCC	Clinical Supervisor	90,700	25,641	116,341	75%	87,256	1,560	68,025	19,231
Jemi Brohamer	N/A	Billing Clerk	38,938	11,008	49,945	50%	24,973	1,040	19,469	5,504
TBD	BS	Program Manager	65,000	18,376	83,376	20%	16,675	416	13,000	3,675
Amir Hasnain	NP	Nurse Practitioner	254,966	72,079	327,045	50%	163,523	1,040	127,483	36,040
Juliana Beaston	Bachelors	Quality Assurance	54,080	15,288	69,368	40%	27,747	832	21,632	6,115
TBD	Licensed Vocational Nurse	Nurse, Licensed Vocational - Nursing	62,400	17,640	80,040	100%	80,040	2,080	62,400	17,640
TBD	Bachelors	HR Coordinator	54,080	15,288	69,368	10%	6,937	208	5,408	1,529
Pittman, Legina V	Bachelors	Human Resources Assistant	43,680	12,348	56,028	10%	5,603	208	4,368	1,235
Garcia, Marlene E	Bachelors	Specialist, Talent Acquisition	66,768	18,875	85,643	10%	8,564	208	6,677	1,888
Almaras, Melissa	Bachelors	Specialist, Training	58,406	16,511	74,918	10%	7,492	208	5,841	1,651
Joanna Rivera	GED/HS Diploma	Training Clerk	38,938	11,008	49,945	10%	4,995	208	3,894	1,101
									629,064	177,839

<b>TOTAL COST:</b>	806,900
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Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

\* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 FY 2026 - 2027  
 July 1, 2026- June 30, 2027

Contractor Name: Valley Star Behavioral Health, Inc.  
 Provider # 10007522  
 Contract/RFP# 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave., Suite 4  
 Yucca Valley, CA. 92284  
 Date Form Completed: 3/5/2026

Prepared by: Angeleeya You  
 Title: General Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Operating Income	\$38,913	0%	\$0	100%	\$38,913		38,913
2 Rent	\$2,428	0%	\$0	100%	\$2,428		2,428
3 Utilities	\$266	0%	\$0	100%	\$266		266
4 IT hardware	\$10,548	0%	\$0	100%	\$10,548		10,548
5 IT software	\$1,734	0%	\$0	100%	\$1,734		1,734
6 IT landline internet phones	\$623	0%	\$0	100%	\$623		623
7 Professional fees	\$767	0%	\$0	100%	\$767		767
8 Education & training	\$288	0%	\$0	100%	\$288		288
9 Licenses (Staff)	\$192	0%	\$0	100%	\$192		192
10 Recruitment	\$240	0%	\$0	100%	\$240		240
11 Furniture	\$1,116	0%	\$0	100%	\$1,116		1,116
12 Office expense	\$3,196	0%	\$0	100%	\$3,196		3,196
13 Purchased services	\$1,305	0%	\$0	100%	\$1,305		1,305
14 Centralized services-admin	\$18,997	0%	\$0	100%	\$18,997		18,997
15 Centralized services-program	\$3,553	0%	\$0	100%	\$3,553		3,553
16 Personnel cell phone - internet	\$192	0%	\$0	100%	\$192		192
17 Travel & meals	\$2,877	0%	\$0	100%	\$2,877		2,877
18 General insurance	\$862	0%	\$0	100%	\$862		862
<b>SUBTOTAL B:</b>	<b>\$88,097</b>		<b>\$0</b>		<b>\$88,097</b>	<b>0</b>	<b>88,097</b>
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					<b>\$894,997</b>		
Less Operating Income	\$38,913						
Operating Expenses	\$49,184						

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2026 - 2027  
July 1, 2026- June 30, 2027

Prepared by: Angeleeya You  
Title: General Accountant

Contractor Name: Valley Star Behavioral Health, Inc.  
Provider # 10007522  
Contract/RFP# 23-811/RTP# 25-136  
Address: 7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284  
Date Form Completed: 3/5/2026

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

ITEM	Justification of Cost
1 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs)
2 Rent	Estimated annual Rent.
3 Utilities	Electricity, Water, Gas.
4 IT hardware	These are computers for staff.
5 IT software	This is the cost of cable, IT service support fees, allocated to the program based on our experience.
6 IT landline internet phones	This is the cost of telephone equipment and service, internet services, allocated to the program based on our experience.
7 Professional fees	Dayforce payroll processing fees, shredding, waste services, water service, shipping costs.
8 Education & training	Education and Training, regulatory, licenses and continuing education.
9 Licenses (Staff)	For professional business licenses includes Bulletin Board System and The Joint Commission, estimated based upon our experience, and allocated to the program based on relative value.
10 Recruitment	Advertising/classified/background checks/physical exams etc.
11 Furniture	Office furniture for the employees working in the office space.
12 Office expense	Paper, printer supplies, envelopes, pens, etc.
13 Purchased services	Purchased services includes any third party service including translation services and payroll processing fees. Recruitment, includes on-going recruitment and hiring cost.
14 Centralized services-admin	This is an allocation from Stars Behavioral Health Group of operations administration, information technology, human resources, communications, finance, and associated fringe benefits and expenses.
15 Centralized services-program	Centralized Program Services comprised of the SBHG corporate and regional support in the numerous areas including Program Development and Evaluation, Quality & Compliance, and Training. The cost of this support is allocated to all
16 Personnel cell phone - internet	Cell phone reimbursement for employees.
17 Travel & meals	This category is mostly comprised of reimbursement for mileage by the direct staff working in the community, based on case load. Our current mileage reimbursement is 0.655 per mile. This category also includes staff travel reimbursement for trainings
18 General insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umb

**SAN BERNARDINO COUNTY**  
**DEPARTMENT OF BEHAVIORAL HEALTH**  
**SCHEDULE B**  
**FY 2026 - 2027**  
**July 1, 2026- June 30, 2027**

Contractor Name: Valley Star Behavioral Health, Inc.  
 Contract # 10007522  
 Contract/RFP# 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284  
 Date Form Completed: 3/5/2026

Client Service Projections for: July 1, 2026- June 30, 2027													
	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
<b>Units of Service (Minutes)</b>	25,731	25,731	25,731	25,731	25,521	25,421	25,521	25,913	25,913	25,913	25,733	25,913	308,773
<b>Projected Cost per Unit</b>													
Case Management (01-09)	\$10,701	\$10,701	\$10,701	\$10,701	\$10,614	\$10,572	\$10,614	\$10,776	\$10,777	\$10,777	\$10,702	\$10,777	\$128,413
Mental Health Services (10-50)	\$49,938	\$49,938	\$49,938	\$49,938	\$49,531	\$49,337	\$49,531	\$50,292	\$50,292	\$50,292	\$49,942	\$50,292	\$599,261
Medication Support (60)	\$3,567	\$3,567	\$3,567	\$3,567	\$3,538	\$3,524	\$3,538	\$3,593	\$3,592	\$3,592	\$3,567	\$3,592	\$42,804
Crisis Intervention (70)	\$7,134	\$7,134	\$7,134	\$7,134	\$7,076	\$7,048	\$7,074	\$7,185	\$7,185	\$7,185	\$7,135	\$7,185	\$85,609
Number of Unduplicated Clients Served	21	21	21	21	19	19	22	19	22	22	22	22	250

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
GMH

Contractor Name: Valley Star Behavioral H  
Provider # 10007522  
Contract/RFP# 23-811/RTP# 25-  
Address: 7281 Dumosa Ave.,  
Yucca Valley, CA.  
Date Form Completed: 3/5/2026

Actual Cost Contract (cost reimbursement)

FY 2027 - 2028  
July 1, 2027- June 30, 2028

Prepared by: Angeleeya You  
Title: General Accountant

100%		Distribution %	15.00%	70.00%	5.00%	10.00%			
LINE		MODE OF SERVICE	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient			TOTAL
#		SERVICE FUNCTION	Case Management (01-09)	Mental Health Services (10-50)	Medication Support (60)	Crisis Intervention (70)	Operating Income		
<b>EXPENSES</b>									
1		SALARIES	94,360	440,345	31,453	62,906			629,064
2		BENEFITS	26,676	124,487	8,892	17,784			177,839
		(1+2 must equal total staffing costs)	121,035	564,832	40,345	80,690			806,903
3		OPERATING EXPENSES	7,378	34,429	2,459	4,918	38,913		88,097
4		TOTAL EXPENSES (1+2+3)	128,413	599,261	42,804	85,609	38,913		895,000
<b>AGENCY REVENUES</b>									
5		PATIENT FEES							0
6		PATIENT INSURANCE							0
7		MEDI-CARE							0
8		GRANTS/OTHER							0
9		TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0			0
10		CONTRACT AMOUNT (4-9)	128,413	599,261	42,804	85,609	38,913		895,000
<b>FUNDING</b>									
	Mix %		Share %						
11	75.00%	MEDI-CAL (FFP)	50.00%	48,155	224,723	16,052	32,103		321,033
12		MHSA MATCH		48,155	224,723	16,051	32,104		321,032
13	25.00%	MHSA FUNDING( NON-MEDI-CAL )		32,103	149,815	10,701	21,402		214,022
15		FUNDING TOTAL		128,413	599,261	42,804	85,609	38,913	895,000
16		NET COUNTY FUNDS (Local Cost) <b>MUST = ZERO</b>		0	0	0	0		0
17		STATE FUNDING (Including Realignment)		80,258	374,538	26,752	53,506		535,054
18		FEDERAL FUNDING		48,155	224,723	16,052	32,103		321,033
19		TOTAL FUNDING		128,413	599,261	42,804	85,609	38,913	895,000
20		MAXIMUM COUNTY CONTRACT RATE (CCR)		2.20	2.99	5.56	4.20		
21		TARGET COST PER UNIT OF SERVICE		2.12	2.74	5.06	4.07		
22		UNITS OF TIME (Minutes)		60,572	218,708	8,459	21,034		308,773

APPROVED:

Ana Gonzalez  
Ana Gonzalez (Mar 9, 2026 16:32:30 PDT)

03/09/2026

Thelma Rodriguez

03/09/2026

Alicia Harris  
Alicia Harris (Mar 10, 2026 09:56:10 PDT)

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH PSAS SERVICES

DATE

DBH SENIOR PROGRAM MANAGER

DATE

Ana Gonzalez

Thelma Rodriguez

Alicia Harris

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH PSAS SERVICES (PRINT NAME)

DBH SENIOR PROGRAM MANAGER (PRINT NAME)

Regional Controller

Administrative Supervisor 1

DBH FISCAL Roger Ma

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH  
STAFFING DETAIL

Schedule B

FY 2027 - 2028

July 1, 2027- June 30, 2028

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc.

Name	Degree/ License	Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% Time Spent on Contract Services	Total Salaries & Benefits Charged to Contract Services	Budgeted Units of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Mei-Ling Martin	ASW/AMFT/APCC	Mental Health Specialist I	42,016	11,878	53,894	100%	53,894	2,080	42,016	11,878
Iesha Owens	ASW/AMFT/APCC	Mental Health Specialist II	65,562	18,534	84,096	75%	63,072	1,560	49,171	13,901
TBD	ASW/AMFT/APCC	Mental Health Specialist II	66,560	18,817	85,377	100%	85,377	2,080	66,560	18,817
TBD	ASW/AMFT/APCC	Mental Health Specialist II	66,560	18,817	85,377	100%	85,377	2,080	66,560	18,817
TBD	ASW/AMFT/APCC	Mental Health Specialist II	66,560	18,817	85,377	100%	85,377	2,080	66,560	18,817
TBD	LCSW/LMFT/LPCC	Clinical Supervisor	90,700	25,641	116,341	75%	87,256	1,560	68,025	19,231
Jeri Brohamer	N/A	Billing Clerk	38,938	11,008	49,945	50%	24,973	1,040	19,469	5,504
TBD	BS	Program Manager	65,000	18,376	83,376	20%	16,675	416	13,000	3,675
Amir Hasnain	NP	Nurse Practitioner	254,966	72,079	327,045	50%	163,523	1,040	127,483	36,040
Juliana Beaston	Bachelors	Quality Assurance	54,080	15,288	69,368	40%	27,747	832	21,632	6,115
TBD	Licensed Vocational Nurse	Nurse, Licensed Vocational - Nursing	62,400	17,640	80,040	100%	80,040	2,080	62,400	17,640
TBD	Bachelors	HR Coordinator	54,080	15,288	69,368	10%	6,937	208	5,408	1,529
Pittman, Regina V	Bachelors	Human Resources Assistant	43,680	12,348	56,028	10%	5,603	208	4,368	1,235
Garcia, Marlene E	Bachelors	Specialist, Talent Acquisition	66,768	18,875	85,643	10%	8,564	208	6,677	1,888
Almaras, Melissa	Bachelors	Specialist, Training	58,406	16,511	74,917	10%	7,492	208	5,841	1,651
Joanna Rivera	GED/HS Diploma	Training Clerk	38,938	11,008	49,945	10%	4,995	208	3,894	1,101
									629,064	177,839

TOTAL	
COST:	806,900

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

\* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 FY 2027 - 2028  
 July 1, 2027- June 30, 2028

Contractor Name: Valley Star Behavioral Health, Inc.  
 Provider # 10007522  
 Contract/RFP# 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave., Suite 4  
 Yucca Valley, CA. 92284  
 Date Form Completed: 3/5/2026

Prepared by: Angeleeya You  
 Title: General Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Operating Income	\$38,913	0%	\$0	100%	\$38,913		38,913
2 Rent	\$2,428	0%	\$0	100%	\$2,428		2,428
3 Utilities	\$266	0%	\$0	100%	\$266		266
4 IT hardware	\$10,548	0%	\$0	100%	\$10,548		10,548
5 IT software	\$1,734	0%	\$0	100%	\$1,734		1,734
6 IT landline internet phones	\$623	0%	\$0	100%	\$623		623
7 Professional fees	\$767	0%	\$0	100%	\$767		767
8 Education & training	\$288	0%	\$0	100%	\$288		288
9 Licenses (Staff)	\$192	0%	\$0	100%	\$192		192
10 Recruitment	\$240	0%	\$0	100%	\$240		240
11 Furniture	\$1,116	0%	\$0	100%	\$1,116		1,116
12 Office expense	\$3,196	0%	\$0	100%	\$3,196		3,196
13 Purchased services	\$1,305	0%	\$0	100%	\$1,305		1,305
14 Centralized services-admin	\$18,997	0%	\$0	100%	\$18,997		18,997
15 Centralized services-program	\$3,553	0%	\$0	100%	\$3,553		3,553
16 Personnel cell phone - internet	\$192	0%	\$0	100%	\$192		192
17 Travel & meals	\$2,877	0%	\$0	100%	\$2,877		2,877
18 General insurance	\$862	0%	\$0	100%	\$862		862
<b>SUBTOTAL B:</b>	\$88,097		\$0		\$88,097	0	88,097
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$894,997		
Less Operating Income	\$38,913						
Operating Expenses	\$49,184						

