

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

September 13, 2022

FROM

**JAMES E. JENKINS, Director, Department of Airports
TERRY W. THOMPSON, Director, Real Estate Services Department**

SUBJECT

Department of Airports Short-Term Real Estate Leasing Activity

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, receive a list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of July 1, 2022 through July 31, 2022.
2. Acting as the governing body of the Board Governed County Service Area 60 – Apple Valley Airport, receive a list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of July 1, 2022 through July 31, 2022.

(Presenter: James E. Jenkins, Director, 387-8810)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

**Promote the Countywide Vision.
Operate in a Fiscally- Responsible and Business-Like Manner.**

FINANCIAL IMPACT

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of short-term real estate leasing activity at San Bernardino County Airports for the period of July 1, 2022 through July 31, 2022. However, approved short-term leases do result in revenues that are utilized by the Department of Airports (Airports) to help offset the cost of airport operations.

The following reflects the Solicitation of Proposal (SOP) and Short-Term Lease (STL) activity for the period of July 1, 2022 through July 31, 2022.

SOLICITATION OF PROPOSALS			
Airport	Facility	Proposal Issued	Submission Due Date
Chino Airport	Parcel 7b	July 5, 2022	September 8, 2022

**Department of Airports Short-Term Real Estate Leasing Activity
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SHORT-TERM LEASES			
Lessee or Permittee	Agreement Number / Type	Term	Lease or Permit Fee
Edwin Marin	APV-3563	Monthly	\$55
Greg Peterson	APV-3564	Monthly	\$330
Tony Spagnuolo	APV-3565	Monthly	\$330
California Aeronautical University	APV-3566	Daily	\$0
Rita Woodall DBA Delightful Cart	APV-3567	Daily	\$350
EAA Chapter #768	APV-3568	Daily	\$0
Hesperia Community Church	APV-3569	Daily	\$175
Kona Ice of the Victor Valley, LLC.	APV-3570	Daily	\$350
Debra Muscatelli DBA Little Benny's	APV-3571	Daily	\$525
Martin Hernandez DBA Martin's Concessions	APV-3572	Daily	\$350
High Desert Auto Supply, Inc.	APV-3573	Daily	\$0
Patrick Rich DBA PWR Fabrications	APV-3574	Daily	\$175
Bernadette Valdez DBA S&B Catering Services	APV-3575	Daily	\$350
Rodolfo Armienta DBA Sophia's Kitchen	APV-3576	Daily	\$175
Victor Valley Search and Rescue	APV-3577	Daily	\$0
Linda Quiroz DBA Wild & Twisted Foods	APV-3578	Daily	\$350
Julie Wimberly DBA Wimberly Flying Toys	APV-3579	Daily	\$175
Helinet Aviation	APV-3580	Monthly	\$55
Daniel Alexander DBA Lemonade Express	APV-3581	Daily	\$350
Dana Lund	APV-3582	Monthly	\$60
David Tartaglia DBA Lucy's Frappe House	APV-3583	Daily	\$175
San Bernardino County Public Health	APV-3584	Daily	\$0
Snowie USA, LLC.	APV-3585	Daily	\$175
Maurice Hawkins DBA Hawkins Burgers on Wheels	APV-3586	Daily	\$350
Excelsior High Desert Young Marines	APV-3587	Daily	\$0
Rotary Club of Apple Valley	APV-3588	Daily	\$525

BACKGROUND INFORMATION

On October 30, 2001 (Item No. 55), the Board of Supervisors (Board) adopted County Policy No. 12-04, Leasing County Airport Real Property (Policy). For short-term leases, licenses, permits, and use agreements, the Policy authorizes a SOP or a STL process to lease County Airport property where estimated base rent is equal to or less than \$5,000 and the term (including options) is equal to or less than five years. STLs that are procured pursuant to the Policy are executed by the Director of the Department of Airports and the Director of the Real Estate Services Department (RESA) in accordance with the Policy and County Code Section 18.014. The Policy requires Airports and RESA to prepare a timely, but not less than monthly, agenda item to the Board reporting the SOPs commenced and the STLs executed under the Policy.

PROCUREMENT

The foregoing agreements were procured pursuant to County Policy No. 12-04, Leasing County Airport Real Property.

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REVIEW BY OTHERS

This item has been reviewed by Real Estate Services Department (Lyle Ballard, Real Property Manager, 387-5000) on August 15, 2022; County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on August 10, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on August 15, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on August 23, 2022.

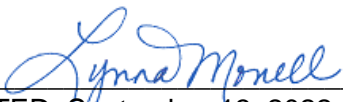
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Record of Action of the Board of Supervisors
San Bernardino County
Board Governed County Service Areas

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Janice Rutherford
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 13, 2022



cc: File - SEP/Board Governed County Service Area - CSA 60
(Apple Valley Airport)
CCM 09/30/2022