

**QUALITY COUNTS CALIFORNIA
WORKFORCE PATHWAYS PARTICIPATION
MOU # 24/25-0673**

This **AGREEMENT** entered into on this 1st day of July 2024, by and between the San Bernardino County **SUPERINTENDENT** of Schools, herein after referred to as "**SUPERINTENDENT**", and San Bernardino County Preschool Services Dept., herein after referred to as "**AGENCY**,"

RECITALS

NOW THEREFORE, **SUPERINTENDENT** and **AGENCY** agree to the following:

WHEREAS, San Bernardino County Superintendent of Schools is an administrative agent for the Quality Count California (QCC) Workforce Pathways Grant; and

WHEREAS, The California Department of Social Services (CDSS), Child Care and Development Division is providing funding to develop and maintain the QCC Quality Improvement Activities which includes, the QCC Workforce Pathways Grant.

WHEREAS, the San Bernardino County Superintendent of Schools will serve as the lead agency for the Workforce Pathways Grant.

WHEREAS, **AGENCY** provides child care and development services to children and families that are operated by an agency in San Bernardino County;

1. **Requirements for the QCC Workforce Stipend Program**
 - a. This funding shall only be used to supplement, and not supplant, existing efforts and investments to retain qualified child care staff at the local level.
 - b. The funding must be allocated to retain employees that meet all of the following minimum criteria:

Stipend Formerly Known as AB212

Eligibility Requirements:

- Work in San Bernardino County directly with children birth up to 5 years of age.
- Work in a paid capacity directly and consistently with children, in a classroom for at least 15 hours a week, in a CDE, EESD Title 5, direct funded program (substitutes and personnel on leave, do not meet this requirement).
- Earn less than \$85,000 annually.
- Maintain continuous employment, in the classroom, with the same employer of a Child Development (CD)/Early Childhood Education (ECE) field nine of the twelve most recent months prior to receiving an incentive stipend and still be employed with the employer when the stipend is received.
- All participants will complete the program year Application through the CA ECE Workforce Registry by the due date of March 1, of program year.
- Upload a copy of their current/valid Child Development Permit from the Commission on Teacher Credentialing (CTC) office and upload PD support (21 hours) Valid PD parameter dates that will be accepted are from March 2, of program year, through March 1, of program year.

Professional Growth Advisor (PGA) Track

Eligibility Requirements

- Must have a BA/BS degree Must have a Site Supervisor or Director Child Development Permit.
- Verification of BA/BS degree

- Verification of CDP
- Must attend one professional Growth Advisor Meetings.
- Must meet with each assigned Advisee once during the program year.
- Must have instructor access in the Registry so that the advisee session can be recorded in the Registry under the participant's profile.

Mentor Professional Growth Advisor Track

Eligibility Requirements

- Work in San Bernardino County
- Complete the program year Mentor PGA Stipend Application through the CA ECE Workforce Registry by the due date.
- Verification of BA/BS degree or higher uploaded to their CA ECE Workforce Registry Profile at the time of application submission.
- Verification of a valid Director CA Child Development Permit uploaded to their CA ECE Workforce Registry Profile at the time of application submission.
- Must attend one Mentor PGA Training virtually.
- Must meet virtually or in person with each assigned Advisee once during the program year.

Incentive Stipends

Eligibility Requirements

- Work in San Bernardino County directly with children birth up to 5 years of age.
- Work at an agency that accepts state subsidies.
- Work in one of the following settings: Family Child Care home, Family Friend and Neighbor (FFN), School-based or Center-based program.
- Work in a paid capacity directly and consistently with children, in a classroom or virtually at least 15 hours a week. (Substitutes and personnel on leave do not meet this requirement.)
- Earn less than \$85,000 annually.
- Maintain continuous employment, in the classroom or virtually with the same agency nine of the twelve most recent months prior to receiving the stipend and employed with the agency when the funds are received.
- All participants will complete the Incentive Program Stipend Application through the CA ECE Workforce Registry by the due date.
- A valid CA Child Development Permit must be uploaded in the applicants CA ECE Workforce Registry profile by the due date. Except for those that are on the Assistant Teacher CDP Track. Assistant Teacher CDP Track applicants must have Documentation that states that the Assistant Teacher Child Development Permit has successfully been submitted to the State of California Commission on Teacher Credentialing uploaded in the applicants CA ECE Workforce Registry profile by the due date.
- Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits must be uploaded into the applicant's profile in the CA ECE Workforce Registry by the due date.
- Must complete the units within the parameter dates given for that program year.
- Submit each class course syllabus with the assigned book title(s), verification of the completed coursework with a letter grade of a C or better along with all receipts: (registration cost(s), tuition, course book, needs to be processed through the CA ECE Workforce Registry by the due date.