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE  
FY 2027 - 2028  
July 1, 2027- June 30, 2028**

Prepared by: Angeleeya You  
Title: General Accountant

Contractor Name: Valley Star Behavioral Health, Inc.  
Provider # 10007522  
Contract/RFP# 23-811/RTP# 25-136  
Address: 7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284  
Date Form Completed: 3/5/2026

**Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.**

ITEM	Justification of Cost
1 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs)
2 Rent	Estimated annual Rent.
3 Utilities	Electricity, Water, Gas.
4 IT hardware	These are computers for staff.
5 IT software	This is the cost of cable, IT service support fees, allocated to the program based on our experience.
6 IT landline internet phones	This is the cost of telephone equipment and service, internet services, allocated to the program based on our experience.
7 Professional fees	Dayforce payroll processing fees, shredding, waste services, water service, shipping costs.
8 Education & training	Education and Training, regulatory, licenses and continuing education.
9 Licenses (Staff)	For professional business licenses includes Bulletin Board System and The Joint Commission, estimated based upon our experience, and allocated to the program based on relative value.
10 Recruitment	Advertising/classified/background checks/physical exams etc.
11 Furniture	Office furniture for the employees working in the office space.
12 Office expense	Paper, printer supplies, envelopes, pens, etc.
13 Purchased services	Purchased services includes any third party service including translation services and payroll processing fees. Recruitment, includes on-going recruitment and hiring cost.
14 Centralized services-admin	This is an allocation from Stars Behavioral Health Group of operations administration, information technology, human resources, communications, finance, and associated fringe benefits and expenses.
15 Centralized services-program	Centralized Program Services comprised of the SBHG corporate and regional support in the numerous areas including Program Development and Evaluation, Quality & Compliance, and Training. The cost of this support is allocated to all
16 Personnel cell phone - internet	Cell phone reimbursement for employees.
17 Travel & meals	This category is mostly comprised of reimbursement for mileage by the direct staff working in the community, based on case load. Our current mileage reimbursement is 0.655 per mile. This category also includes staff travel reimbursement for trainings
18 General insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umb

**SAN BERNARDINO COUNTY**  
**DEPARTMENT OF BEHAVIORAL HEALTH**  
**SCHEDULE B**  
**FY 2027 - 2028**  
**July 1, 2027- June 30, 2028**

Contractor Name: Valley Star Behavioral Health, Inc.  
 Contract # 10007522  
 Contract/RFP# 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave., Suite 4  
Yucca Valley, CA. 92284  
 Date Form Completed: 3/5/2028

Client Service Projections for: July 1, 2027- June 30, 2028													
	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
<b>Units of Service (Minutes)</b>	25,731	25,731	25,731	25,731	25,521	25,421	25,521	25,913	25,913	25,913	25,733	25,913	308,773
<b>Projected Cost per Unit</b>													
Case Management (01-09)	\$10,701	\$10,701	\$10,701	\$10,701	\$10,614	\$10,572	\$10,614	\$10,776	\$10,777	\$10,777	\$10,702	\$10,777	\$128,413
Mental Health Services (10-50)	\$49,938	\$49,938	\$49,938	\$49,938	\$49,531	\$49,337	\$49,531	\$50,292	\$50,292	\$50,292	\$49,942	\$50,292	\$599,261
Medication Support (60)	\$3,567	\$3,567	\$3,567	\$3,567	\$3,538	\$3,524	\$3,538	\$3,593	\$3,592	\$3,592	\$3,567	\$3,592	\$42,804
Crisis Intervention (70)	\$7,134	\$7,134	\$7,134	\$7,134	\$7,076	\$7,048	\$7,074	\$7,185	\$7,185	\$7,185	\$7,135	\$7,185	\$85,609
Number of Unduplicated Clients Served	21	21	21	21	19	19	22	19	22	22	22	22	250

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SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
Joshua Tree- Mental Health Court  
FY 2026 - 2027  
July 1, 2026 - June 30, 2027

Contractor Name: DBHFISCAL  
Provider #: 10007522  
Contract/RFP#: 23-811/RTP# 25-136  
Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley Star, CA 92284  
Date Form Completed: 3/5/2026

Prepared by: Angeleeya You  
Title: General Accountant

LINE #	MIX %	MODE OF SERVICE	15-Outpatient Case Management (01-09)	15-Outpatient Mental Health Services (10-50)	15-Outpatient Medication Support (60)	15-Outpatient Crisis Intervention (70)	60-Support Client Housing Support (70)	60-Support Client Flexible Support (72)	60-Support Client Support Services (78)	60-Support Operating Income	TOTAL
1	100%	Distribution %	8.80%	61.00%	29.84%	0.35%					
<b>EXPENSES</b>											
2		SALARIES	10,494	72,706	35,571	421			0	0	119,192
3		BENEFITS	2,689	18,627	9,113	108			0	0	30,537
		(2+3 must equal total staffing costs)	13,183	91,333	44,684	529			0	0	149,729
4		OPERATING EXPENSES	6,971	48,298	23,630	280	49,104	12,000	0	9,988	150,271
5		TOTAL EXPENSES (2+3+4)	20,154	139,631	68,314	808	49,104	12,000	0	9,988	300,000
<b>AGENCY REVENUES</b>											
6		PATIENT FEES									0
7		PATIENT INSURANCE									0
8		MEDI-CARE									0
9		GRANTS/OTHER									0
10		TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0	0
11		CONTRACT AMOUNT (5-10)	20,154	139,631	68,314	808	49,104	12,000	0	9,988	300,000
<b>FUNDING</b>											
12	75.00%	MEDI-CAL (FFP)	7,558	52,362	25,618	303					85,841
14		MHSA Match	7,557	52,362	25,618	303					85,840
15		MHSA FUNDING (Non-Medi-Cal)	5,038	34,908	17,079	202	49,104	12,000	0	9,988	128,319
17		FUNDING TOTAL	20,154	139,631	68,314	808	49,104	12,000	0	9,988	300,000
18		NET COUNTY FUNDS (Local Cost) <b>MUST = ZERO</b>	0	0	0	0					0
19		STATE FUNDING (Including Realignment)	12,596	87,269	42,696	505	49,104	12,000	0	9,988	214,159
20		FEDERAL FUNDING	7,558	52,362	25,618	303					85,841
21		TOTAL FUNDING	20,154	139,631	68,314	808	49,104	12,000	0	9,988	300,000
22		TARGET COST PER UNIT OF SERVICE	\$2.30	\$2.79	\$5.28	\$4.31					
23		UNITS OF TIME (Minutes)	8,748	50,002	12,948	188					71,886

APPROVED:

<u>Ana Gonzalez</u> <small>Ana Gonzalez (Mar 12, 2026 06:07:00 PDT)</small>	03/12/2026	<u>Thelma Rodriguez</u>	03/12/2026	Signed by: <u>Vivian Bermudez</u>	3/12/2026
PROVIDER AUTHORIZED SIGNATURE	DATE	DBH PSAS SERVICES SUPERVISOR	DATE	DBH SENIOR PROGRAM MANAGER	DATE
dbhfiscal		Thelma Rodriguez		Vivian Bermudez	
PROVIDER AUTHORIZED SIGNER (PRINT NAME)		DBH PSAS SERVICES (PRINT NAME)		DBH SENIOR PROGRAM MANAGER (PRINT NAME)	
Regional Controller		Administrative Supervisor 1		DBH FISCAL Roger Ma	



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SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 Joshua Tree- Mental Health Court  
 FY 2026 - 2027  
 July 1, 2026 - June 30, 2027

Contractor Name: DBHFISCAL  
 Provider #: 10007522  
 Contract/RFP#: 23-811/RTP# 25-138  
 Address: 7281 Dumosa Ave, Suite #4  
 Yucca Valley Star, CA 92284  
 Date Form Completed: 3/5/2026

Prepared by: Angeleeya You  
 Title: General Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Client Housing Support (70)	\$49,104	0%	\$0	100%	\$49,104		49,104
2 Client Flexible Support (72)	\$12,000	0%	\$0	100%	\$12,000		12,000
3 Operating Income	\$9,988	0%	\$0	100%	\$9,988		9,988
4 Centralized Services- Admin	\$29,142	0%	\$0	100%	\$29,142		29,142
5 Centralized Services- Program	\$5,810	0%	\$0	100%	\$5,810		5,810
6 Education & Training	\$300	0%	\$0	100%	\$300		300
7 Furniture	\$0	0%	\$0	100%	\$0		0
8 General Insurance	\$2,686	0%	\$0	100%	\$2,686		2,686
9 IT Equipment	\$3,020	0%	\$0	100%	\$3,020		3,020
10 Landline Internet & Phones	\$4,260	0%	\$0	100%	\$4,260		4,260
11 Licenses & Taxes	\$305	0%	\$0	100%	\$305		305
12 Leased Equipment	\$4,200	0%	\$0	100%	\$4,200		4,200
13 Maintenance	\$2,409	0%	\$0	100%	\$2,409		2,409
14 Medication Supplies	\$1,200	0%	\$0	100%	\$1,200		1,200
15 Office Supplies/Expenses	\$3,000	0%	\$0	100%	\$3,000		3,000
16 Postage/Printing Supplies	\$240	0%	\$0	100%	\$240		240
17 Professional Services	\$1,440	0%	\$0	100%	\$1,440		1,440
18 Psychiatrist	\$2,400	0%	\$0	100%	\$2,400		2,400
19 Purchased Services	\$2,520	0%	\$0	100%	\$2,520		2,520
20 Recruiting	\$220	0%	\$0	100%	\$220		220
21 Rent	\$12,276	0%	\$0	100%	\$12,276		12,276
22 Travel	\$3,000	0%	\$0	100%	\$3,000		3,000
23 Utilities	\$750	0%	\$0	100%	\$750		750
<b>SUBTOTAL B:</b>	\$150,271		\$0		\$466,901	0	\$150,271
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$616,630	0	616,630
Less Operating Income	\$9,988						
Less Flex Funds/Housing support	\$61,104						
Operating Expenses	\$79,179						

**BUDGET NARRATIVE**  
 FY 2026 - 2027  
 July 1, 2026 - June 30, 2027

Contractor Name: DBHFISCAL  
 Provider # 10007522  
 Contract/RFP# 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley Star, CA 92284  
 Date Form Completed: 3/5/2026

Prepared by: Angeleeya You  
 Title: General Accountant

**Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.**

ITEM	Justification of Cost
1 Client Housing Support (70)	Provide housing support for clients.
2 Client Flexible Support (72)	Client support which includes any items needed to ensure that clients obtain the basic necessities for daily living such as bus passes, food, clothing, transportation, personal hygiene, medical services, and other financial support.
3 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs).
4 Centralized Services- Admin	This is an allocation from Stars Behavioral Health Group of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expenses. Costs can be up to 15% of total costs based on historical costs.
5 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, electronic medical records, quality assurance
6 Education & Training	Continuing education for employees and required DMH trainings based on current costs.
7 Furniture	File cabinets, tables, chairs, etc. Based on historical costs.
8 General Insurance	Property and professional liability insurance based on historical costs.
9 IT Equipment	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
10 Landline Internet & Phones	Monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
11 Licenses & Taxes	San Bernardino County Business License and property tax based on historical costs.
12 Leased Equipment	Copier machine base rent cost and overage charges.
13 Maintenance	Building maintenance and repairs, janitorial, gardening, and extermination based on historical costs.
14 Medication Supplies	All appropriate medication for treatment of clients unreimbursed by medical based on historical costs.
15 Office Supplies/Expenses	General office supplies such as paper/scissors, pens, folders and other items that the staff need to perform their functions based on historical costs.
16 Postage/Printing Supplies	Costs associated with clinical pamphlets, postage and printing (stamps, ink, printer supplies) based on historical costs.
17 Professional Services	Audit fees based on historical costs.
18 Psychiatrist	MD Collaborator cost based on historical cost.
19 Purchased Services	Payroll processing service, security system, shredding service based on historical costs.
20 Recruiting	Advertising/classified/background checks/physical exams etc. based on historical costs.
21 Rent	Cost to lease a facility at \$1,023/month.
22 Travel	Employee mileage reimbursement and parking during outreach services based on the IRS amount of .855 per miles.
23 Utilities	Edison( Natural gas, electricity), water, and waste disposal services based on historical costs.

