

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

June 9, 2026

**FROM**

**LYNNA MONELL, Clerk of the Board of Supervisors**

**SUBJECT**

Ordinance Related to Rules Applicable to Board of Supervisors Meetings

**RECOMMENDATION(S)**

1. Consider proposed ordinance to update the rules applicable to Board of Supervisors meetings.
2. Make alterations, if necessary, to proposed ordinance.
3. Approve introduction of proposed ordinance.
  - An ordinance of San Bernardino County, State of California, to amend Section 12.0101 of the San Bernardino County Code, relating to rules applicable to meetings.
4. SCHEDULE ORDINANCE FOR FINAL ADOPTION ON TUESDAY, June 23, 2026 on the Consent Calendar.

(Presenter: Lynna Monell, Clerk of the Board of Supervisors, 387-3848)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of the recommended actions will not result in the use of Discretionary General Funding (Net County Cost) as the proposed ordinance is non-financial in nature.

**BACKGROUND INFORMATION**

County Code section 12.0101 includes rules that are applicable to meetings of the Board of Supervisors (Board). This code section was last updated by the Board on March 1, 2005 (Item No. 86).

The proposed ordinance includes updates to comply with the Ralph M. Brown Act, current practices, and recommended revisions such as requiring posting of the agenda on the County website, removing the requirement for speakers to state their name and address, clarifying that speakers who utilize a translator receive twice the amount of time otherwise allowed, stating the Chair, or a majority of the Board, may adjust the time for public comment, and updating the definition and requirements for emergency Board meetings.

The proposed ordinance also includes updates to various terms in the ordinance to reflect current practices, including the following: revises references from County of San Bernardino to San Bernardino County, changes references from Chairperson to Chair, updates references

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from County Administrative Officer to Chief Executive Officer, and revises speaker form to speaker kiosk.

If the proposed ordinance is approved it will be on the June 23, 2026 agenda for adoption and will become effective 30 days from the date of adoption.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on May 8, 2026; and County Finance and Administration (Penelope Chang, Principal Administrative Analyst, 387-4886) on May 8, 2026.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 9, 2026



cc: File - Final BAI  
JLL 06/10/2026