2. Responsibilities of SUPERINTENDENT

- a. **SUPERINTENDENT** shall design, maintain, and administer the system to distribute the Quality Counts California Workforce Pathways Program incentive funds in accordance with the San Bernardino County Quality Counts California Workforce Pathways Program Plan.
- b. No later than February 1st, of each year, **SUPERINTENDENT** shall provide applications for funding to potentially qualified providers/teachers.
- c. No later than March 25, of each year, **SUPERINTENDENT/** shall provide a list of eligible teachers to each **AGENCY** based on **AGENCY's** submissions and availability of funds, for signature. The **AGENCY** will have 10 business days to request changes to the list. Should changes to the list be necessary, the **SUPERINTENDENT** will make the changes and resend an updated list of eligible teachers to the **AGENCY**.

- d. **SUPERINTENDENT** shall provide to each **AGENCY** the lesser of thirteen percent (13%) of each recipient's stipend amount or One Hundred Fifty and no/100 Dollars (\$150.00) for administration of the application process.
- e. No later than May 20th of each year, **SUPERINTENDENT** shall send each **AGENCY** a single check inclusive of the stipend and administrative fee for each of its recipients.

3. Responsibilities of AGENCY

- a. **AGENCY** shall assign a Quality Counts California Workforce Pathways Program Contract person to work directly with **SUPERINTENDENT** to facilitate the application process.
- b. Agency will encourage their eligible teachers to complete the Quality Counts California Workforce Pathways Program applications online through the CA ECE Workforce Registry.
- c. Agency will complete the employer verification process for all eligible participants through the CA ECE Workforce Registry no later than March 8th, of each year.
- d. **No later than 10 business days from receiving the list of eligible teachers the AGENCY shall sign the list and return to the SUPERINTENDENT.** Should changes to the list be necessary the **AGENCY** will need to request within the 10 business days that the changes be made, the **SUPERINTENDENT** will make the changes and resend an updated list of eligible teachers to the **AGENCY**. Once the **AGENCY** receives the updated eligible list of teachers, the **AGENCY** has 5 business days to sign and return to the **SUPERINTENDENT**.
- e. Receive a single check for all stipend eligible teachers and distribute, no later than June 30th of each year, the appropriate amounts as indicated by **SUPERINTENDENT**. **AGENCY** shall return to **SUPERINTENDENT** the stipend and administrative fee for any recipient no longer employed with the **AGENCY** as of the date of receipt of the check.

4. Duration of Agreement

- a. The term of this Agreement shall be from July 1, 2024, through and including June 30, 2027.
- b. This Agreement may be terminated early by **SUPERINTENDENT** in the event funding is decreased or eliminated.

5. General Conditions

- a. This Agreement may be amended by the mutual agreement of both parties and affixed hereto as an amendment with signatures of both parties.
- b. No fee shall be required to participate in the Quality Counts California Workforce Pathways Program.
- c. All **SUPERINTENDENT** and **AGENCY** information shall be maintained with strict confidentiality in accordance to California Code of Regulations, Title 5.
- d. It is understood that each program operates as an individual **AGENCY** and that this Agreement establishes no dual employee relationship.
- e. This Agreement constitutes the entire agreement between the parties, supersedes all prior agreements, oral or written.
- f. This agreement shall not be assignable except with written consent of parties hereto.
- g. **AGENCY** shall comply with all federal, state, and local laws and ordinances applicable to such work. **AGENCY** shall provide workers' compensation insurance for all of its employees.
- h. If **AGENCY** fails to comply with any of the material requirements of this Agreement or any requirements of the California State Department of Education (COE), **SUPERINTENDENT** shall report such default to COE. In the event of such default, **SUPERINTENDENT** shall provide written notice to **AGENCY** specifying the default. **AGENCY** shall have five calendar days to cure the default. In the event that default has not been cured, **SUPERINTENDENT** may terminate this agreement.