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
FY 2026 - 2027  
July 1, 2026 - June 30, 2027**

Prior fiscal year Rates (Completed by DBH)				
Old County Contract (CCR) Rates:	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.31	\$2.80	\$5.29	\$4.32
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$2.30	\$2.79	\$5.28	\$4.31

Contractor Name:	DBHFISCAL
Provider #	10007522
Contract/RFP#	23-811/RTP# 25-136
Address:	7281 Dumosa Ave, Suite #4 Yucca Valley Star, CA 92284
Date Form Completed:	3/5/2026

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-09)	Intensive Care Coordination (07)	Mental Health Services (10-50)	Intensive Home Based Services (57)	TBS (58)	Medication Support (60)	Crisis Intervention (70)	Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-26	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	2
Aug-26	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	4
Sep-26	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	6
Oct-26	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	8
Nov-26	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	10
Dec-26	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	12
Jan-27	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	14
Feb-27	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	16
Mar-27	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	18
Apr-27	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	20
May-27	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	22
Jun-27	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	24	0
<b>TOTAL</b>	<b>71,886</b>		<b>\$20,154</b>	<b>\$0</b>	<b>\$139,631</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68,314</b>	<b>\$808</b>	<b>24</b>	<b>24</b>	
<b>Total Revenue</b>								<b>\$228,908</b>	<b>Unduplicated Clients Served</b>		<b>24</b>	
<b>Estimated Cost Per Client:</b>										<b>\$9,538</b>		

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	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	8,748	50,002	12,948	188	71,886
Total Monthly Minutes of Services (Average)	729	4167	1079	16	5991
Dosage (minutes) per client per month	365	2083	540	8	2995
Dosage (hours) per client per month	6.08	34.72	8.99	0.13	49.92

Avg Monthly Census	Expected Length of Program (months)
2	12

Total Hours Per Unduplicated Client for Duration of the Program: 599.05

Docusign Envelope ID: B07BEC75-8843-45F6-8A59-662693816794

SCHEDULE A - Planning Estimates

Actual Cost Contract (cost reimbursement)

Prepared by: Angeleeya You  
 Title: General Accountant

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
**Joshua Tree- Mental Health Court**  
 FY 2027 - 2028  
 July 1, 2027 - June 30, 2028

Contractor Name: Valley Star Behavioral Health  
 Provider #: 10007522  
 Contract/RFP#: 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley Star, CA 92284  
 Date Form Completed: 3/5/2026

LINE #	MODE OF SERVICE	15-Outpatient Case Management (01-09)	15-Outpatient Mental Health Services (10-50)	15-Outpatient Medication Support (60)	15-Outpatient Crisis Intervention (70)	60-Support Client Housing Support (70)	60-Support Client Flexible Support (72)	60-Support Client Support Services (78)	60-Support Operating Income	TOTAL
1	100% Distribution %	8.80%	61.00%	29.84%	0.35%					
<b>EXPENSES</b>										
2	SALARIES	10,494	72,706	35,571	421			0	0	119,192
3	BENEFITS	2,689	18,627	9,113	108			0	0	30,537
	(2+3 must equal total staffing costs)	13,183	91,333	44,684	529			0	0	149,729
4	OPERATING EXPENSES	6,971	48,298	23,630	280	49,104	12,000	0	9,988	150,271
5	TOTAL EXPENSES (2+3+4)	20,154	139,631	68,314	808	49,104	12,000	0	9,988	300,000
<b>AGENCY REVENUES</b>										
6	PATIENT FEES									0
7	PATIENT INSURANCE									0
8	MEDI-CARE									0
9	GRANTS/OTHER									0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	20,154	139,631	68,314	808	49,104	12,000	0	9,988	300,000
<b>FUNDING</b>										
12	Mix % 75.00% MEDI-CAL (FFP) Share % 50.00%	7,558	52,362	25,618	303					85,841
14	MHSA Match 50.00%	7,557	52,362	25,618	303					85,840
15	MHSA FUNDING (Non-Medi-Cal)	5,038	34,908	17,079	202	49,104	12,000	0	9,988	128,319
17	FUNDING TOTAL	20,154	139,631	68,314	808	49,104	12,000	0	9,988	300,000
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0					0
19	STATE FUNDING (Including Realignment)	12,596	87,269	42,696	505	49,104	12,000	0	9,988	214,159
20	FEDERAL FUNDING	7,558	52,362	25,618	303					85,841
21	TOTAL FUNDING	20,154	139,631	68,314	808	49,104	12,000	0	9,988	300,000
22	TARGET COST PER UNIT OF SERVICE	\$2.30	\$2.79	\$5.28	\$4.31					
23	UNITS OF TIME (Minutes)	8,748	50,002	12,948	188					71,886

APPROVED:

Ana Gonzalez 03/12/2026 Thelma Rodriguez 03/12/2026 Signed by: Vivian Bermudez 3/12/2026  
Ana Gonzalez (Mar 12, 2026 09:06:40 PDT)

PROVIDER AUTHORIZED SIGNATURE DATE DBH PSAS SERVICES SUPERVISOR DATE DBH SENIOR PROGRAM MANAGER DATE

Ana Gonzalez Thelma Rodriguez Vivian Bermudez  
 PROVIDER AUTHORIZED SIGNER (PRINT NAME) DBH PSAS SERVICES (PRINT NAME) DBH SENIOR PROGRAM MANAGER (PRINT NAME)

Regional Controller Administrative Supervisor 1 DBH FISCAL Roger Ma



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SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 Joshua Tree- Mental Health Court  
 FY 2027 - 2028  
 July 1, 2027 - June 30, 2028

Contractor Name: Valley Star Behavioral Health  
 Provider # 10007522  
 Contract/RFP# 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave, Suite #4  
 Yucca Valley Star, CA 92284  
 Date Form Completed: 3/5/2026

Prepared by: Angeleeya You  
 Title: General Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM	Budget Revision	
						Request Change	Revised Budget
1 Client Housing Support (70)	\$49,104	0%	\$0	100%	\$49,104		0
2 Client Flexible Support (72)	\$12,000	0%	\$0	100%	\$12,000		12,000
3 Operating Income	\$9,988	0%	\$0	100%	\$9,988		9,988
4 Centralized Services- Admin	\$29,142	0%	\$0	100%	\$29,142		29,142
5 Centralized Services- Program	\$5,810	0%	\$0	100%	\$5,810		5,810
6 Education & Training	\$300	0%	\$0	100%	\$300		300
7 Furniture	\$0	0%	\$0	100%	\$0		0
8 General Insurance	\$2,686	0%	\$0	100%	\$2,686		2,686
9 IT Equipment	\$3,020	0%	\$0	100%	\$3,020		3,020
10 Landline Internet & Phones	\$4,260	0%	\$0	100%	\$4,260		4,260
11 Licenses & Taxes	\$305	0%	\$0	100%	\$305		305
12 Leased Equipment	\$4,200	0%	\$0	100%	\$4,200		4,200
13 Maintenance	\$2,409	0%	\$0	100%	\$2,409		2,409
14 Medication Supplies	\$1,200	0%	\$0	100%	\$1,200		1,200
15 Office Supplies/Expenses	\$3,000	0%	\$0	100%	\$3,000		3,000
16 Postage/Printing Supplies	\$240	0%	\$0	100%	\$240		240
17 Professional Services	\$1,440	0%	\$0	100%	\$1,440		1,440
18 Psychiatrist	\$2,400	0%	\$0	100%	\$2,400		2,400
19 Purchased Services	\$2,520	0%	\$0	100%	\$2,520		2,520
20 Recruiting	\$220	0%	\$0	100%	\$220		220
21 Rent	\$12,276	0%	\$0	100%	\$12,276		12,276
22 Travel	\$3,000	0%	\$0	100%	\$3,000		3,000
23 Utilities	\$750	0%	\$0	100%	\$750		750
<b>SUBTOTAL B:</b>	\$150,271		\$0		\$486,001	0	\$101,167
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$616,630	0	616,630
Less Operating Income	\$9,988						
Less Flex Funds/Housing support	\$61,104						
Operating Expenses	\$79,179						

BUDGET NARRATIVE  
 FY 2027 - 2028  
 July 1, 2027 - June 30, 2028

Contractor Name: Valley Star Behavioral Health  
 Provider #: 10007522  
 Contract/RFP#: 23-811/RTP# 25-136  
 Address: 7281 Dumosa Ave, Suite #4  
Yucca Valley Star, CA 92284  
 Date Form Completed: 3/5/2026

Prepared by: Angeleeya You  
 Title: General Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

ITEM	Justification of Cost
1 Client Housing Support (70)	Provide housing support for clients.
2 Client Flexible Support (72)	Client support which includes any items needed to ensure that clients obtain the basic necessities for daily living such as bus passes, food, clothing, transportation, personal hygiene, medical services, and other financial support.
3 Operating Income	5% of Direct Costs (The total Indirect Admin and Operating Income cannot exceed 15% of direct costs).
4 Centralized Services- Admin	This is an allocation from Stars Behavioral Health Group of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expenses. Costs can be up to 15% of total costs based on historical costs.
5 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, electronic medical records, quality assurance
6 Education & Training	Continuing education for employees and required DMH trainings based on current costs.
7 Furniture	File cabinets, tables, chairs, etc. Based on historical costs.
8 General Insurance	Property and professional liability insurance based on historical costs.
9 IT Equipment	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
10 Landline Internet & Phones	Monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
11 Licenses & Taxes	San Bernardino County Business License and property tax based on historical costs.
12 Leased Equipment	Copier machine base rent cost and overage charges.
13 Maintenance	Building maintenance and repairs, janitorial, gardening, and extermination based on historical costs.
14 Medication Supplies	All appropriate medication for treatment of clients unreimbursed by medical based on historical costs.
15 Office Supplies/Expenses	General office supplies such as paper/scissors, pens, folders and other items that the staff need to perform their functions based on historical costs.
16 Postage/Printing Supplies	Costs associated with clinical pamphlets, postage and printing (stamps, ink, printer supplies) based on historical costs.
17 Professional Services	Audit fees based on historical costs.
18 Psychiatrist	MD Collaborator cost based on historical cost.
19 Purchased Services	Payroll processing service, security system, shredding service based on historical costs.
20 Recruiting	Advertising/classified/background checks/physical exams etc. based on historical costs.
21 Rent	Cost to lease a facility at \$1,023/month.
22 Travel	Employee mileage reimbursement and parking during outreach services based on the IRS amount of .655 per miles.
23 Utilities	Edison( Natural gas, electricity), water, and waste disposal services based on historical costs.

**SAN BERNARDINO COUNTY**  
**DEPARTMENT OF BEHAVIORAL HEALTH**  
**SCHEDULE B**  
**FY 2027 - 2028**  
**July 1, 2027 - June 30, 2028**

Prior fiscal year Rates (Completed by DBH)				
Old County Contract (CCR) Rates:	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.31	\$2.80	\$5.29	\$4.32
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$2.30	\$2.79	\$5.28	\$4.31

Contractor Name:	Valley Star Behavioral Health
Provider #	10007522
Contract/RFP#	23-811/RTP# 25-136
Address:	7281 Dumosa Ave, Suite #4 Yucca Valley Star, CA 92284
Date Form Completed:	3/5/2026

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
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										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
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Oct-27	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	8
Nov-27	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	10
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May-28	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	0	22
Jun-28	5,991	1.50	\$1,679	\$0	\$11,636	\$0	\$0	\$5,693	\$67	2	24	0
<b>TOTAL</b>	<b>71,886</b>		<b>\$20,154</b>	<b>\$0</b>	<b>\$139,631</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68,314</b>	<b>\$808</b>	<b>24</b>	<b>24</b>	
<b>Total Revenue</b>								<b>\$228,908</b>	<b>Unduplicated Clients Served</b>		<b>24</b>	
<b>Estimated Cost Per Client:</b>										<b>\$9,538</b>		

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Avg Monthly Census	Expected Length of Program (months)
2	12

Total Hours Per Unduplicated Client for Duration of the Program: 599.05

**ADULT FULL SERVICE PARTNERSHIP:  
COMMUNITY FULL SERVICE PARTNERSHIP**

I. DEFINITIONS

- A. Alcohol and Other Drug (AOD) - refers to a continuum of alcohol and other drug services.
- B. At Risk of Homelessness - includes a person being evicted/discharged within one week from a private dwelling, leaving a hospital, Institute of mental Disease (IMD) or other institution, with no subsequent residence identified, and person lacks resources and support networks needed to obtain housing without assistance.
- C. Assertive Community Treatment (ACT) – a multidisciplinary, team-based service to support members living with complex and significant behavioral health needs and a treatment history that may include psychiatric hospitalization and emergency room visits, residential treatment, involvement with the criminal justice system, homelessness, and/or lack of engagement with traditional outpatient services. ACT teams should include a diverse array of behavioral health practitioners, including a licensed practitioner to serve as the ACT team lead, a psychiatrist or psychiatric prescriber, one or more registered nurses, and one or more employment specialists and peer support specialists. ACT teams are expected to provide most services that a member needs, including therapy, crisis services when needed, supported employment and other recovery supports, care for co-occurring SUDs, and linkages to needed social services and supports. ACT teams are also expected to participate in regular team meetings to help coordinate care, facilitate information sharing, and help team members remain apprised of a member’s treatment progress. Details regarding the ACT model, including Medi-Cal funding and bundled rates, staffing breakdown, and required services, can be found in the DHCS Evidence-Based Practices Policy Guide. <https://www.dhcs.ca.gov/Documents/EBP-Policy-Guide.pdf> or BHIN 25-009 <https://www.dhcs.ca.gov/Documents/BHIN-25-009-Coverage-of-BH-CONNECT-Evidence-Based-Practices.pdf>
- D. Community Collaboration – a process by which clients and/or families receiving services, other community members, agencies, organizations, and businesses work together to share information, and resources in order to fulfill a shared vision and goals.
- E. Co-Occurring Disorder (COD) – COD refers to the simultaneous existence of substance use and mental disorders. Individuals with COD have one or more disorders relating to the use of alcohol and/or other drugs of abuse as well as one or more mental disorders. From a treatment perspective, both disorders are primary. Although the disorders may impact each other, neither is merely a symptom of the other.
- F. Full Spectrum of Community Services – the mental health and non-mental health services and supports necessary to address the needs of the client, and when appropriate the client’s family, in order to advance the client’s goals and achieve outcomes that support the client’s recovery, wellness and resilience.

- G. Housing First – An evidenced based approach to ending homelessness that centers providing homeless people with housing quickly and then providing services as needed. Housing First does not require persons to “earn” their housing, or demand sobriety or health/mental health treatment as a condition for access to housing. Housing First utilizes these critical elements:
1. A focus on helping individuals and families access and sustain permanent rental housing as quickly as possible
  2. A variety of services are delivered primarily following housing placements to promote housing stability and individual well-being
  3. Services are time-limited or long-term depending upon individual need
  4. Housing is not contingent on compliance with services. Instead, participants must comply with a standard lease agreement, and are provided with the services and supports necessary to help them do so successfully.
- H. Individual Services and Supports Plan (ISSP) – the plan developed by the client and, when appropriate the client’s family, with the Case Manager to identify the client’s goals and describe the array of services and supports necessary to advance these goals based on the client’s needs and preferences and, when appropriate, the needs and preferences of the client’s family to support the client’s recovery, wellness and resilience.
- I. Medical Necessity – criteria put forth by the Department of Healthcare Services (DHCS) for Medi-Cal beneficiaries to access Specialty Mental Health Services.
- J. Mental Health Court (MHC) - Mental health courts were established in California in 1999 to make more effective use of limited criminal justice and mental health resources, to connect individuals to treatment and other social services in the community, to improve outcomes for offenders with mental illness in the criminal justice system, to respond to public safety concerns, and to address jail overcrowding and the disproportionate number of people with mental illness in the criminal justice system.
- K. Mental Health Court Personnel - Treatment personnel involved in the operations of the Joshua Tree Mental Health Court.
- L. Mental Health Court Treatment Team - A multidisciplinary team consisting of representatives from the Sheriff’s Department, Probation Department, Office of the District Attorney, Office of the Public Defender, Department of Behavioral Health and the Superior Court who collaborate to assist MHC participants with their behavioral health needs in an effort to reduce recidivism in jails and psychiatric hospitals and increase wellness.
- M. Mental Health Recovery, Wellness, and Resilience (RWR) - An approach to helping the consumer to live a healthy, satisfying, and hopeful life despite limitations and/or continuing effects caused by his or her mental illness. “Rehabilitation” is a strength-based approach to skills development that focuses on maximizing a consumer’s functioning. Services will support the consumer in accomplishing his/her desired results. Families, caregivers, human service agency personnel and other significant support persons should be encouraged to participate in the planning and

implementation process in responding to the consumer's needs and desires, and in facilitating the consumer's choices and responsibilities.

