

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

April 9, 2024

FROM

DON DAY, Director, Project and Facilities Management Department

MARK MCCULLOUGH, Director, Fleet Management Department

SUBJECT

Advertise for Competitive Bids for the Fuel Tank Infrastructure Phase IV Project in Trona

RECOMMENDATION(S)

1. Find that the Fuel Tank Infrastructure Phase IV Project is exempt under the California Environmental Quality Act Guidelines, Class 1, Section 15301(e) as an addition, not in excess of 10,000 square feet, to existing facilities in an area not environmentally sensitive and where public services and facilities are available to allow for maximum development permissible in the General Plan.
2. Approve the plans and specifications for the Fuel Tank Infrastructure Phase IV Project located at 80311 Trona Road in Trona.
3. Authorize the Director of the Project and Facilities Management Department to advertise for competitive bids for the Fuel Tank Infrastructure Phase IV Project.
4. Direct the Project and Facilities Management Department to file the Notice of Exemption for the Fuel Tank Infrastructure Phase IV Project in accordance with the California Environmental Quality Act.

(Presenter: Don Day, Director, 387-5000)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Ensure the Development of a Well-Planned, Balanced, and Sustainable County.

FINANCIAL IMPACT

Approval of the bid documents and the solicitation of competitive bids will not result in the use of Discretionary General Funding (Net County Cost). The Fuel Tank Infrastructure Phase IV (Project) budget of \$1,026,900 is funded from the Fleet Management Department (Fleet) Internal Service Fund (7910004064) as approved by the Board of Supervisors (Board) as part of the 2023-24 Capital Improvement Program (CIP) budget (WBSE 10.10.1195).

BACKGROUND INFORMATION

This recommendation will allow the Project and Facilities Management Department (PFMD) to solicit bids for the Project located at 80311 Trona Road in Trona. Fleet provides nearly three million gallons of fuel annually to County vehicles through 100-plus fuel tanks strategically located throughout the county. The ongoing project is in support of the County's mandated five-day disaster fuel support plan. Phase I (Devore & Barstow), Phase II (Baker), and Phase III (Victorville) have previously been completed in 2017, 2018, 2020, and 2023 respectively. The

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IV Project in Trona
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Phase I, II and III scope include the installation of 10,000-gallon diesel and 10,000-gallon unleaded fuel tanks, and a fueling station, at each of the locations listed above.

After the earthquake on July 4, 2019, it was determined that a County-owned fuel site would be desirable in the strategic unincorporated area of Trona, thereby supporting the County and Chief Executive Officer's goals and objectives of improving County government operations and ensuring the development of a well-planned, balanced, and sustainable County focused on recovery and resiliency following major emergency responses.

The new fueling station will be constructed on County-owned property that is located adjacent to the Public Works Yard located in Trona. The Project consists of the construction and installation of two 10,000-gallon aboveground fuel tanks for the storage of unleaded and diesel fuel. The Project shall also include the construction of a 100-foot by 100-foot asphalt-paved enclosure to hold the installed fuel tanks, as well as the installation of new fencing, a new light pole, and a new diesel fuel backup generator.

It is recommended the Board determine the Project to be categorically exempt under California Environmental Quality Act (CEQA) Guidelines (Title 14, California Code of Regulations) Section 15301(e). This exemption allows for additions to existing structures when the addition will not exceed 10,000 square feet if the project is in an area where all public services and facilities are available to allow for maximum development permissible in the General Plan and the area where the project is located is not environmentally sensitive.

This Project is consistent with County Administrative Office approved CIP Project No. 22-008.

PROCUREMENT

PFMD will advertise for competitive bids for the Project on April 12, 2024. A mandatory pre-bid meeting for prospective bidders is scheduled to be conducted on April 30, 2024, at 11:00 a.m. at 80311 Trona Road in Trona on the Project site, a dirt lot adjacent to the Public Works Yard. The bid opening for the Project is scheduled for June 6, 2024, at 10:00 a.m. at PFMD, 385 N. Arrowhead Ave, Third Floor, San Bernardino, CA 92415.

Once PFMD has identified the lowest responsible and responsive bidder, an item will be presented to the Board for approval to award a construction contract.

Pursuant to California Public Contract Code sections 22032 and 22039, the Board shall adopt plans, specifications, and working details for public projects exceeding \$200,000. Plans and specifications are on file with the Clerk of the Board of Supervisors.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Daniel Pasek, Deputy County Counsel, 387-5455) on February 15, 2024; Fleet Management (Mark McCullough, Director, 387-7872) on February 29, 2024; Purchasing (Dylan Newton, Buyer II, 387-2148) on February 21, 2024; Project and Facilities Management (Robert Gilliam, Chief of Project Management, 387-5000) on March 12, 2024; Finance (Yael Verduzco, Principal Administrative Analyst, 387-5285) on March 20, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on March 20, 2024.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: April 9, 2024



cc: File - Project and Facilities Management w/CD w/attach
CCM 04/15/2024