- i. Claims, disputes, or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach hereof shall be subject to mediation under the auspices of a recognized, neutral third-party professional mediation service, or other mediation acceptable to both parties, prior to undertaking any legal action. The cost of the mediation service shall be borne equally by the parties. The parties agree that the proper place of venue shall be in the City of San Bernardino, San Bernardino County, California.
6. Completion of State and Federal Tax Information Forms (United States residents)
 - a. All independent contractors doing business with the SUPERINTENDENT must complete applicable state and federal tax forms to determine federal and state reporting status. The enclosed Form W-9 must be completed and returned to issue any payments applicable to this Agreement.
 - 1) **Sole Proprietors:** On Form W-9, enter your individual name as shown on your social security card on the "Name:" line. You must enter your Business, trade, or "doing business as (DBA)" name on the "Business Name" line.
 - b. Californianonresidents must complete and submit a Form W-9 and Form 590.
 - 1) **Form 590:** This form is required to determine California Residency. Payments made to California nonresidents, including corporations, limited liability companies and partnerships that do not have a permanent place of business in California, may be subject to a seven percent (7%) state income tax withholding (California Revenue and Taxation Code § 18662). Types of income subject to withholding include payments for services performed in California and payments of leases, rents, and royalties for property located in California.
 - 2) **Partial or Complete Exemption from California Withholding taxes.**
 - a) **Form 588 Nonresident Withholding Waiver Request:** If you meet the criteria for California withholding, you may apply for a waiver (Form 588) from the State of California through the California Franchise Tax Board. A copy of the approved waiver must be received by the SUPERINTENDENT prior to the first payment of this Contract in order to apply the exemption from the required seven percent (7%) withholding.
 - b) **Form 587 Nonresident Withholding Allocation Worksheet:** If you do not qualify for a waiver from California Withholding (an approved Form 588) and do not have a permanent place of business in the state of California, complete and submit Form 587 to determine if withholding is required on the scope of work for this Agreement.
7. Hold Harmless

AGENCY agrees, at its own expense, cost and risk, to indemnify, defend, save and hold harmless SUPERINTENDENT, its agents, employees and officers against any and all personal injuries, damages, liabilities, costs, suits or expenses, including reasonable attorney's fees, arising out of any act or omission or the condition of any property owned or controlled by the AGENCY in the performance of this contract. It is understood that employees and any subcontractor of the AGENCY in its performance under this contract are not agents or employees of SUPERINTENDENT.
8. Entire Agreement
 - a. This Contract, including all Exhibits and other attachments, which are attached hereto and incorporated by reference, and other documents incorporated herein, represents the final, complete, and exclusive agreement between the parties hereto. Any prior agreement, promises, negotiations or representations relating to the subject matter of this Contract not expressly set forth herein are of no force or effect. This Contract is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party has carefully read this Contract and signs the same of its own free will.
 - b. This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF, or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