The 10 fundamental components of RWR include:

1. Self-Direction - Consumers lead, control, exercise choice over, and determine their own path of recovery by optimizing autonomy, independence, and control of resources to achieve a self-determined life. By definition, the recovery process must be self-directed by the consumer, who defines his or her own life goals and designs a unique path toward those goals.
2. Individualized and Person Centered - There are multiple pathways to recovery based on a consumer's unique strengths and resiliencies as well as his or her needs, preferences, experiences (including past trauma), and cultural background in all of its diverse representations. Consumers also identify recovery as being an ongoing journey and an end result as well as an overall paradigm for achieving wellness and optimal mental health.
3. Empowerment - Consumers have the authority to choose from a range of options and to participate in all decisions – including the allocation of resources – that will affect their lives, and are educated and supported in so doing. They have the ability to join with other consumers to collectively and effectively speak for themselves about their needs, wants, desires, and aspirations. Through empowerment, a consumer gains control of his or her own destiny and influences the organizational and societal structures in his or her life.
4. Holistic - Recovery encompasses a consumer's whole life, including mind, body, spirit, and community. Recovery embraces all aspects of life, including housing, employment, education, mental health and healthcare treatment and services, complementary and naturalistic services (such as recreational services, libraries, museums, etc.), addictions treatment, spirituality, creativity, social networks, community participation, and family supports as determined by the person. Families, providers, organizations, systems, communities, and society play crucial roles in creating and maintaining meaningful opportunities for consumer access to these supports.
5. Non-Linear - Recovery is not a step-by-step process but one based on continual growth, occasional setbacks, and learning from experience. Recovery begins with an initial stage of awareness in which a person recognizes that positive change is possible. This awareness enables the consumer to move on to fully engage in the work of recovery.
6. Strength Based - Recovery focuses on valuing and building on the multiple capacities, resiliencies, talents, coping abilities, and inherent worth of consumers. By building on these strengths, consumers leave stymied life roles behind and engage in new life roles (e.g., partner, caregiver, friend, student, and employee). The process of recovery moves forward through interaction with others in supportive, trust-based relationships.
7. Peer Support - Mutual support – including the sharing of experiential knowledge and skills and social learning – plays an invaluable role in recovery. Consumers encourage and/or

engage other consumers in recovery and provide each other with a sense of belonging, supportive relationships, valued roles, and community.

8. Respect - Community, systems, and societal acceptance and appreciation of consumers – including protecting their rights and eliminating discrimination and stigma – are crucial in achieving recovery. Self-acceptance and regaining belief in oneself are particularly vital. Respect ensures the inclusion and full participation of consumers in all aspects of their lives.
9. Responsibility - Consumers have a personal responsibility for their own self-care and journeys of recovery. Taking steps toward their goals may require great courage. Consumers must strive to understand and give meaning to their experiences and identify coping strategies and healing processes to promote their own wellness.
10. Hope - Recovery provides the essential and motivating message of a better future that people can and do overcome the barriers and obstacles that confront them. Hope is internalized; but can be fostered by peers, families, friend, providers, and others. Hope is the catalyst of the recovery process.

N. Behavioral Health Services Act (BHSA) - Proposition 1 (BHSA) was passed in November 2024 and supersedes the Mental Health Services (MHSA) Act of 2004. BHSA provide funding for planned programs operated by the county BHP. It imposes a tax on personal income in excess of \$1 million to provide increased funding, personnel and other resources needed to expand and transform mental health services provided by California counties. BHSA is effective July 1, 2026.

O. Specialty Mental Health Services (SMHS) - Services that are provided by or arranged for by the county mental health plan to Medi-Cal beneficiaries who meet medical necessity criteria.

P. Underserved – clients who have been diagnosed with a serious mental illness and are receiving some services, but are not provided the necessary or appropriate opportunities to support their recovery, wellness, and/or resilience. These clients include, but are not limited to, those who are so poorly served that they are risk of homelessness, institutionalization, incarceration, or other serious consequences; members of ethnic/racial, cultural, and linguistic populations that do not have access to mental health programs due to barriers such as poor identification of their mental health needs, poor engagement and outreach, limited language access, and lack of culturally competent services; and those in rural areas, Native American rancherias and/or reservations who are not receiving sufficient services.

Q. Unservd – those individuals who may have serious mental illness and are not receiving mental health services. Individuals who may have had only emergency or crisis-oriented contact with and/or services from the County may be considered unserved.

## II. BACKGROUND

A. DBH and its Behavioral Health Contractors have jointly provided behavioral health services to the residents of San Bernardino County in a seamless system of care that has enabled County residents to access mental health care at clinics and in the field. The Contractor will be expected to provide a range of behavioral health services that are tailored to meet the needs of Full Service Partnership (FSP) constituents in the geographical areas they serve and be available 24/7 to meet the needs of

the consumer. Services must be provided following the principles of Recovery, Wellness and Resilience.

- B. The Community Full Service Partnership (C-FSP) program, formerly referred to as Regional Full Service Partnership (RFSP) program, is designed to address a wide continuum of care needs for the seriously and persistently mentally ill consumers typically served by our Community Clinics. These services are required under the County’s Mental Health Contract with the State and are mandated by the Behavioral Health Services Act of 2024. FSP programs provide individualized, team-based care to individuals living with significant behavioral health needs through a “whatever it takes” approach. The goal of the program is to help reduce the need for emergency services for behavioral health concerns, homelessness and criminal justice involvement for clients.

III. PROGRAM OBJECTIVE

Contractor will provide Full Service Partnership services to individuals served at a DBH Community Clinic and/or a General Mental Health contracted Community Clinic. The population served will meet medical necessity for Specialty Mental Health Services and DHCS guidelines for Assertive Community Treatment (ACT) (Refer to DHCS FSP Adult Levels of Care Comparison Chart: <https://www.dhcs.ca.gov/BHT/Documents/FSP-Adult-Levels-of-Care-Comparison-Chart.pdf>). Services will meet DHCS guidelines for ACT, as outlined in the DHCS Evidence-Based Practices Policy Guide (<https://www.dhcs.ca.gov/Documents/EBP-Policy-Guide.pdf>). Contractor will coordinate with DBH Community Clinic FSP Intensive Case Management (ICM) programs to transition clients between ACT and ICM levels of care. Contractor will serve clients in any/all of the following regions: East Valley, West Valley, Desert/Mountain, and/or Morongo Basin.

IV. PROGRAM REQUIREMENTS

- A. Services will be comprehensive and include onsite and field-based behavioral health treatment and supportive services designed to support long term stability, reduce behavioral health symptoms, and improve community functioning. Services implemented must be evidence-based and recovery-oriented practices; and adhere to ACT fidelity monitoring standards, with a clear process to transition to stepdown services that include ICM. Some of the services that will be provided to meet individual needs include, but are not limited to, the following:
  - 1. Provide behavioral health treatment, psychosocial rehabilitation and supportive services 24 hours per day, seven days per week throughout the entire year
    - a. Staff work schedules shall be responsive to client needs and shall permit staff to work evenings and weekends.
    - b. During off-hours periods, staff shall maintain on-call coverage on a rotating basis and shall be available to respond immediately to program participants by telephone or in person, as dictated by client needs. Psychiatric support shall be available during off-hours periods.
  - 2. Deliver services in a multidisciplinary team

Services must be delivered using a team-based, multidisciplinary approach to ensure eligible adults receive comprehensive, coordinated and individualized treatment plans. Teams shall include multiple staff members with a diversity of skills to address each consumer’s mental health and community support needs. Examples of ACT FSP team structures can be found in the DHCS Evidence-Based Practices Policy Guide (<https://www.dhcs.ca.gov/Documents/EBP-Policy-Guide.pdf>). The intensity of services provided will be determined by the client’s need.

3. Provide as many consumer contacts as needed
4. Maintain flexibility to increase service intensity in response to consumer need.
  - a. The intensity of services provided will be determined by the client’s need and DHCS Level of Care guidelines.
  - b. The majority of clinical contacts shall occur in settings outside the offices of the FSP. Services need to be able to be provided at the consumer’s home as well as in the community.
5. Provide outreach and engagement to current and potential FSP participants and the provision of services according to individual consumer needs and desires.
6. Provide symptom assessment, case management and supportive counseling
7. Provide ongoing assessment of consumer needs to include vocational and educational needs
8. Provide appropriate psychoeducation regarding consumer mental illness and medication management
9. Have rapid and flexible response to consumer crisis
10. Provide support to the maximum extent possible for consumers needing screening, crisis bed evaluation, crisis housing evaluation, short-term care and inpatient treatment evaluation.
11. Provide medication support services. to include prescribing, administering, monitoring and documenting.
12. The team will ensure that the consumer obtains and maintains the basic necessities of life, including but not limited to safe, clean, and affordable housing, food and clothing, medical and dental services, appropriate financial support in consumer access to their entitlements, social services, transportation and legal advocacy, which includes managing the payment/resolution/expungement of fines and warrants, and representation
13. The team will develop and support client participation in recreational and social activities and relationships. Emphasis will be placed on helping individual consumers to establish positive social relationships and activities in normative community settings. Such services shall include, but not be limited to assisting clients in:
  - a. Developing social skills and, where needed, the skills to develop meaningful personal relationships;

- b. Planning appropriate and productive use of leisure time including familiarizing consumers with available social and recreational opportunities and increasing their use of these activities;
  - c. Interacting with landlords, neighbors and others effectively and appropriately;
  - d. Developing assertiveness and self-esteem;
  - e. Using existing self-help centers, self-help groups and other social, church and recreational groups to combat isolation and withdrawal experienced by many persons coping with severe and persistent mental illness.
14. Coordinate with psychiatric inpatient facilities and participate in consumer case conference and treatment planning.
- B. Mental health services are interventions designed to provide the maximum reduction of mental disability and restoration or maintenance of functioning consistent with the requirements for learning, development, independent living and enhanced self-sufficiency. Service shall be directed toward achieving the individual's goals/desired results/personal milestones, and minimum guidelines for the provision of coordinated services under the rehabilitation and targeted case management options are set forth below. Not all of the activities need to be provided for a service to be billable:
- 1. Assessment is a clinical analysis of the history and current status of the individual's mental, emotional, or behavioral disorder. Relevant cultural factors and history may be included where appropriate. Assessment may include diagnosis and the use of testing procedures. The initial clinical assessment will be done at the beginning of treatment.
  - 2. Evaluation / Plan Development (if applicable, define required treatment schedules and timelines) is an appraisal of the individual's community functioning in several areas including living situation, daily activities, social support systems, and health status. Cultural issues may be addressed where appropriate. Development of treatment plans or service plans with individualized goals will be developed for each consumer.
  - 3. Therapy is a service activity that may be delivered to an individual or group of individuals, and may include family therapy (when the individual is present). Therapeutic interventions are consistent with the individual's goals/desired results/personal milestones which focus primarily on symptom reduction as a means to improve functional impairments. Therapy should also be provided in a culturally relevant manner taking into consideration the individual's or group's cultural practices and beliefs.
  - 4. Rehabilitation may be provided individually or in a group format, and is a service that may include any or all of the following:
    - a. Assistance in restoring or maintaining an individual's or group of individual's functional skills, daily living skills, social skills, grooming, personal hygiene skills, meal preparation skills, medication compliance, and support resources. Areas of improvement must align with functional impairments which are directly related to the mental health diagnosis of the individual.

- b. Counseling of the individual and/or family.
  - c. Training in leisure activities needed to achieve the individual's goals/desired results/personal milestones.
  - d. Medication education.
  - e. Assessment of job-related interests and abilities based on a complete education and work history. This assessment shall consider the effects of the consumer's mental illness on employment, with identification of specific behaviors that interfere with the consumer's work performance and development of interventions to reduce or eliminate the behaviors;
  - f. Assistance with each consumer's individual needs for job development, job-seeking skills, and on-the-job assessment, referral to training, and support so that consumers will acquire and maintain appropriate job and social skills necessary to get and keep employment;
  - g. Individual supportive counseling to assist the consumer to identify and cope with the symptoms of mental illness that may interfere with his/her work performance;
  - h. On-the-job or work-related crisis intervention;
  - i. Work-related supportive services, such as assistance with grooming and personal hygiene, securing appropriate clothing, wake-up calls, and transportation.
5. Collateral is contact with one or more significant support person in the life of the individual which may include consultation and training to assist in better utilization of services and understanding of mental illness. Collateral services include, but are not limited to, helping significant support persons to understand and accept the individual's condition and involving them in service planning and implementation of service plan(s).
  6. Individual and Group Therapy are services which include therapeutic interventions consistent with the individual's goals/desired results and may focus on symptom reduction as a means to improve functional impairments. Therapy should be provided in a culturally relevant manner taking into consideration the individual's or group's cultural practices and beliefs.
  7. Crisis Intervention is a quick emergency response service enabling the individual to cope with a crisis, while maintaining his/her status as a functioning community member to the greatest extent possible. A crisis is an unplanned event that results in the individual's need for immediate service intervention. The response modality must allow for the resolution of the client's crisis. Crisis Intervention services are limited to stabilization of the presenting emergency. This service does not include Crisis Stabilization, which is provided in a 24-hour health care family or hospital outpatient program. Service activities include but are not limited to Assessment, Evaluation, Collateral, and Therapy (all billed as crisis intervention).
  8. Medication Support Services include the prescribing, administering, dispensing and monitoring of psychiatric medications necessary to alleviate the symptoms of mental illness

which are provided by a staff person, within the scope of his/her profession. This service includes:

