

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 28, 2022

FROM

LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office

SUBJECT

Adoption of an Amendment to Ordinance 1904 Relating to Updating of Positions in the Unclassified Service

RECOMMENDATION(S)

Adopt **Ordinance No. 4438** amending Ordinance No. 1904 by adding two new positions and one reclassified position into the Unclassified Service, which was introduced on June 14, 2022, Item No. 103:

1. Adding the following position numbers to the Unclassified Service:
 - a. Director of Project and Facilities Management position (Position No. 55697),
 - b. Executive Secretary II – Unclassified (Position No. 05666), and
2. Placing the reclassified position of Human Resources Deputy Director (previously County Labor Relations Chief Position 89969) into the Unclassified Service.
(Presenter: Leonard X. Hernandez, Chief Executive Officer, 387-4811)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Create, Maintain and Grow Jobs and Economic Value in the County.

FINANCIAL IMPACT

The adoption of the ordinance will not result in the use of Discretionary General Funding (Net County Cost).

BACKGROUND INFORMATION

The ordinance amending Ordinance 1904, by adding the Director of Project and Facilities Management (Position No. 55697), Executive Secretary II – Unclassified (Position No. 05666), and reclassifying the Human Resources Deputy Director (Position No. 89969), was introduced on June 14, 2022, Item No. 103. The recommendation before the Board of Supervisors is to adopt the ordinance.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on June 21, 2022; Human Resources (Diane Rundles, Human Resources Director, 387-5570) on June 21, 2022; County Finance (Abigail Buecheler, Administrative Analyst, 387-4603) on June 21, 2022; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 21, 2022.

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Positions in the Unclassified Service
June 28, 2022**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Janice Rutherford Seconded: Col. Paul Cook (Ret.)
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Joe Baca, Jr.
Absent: Curt Hagman

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 28, 2022



cc: File - Budget 2022-2023 w/ ordinance
JLL 06/30/2022