2024 - 2025

(QCC) Workforce Pathways Stipend Programs

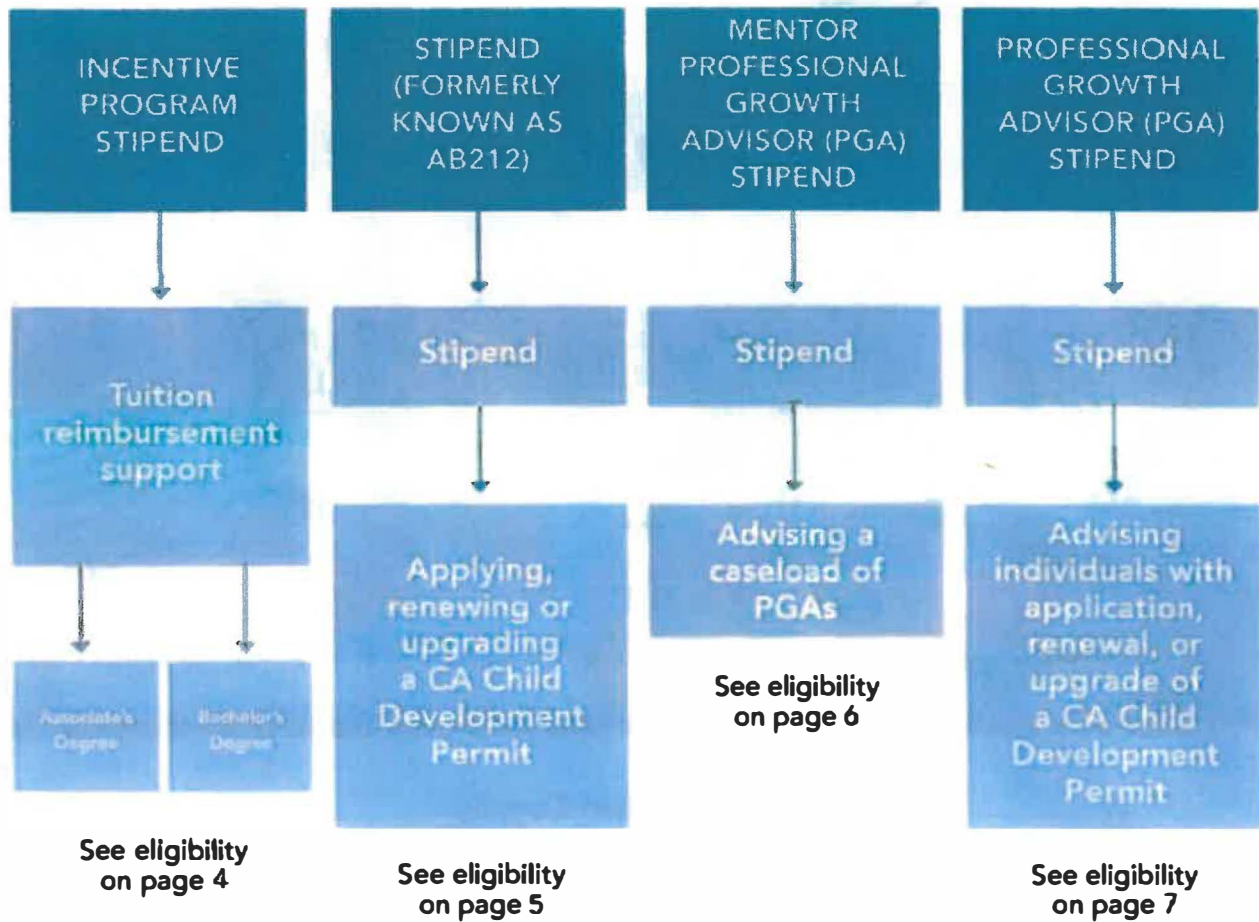


The 2024 - 2025 (QCC) Workforce Pathways Stipend Programs are funded by the California Department of Social Services (CDSS), administered by the San Bernardino County Superintendent of Schools, Early Education and Development Department and coordinated by the San Bernardino County Early Education and Development Local Planning Council.

The San Bernardino County QCC Workforce Pathways Stipends program is designed to align with the QCC professional development system and to focus on local workforce needs across all early learning and care setting types. The intent of this program is to assist counties in improving the retention of qualified early learning and care employees who work directly with children who receive state subsidized child care services. In addition, this program seeks to expand the number of qualified Eligibility in the Local Context (ELC) professionals and increase the educational credentials of existing ELC professionals.



