

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE BLOOMINGTON RECREATION AND PARK DISTRICT
AND RECORD OF ACTION**

March 29, 2022

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

BRENDON BIGGS, Director, Department of Public Works – Special Districts

SUBJECT

Memorandum of Understanding for Lease of Office Space at Kessler Park in Bloomington

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, through its Sheriff/Coroner/Public Administrator, approve Memorandum of Understanding **(County Contract No. 22-252)** with Bloomington Recreation and Park District for office space in the Kessler Park office building, in the amount of \$700 per fiscal year, for a total amount not to exceed \$3,500, effective April 1, 2022 through March 31, 2027.
2. Acting as the governing body of the Bloomington Recreation and Park District, approve Memorandum of Understanding **(County Contract No. 22-252)** with San Bernardino County, Sheriff/Coroner/Public Administrator for office space in the Kessler Park office building, in the amount of \$700 per fiscal year, for a total amount not to exceed \$3,500, effective April 1, 2022 through March 31, 2027.

(Presenter: John Ades, Deputy Chief, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The \$700 annual lease cost for approximately 120 square feet of office space at the Bloomington Recreation and Park District (District), Kessler Park office building, is included in the Sheriff/Coroner/Public Administrator's (Department) 2021-22 budget. Sufficient appropriation and revenue will be included in both the Department's and District's future recommended budgets.

**Memorandum of Understanding for Lease of Office Space at Kessler
Park in Bloomington
March 29, 2022**

BACKGROUND INFORMATION

The proposed Memorandum of Understanding (MOU) will formalize the terms and conditions that the Department and District have agreed to as they relate to the Department's occupancy and use of office space at the District's Kessler Park office building.

The Department requires space to be available as a satellite office for patrol staff to write reports and other functions, while providing public safety services in the County's Bloomington area.

The recommended MOU provides for the use of approximately 120 square feet, which includes one closed door office for the Department's individual staff use, from April 1, 2022 to March 31, 2027. The MOU may be terminated by either the Department or District, at any time, without cause, upon 30-days written notice.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Richard D. Luczak, Deputy County Counsel, and Aaron Gest, Deputy County Counsel, 387-5455) on March 9, 2022; Finance (Yael Verduzco, Administrative Analyst, 387-5285, and Tom Forster, Administrative Analyst, 387-4635) on March 14, 2022; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) March 14, 2022.

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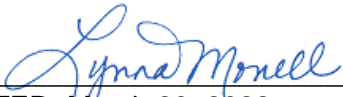
Record of Action of the Board of Supervisors
San Bernardino County

Record of Action of the Board of Directors
Bloomington Recreation and Park District

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY 
DATED: March 29, 2022



cc: Sheriff -- Welty w/agree
Contractor - C/O Sheriff w/agree
File - w/agree
CCM 04/7/2022