

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT  
AND RECORD OF ACTION**

**June 13, 2023**

**FROM**

**LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office**

**SUBJECT**

**2023-24 Budget for San Bernardino County Flood Control District**

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Flood Control District:

1. Conduct a public hearing on the San Bernardino County Flood Control District's 2023-24 Recommended Budget.
2. Adopt **Resolution No. 2023-88** to approve and adopt:
  - a. The San Bernardino County Flood Control District's 2023-24 Budget, including appropriation, operating transfers out, contribution to reserves/net position, available reserves, budgeted staffing, and authorization for adjustments for final fund balance as described in Attachment A.
  - b. Any changes to the Recommended Budget that the Board of Supervisors may direct.
    - i. In the event that the Board of Supervisors makes any additions or deletions to the budget after the public hearing, and the items were not proposed in writing and filed with the Clerk of the Board of Supervisors before the close of the public hearing, a 4/5 vote of the Board of Supervisors is required.
3. Approve the classification actions detailed in Attachment B.
  - a. Reclassification of positions.

(Presenter: Matthew Erickson, County Chief Financial Officer, 387-5423)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item includes the use of Discretionary General Funding (Net County Cost). The 2023-24 Recommended Budget includes total Requirements for the San Bernardino County Flood Control District (District) special revenue funds of \$196.7 million, an internal service fund of \$7.9 million, and budgeted staffing of 188 positions. In addition, the District's special revenue funds budget includes \$150.6 million in Available Reserves for future use and the internal service fund budget includes \$2.6 million in Net Position for future use. Included in the special revenue funds budget is \$1.3 million of Discretionary General Funding (Net County Cost) for the County's share of cost to the District for the National Pollutant Discharge Elimination System (NPDES) and Mojave River Watershed Group (MRWG) programs.

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**BACKGROUND INFORMATION**

The District's budget consists of several special revenue funds, which are consolidated and presented as a single budget unit, and an internal service fund.

<b>Special Revenue Funds Budget Book Group</b>	<b>2022-23 Modified</b>	<b>2023-24 Recommended</b>	<b>Change</b>
Operations and Community Services	\$147,678,329	\$196,651,072	\$48,972,743

<b>Internal Service Fund Budget Book Group</b>	<b>2022-23 Modified</b>	<b>2023-24 Recommended</b>	<b>Change</b>
Operations and Community Services	\$5,848,000	\$7,898,000	\$2,050,000

Overall, budgeted Requirements are increasing by \$51 million, which is a result of an increase of the District Consolidated Special Revenue funds (\$48.9 million) and an increase of the District Equipment fund (\$2.1 million). The Consolidated Special Revenue funds are increasing primarily due to planned construction projects, land purchases, and a new operations building in Zone 2. The increase in the Equipment fund is due to an increase in Capital Expenditures for the planned purchases of heavy equipment and vehicles, and an increase in Operating Expenses for maintenance costs.

Attachment B includes changes to the Recommended Budget, including the addition of a net of three positions and approval of two reclassifications. The requested staffing changes for 2023-24, detailed in the budget book in the department specific Recommended Changes to the Recommended Budget pages, include the following:

- Addition of five new positions:
  - Engineer III (Design) – Requesting one position to address an increase in design workload.
  - Engineer III (Permits) – Requesting one position to improve the efficiency of processing minor permit reviews.
  - Public Works Operations Supervisor – Requesting two positions to address the increase in service requests and to provide facility maintenance oversight.
  - Maintenance and Construction Supervisor II – Requesting one position to address the increase in service requests and to oversee city/agency coordination.
- Deletion of two positions (Engineering Technician III and Office Assistant II) to help fund the costs of the new positions.
- Reclassification of two existing positions:
  - Position No. 02108 from Engineering Technician III to Engineering Technician III for an underfill correction.
  - Position No. 83570 from Stormwater Engineer to Stormwater Program Manager for an underfill correction.

Recommendation No. 1 calls for the public hearing on the 2023-24 Recommended Budget for the District, as required by Government Code Sections 29080 and 29081. Prior to adopting the District's 2023-24 budget, a notice was published on May 24 and May 30, 2023, setting the date of the public hearing for the purpose of making a determination regarding the Recommended Budget. The Recommended Budget documents were made available to the public at the Clerk of the Board of Supervisors' (Board) office on May 23, 2023, and the public hearing is occurring at least 10 days after the documents were made available. The notice further sets forth that any

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member of the public may appear at the hearing and be heard regarding any proposal for revision to the Recommended Budget.

The public hearing is designed to discuss and implement any direction or changes to the Recommended Budget. Any request for increases, decreases, or omission of any item in the budget or inclusion of any additional items shall not be made after the public hearing, unless the items were proposed in writing and filed with the Clerk of the Board before the close of the public hearing or unless approved by the Board acting as the governing body of the District by a 4/5 vote.

Recommendation No. 2 approves and adopts the District's 2023-24 budget. Attachment A lists the 2023-24 Recommended Budget for appropriation, contributions to reserves/net position, available reserves, budgeted staffing, and authorization for adjustments for final fund balance.

Recommendation No. 3 addresses actions needed related to the budgeted staffing and personnel actions of the 2023-24 Recommended Budget, including personnel actions as summarized in the 2023-24 Recommended Budget Book and Attachment B.

The Recommended Budget, including Attachment A and B, satisfies the requirements set forth in Government Code section 29089.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by Human Resources (Gina King, Deputy Director, 387-5571) on May 31, 2023; County Counsel (Sophie A. Curtis, Deputy County Counsel, 387-5455) on May 19, 2023; Finance (Carl Lofton, Finance Analyst, 387-5404) on May 26, 2023; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-4323) on June 1, 2023. This item has been coordinated with the Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3191) on May 30, 2023.

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Record of Action of the Board of Supervisors  
San Bernardino County Flood Control District

Hearing Opened  
Public Comment: None  
Hearing Closed

**APPROVED**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 13, 2023



cc: File - Flood Control District w/ resolution  
JLL 06/14/2023