QCC WORKFORCE PATHWAYS STIPENDS 2024 - 2025





INCENTIVE PROGRAM STIPEND TUTION SUPPORT FOR COMPLETED COLLEGE/UNIVERSITY COURSEWORK

TRACK OPTIONS	ELIGIBILITY	REQUIREMENTS
CHILD DEVELOPMENT PERMIT (CDP) TRACKS		
ASSISTANT TEACHER CDP TRACK (Reimbursement of tuition, books, and registration amounts may vary).	College coursework towards Assistant Teacher CDP	<ul style="list-style-type: none"> • Must complete the units within the parameter dates of July 1, 2024 - March 1, 2025. • Verification of the completed coursework with a letter grade of a C or better along with all receipts, needs to be processed through the CA ECE Workforce Registry by the due date of March 1, 2025. • Complete the 2024 - 2025 Incentive Program Stipend Application through the CA ECE Workforce Registry by the due date of March 1, 2025. • Documentation that states that the Assistant Teacher Child Development Permit has successfully been submitted to the State of California Commission on Teacher California Credentialing must be uploaded in the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025. • Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits within the parameter dates of March 2, 2024 - March 1, 2025 and must be uploaded into the applicant's profile in the CA ECE Workforce Registry by the due date of March 1, 2025. <p>***Reimbursements will be processed on a first come basis or until funds are depleted. All submissions and required documentation must be processed in the CA ECE Workforce Registry by the due date of March 1, 2025.</p>
ASSOCIATE TEACHER CDP TRACK (Reimbursement of tuition, books, and registration amounts may vary.)	College coursework towards Assistant Teacher CDP College coursework towards Associate Teacher CDP <i>Core courses include Child/Human Growth & Development; Child/Family/Community or Child and Family Relations</i>	<ul style="list-style-type: none"> • Must complete the units within the parameter dates of July 1, 2024 - March 1, 2025. • Verification of the completed coursework with a letter grade of a C or better along with all receipts, needs to be processed through the CA ECE Workforce Registry by the due date of March 1, 2025. • Complete the 2024 - 2025 Incentive Program Stipend Application through the CA ECE Workforce Registry by the due date of March 1, 2025. • A valid CA Child Development Permit must be uploaded in the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025. • Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits within the parameter dates of March 2, 2024 - March 1, 2025 and must be uploaded into the applicant's profile in the CA ECE Workforce Registry by the due date of March 1, 2025. <p>*** Reimbursements will be processed on a first come basis or until funds are depleted. All submissions and required documentation must be processed in the CA ECE Workforce Registry by the due date of March 1, 2025.</p>
TEACHER CDP TRACK (Reimbursement of tuition, books, and registration amounts may vary).	College coursework towards Teacher CDP 24 ECE/CD, including core courses, and 16 General Education units are needed to earn a Teacher Permit. <i>Core courses include Child/Human Growth & Development; Child/Family/Community or Child and Family Relations</i>	<ul style="list-style-type: none"> • Must complete the units within the parameter dates of July 1, 2024 - March 1, 2025. • Verification of the completed coursework with a letter grade of a C or better along with all receipts, needs to be processed through the CA ECE Workforce Registry by the due date of March 1, 2025. • Complete the 2024 - 2025 Incentive Program Stipend Application through the CA ECE Workforce Registry by the due date of March 1, 2025. • A valid CA Child Development Permit must be uploaded in the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025. • Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits within the parameter dates of March 2, 2024 - March 1, 2025 and must be uploaded into the applicant's profile in the CA ECE Workforce Registry by the due date of March 1, 2025. <p>*** Reimbursements will be processed on a first come basis or until funds are depleted. All submissions and required documentation must be processed in the CA ECE Workforce Registry by the due date of March 1, 2025.</p>

DEGREE TRACKS		
<p>AA/AS DEGREE TRACK</p> <p>(Reimbursement of tuition, books, and registration amounts may vary).</p>	<p>Coursework towards AA/AS degree. In Early Childhood or related field aligned with QRIS.</p>	<ul style="list-style-type: none"> • Must complete the units within the parameter dates of July 1, 2024 - March 1, 2025. • Verification of the completed coursework with a letter grade of a C or better along with all receipts, needs to be processed through the CA ECE Workforce Registry by the due date of March 1, 2025. • Complete the 2024 - 2025 Incentive Program Stipend Application through the CA ECE Workforce Registry by the due date of March 1, 2025. • A valid CA Child Development Permit must be uploaded in the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025. • Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits within the parameter dates of March 2, 2024 - March 1, 2025 and must be uploaded into the applicant's profile in the CA ECE Workforce Registry by the due date of March 1, 2025. <p>*** Reimbursements will be processed on a first come basis or until funds are depleted. All submissions and required documentation must be processed in the CA ECE Workforce Registry by the due date of March 1, 2025.</p>
<p>BA/BS DEGREE TRACK</p> <p>(Reimbursement of tuition, books, and registration amounts may vary).</p>	<p>Must be taking classes towards BA/BS in Early Childhood Education (ECE) or Child Development (CD)</p>	<ul style="list-style-type: none"> • Must complete the units within the parameter dates of July 1, 2024 - March 1, 2025. • Verification of the completed coursework with a letter grade of a C or better along with all receipts, needs to be processed through the CA ECE Workforce Registry by the due date of March 1, 2025. • Complete the 2024 - 2025 Incentive Program Stipend Application through the CA ECE Workforce Registry by the due date of March 1, 2025. • A valid CA Child Development Permit must be uploaded in the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025. • Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits within the parameter dates of March 2, 2024 - March 1, 2025 and must be uploaded into the applicant's profile in the CA ECE Workforce Registry by the due date of March 1, 2025. <p>*** Reimbursements will be processed on a first come basis or until funds are depleted. All submissions and required documentation must be processed in the CA ECE Workforce Registry by the due date of March 1, 2025.</p>