- a. Evaluation of the need for medication
  - b. Evaluation of the clinical effectiveness and side effects of medication
  - c. Obtaining informed consent or court order
  - d. Medication education including discussing risks, benefits, and alternatives with the individual or significant support persons, and plan development related to the delivery of these services.
  - e. Team psychiatrist will assess all consumers not already linked to a provider, prescribe medication, regularly review consumers' progress and monitor, treat and document any medication side effects
9. Case Management include services that assist a beneficiary to access needed medical, educational, social, prevocational, rehabilitative, or other community services. The service activities may include, but are not limited to, communication, coordination, and referral; monitoring service delivery to ensure beneficiary access to service and the service delivery system; monitoring of the beneficiary's progress; and plan development. Case Management may be either face-to-face or by telephone with the adult or significant support persons and may be provided anywhere in the home or community.
10. Peer Support Services are culturally competent individual and group services that promote recovery, resiliency, engagement, socialization, self-sufficiency, self-advocacy, development of natural supports, and identification of strengths through structured activities to set recovery goals and identify steps to reach those goals.
- a. Peer Support Services include: Educational Skill Building Groups – teaching and modeling of coping skills to assist members with working towards their goals in a group setting.; Engagement – efforts and activities to assist with getting the member to participate in their behavioral health treatment. Member should play an active role in the development of their recovery goals; Therapeutic Activity – structured, non-clinical activity to promote recovery and wellness. Activities may include encouraging self-advocacy, obtaining and securing community resources, collaborating with other members or significant support person.
- C. Mental health services and supports include, but are not limited to:
1. Mental health treatment, including alternative and culturally specific treatments
  2. Peer supports
  3. Supportive services to assist the client, and when appropriate the client's family, in obtaining and maintaining employment, housing, and/or education
  4. Wellness Centers
  5. Alternative treatment and culturally specific treatment approaches

6. Personal service coordination/case management to assist the clients, and when appropriate the client's family, to access medical, educational, social, vocational and/or other community services
  7. Needs assessment
  8. ISSP development
  9. Crisis intervention/stabilization services
  10. Family education services
- D. Non-mental health services and supports include, but are not limited to:
1. Food
  2. Clothing
  3. Cost of health care treatment
  4. Cost of treatment of co-occurring conditions, such as substance abuse
  5. Respite care
  6. Transportation – Provide access to transportation as dictated by consumer needs.
  7. Contractor must provide ACT, an evidence-based strategy for adult FSP clients.
- E. Co-occurring Substance Abuse and Mental Health Disorders
- Treatment programs must be capable of supporting member's living with co-occurring mental health and substance use disorder conditions providing integrated behavioral health care as part of the program, inclusive of mental health, SUD and/or co-occurring services, or by closely coordinating the provision of SUD care.
- Contractors must provide:
1. Access to comprehensive integrated treatment (mental health/substance abuse) at the provider and community level.
    - a. Treatment services that promote the integration of mental health and substance abuse services that are specifically responsive to the needs of persons with co-occurring disorders.
    - b. An evidence-based practice that recognizes and works with clients across stages of treatment, relapse, and recovery. This must include recognition that treatment and recovery are not linear, that relapses are an inherent characteristic of chronic, episodic disorders, and is an expected feature in recovery from serious mental illnesses and substance use disorders. This service must also include individual and group counseling, case management, treatment planning, crisis intervention, discharge planning, collateral and related services as required by State and County standards.

- c. Treatment services that are relevant and sensitive across culture, ethnicity, and gender.
  - d. The development and use of the therapeutic alliance to foster consumer engagement in the treatment process, consumer consistency in treatment, and positive outcomes
- F. Individual Placement and Support (IPS) employment services consistent with evidence-based practices and DHCS standards. IPS services must integrate with behavioral health treatment, prioritize competitive employment, and provide individualized person-centered supports to participants.

Contractors must provide:

1. Competitive Employment Focus
  - a. Assist participants in obtaining jobs in the open labor market that pay at least minimum wage and are not set aside for individuals with disabilities.
  - b. Prioritize participant preferences for type of work, hours, and location.
2. Rapid Job Search and Placement
  - a. Initiate job search activities soon after program entry, rather than requiring lengthy pre-employment training.
  - b. Minimize delays between enrollment and employment opportunities.
3. Integration with Behavioral Health Services
  - a. Collaborate closely with behavioral health providers to ensure employment services are coordinated with treatment and recovery supports.
  - b. Participate in multidisciplinary care teams when applicable.
4. Individualized, Person-Centered Supports
  - a. Provide ongoing, individualized support tailored to participant needs, including job coaching, benefits counseling, and workplace accommodations.
  - b. Respect participant choice in employment goals and service engagement.
5. Employer Engagement
  - a. Develop and maintain relationships with local employers to expand opportunities for participants.
  - b. Advocate for inclusive hiring practices and workplace supports.
6. Time-Unlimited Support
  - a. Offer ongoing follow-along support for as long as participants desire, including assistance with job retention, career advancement, and re-employment if needed.
7. Benefits Planning and Counseling

- a. Provide accurate information about how employment may affect public benefits (e.g., SSI, SSDI, Medi-Cal).
  - b. Support participants in making informed decisions about work and benefits.
- G. Behavioral Health Services Act (BHSA) strongly supports the integration of family into client care. Consequently, the Contractor shall provide support to the consumer’s family and other members of the consumer’s social network to help them manage the symptoms and illness of the consumer and reduce the level of family and social stress associated with the illness. Staff shall assist them and the consumer to relate in a positive and supportive manner through such means as:
  - 1. Education about the consumer’s illness and their role in the therapeutic process;
  - 2. Supportive counseling;
  - 3. Intervention to resolve conflict;
  - 4. Referral, as appropriate, of the family to therapy, self-help and other family support services; and
  - 5. Provision, as appropriate, of the consumer’s other support systems with education and information about serious mental illnesses and treatment.
- H. The Contractor shall coordinate services with other community mental health and non-mental health providers, as well as other medical professionals, and shall provide the following functions for all consumers served:
  - 1. Development of formal and informal affiliations with appropriate mental health, health care, addictions, and other human service providers, and inpatient units;
  - 2. Involvement of other pertinent agencies, the consumer’s family, and members of the consumer’s social network in the coordination of the assessment, and in the development, implementation and revision of service plans;
  - 3. Advocacy for and assistance to consumers to obtain needed benefits and services such as supplemental security income, housing subsidies, food stamps, medical assistance, and legal services;
  - 4. Coordination of meetings of the consumer’s service providers in the community;
  - 5. Maintenance of ongoing communication with all other agencies serving the consumer including hospitals, rehabilitation services and housing providers as required;
  - 6. Maintain working relationships with other community services, such as education, law enforcement and social services;
  - 7. Coordination with existing community agencies to develop needed community support resources including housing, employment options and income assistance; and
  - 8. Maintenance of a clinical treatment relationship with the consumer on a continuing basis whether the consumer is in the hospital, in the community, involved with other agencies or the criminal justice system.

9. Methods for service coordination and communication between Contractor and other service providers serving the same consumers shall be developed and implemented consistent with County of San Bernardino and Health Insurance Portability and Accountability Act (HIPAA) confidentiality rules.

I. Residential Services will NOT be provided; however, Contractor shall have appropriate procedures in place to assist FSP consumers in finding and maintaining shelter and or permanent and supportive housing. These procedures will include coordinating with a PSH-FSP agency to transition care as needed.

V. STAFFING REQUIREMENTS

The Contractor shall operate continuously throughout the term of this Agreement with at least the minimum number of staff as required by Title 9 of the California Code of Regulations for the mode (s) of service described in this Agreement. Contractor shall also satisfy any other staffing requirements necessary to participate in the Short-Doyle/Medi-Cal program if so funded. Contractor’s program staffing should be multi-disciplinary and reflect the cultural, linguistic, ethnic, age, gender, sexual orientation, and other social characteristics of the community which the program serves. Programs may be designed to use both licensed and non-licensed personnel who are experienced in providing mental health services, but the use of licensed treatment staff is strongly encouraged.

The TMACT (Tool for Measurement of Assertive Community Treatment) is a fidelity assessment tool developed to evaluate how closely ACT teams adhere to the evidence-based ACT model. According to the DHCS Evidence-Based Practices Policy Guide (<https://www.dhcs.ca.gov/Documents/EBP-Policy-Guide.pdf>) and the TMACT, ACT teams must maintain caseload ratios of one (1) staff member (excluding the psychiatrist and administrative support staff) per ten (10) clients. .

ACT FSP Teams shall include, but not be limited to, the following (refer to the DHCS Evidence-Based Practices Policy Guide for more details):

A. Licensed Clinical Therapist/Clinical Director

This position will serve as the clinic Supervisor and will have at least a Master’s degree, be licensed (e.g., MFCC, LCSW, LPCC, PsyD, PhD) with at least two years of experience in the Mental Health field working with individuals with serious and persistent mental illness.

B. Program Administrator

Responsible for the coordination of services, serve as a liaison to other agencies, and track data/outcomes. An additional staff member responsible for closely tracking outcomes and ensuring data quality is permissible with approval from DBH.

C. Case Managers

1. Must have a minimum of 30 semester units (45 quarter units) of completed college coursework in behavioral or social science; or 60 semester units (90 quarter units) of completed college coursework, which includes 15 semester units (23 quarter units) in behavioral science. Psychiatric Technician courses and Alcohol and Drug Certificate courses are acceptable.

2. Must have a minimum of one year of experience in a behavioral health department which involved direct client contact, or have completed a bachelor's degree in behavioral science and have six months of experience providing mental health services including interviewing and referring clients and performing crisis intervention.

**D. Alcohol & Drug Counselors**

Must maintain certification as an Alcohol or Other Drug (AOD) counselor by the National Commission for Certifying Agencies (NCCA) and have a minimum of one (1) year of full time equivalent experience in a Substance Use Disorder Treatment Program performing counseling, crisis intervention, and community resource referrals.

**E. Clinical Therapists**

Must have received or be within three (3) months of receiving a Master's degree in Marriage Family Therapy, Master's degree in Social Work or Professional Clinical Counselor that meets licensure requirements of the California Board of Behavioral Sciences (BBS).

**F. Psychiatrist**

1. Must be licensed and provide a minimum of four (4) hours of face-to-face time each week with clients and/or team members.
2. Responsible for assessing all consumers, prescribing medication, regularly reviewing client progress and monitoring, treating and documenting any medication side effects.

**G. Peer and Family Advocates**

1. Must have a high school diploma, GED equivalent, or certification in Consumer Readiness and
2. A California Identification Card or Driver's License
3. Must have or the ability to obtain within 1 year from employment, Peer certification for Medi-Cal Billing (certified Peer Specialist)

**H. Personal Service Coordinator**

One of the staff must be designated as the consumer's Personal Service Coordinator (PSC), serving as the primary contact and coordinator for the consumer and, when appropriate, the consumer's family. The PSC is also responsible for developing an Individual Services and Supports Plan (ISSP) with consumer and, when appropriate, the consumer's family. The PSC must be appropriately culturally and linguistically competent to serve their assigned consumers and families.

**I. Multidisciplinary Treatment Team**

The multidisciplinary treatment team will provide coverage 24/7 to its caseload. If the PSC is not personally available 24/7, the qualified individual available to the consumer and family must be known to the consumer/family. The intensity of services provided will be determined by the client's needs.

- J. Multiple contacts in one day may be required for clients in acute distress. The operational dictates, commonly referred to as "whatever it takes," is to provide the services the client needs in order to

maintain him/her outside of all institutions. The team will focus on providing mental health services, rehabilitation, crisis intervention and targeted case management services.

This program is to provide the client with a support system where he/she can improve in the areas of living, learning, working and relating while in a community setting. Services will be designed to “meet the client where they are” and include non-traditional settings; will engage the family in the rehabilitation process and will provide for ongoing maintenance in the community. The team will collaborate with needed care providers and facilitate access to essential services.

**VI. CLIENT ADMISSIONS/IDENTIFICATION**

- A. The Contractor will serve a minimum number of consumers and their support family as referenced in the budget schedules during the term of the contract in the areas and regions of San Bernardino County to include: East Valley (Bloomington, Colton, Grand Terrace, Highland, Loma Linda, Redlands, Rialto, San Bernardino, and Yucaipa), West Valley (Chino, Fontana, Montclair, Ontario, Pomona, Rancho Cucamonga, and Upland), Desert Mountain (Adelanto, Apple Valley, Barstow, Big Bear, Crestline, Hesperia, Lucerne Valley, Needles, Sky Forest, Trona, and Victorville), and Morongo Basin (Joshua Tree, Morongo Valley, Twentynine Palms, and Yucca Valley).
- B. DBH Community Clinics will identify clients in need of Community-FSP ACT services. Contractors will receive referrals based on available funding and the ability of the contractor to accommodate the number of clients needing services. With oversight from DBH Community Clinics, referrals may be made directly to a Community-FSP provider from other identified programs (e.g., Transitional Aged Youth, General Mental Health Community Clinics, Joshua Tree Mental Health Court (MHC), or other DBH programs).

**VII. FACILITY REQUIREMENTS**

While the majority of services are to be provided in the field or home, offices will be located near to public transportation and within the regions being served.

- A. The office locations for services may change in order to best serve the needs of San Bernardino County residents. Any office location changes shall be approved by the Director or designee, to ensure all applicable laws and regulations are followed and all contract requirements are met.
- B. The Contractor shall obtain the prior written consent of the Director of DBH or the designee before terminating outpatient services at the established office locations or providing services at another office location. The Contractor shall comply with all requirements of the State to maintain Medi-Cal Certification and obtain necessary fire clearances. Short-Doyle/Medi-Cal Contractors must notify DBH at least sixty days prior to a change of ownership or a change of address. DBH will request a new provider number from the State.

**VIII. ADMINISTRATIVE REQUIREMENTS**

- A. The Contractor must have the ability to maintain adequate files and records and meet statistical reporting requirements
- B. The Contractor must have the administrative and fiscal capability to provide and manage services and to ensure an adequate audit trail.

- C. A review of productivity of the Contractor shall be conducted after the end of each quarter of each fiscal year.
- D. The Contractor and DBH will work jointly to monitor outcome measures.
- E. Staff will be trained to document services according to DBH policies and procedures. Contractor shall comply with all local, State and Federal regulations requiring performance outcomes measurement requirements, as well as those required by DBH such as the Adult Needs and Strengths Assessment (ANSA). Contractor shall upload required data into the County's billing and transactional database system, Data Collection and Reporting (DCR) system, and myAvatar electronic health record. All referrals will be coordinated through DBH's regional outpatient services, and will follow the eligibility criteria as defined in the California Code of Regulations Title 9, Division 1, Chapter 14 Section 3620.05 Criteria for Full Service Partnership Service Category and Welfare and Institutions Code Section 5600.3(b)(1) through 5600.3(5C).
- F. The FSP program must maintain an office that is available to clients within the geographic area of San Bernardino County.
- G. The Contractor shall abide by the criteria and procedures set forth in the Uniform Method of Determining Ability to Pay (UMDAP) manual consistent with State regulations for mental health programs. The Contractor shall not charge mental health clients in excess of what UMDAP allows.
- H. The Contractor shall maintain client records in compliance with all regulations set forth by the State and provide access to clinical records by DBH staff.
- I. The Contractor shall maintain ongoing compliance with Medi-Cal Utilization Review requirements and record keeping requirements. The Contractor will participate in on-going contract related Medi-Cal audits by the State. A copy of the plan of correction regarding deficiencies will be forwarded to DBH.
- J. The Contractor shall maintain high standards of quality of care for the units of service which it has committed to provide.
- K. The Contractor's staff shall hold regular case conferences to evaluate the effects of treatment and the need for continued treatment.
- L. The Contractor has the primary responsibility to provide the full range of mental health services to clients referred to Contractor.
- M. The Contractor shall participate in DBH's annual evaluation of the program and shall make required changes in areas of deficiency.
- N. The Contractor shall ensure that there are adequate budgeted funds to pay for all necessary treatment staff, supplies and tools.
- O. The Contractor shall maintain a separate and clear audit trail reflecting expenditure of funds under this Agreement.

