

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

November 18, 2025

FROM

Miguel Figueroa, Director, Land Use Services Department

SUBJECT

Amendment to Contracts for On-Call Planning, Environmental, and Mining Compliance Services

RECOMMENDATION(S)

Approve **Amendment No. 1** to the following contracts, for on-call planning, environmental, and mining compliance services, increasing the total not to exceed amount by \$5,700,000, from \$6,000,000 to \$11,700,000 with no change to the contract period of November 19, 2024, through November 18, 2027, with two one-year options to extend:

1. 4LEAF, Inc. **Contract No. 24-1103**
 2. Albert A. Webb Associates, **Contract No. 24-1104**
 3. Benchmark Land Use Group, Inc. dba Benchmark Resources, **Contract No. 24-1105**
 4. Chambers Group, Inc., **Contract No. 24-1106**
 5. CSG Consultants, Inc., **Contract No. 24-1107**
 6. ECORP Consulting, Inc., **Contract No. 24-1108**
 7. FCS International, Inc. dba First Carbon Solutions, **Contract No. 24-1109**
 8. Freedom Support Services, Inc., **Contract No. 24-1110**
 9. GeoLogic Associates, Inc., **Contract No. 24-1111**
 10. Harris & Associates, Inc., **Contract No. 24-1112**
 11. ICF Jones & Stokes, Inc., **Contract No. 24-1113**
 12. Jennings Environmental, LLC., **Contract No. 24-1114**
 13. Kimley-Horn and Associates, Inc., **Contract No. 24-1115**
 14. Lilburn Corporation, **Contract No. 24-1116**
 15. LSA Associates, Inc., **Contract No. 24-1117**
 16. Michael Baker International, Inc., **Contract No. 24-1118**
 17. Moore Iacofano Goltsman, Inc., **Contract No. 24-1119**
 18. PlaceWorks, Inc., **Contract No. 24-1120**
 19. Romo Planning Group, Inc., **Contract No. 24-1121**
 20. Ruth Villalobos & Associates, Inc., **Contract No. 24-1122**
 21. SWCA Environmental Consultants, **Contract No. 24-1123**
 22. Tom Dodson & Associates, **Contract No. 24-1124**
- (Presenter: Miguel Figueroa, Director, 387-4431)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

**Amendment to Contracts for On-Call Planning, Environmental, and Mining Compliance Services
November 18, 2025**

FINANCIAL IMPACT

Approval of this item may result in the use of additional Discretionary General Funding (Net County Cost). The total contract costs between November 2024 and August 2025 are approximately \$5.3 million of the \$6 million maximum. An increase of \$5.7 million is needed to support continued timely services for planning, environmental, and mining compliance with federal, state, and local requirements. The Land Use Services Department's (LUS) costs for projects initiated by applicants are funded primarily with Board of Supervisors (Board) approved fees. To the extent that existing funds are not adequate to support 2025-26 costs, LUS may return to the Board to request additional one-time Discretionary General Fund.

BACKGROUND INFORMATION

LUS' Planning Division is the designated planning agency for San Bernardino County (County) and is responsible for guiding the urban and rural development in the unincorporated areas of the County through the administration of policies and codes adopted by the Board and in compliance with various state laws. To respond quickly to fluctuations in workload and to meet applicant needs for specialized environmental analysis, LUS uses a pre-qualified on-call consultant list to provide the following planning services:

- General planning services to process land use and development applications as an extension of County staff.
- Environmental analysis services to prepare environmental documents pursuant to the California Environmental Quality Act and National Environmental Policy Act.
- Surface Mining and Reclamation Act of 1975 (SMARA) compliance services to assist LUS with the implementation of lead agency responsibilities including, but not limited to, inspections, reviews of reclamation plans, plans of operations, financial assurance cost estimates, and communications on behalf of the County with mine operators and the California Department of Conservation, Division of Mine Reclamation.

On November 19, 2024 (Item No. 26), the Board approved competitive contracts under Request for Proposals No. LUSD20-LUS-5537, authorizing an aggregate amount not to exceed \$6,000,000 for general planning, environmental analysis, and mining compliance services, for the period November 19, 2024, through November 18, 2027, with two optional one-year extensions.

Approval of the on-call contract services augmentation is recommended to address a higher-than-projected in-house staff vacancy rate and an unanticipated increase in services requiring specialized credentials or expertise not available in-house, resulting in LUS expending the aggregate contract amount faster than anticipated. This trend is expected to continue through the end of the contracts period. Approval of this item will allow LUS to continue utilizing vendors based on expertise, availability, and project needs to ensure the County continues to meet the needs of county residents.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Jason Searles, Supervising Deputy County Counsel, 387-5455) on September 18, 2025; Purchasing (Joni Yang, Buyer III, 387-2463) on September 18, 2025; and County Finance and Administration (Iliana Rodriguez, Administrative Analyst, 387-4205) on October 22, 2025.

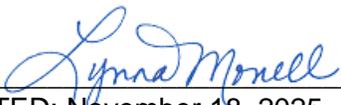
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: November 18, 2025



cc: LUSD - Bakunawa w/ agrees
Contractor c/o LUSD w/ agree
File w/ agree
JLL 11/25/2025