PROGRAM ELIGIBILITY AND REQUIREMENTS

1. Work in San Bernardino County directly with children birth up to 5 years of age.
2. Work at an agency that accepts state subsidies.
3. Work in one of the following settings; Family Child Care home, Family Friend and Neighbor (FFN), School-based or Center-based program.
4. Work in a paid capacity directly and consistently with children, in a classroom at least 15 hours a week. (substitutes and personnel on leave, do not meet this requirement.)
5. Earn less than \$85,000 annually.
6. Maintain continuous employment, in the classroom with the same agency nine of the twelve most recent months prior to receiving the stipend and employed with the agency when the funds are received.
7. All participants will complete the 2024 - 2025 Incentive Program Stipend Application through the CA ECE Workforce Registry by the due date of March 1, 2025.
8. To be considered for the stipend, all applicants must have their highest level of education verified in the CA ECE Workforce Registry and must accurately have their employer listed and linked by community care licensing number. For those employed at a licensed exempt site please reach out to elaina.holley@ccs.net for assistance.
9. A valid CA Child Development Permit must be uploaded in the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025. Except for those that are on the Assistant Teacher CDP Track. Assistant Teacher CDP Track applicants must have Documentation that states that the Assistant Teacher Child Development Permit has successfully been submitted to the State of California Commission on Teacher Credentialing uploaded in the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025.
10. Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits within the parameter dates of March 2, 2024 - March 1, 2025 and must be uploaded into the applicant's profile in the CA ECE Workforce Registry by the due date of March 1, 2025.
11. Must complete the units within the parameter dates of July 1, 2024 - March 1, 2025.
12. Submit each class course syllabus with the assigned book title(s), verification of the completed coursework with a letter grade of a C or better along with all receipts: (registration cost(s), tuition, course book, needs to be processed through the CA ECE Workforce Registry by the due date of March 1, 2025.