- P. The Contractor shall make available to the DBH Program Manager copies of all administrative policies and procedures utilized and developed for service location(s) and shall maintain ongoing communication with the Program Manager regarding those policies and procedures.
- Q. Contractor must submit a report to the DBH Program Manager by the fifth of each month. As a minimum, the monthly report must include an overview of the total caseload, number of Medi-Cal cases and non-Medi-Cal cases. The report is to cover changes and status of staffing, program and services that impact service delivery under the Contract. A copy of staff or team and peer review meetings minutes will be forwarded to DBH. This includes keeping DBH apprised of all changes to consumer's housing situation or changes tracked in the Housing Roster.
- R. The program shall submit additional reports as required by DBH.
- S. The Contractor's Director or designee must attend regional meetings as scheduled.
- T. The Contractor shall make clients aware of their responsibility to pay for their own medications. However, if the client experiences a financial hardship, and the client cannot function without the prescribed medication, the Contractor shall cover the cost of those medications listed on the current Medi-Cal Formulary.
- U. Vacancies or changes in staffing plan shall be submitted to the appropriate DBH Program Manager within 48 hours of Contractor's knowledge of such occurrence. Such notice shall include a plan of action to address the vacancy or a justification for the staffing plan change.
- V. The Contractor understands that compliance with all standards listed is required by the State and the County of San Bernardino. Failure to comply with any of the requirements or Special Provisions may result in reimbursement checks being withheld until the Contractor is in full compliance.

IX. GOALS AND OUTCOME EXPECTATIONS

- A. Contractor must collect, manage, maintain and update client, service and episode data as required for local, State and Federal reporting.
  - 1. As appropriate, Contractor shall provide information by entering data in:
    - a. County's billing and transactional database system
    - b. DBH client information system
    - c. "Data Collection and Reporting" system, which collects and manages Full Service Partner Information
      - i. The Partnership Assessment Form (PAF) is completed when the consumer is enrolled in FSP services, capturing history and baseline data.
      - ii. A Key Event Tracking form (KET) is completed when a change occurs in key quality areas of life.
      - iii. The Quarterly Assessment form (3M) is completed every three months, providing an update on central areas of the consumer's life and functioning.

- iv. All required data must be entered into the DCR within five (5) working days of the deadline to collect the information.
  - d. Paper or online forms:
    - i. Bi-Annual Client Perception Surveys (paper-based): twice annually, or as designated by Department of Health Care Services (DHCS); Contractor shall collect consumer perception data for clients served by the programs. The data to be collected includes, but is not limited to, the client’s perceptions of the quality and results of services provided by the Contractor.
    - ii. Client preferred language survey (paper-based), as requested by DBH.
    - iii. Intermittent services outcomes surveys
  - e. Contractor will ensure that data elements are in required format, that data is correct upon data entry and that databases are updated when information changes.
- B. Adult Needs and Strengths Assessment – San Bernardino (ANSA-SB) shall be completed and integrated into the treatment process according to the Transformational Collaborative Outcomes Management (TCOM) approach and DBH’s TCOM policy and procedures. Staff completing the ANSA-SB must be appropriately trained in the TCOM process and certified. Deadlines for completion are:
- 1. Within thirty (30) days of admission
  - 2. Every six (6) months, and
  - 3. Within thirty (30) days of discharge
  - 4. Clarifications:
    - a. In no case shall a period of more than six (6) months pass without completing an ANSA-SB. The exception would be in cases where a consumer is being actively engaged to activate into treatment, but has not yet enrolled in treatment.
    - b. An ANSA-SB is not required at discharge if a six (6) month (i.e., update) ANSA-SB was administered within the past thirty (30) days AND no significant change in the consumer’s presentation has occurred.
- C. BHSA Goals
- 1. Reduce the subjective suffering from serious mental illness for adults and serious emotional disorders for children and youth
  - 2. Reduce homelessness and increase safe and permanent housing
  - 3. Reduce the frequency of emergency room visits and unnecessary hospitalizations
- D. Performance-Based Criteria: DBH shall evaluate Contractor on process and outcomes criteria related to program and operational measures indicative of quality mental health services. These criteria are consistent with DBH’s Systemwide Performance Outcomes Framework.

The process-based criteria which shall be achieved are as follows:

<b>PROCESS BASED CRITERIA</b>	<b>METHOD OF DATA COLLECTION</b>	<b>PERFORMANCE TARGETS</b>
Agency has ethnic parity of staff to clients served	Review of staffing pattern and personnel records	Staff shall be hired in direct percentage to the percent of ethnic minority clients served in Service Area and surrounding area
Agency has linguistic capability sufficient to meet the needs of clients to be served	Review of staffing pattern and personnel records	Staff shall be available to meet the linguistic needs of clients in Service Area and surrounding area
Provider offers immediate access to Mental Health Services for clients in a crisis	Client satisfaction survey	100% of clients entering the Program are seen in a timely fashion, ensuring client satisfaction as measured by self-reports that are included in a voluntary client satisfaction survey

**GENERAL MENTAL HEALTH SERVICES  
SERVICE DESCRIPTION**

I. DEFINITION OF RECOVERY, WELLNESS, AND RESILIENCE AND REHABILITATIVE MENTAL HEALTH SERVICES

- A. Mental Health Recovery, Wellness, and Resilience (RWR) is an approach to helping the individual to live a healthy, satisfying, and hopeful life according to his or her own values and cultural framework despite limitations and/or continuing effects caused by his or her mental illness. RWR focuses on client strengths, skills and possibilities, rather than on illness, deficits, and limitations, in order to encourage hope (in staff and clients) and progress toward the life the client desires. RWR involves collaboration with clients and their families, support systems and involved others to help take control of major life decisions and client care. RWR encourages involvement or re-involvement of clients in family, social, and community roles that are consistent with their values, culture, and preferred language; it facilitates hope and empowerment with the goal of counteracting internal and external “stigma”; it improves self-esteem; it encourages client self-management of his/her life and the making of his/her own choices and decisions, it re-integrates the client back into his/her community as a contributing member; and it achieves a satisfying and fulfilling life for the individual. It is believed that all clients can recover, even if that recovery is not complete. This may at times involve risks as clients move to new levels of functioning. The individual is ultimately responsible for his or her own recovery choices.

For children, the goal of the RWR philosophy of care is to help children (hereinafter used to refer to both children and adolescents) to recover from mistreatment and trauma, to learn more adaptive methods of coping with environmental demands and with their own emotions, and to joyfully discover their potential and their place in the world. RWR focuses on a child’s strengths, skills, and possibilities rather than on illness, deficits and limitations. RWR encourages children to take increasing responsibility for their choices and their behavior, since these choices can lead either in the direction of recovery and growth or in the direction of stagnation and unhappiness. RWR encourages children to assume and to regain family, social, and community roles in which they can learn and grow toward maturity and that are consistent with their values and culture. RWR promotes acceptance by parents and other caregivers and by the community of all children, regardless of developmental level, illness, or disability, and it addresses issues of stigma and prejudice that are related to this. This may involve interacting with the community group’s or cultural group’s way of viewing mental and emotional problems and differences.

“Rehabilitation” is a strength-based approach to skills development that focuses on maximizing an individual’s functioning. Services will support the individual in accomplishing his/her desired results. Families, caregivers, human service agency personnel and other significant support persons should be encouraged to participate in the planning and implementation process in responding to the individual’s needs and desires, and in facilitating the individual’s choices and responsibilities.

- B. Here, the Contractor will join the existing child and family mental health services continuum of care providing Children’s Intensive Rehabilitative Outpatient services to referred children,

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adolescents and Transitional-Age-Youth (TAY) who are seriously emotionally disturbed. Effective service implementation will involve collaboration with DBH liaisons, contract monitors, and child placing partners. Accordingly, program staffing should be multi-disciplinary and reflect the cultural, linguistic, ethnic, age, gender, sexual orientation and other social characteristics of the community in which the child resides. Families, caregivers, human service agency personnel and other significant support persons should be encouraged to participate in the planning and implementation process in responding to the individual's needs and desires, and in facilitating the individual's choices and responsibilities. Programs may be designed to use both licensed and non-licensed personnel who are experienced in providing mental health services.

- C. All outpatient contract agencies are required to provide services under Title 9, Chapter 11, Section 1810.249, which superseded the rehabilitation option and targeted case management guidelines of July 1, 1993, and more recent guidelines as may be incorporated or referenced herein by attachment. Minimum guidelines are detailed in Section IV, "DESCRIPTION OF SPECIFIC SERVICES TO BE PROVIDED" of this Addendum.
- D. Definitions (Program Specific)
1. Americans with Disabilities Act (ADA) - this Act applies to all private and state-run businesses, employment agencies and unions with more than fifteen employees, the goal of the ADA is to make sure that no qualified persons with any kind of disability is turned down for a job or promotion, or refused entry to a public-access area.
  2. Collaboration - to work jointly with others or together, especially with regard to intellectual endeavors.
  3. Community-Based - the concept of consumers and families receiving formal services, whenever possible, in the community where they live. This will enable them to live, learn, and grow safely, competently, and productively in their families, neighborhoods, and natural environment.
  4. Co-Occurring Disorder (COD) - the simultaneous existence of substance use and mental health disorders. Consumers with a diagnosis of COD have one or more disorders relating to the use of alcohol and/or other drugs as well as one or more mental health disorders. From a treatment perspective, both disorders are primary. Although the disorders may impact each other, neither is merely a symptom of the other.
  5. Cultural Competency - the acceptance and understanding of cultural mores and their possible influence on the participant's issues and/or behavior (i.e., using the understanding of the differences between the prevailing social culture and that of the participant's family to aid in developing individualized supports and services). This includes the ability to work competently and in an affirming manner with the LGBTQ population.
  6. Department of Health Care Services (DHCS) - the California Department of Health Care Services provides oversight of statewide public mental health services through the Mental Health Services Division. Its responsibilities include: providing leadership for local county mental health departments; evaluation and monitoring of public mental health programs; administration of federal funds for mental health programs and services; care and treatment

of people with mental illness; and oversight of Mental Health Services Act service implementation which will transition to the Behavioral Health Services Act effective July 1, 2026.

7. Early and Periodic Screening, Diagnosis, and Treatment Program (EPSDT) Medi-Cal - a federally-mandated Medicaid option that requires states to provide screening, diagnostic and treatment services to persons under age 21 who have unrestricted Medi-Cal and also meet necessary medical criteria by having a qualifying mental health diagnosis and functional impairment that is not responsive to treatment by a healthcare-based provider. In addition, services are generally acceptable for the purpose of correcting or ameliorating the mental disorder. For the purposes of this proposal, EPSDT Medi-Cal Rehabilitative Mental Health Services activities may include Assessment, Case Management/Targeted Case Management, Collateral, Crisis Intervention, Evaluation/Plan Development, Medication Support Services, Rehabilitation, and Therapy.
8. Health Insurance Portability and Accountability Act (HIPAA) - also known as the “Kennedy-Kassebaum Act”, this U.S. law protects employees’ health insurance coverage when they change or lose their jobs (Title I) and provides standards for patient health, administrative and financial data interchange (Title II), and governs the privacy and security of health information records and transactions.
9. Lesbian, Gay, Bisexual, Transgender and Questioning (LGBTQ) - U.S. Department of Health and Human Services and Substance Abuse and Mental Health Services Administration (SAMHSA) defines as an acronym referring collectively to lesbian, gay, bisexual, transgender and questioning people. For LGBTQ people, social stigma and systemic discrimination based on sexual orientation and gender identity have led to decades of lack of access to adequate, LGBTQ affirmative and culturally competent support services. In order for the LGBTQ community to gain equitable access to the full continuum of health promotion, prevention and treatment services, DBH recognizes the necessity to be able to effectively address the needs of distinct populations within the population.
10. Medical Necessity – criteria put forth by the Department of Health Care Services (DHCS) for Medi-Cal beneficiaries to access Specialty Mental Health Services.
11. Mental Health Services Activities - mental health services are interventions designed to provide the maximum reduction of mental disability and restoration or maintenance of functioning consistent with the requirements for learning, development, independent living and enhanced self-sufficiency. Services are directed toward achieving the consumer’s goals/desired result/personal milestones.
  - a. Assessment - a clinical analysis of the history and current status of the consumer’s mental, emotional or behavioral disorder. Relevant cultural factors and history may be included where appropriate. Assessment may include diagnosis and the use of testing procedures. The initial clinical assessment will be done within 48 hours of referral.

