

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 25, 2024**

**FROM**

**SHANNON D. DICUS, Sheriff/Coroner/Public Administrator**

**SUBJECT**

Amendment to Contract for Inmate Education Programs

**RECOMMENDATION(S)**

Approve **Amendment No. 2 to Contract No. 20-512** with San Bernardino County Superintendent of Schools to provide vocational training to inmates at the County's detention facilities, exercising the last of two options to extend the term by one year, for a total contract period of July 1, 2020 through June 30, 2025, with no projected cost to the County. (Presenter: Kelly Welty, Chief Deputy Director, 387-3760)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The San Bernardino County Superintendent of Schools (SBCSS) receives an average daily attendance apportionment from the State of California, per student inmate housed in the County's detention centers, to fund inmate education programs. Should costs exceed the funding available, SBCSS can request supplemental funding from the Sheriff/Coroner/Public Administrator's (Department) Inmate Welfare Fund (IWF). SBCSS's revenues have historically been sufficient to recover its costs, with no supplemental funding required.

**BACKGROUND INFORMATION**

The Department provides adult education programs for inmates housed at the County's detention facilities. The goals of these programs is to aid in providing inmates with skills and abilities to improve their employability and life skills, and helping them successfully transition back into the community. SBCSS, through its Regional Occupational Program, provides several vocational programs, including bakery, restaurant operations, introduction to construction trades, and certified Microsoft Office Specialist. Approximately 1,000 inmates attend vocational programs offered by SBCSS each year.

On December 7, 1993 (Item No. 14), the Board of Supervisors (Board) approved the first agreement with SBCSS to provide vocational training services to inmates, and continued its approval for additional agreements. The most recent contract (No. 20-512) was approved on June 23, 2020 (Item No. 78), for a three-year term of July 1, 2020 through June 30, 2023, with two one-year options to extend the term. On June 27, 2023 (Item No. 107), the Board approved

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the first amendment to Contract No. 20-512, extending the term by one year through June 30, 2024.

The Department recommends continuing the long-standing relationship with SBCSS to provide educational programs for inmates by exercising the final available one-year option to extend the term, for a new contract period of July 1, 2020 through June 30, 2025. The contract may be terminated by either party upon 30 days' advance written notice.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on May 30, 2024; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on June 7, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on June 9, 2024.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman    Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 25, 2024



cc: Sheriff - Welty w/ agree  
Contractor c/o Sheriff w/ agree  
File w/ agree  
JLL 07/10/2024