STIPEND (FORMERLY KNOWN AS AB212) PARTICIPATION IN PROFESSIONAL DEVELOPMENT

TRACK OPTIONS	ELIGIBILITY	REQUIREMENTS																					
RETENTION TRACKS																							
<p>PROFESSIONAL DEVELOPMENT TRACK</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 20%;">Matrix Level</th> <th style="width: 20%;">Minimum Upgrade Permit Stipend</th> <th style="width: 20%;">Minimum Stipend Amount for Retention</th> </tr> </thead> <tbody> <tr> <td>Assistant</td> <td style="text-align: center;">\$25</td> <td style="text-align: center;">\$50</td> </tr> <tr> <td>Associate</td> <td style="text-align: center;">\$50</td> <td style="text-align: center;">\$100</td> </tr> <tr> <td>Teacher</td> <td style="text-align: center;">\$100</td> <td style="text-align: center;">\$200</td> </tr> <tr> <td>Master Teacher</td> <td style="text-align: center;">\$150</td> <td style="text-align: center;">\$300</td> </tr> <tr> <td>Site Supervisor</td> <td style="text-align: center;">\$200</td> <td style="text-align: center;">\$400</td> </tr> <tr> <td>Program Director</td> <td style="text-align: center;">\$300</td> <td style="text-align: center;">\$500</td> </tr> </tbody> </table>	Matrix Level	Minimum Upgrade Permit Stipend	Minimum Stipend Amount for Retention	Assistant	\$25	\$50	Associate	\$50	\$100	Teacher	\$100	\$200	Master Teacher	\$150	\$300	Site Supervisor	\$200	\$400	Program Director	\$300	\$500	<ul style="list-style-type: none"> Must have a Valid CA Child Development Permit. Must have 21 hours of state approved professional development. Must have a current, completed and approved professional growth activity plan. 	<ul style="list-style-type: none"> A valid CA Child Development Permit must be uploaded in the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025. Stipends will be determined based on the status of the permit that is documented in the Registry on March 1, 2025. (Any permits that are uploaded after March 1, 2025 even with a backdated date will not be accepted towards eligibility/upgrade status.) Those that are applying for a CA Child Development Permit for the first time please refer to Program Eligibility and Requirements, bullet 9. Complete 21 hours of state approved professional development. Verification of the 21 hours need to be processed through the CA ECE Workforce Registry by the due date of March 1, 2025. Accepted PD within the parameter dates of March 2, 2024 - March 1, 2025. Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits within the parameter dates of March 2, 2024 - March 1, 2025 and must be uploaded to the applicant's profile in the CA ECE Workforce Registry by the due date of March 1, 2025.
Matrix Level	Minimum Upgrade Permit Stipend	Minimum Stipend Amount for Retention																					
Assistant	\$25	\$50																					
Associate	\$50	\$100																					
Teacher	\$100	\$200																					
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<p>PROGRAM ELIGIBILITY AND REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Work in San Bernardino County directly with children birth up to 5 years of age. 2. Work at an agency that accepts state subsidies. 3. Work in one of the following settings; Family Child Care home, Family Friend and Neighbor (FFN), School-based or Center-based program. 4. Work in a paid capacity directly and consistently with children, in a classroom at least 15 hours a week. (substitutes and personnel on leave, do not meet this requirement.) 5. Earn less than \$85,000 annually. 6. Maintain continuous employment, in the classroom with the same agency nine of the twelve most recent months prior to receiving the stipend and employed with the agency when the agency receives the stipend funds. 7. All participants will complete the 2024 - 2025 Stipend (Formerly Known as AB212) Application through the CA ECE Workforce Registry by the due date of March 1, 2025. 8. To be considered for the stipend, all applicants must have their highest level of education verified in the CA ECE Workforce Registry and must accurately have their employer listed and linked by community care licensing number. For those employed at a licensed exempt site please reach out to elaina.holley@sbcss.net for assistance. 9. A valid CA Child Development Permit must be uploaded into the applicants CA ECE Workforce Registry profile by the due date of March 1, 2025. Those that are applying for a CA Child Development Permit for the first time, they must have documentation from the State of California Commission on Teacher Credentialing that states the level of the permit and that the application has successfully been submitted and the date the application was submitted. Stipends will be determined based on the status of the permit that is documented in the Registry on March 1, 2025. (Any permits that are uploaded after the March 1, 2025 even with a backdated date will not be accepted towards eligibility/upgrade status.) 10. Verification of a completed and approved Professional Growth Plan and Record Form for Child Development Permits within the parameter dates of March 2, 2024 - March 1, 2025 and must be uploaded to the applicant's profile in the CA ECE Workforce Registry by the due date of March 1, 2025. 11. Must Complete 21 hours of state approved professional development. Verification of the 21 hours need to be processed through the CA ECE Workforce Registry by the due date of March 1, 2025. Accepted PD parameter dates are from March 2, 2024 - March 1, 2025. (The Child Abuse Mandated Reporter Training and The Food Handlers Permit training hours cannot be counted towards the 21 hours of PD. In accordance with Page 5 of the Child Development Permit Professional Growth Manual Commission on Teacher Credentialing- Routine planning and extracurricular activities that are considered part of your regular employment expectations should not be included in your credential renewal goals or used as activities.) 																							