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- b. Case Management/Brokerage services - activities provided by program staff to access medical, educational, social, prevocational, rehabilitative, or other needed community services for eligible individuals.
  - i. Linkage and Consultation - the identification and pursuit of resources necessary and appropriate to implement the service plan, treatment plan or coordination plan, which include, but are not limited to the following:
    - A) Interagency and intra-agency consultation, communication, coordination and referral
    - B) Monitoring service delivery and service plan, treatment plan or coordination plan implementation to ensure an individual's access to service and the service delivery system.
  - ii. Placement Services – the collaboration and supportive assistance to the placing agency in the assessment, determination of need and securing of adequate and appropriate living arrangements, which include, but is not limited to the following:
    - A) Locating and securing an appropriate living environment.
    - B) Locating and securing funding.
    - C) Pre-placement visit(s).
    - D) Negotiation of housing or placement contracts.
    - E) Placement and placement follow-up.
- c. Collateral - contact with one or more significant support person in the life of the consumer, which may include consultation and training to assist in better utilization of services and understanding of mental illness. Collateral services include, but are not limited to, helping significant support persons to understand and accept the consumer's condition and involving them in service planning and implementation of service plan(s)
- d. Crisis Intervention - a quick emergency response service enabling the individual to cope with a crisis, while maintaining his/her status as a functioning community member to the greatest extent possible. A crisis is an unplanned event that results in the individual's need for immediate service intervention. The response modality must allow for the resolution of the client's crisis. Crisis Intervention services are limited to stabilization of the presenting emergency. This service does not include Crisis Stabilization, which is provided in a 24-hour health care facility or hospital outpatient program. Service activities include but are not limited to Assessment, Collateral and Therapy.
- e. Evaluation - an appraisal of the consumer's community functioning in several areas including living situation, daily activities, social support systems and health status. Cultural issues may be addressed where appropriate. Plan development may

- include the development of treatment plans or service plans, and monitoring of the consumer's progress.
- f. Medication Support Services - include prescribing, administering, dispensing and monitoring of psychiatric medications necessary to alleviate the symptoms of mental illness which are provided by a staff person, within the scope of practice of his/her profession. This service includes:
    - i. Evaluation of the need for medication
    - ii. Evaluation of clinical effectiveness and side effects of medication
    - iii. Obtaining informed consent
    - iv. Medication education including discussing risks, benefits and alternatives with the consumer or significant support person(s)
  - g. Rehabilitation - a service activity that may include any or all of the following:
    - i. Assistance in restoring or maintaining an individual's or group of individual's functional skills, daily living skills, social skills, grooming, and personal hygiene skills, meal preparation skills, medication compliance, and support resources. Areas of improvement must align with functional impairments which are directly related to the mental health diagnosis of the individual.
    - ii. Medication education done within scope of practice of the Provider.
  - h. Therapy - a service activity that may be delivered to an individual or group of individuals, and may include family therapy (when the individual is present). Therapeutic interventions are to be consistent with the individual's goals/desired results/personal milestones which focus primarily on symptom reduction as means to improve functional impairments. Therapy should be provided in a culturally relevant manner taking into consideration the individual's or group's cultural practices and beliefs.
12. Outpatient Services - services designed to provide short-term or sustained therapeutic intervention for consumers experiencing acute or on-going psychiatric distress.
13. Plan Development may include any or all of the following:
- a. Development of coordination plans, treatment plans or service plans. A home visit and development of the preliminary Client Recover Plan will be done within 72 hours of referral.
  - b. Monitoring of the individual's progress.
14. Short-Doyle Medi-Cal (Medi Cal) - a federally mandated Medicaid option that requires states to provide screening, diagnostic and treatment services to persons age 0 through 64 who have met necessary medical criteria by having a qualifying mental health diagnosis and functional impairment that is not responsive to treatment by a healthcare-based provider.

15. Specialty Mental Health Services (SMHS) – Services that are provided by or arranged for by the County Mental Health Plan to Medi-Cal beneficiaries who meet medical necessity criteria.
16. Substance Use Disorder (SUD) - includes substance abuse and substance dependence. Substance abuse is a maladaptive pattern of substance use manifested by recurrent and significant adverse consequences related to the repeated use of substances. Substance dependence is a cluster of cognitive, behavioral, and physiological symptoms indicating that an individual continues use of substances despite significant substance related problems.

II. PERSONS TO BE SERVED

Target Population – General Mental Health Services

- A. Contractor will provide ongoing mental health outpatient services to clients who meet medical necessity criteria for Specialty Mental Health Services. It is required that contractors refer all clients who do not meet criteria for Specialty Mental Health Services to their respective health plans, insurance provider or primary care physician (for clients with Medi-Cal) or to community based (charitable) agencies for services. **DBH will only reimburse services for initial assessments and ongoing services to clients who meet medical necessity for Specialty Mental Health Services.**
- B. For EPSDT aged Medi-Cal beneficiaries (children), the Tier system does not apply. However, it is expected that services be provided to the more severely impaired beneficiaries. Less impaired beneficiaries should be referred to their health plans, insurance providers, or primary care physician. **DBH will only reimburse for initial assessments and ongoing services to seriously emotionally disturbed children or adolescent clients who meet medical necessity criteria for Specialty Mental Health Services**
- C. Contractor will assess for SUD and refer as appropriate based on medical necessity. Contractor will transition clients to a lower level of care when the client no longer meets Medical Necessity criteria.
  1. For the purposes of this Agreement, "seriously emotionally disturbed children or adolescents" means minors who have a mental disorder as identified in the current edition of Diagnostic and Statistical Manual of Mental Disorders/the International Statistical Classification of Diseases and Related Health Problems, other than a primary substance abuse disorder or developmental disorder, which results in behavior inappropriate to the child's age according to expected developmental norms. Members of this target population shall meet medical necessity criteria.
  2. "Medical Necessity", as defined by the Department of Health Care Services (DHCS) in BHIN 20-073, is determined by the following factors:
    - a. Adults: For beneficiaries 21 years of age or older, a county mental health plan (MHP) shall provide covered specialty mental health services for beneficiaries who meet both of the following criteria, A) and B) below:
      - i. The beneficiary has one or both of the following:

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- A) Significant impairment, where impairment is defined as distress, disability, or dysfunction in social, occupational, or other important activities.
- B) A reasonable probability of significant deterioration in an important area of life functioning.

AND

ii. The beneficiary's condition as described in paragraph 1) is due to either of the following:

- A) A diagnosed mental health disorder, according to the criteria of the current editions of the Diagnostic and Statistical Manual of Mental Disorders and the International Statistical Classification of Diseases and Related Health Problems.
- B) A suspected mental disorder that has not yet been diagnosed.

b. Beneficiaries under age 21: For enrolled beneficiaries under 21 years of age, a county mental health plan shall provide all medically necessary specialty mental health services required pursuant to Section 1396d(r) of Title 42 of the United States Code. Covered specialty mental health services shall be provided to enrolled beneficiaries who meet either of the following criteria, A) or B) below:

i. The beneficiary has a condition placing them at high risk for a mental health disorder due to experience of trauma evidenced by any of the following: scoring in the high-risk range under a trauma screening tool approved by the department, involvement in the child welfare system, juvenile justice involvement, or experiencing homelessness.

OR

ii. The beneficiary meets both of the following requirements in 1) and 2), below:

- A) The beneficiary has at least one of the following:
  - 1) A significant impairment
  - 2) A reasonable probability of significant deterioration in an important area of life functioning
  - 3) A reasonable probability of not progressing developmentally as appropriate.
  - 4) A need for specialty mental health services, regardless of presence of impairment, that are not included within the mental health benefits that a Medi-Cal managed care plan is required to provide.

AND

B) The beneficiary's condition as described in subparagraph B) above is due to one of the following:

- 1) A diagnosed mental health disorder, according to the criteria of the current editions of the Diagnostic and Statistical Manual of Mental Disorders and the International Statistical Classification of Diseases and Related Health Problems.
- 2) A suspected mental health disorder that has not yet been diagnosed.
- 3) Significant trauma placing the beneficiary at risk of a future mental health condition, based on the assessment of a licensed mental health professional.

3. Special Consideration will be given to the following populations:

- a. Persons at risk of involuntary commitment under the W&I Code 5150/5585 and/or persons referred by the Community Crisis Response Team for follow-up services.
- b. Recent discharges from Fee for Service (FFS) psychiatric hospitals and Arrowhead Regional Medical Center-Behavioral Health.
- c. Victims of natural disasters and local emergencies. (This is the only exception to the adult SMHS medical necessity criteria.)
- d. Children/adolescents referred through Children and Youth Collaborative Services (CYCS) or the Community Crisis Response Team (CCRT) who are at risk of residential treatment.
- e. Children and youth at high risk for expulsion or suspension from public schools due to behavior problems and family conflict.
- f. Co-Occurring consumers who have one or more disorders relating to the use of alcohol and/or other drugs of abuse as well as one or more mental disorder. NOTE: The mental health diagnosis must be primary.

D. Provider Adequacy

Contractor shall submit to DBH documentation verifying it has the capacity to serve the expected enrollment in its service area in accordance with the network adequacy standards developed by DHCS. Documentation shall be submitted no less frequently than the following:

1. At the time it enters into this Contract with the County;
2. On an annual basis; and
3. At any time there has been a significant change, as defined by DBH, in the Contractor's operations that would affect the adequacy capacity of services, including the following:
  - a. A decrease of twenty-five percent (25%) or more in services or providers available to beneficiaries;
  - b. Changes in benefits;

- c. Changes in geographic service area; and
- d. Details regarding the change and Contractor’s plans to ensure beneficiaries continue to have access to adequate services and providers.

III. SERVICE AREA

Services shall be provided to San Bernardino County residents in the Morongo Basin area.

IV. DESCRIPTION OF SPECIFIC SERVICES TO BE PROVIDED

A. Mental Health Services are interventions designed to provide the maximum reduction of mental disability and restoration or maintenance of functioning consistent with the requirements for learning, development, independent living and enhanced self-sufficiency. Contractor shall deliver services according to the latest guidance from the California Department of Healthcare Services (DHCS), including provisions of BH-CONNECT, the Behavioral Health Services Act, and the Evidenced-Based Practice Policy Guide (refer to <https://www.dhcs.ca.gov/BHT/Pages/home.aspx> and <https://www.dhcs.ca.gov/Documents/EBP-Policy-Guide.pdf>). Services shall be directed toward achieving the individual’s goals/desired results/personal milestones, and minimum guidelines for the provision of coordinated services under the rehabilitation and targeted case management options are set forth below. Not all of the activities need to be provided for a service to be billable.

- 1. Assessment - a clinical analysis of the history and current status of the individual’s mental, emotional, or behavioral disorder. Relevant cultural factors and history may be included where appropriate. Assessment may include diagnosis and the use of testing procedures. The initial clinical assessment will be done within 48 hours of referral.
- 2. Case Management/Targeted Case Management - services are activities provided by program staff to access medical, educational, social, prevocational, rehabilitative, or other needed community services for eligible individuals.
  - a. Linkage and Consultation - the identification and pursuit of resources necessary and appropriate to implement the service plan, treatment plan or coordination plan, which include, but are not limited to the following:
    - i. Interagency and intra-agency consultation, communication, coordination and referral
    - ii. Monitoring service delivery and service plan, treatment plan or coordination plan implementation to ensure an individual’s access to service and the service delivery system.
  - b. Placement Services - the collaboration and supportive assistance to the placing agency in the assessment, determination of need and securing of adequate and appropriate living arrangements, which include, but is not limited to the following:
    - i. Locating and securing an appropriate living environment.
    - ii. Locating and securing funding.
    - iii. Pre-placement visit(s).
    - iv. Negotiation of housing or placement contracts.

- v. Placement and placement follow-up.
3. Collateral - contact with one or more significant support persons in the life of the individual that may include consultation and training to assist in better utilization of services and understanding of mental illness. Collateral services include, but are not limited to, helping significant support persons to understand and accept the individual's condition and involving them in service planning and implementation of service plan(s).
4. Crisis Intervention - a quick emergency response service enabling the individual to cope with a crisis, while maintaining his/her status as a functioning community member to the greatest extent possible. A crisis is an unplanned event that results in the individual's need for immediate service intervention. The response modality must allow for the resolution of the client's crisis. Crisis Intervention services are limited to stabilization of the presenting emergency. This service does not include Crisis Stabilization, which is provided in a 24-hour health care facility or hospital outpatient program.
5. Evaluation is an appraisal of the individual's community functioning in several areas including living situation, daily activities, social support systems and health status. Cultural issues may be addressed where appropriate.
6. Medication Support Services include prescribing, administering, dispensing and monitoring of psychiatric medications necessary to alleviate the symptoms of mental illness which are provided by a staff person, within the scope of practice of his/her profession. This service includes:
  - a. Evaluation of the need for medication.
  - b. Evaluation of clinical effectiveness and side effects of medication.
  - c. Obtaining informed consent.
  - d. Medication education (including discussing risks, benefits and alternatives with the individual or significant support persons).
7. Plan Development - may include any or all of the following:
  - a. Development of coordination plans, treatment plans or service plans. A home visit, if appropriate, and development of the preliminary Client Recovery Plan will be done within 72 hours of referral.
  - b. Monitoring of the individual's progress.
8. Therapy is a service activity that may be delivered to an individual or group of individuals, and may include family therapy (when the individual is present). Therapeutic interventions are to be consistent with the individual's goals/desired results/personal milestones which focus primarily on symptom reduction as means to improve functional impairments. Therapy should be provided in a culturally relevant manner taking into consideration the individual's or group's cultural practices and beliefs. Therapeutic interventions should follow the latest guidance on Evidence-Based Practices, including those found in the DHCS BH-CONNECT Evidence-Based Practice Policy Guide as appropriate (<https://www.dhcs.ca.gov/Documents/EBP-Policy-Guide.pdf>).

9. Rehabilitation is a service activity that may include any or all of the following:
  - a. Assistance in restoring or maintaining an individual's or group of individual's functional skills, daily living skills, social skills, grooming, and personal hygiene skills, meal preparation skills, medication compliance, and support resources. Areas of improvement must align with functional impairments which are directly related to the mental health diagnosis of the individual.
  - b. Medication education done within scope of practice of the Provider.

**B. Coordination of Care**

Contractor shall deliver care to and coordinate services for all of its beneficiaries by doing the following [42 C.F.R. § 438.208(b)]:

1. Ensure that each beneficiary has an ongoing source of care appropriate to his or her needs and a person or entity formally designated as primarily responsible for coordinating the services accessed by the beneficiary. The beneficiary shall be provided information on how to contact their designated person or entity [42 C.F.R. § 438.208(b)(1)].
2. Coordinate the services Contractor furnishes to the beneficiary between settings of care, including appropriate discharge planning for short term and long-term hospital and institutional stays. Coordinate the services Contractor furnishes to the beneficiary with the services the beneficiary receives from any other managed care organization, in FFS Medicaid, from community and social support providers, and other human services agencies used by its beneficiaries [(42 C.F.R. § 438.208(b)(2)(i)-(iv), CCR, title 9 § 1810.415.]

**V. BILLING UNIT**

The billing unit for mental health services, rehabilitation support services, crisis intervention and case management/brokerage is staff time, based on minutes of time. Unfunded clients should be referred to the nearest DBH clinic for assessments/treatment unless they are in crisis. Some areas may not have a DBH presence close by the provider and so this referral is not possible. The provider may provide GMH services for unfunded individuals who meet medical necessity for SMHS with prior approval of the DBH Program Manager overseeing the contract.

The exact number of minutes used by staff providing a reimbursable service shall be reported and billed. In no case shall more than sixty units of time be reported or claimed for any one staff person during a one-hour period. Also, in no case shall the units of time reported or claimed for any one staff member exceed the hours worked.