MENTOR PROFESSIONAL GROWTH ADVISOR STIPEND SUCCESSFULLY ADVISE A CASELOAD OF PROFESSIONAL GROWTH ADVISORS

TRACK OPTIONS	ELIGIBILITY	REQUIREMENTS
MENTOR PROFESSIONAL GROWTH ADVISOR (PGA) TRACK		
<p>MENTOR PROFESSIONAL GROWTH ADVISOR (PGA) TRACK</p> <p>(Minimum of \$500 and must have at minimum a case load of 5 advisees.)</p>	<p>Mentor PGAs must be approved by the San Bernardino County Superintendent of Schools, Early Education and Development Department</p> <ul style="list-style-type: none"> • Must have a BA/BS degree or higher. • Must have a valid Director CA Child Development Permit. 	<ul style="list-style-type: none"> • Must complete the Mentor Professional Growth Advisor (PGA) Stipend Application through the CA ECE Workforce Registry by the due date of August 16, 2024. • Verification of a BA/BS degree or higher uploaded to their CA ECE Workforce Registry Profile at the time of application submission. • Verification of a valid Director CA Child Development Permit uploaded to their CA ECE Workforce Registry Profile at the time of application submission. • Must attend one Mentor PGA Training virtually. • Must meet virtually or in person with each Advisee and provide support throughout the program year. • Must send Elaina Holley an email specifying interest in being a Mentor PGA to elaina.holley@sbcss.net.
<p>PROGRAM ELIGIBILITY AND REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Work in San Bernardino County. 2. All participants will complete the 2024 - 2025 Mentor PGA Stipend Application through the CA ECE Workforce Registry by the due date of August 16, 2024. 3. To be considered for the stipend, all applicants must have their highest level of education verified in the CA ECE Workforce Registry and must accurately have their employer listed and linked by community care licensing number. For those employed at a licensed exempt site please reach out to elaina.holley@sbcss.net for assistance. 4. Verification of BA/BS degree or higher uploaded to their CA ECE Workforce Registry Profile at the time of application submission. 5. Verification of a valid Director CA Child Development Permit uploaded to their CA ECE Workforce Registry Profile at the time of application submission. 6. Must attend the Mentor PGA Training virtually on August 28, 2024 from 10:00 - 11:00 a.m. 7. Must meet virtually or in person with each assigned Advisee and provide support throughout the program year. 8. Must send Elaina Holley an email specifying interest in being a Mentor PGA to elaina.holley@sbcss.net by August 16, 2024. 		



**PROFESSIONAL GROWTH ADVISOR (PGA) STIPEND
SUCCESSFULLY ADVISE INDIVIDUALS TOWARD APPLYING/RENEWAL/UPGRADE
OF THEIR CA CHILD DEVELOPMENT PERMIT**

TRACK OPTIONS	ELIGIBILITY	REQUIREMENTS
PROFESSIONAL GROWTH ADVISOR (PGA) TRACK		
<p>PROFESSIONAL GROWTH ADVISOR (PGA) TRACK</p> <p>(Minimum of \$500 and must have at minimum a case load of 5 advisees.)</p>	<p>PGAs must be approved by the San Bernardino County Superintendent of Schools, Early Learning and Development Department</p> <ul style="list-style-type: none"> • Must have a BA/BS degree or higher. • Must have a valid Site Supervisor CA Child Development Permit or higher. 	<ul style="list-style-type: none"> • Must complete the Professional Growth Advisor (PGA) Stipend Application through the CA ECE Workforce Registry by the due date of August 16, 2024. • Verification of a BA/BS degree or higher uploaded to their CA ECE Workforce Registry Profile at the time of application submission. • Verification of a valid Site Supervisor CA Child Development Permit or higher uploaded to their CA ECE Workforce Registry Profile at the time of application submission. • Must meet virtually with their assigned Mentor PGA twice during the program year. • Must meet virtually or in person with each Advisee during the program year and complete a Professional Growth Plan and Record Form for Child Development Permits with each advisee.
<p>PROGRAM ELIGIBILITY AND REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Work in San Bernardino County. 2. All participants will complete the 2024 - 2025 PGA Stipend Application through the CA ECE Workforce Registry by the due date of August 16, 2024. 3. To be considered for the stipend, all applicants must have their highest level of education verified in the CA ECE Workforce Registry and must accurately have their employer listed and linked by community care licensing number. For those employed at a licensed exempt site please reach out to elaina.holley@sbcss.net for assistance. 4. Verification of BA/BS degree or higher uploaded to their CA ECE Workforce Registry Profile at the time of application submission. 5. Verification of a valid Site Supervisor CA Child Development Permit or higher uploaded to their CA ECE Workforce Registry Profile at the time of application submission. 6. Must meet virtually or in person with their assigned Mentor PGA during the program year. 7. Must meet virtually or in person with each assigned Advisee once during the program year and complete a Professional Growth Plan and Record Form for Child Development Permits with each. Must track this meeting in the CA ECE Workforce Registry. 8. Optional PGA office hours on August 28, 2024 from 3:00 - 3:30 p.m. 		

Transforming lives through education

Early Education and Development | Education Support Services
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