When a staff member provides service to or on behalf of more than one individual at the same time, the staff member's time must be pro-rated to each individual. When more than one staff person provides a service, the time utilized by involved staff members shall be added together to yield the total billable time. The total time claimed shall not exceed the actual staff time utilized for billable service.

The time required for documentation and travel shall be linked to the delivery of the reimbursable service and shall not be separately billed.

Plan development is reimbursable. Units of time may be billed when there is no unit of service (e.g., time spent in plan development activities may be billed regardless of whether there is a face-to-face or phone contact with the individual or significant other).

VI. FACILITY LOCATION

Contractor's facility where outpatient services are to be provided are located at:

7281 Dumosa Ave., Ste. 4,  
Yucca Valley, CA 92284

The locations for services may change in order to best serve the needs of San Bernardino County residents. Any location change shall be approved by the Director or designee, to ensure all applicable laws and regulations are followed and all contract requirements are met.

- A. The Contractor shall obtain the prior written consent of the Director of DBH or the designee before terminating outpatient services at the above location or providing services at another office location.
- B. The Contractor shall comply with all requirements of the State to maintain Medi-Cal Certification and obtain necessary fire clearances. Short-Doyle/Medi-Cal Contractors must notify DBH at least sixty days prior to a change of ownership or a change of address. DBH will request a new provider number from the State.
- C. The Contractor shall provide adequate furnishings and clinical supplies to do outpatient therapy and in-home services in a clinically effective manner.
- D. The Contractor shall maintain the facility exterior and interior appearances in a safe, clean, and attractive manner.
- E. The Contractor shall have adequate fire extinguishers and smoke alarms, as well as a fire safety plan.
- F. The Contractor shall have an exterior sign clearly indicating the location and name of the clinic.
- G. The Contractor shall have program pamphlets identifying the clinic and its services, both in English and Spanish, for distribution in the community.
- H. Contractor shall have hours of operation posted at the facility and visible to consumers/customers that match the hours listed in the Contract. Contractor is responsible for notifying the County of any changes in hours or availability. Notice of change in hours must be provided in writing to the DBH Access Unit at fax number 909-890-0353, and the County Program Manager overseeing the Contract.

VII. STAFFING

Staffing levels and qualifications should be appropriate to meet the needs of the clients. Contractor's personnel will possess appropriate licenses and certificates and be qualified in accordance with applicable statutes and regulations.

Department of Health Care Services (DHCS) mandates counties to develop and implement a Cultural Competency Plan for residents of San Bernardino County. Policies and procedures and all services must

be culturally and linguistically appropriate. Contractor will be included in the implementation process and shall adhere to cultural competency standards and requirements.

**A. Staff Qualifications**

1. Clinic Supervisor - Licensed Clinical Social Worker, Licensed Marriage and Family Therapist, Licensed Professional Clinical Counselor, or Licensed Psychologist to oversee clinic operations, administration, program, staff, and act as liaison with the County of San Bernardino DBH.
2. Physicians/Clinicians/Professional Staff - Contractor staffing should be multi-disciplinary and reflect the cultural, linguistic, ethnic, age, gender, sexual orientation and other social characteristics of the community which the program serves. Programs may be designed to use both licensed and non-licensed personnel who are experienced in providing mental health services, but the use of licensed treatment staff is strongly encouraged.
3. Administrative - Contractor shall have a sufficient number of trained administrative staff to efficiently operate a Medi-Cal Certified program as described in Title 9.
4. Clerical - Contractor shall have a sufficient number of staff to efficiently support the clinical operation of a Medi-Cal Certified program as described in Title 9.

**B. Professional Development and Training Requirements**

Contractor is expected to provide training for staff on an ongoing basis, including training on:

1. Services to culturally diverse clients and their families
2. Trauma Informed Care
3. Clinically appropriate interventions for specific sub-populations

Contractor staff is expected to attend at least one cultural competency training per year.

**C. Transformational Collaborative Outcomes Management (TCOM) – Contractor Clinical staff working with San Bernardino County youth will be certified annually in the utilization of the Child and Adolescent Needs and Strengths – San Bernardino (CANS-SB) assessment tool and the Adult Needs and Strengths Assessment (ANSA). Annual certification from the Praed Foundation ([www.TCOMtraining.com](http://www.TCOMtraining.com)) will be accepted as evidence of certification or staff may attend DBH training at a DBH training location.**

**VIII. ADMINISTRATIVE REQUIREMENTS**

- A. In addition to standard Medi-Cal requirements, Contractor will be required to complete data entry requirements needed to meet California Department of Health Care Services (DHCS) requirements as instructed by DBH.
- B. Contractor will maintain facilities and equipment, and operate continuously with, at least, the number and classification of staff required for the provision of services.
- C. Contractor must have locations that are accessible by public transportation, meet ADA accessibility requirements, and be approved by DBH (see Section XXXIII. Nondiscrimination B. Americans with Disabilities Act/Individuals with Disabilities).

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- D. Contractor will obtain, maintain and comply with all necessary government authorizations, permits and licenses required to conduct its operations. In addition, Contractor will comply with all applicable Federal, State and local laws, rules, regulations and orders in its operations including compliance with all applicable safety and health requirements as to Contractor's employees.
- E. Contractor's clinic office(s) must maintain "normal business" hours to allow for public access and governmental oversight. Contractor will offer all contracted clinical services during operating hours. Operational hours will include some evening and/or weekend hours as part of the 40 hours per week in which the clinic provides treatment. Contractor must have approval for its operating hours prior to implementation.
- F. Contractor will provide after-hours crisis response via telephone for consumers and their families or caregivers will be given an after-hours phone number through which they can access a clinician. Crisis intervention shall be available by phone after hours and weekends.

### IX. REPORTING REQUIREMENTS

Contractor shall work in collaboration with DBH for accurate data collections. The expectation is that the selected Contractor's staff will be available for collaboration for at least two (2) hours per month.

The collaboration will include, but is not limited to the following:

- A. Collect, analyze, and report on evaluation elements and their outcomes as defined by DBH.
- B. Provide support and assistance to DBH in any testing/evaluation efforts. This will minimally include the Child, Adolescent, Needs and Strengths Assessment, specifically, the Child, Adolescent Needs and Strengths Assessment: Comprehensive Multisystem Assessment – San Bernardino (CANS-SB), and the Adult Needs and Strengths Assessment, (ANSA). Provide DBH Research and Evaluation Section (R&E) with important outcome information throughout the term of any contract awarded. R&E will notify the Agency(s) when its participation is required. The performance outcome measurement process will not be limited to survey instruments but will also include, as appropriate, client and staff interviews, chart reviews, and other methods of obtaining needed information.

Participate in evaluating the progress of the overall program in regard to responding to the mental health needs of local communities. The evaluation may include: Audits, Annual Program Review, contract monitor site reviews or a review of a special incident.

### X. PERFORMANCE OUTCOMES

Contractor shall work in collaboration with DBH so that Outcomes will be collected, reported and measured.

- A. Process Measures  
Primary data gathering is through billing systems, which will be completed by the 7th day of the month following the billing.
- B. Exception is the "opening" and "closing" of client within the County's billing and transactional database system. This will be done within 5 working days of admission and discharge from the facility.

- C. Child, Adolescent Needs and Strengths Assessment: Comprehensive Multisystem Assessment – San Bernardino (CANS-SB) shall be completed:
  - 1. Within thirty (30) days of admission
  - 2. Every six (6) months, and
  - 3. Within thirty (30) days of discharge.
- D. Clarifications:
  - 1. A CANS-SB is not required at admission if the client did not meet criteria for services AND there is deemed insufficient information to complete the CANS-SB accurately.
  - 2. In no case shall a period of more than six (6) months pass without completing a CANS-SB.
  - 3. A CANS-SB is not required at discharge if a six (6) month (i.e., update) CANS-SB, was administered within the past thirty (30) days AND no significant change in client's presentation has occurred.
- E. Adult Needs and Strengths Assessment: Comprehensive Multisystem Assessment – San Bernardino County (ANSA-SB) shall be completed:
  - 1. Every three (3) months (Full-Service Partnerships), or
  - 2. Every six (6) months, and
  - 3. Within thirty (30) days of discharge.
- F. Clarifications:
  - 1. ANSA-SB items are incorporated into the Adult Clinical Assessment, so new clients shall have the initial ANSA-SB completed by the time the clinical assessment is finalized.
  - 2. In no case shall a period of more than six (6) months pass without an ANSA-SB being completed unless the client has not been consistent in accessing care.
  - 3. An ANSA-SB is not required at discharge if an ANSA-SB has been completed within the past thirty (30) days and there are no changes in the scores.

XI. OUTCOME MEASURES AND DATA REPORTING REQUIREMENTS

- A. Outcome Data Requirements: Contractor shall be responsible for collecting and entering data via the data collection instrument developed by County and the State on all clients referred to the agency. Contractor shall ensure the data is entered electronically at network sites and downloaded at the County centralized database (Integrated System). In addition to the below performance-based criteria, data collection shall include demographic data, the number of case openings, the number of case closings, and the services provided. DBH may base future funding for Contractor upon positive performance outcomes, which DBH will monitor throughout the year. Contractor shall collect data in a timely manner and submit it to DBH.

<b>DATA INSTRUMENT</b>	<b>DATA SUBMISSION/TIMELINE</b>
County's billing and transactional database system	All client, episode, and service-related data shall be entered into the County's billing and transactional database system, in a timely manner.

B. Performance-Based Criteria: DBH shall evaluate Contractor on process and outcomes criteria related to program and operational measures indicative of quality mental health services. These criteria are consistent with DBH's Systemwide Performance Outcomes Framework.

1. The process-based criteria which shall be achieved are as follows:

<b>PROCESS BASED CRITERIA</b>	<b>METHOD OF DATA COLLECTION</b>	<b>PERFORMANCE TARGETS</b>
a. Agency has ethnic parity of staff to clients served	Review of staffing pattern and personnel records	Staff shall be hired in direct percentage to the percent of ethnic minority clients served in Service Area and surrounding area
b. Agency has linguistic capability sufficient to meet the needs of clients to be served	Review of staffing pattern and personnel records	Staff shall be available to meet the linguistic needs of clients in Service Area and surrounding area
c. Provider offers immediate access to Mental Health Services for clients in a crisis	Client satisfaction survey	100% of clients entering the Program are seen in a timely fashion, ensuring client satisfaction as measured by self-reports that are included in a voluntary client satisfaction survey
d. Agency has sufficient number of Lanterman-Petris-Short (LPS) designated staff to serve clients	Review of staffing records	LPS designated staff on each shift
e. Agency identifies clients with co-occurring mental health and substance use disorders and provides appropriate services	Information Systems (IS) report	A minimum of 50% of clients are identified as having co-occurring mental health and substance use disorders
f. Agencies have paid staff who are consumers and/or peer advocates	Review of personnel records	Peer counselor/family advocate staff will be hired
g. UCC reduces hospital admissions for ISRs and others	IS report and analysis	Clients using UCC demonstrate decreased use of hospital services compared with baseline period



## Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

### **DEFINITIONS**

**Actively supporting or opposing the matter:** (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

**Agent:** A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

**Otherwise related entity:** An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

**Parent-Subsidiary Relationship:** A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

**Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.**

1. Name of Contractor: Valley Star Behavioral Health, Inc.

2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?

Yes  If yes, skip Question Nos. 3-4 and go to Question No. 5 No  X

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded (“closed corporation”), identify the major shareholder(s):

N/A

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Stars Behavioral Health Group Holding Company, Inc.	Parent Company - SBGHC is an Employee Stock Ownership Program (ESOP)
Valley Star Behavioral Health, Inc.	Subsidiary of Stars Behavioral Health Group Holding Company, Inc.

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
N/A		
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	
N/A	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer involved with this Contract within the prior 12 months, by any of the

individuals or entities listed in Question Nos. 1-8?

No

Yes  If **yes**, please provide the contribution information in Question 11.

10. Has an agent of Contractor made a campaign contribution of any amount to any member of the San Bernardino County Board of Supervisors or other elected officer involved with this Contract while award of this Contract is being considered?

No

Yes  If **yes**, please provide the contribution information in Question 11.

11. Name of Board of Supervisor Member or other County elected officer: N/A

Name of Contributor: \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor acknowledges that agents are prohibited from making any campaign contributions, regardless of amount, to any member of the Board of Supervisors or other County elected officer involved with this Contract, while award of this Contract is being considered and for 12 months after a final decision by the County. Contractor understands that the other individuals and entities (excluding agents) listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer involved with this Contract, while award of this Contract is being considered and for 12 months after a final decision by the County.

**FEDERAL CONTRACTING PROVISIONS**

Contractor shall to comply with the following additional terms:

**A. Clean Air Act and the Federal Water Pollution Control Act (42 USC §§ 7401-7671q, 33 USC §§ 1251-1387.)**Clean Air Act

1. Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
2. Contractor agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the federal funding source, and the appropriate Environmental Protection Agency Regional Office.
3. Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

Federal Water Pollution Control Act

1. Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
2. Contractor agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the federal funding source, and the appropriate Environmental Protection Agency Regional Office.
3. Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

**B. Procurement of Recovered Materials (45 CFR § 75.331)**

1. Contractor shall comply with the provisions of section 6002 of the Federal Solid Waste Disposal Act, as amended by the federal Resource conservation and Recovery Act, as the same may be amended, which include (but are not necessarily limited to): procuring only items designated in guidelines of the Environmental Protection Agency at 40 CFR Part 247 (as the same may be amended) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the Environmental Protection Agency guidelines.
2. This provision does not apply if the items cannot be acquired—
  - a. Competitively within a timeframe providing for compliance with the contract performance schedule;
  - b. Meeting contract performance requirements; or
  - c. At a reasonable price.

3. Information about this requirement, along with the list of EPA- designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
4. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

**C. Prohibited Telecommunications and Video Surveillance Equipment and Services (2 C.F.R. §200.216)**

Contractor certifies that it will not use contract funds to:

- (1) Procure or obtain covered telecommunications equipment or services;
- (2) Extend or renew a contract to procure or obtain covered telecommunications equipment or services; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain covered telecommunications equipment or services.

“Covered telecommunications equipment or services” means those equipment and services defined at 2 C.F.R. §200.16(b).

**D. Domestic Preference for Procurements (2 C.F.R. § 200.322)**

Contractor should, to the greatest extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

**E. Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352 (as amended))**

Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to the County any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

*[certification continued on next page]*

**ANTI- LOBBYING CERTIFICATION**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
5. The Contractor, Valley Star Behavioral Health, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

Kent Dunlap President and Chief Executive Officer  
Name and Title of Contractor's Authorized Official

\_\_\_\_\_  
Date