

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**

20-493 A-2

**SAP Number**

4400014518

## Preschool Services Department

**Department Contract Representative  
Telephone Number**

Michael Shin  
(909) 386-8146

**Contractor  
Contractor Representative  
Telephone Number  
Contract Term  
Original Contract Amount  
Amendment Amount  
Total Contract Amount  
Cost Center**

Child Care Resource Center  
Aileen Krikorian  
(818) 717-1000, ext. 6312  
July 1, 2020 – June 30, 2023  
\$4,570,636  
\$ 64,070  
\$4,634,706  
5912122220

### IT IS HEREBY AGREED AS FOLLOWS:

#### AMENDMENT NO. 2

It is hereby agreed to amend Contract No. 20-493, effective April 6, 2021, as follows:

#### SECTION V. FISCAL PROVISIONS

**Paragraph A. is amended to read as follows:**

- A. The maximum amount of cost reimbursement under this Contract shall not exceed \$4,686,330, of which \$4,686,330 may be federally funded, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

|                   |             |                                    |
|-------------------|-------------|------------------------------------|
| Original Contract | \$1,491,608 | July 1, 2020 through June 30, 2021 |
|                   | \$1,491,608 | July 1, 2021 through June 30, 2022 |
|                   | \$1,491,608 | July 1, 2022 through June 30, 2023 |

|                 |           |   |
|-----------------|-----------|---|
| Amendment No. 1 | \$ 95,812 | Increase for July 1, 2020 through June 30, 2021 |
| Amendment No. 2 | \$ 64,070 | Increase for July 1, 2020 through June 30, 2023 |

B. The Contractor shall contribute \$1,002,724 to the program funds. Such contributions, known as Non-Federal Share, shall be in cash or donated supplies and services, reduced rates for supplies and expenses, fair rental value, and/or volunteer services received in the amount of \$1,002,724, per Program Budget (Attachment A). Non-Federal share must be verifiable from a Contractor's records and must be allowable and necessary under applicable accounting principles. Non-Federal share cannot be funding received or used as a match for any other federally funded program. These funds are divided as follows:

|           |                                    |
|-----------|------------------------------------|
| \$328,902 | July 1, 2020 through June 30, 2021 |
| \$328,902 | July 1, 2021 through June 30, 2022 |
| \$328,902 | July 1, 2022 through June 30, 2023 |
| \$ 16,018 | July 1, 2020 through June 30, 2021 |

**ATTACHMENT A:**

Attachment A – Program Budget FY 2020-21 dated June 23, 2020, is replaced with the attached updated Attachment A – Program Budget FY 2020-21 dated February 12, 2021.

This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

All other terms and conditions of Contract No. 20-493 remain in full force and effect.

BOARD OF SUPERVISORS

▶ 

Curt Hagman, Chairman, Board of Supervisors

Dated: **APR 06 2021**

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By  Lynnna Monelli  
Clerk of the Board of Supervisors  
of the County of San Bernardino  
Deputy



▶ Child Care Resource Center  
*(Print or type name of corporation, company, contractor, etc.)*

DocuSigned by:  
  
By Michael Olenick, Ph.D.  
*(Authorized signature - sign in blue ink)*

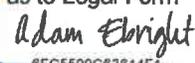
Name Dr. Michael Olenick  
*(Print or type name of person signing contract)*

Title Chief Executive Officer  
*(Print or Type)*

Dated: March 25, 2021

Address 20001 Prairie Street  
Chatsworth, CA 91311

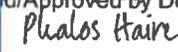
**FOR COUNTY USE ONLY**

Approved as to Legal Form  
DocuSigned by:  
  
Adam Ebright, Deputy County Counsel

Date March 25, 2021

Reviewed for Contract Compliance  
DocuSigned by:  
  
Jennifer Mulhall-Daudel, Contracts Manager

Date March 25, 2021

Reviewed/Approved by Department  
DocuSigned by:  
  
Phalos Haire, Director  
Preschool Services Department

Date March 25, 2021



Operating Expense Analysis FY21  
As of 10/2/20

| GABI     |  | BASIC        | T&TA      | First 5    | Current Approved FY21 Budget | COLA      | COVID-19  | Total Amended FY21 Budget |
|----------|--|--------------|-----------|------------|------------------------------|-----------|-----------|---------------------------|
| <b>A</b> | <b>Personnel</b>                               |              |           |            |                              |           |           |                           |
| A01      | Program Managers & Content Area Experts        | \$ 78,866    | \$ -      | \$ -       | \$ 79,866                    | \$ 4,617  | \$ -      | \$ 84,383                 |
| A11      | Other - Family & Community Partn. Personnel    | 23,143       | -         | 137,845    | 160,988                      | 1,678     | -         | 162,666                   |
| A14      | PDM - Managers                                 | 44,250       | -         | -          | 44,250                       | 3,743     | -         | 47,993                    |
| A16      | Clerical Personnel                             | 13,251       | -         | -          | 13,251                       | 1,936     | -         | 15,187                    |
| A18      | PDM - Other Administrative Personnel           | -            | -         | -          | -                            | -         | -         | -                         |
|          | <b>Total</b>                                   | \$ 160,510   | \$ -      | \$ 137,845 | \$ 298,355                   | \$ 11,874 | \$ -      | \$ 310,229                |
| <b>B</b> | <b>Fringe benefits</b>                         |              |           |            |                              |           |           |                           |
| B01      | Social Security(FICA),State disability,Unempl. | \$ 16,643    | \$ -      | \$ 14,292  | \$ 30,935                    | \$ 1,291  | \$ -      | \$ 32,226                 |
| B02      | Health/Dental/Life Insurance                   | 17,555       | -         | 15,076     | 32,631                       | 1,549     | \$0.00    | 34,180                    |
| B03      | Retirement                                     | 10,132       | -         | 8,687      | 18,819                       | 774       | \$0.00    | 19,593                    |
|          | <b>Total</b>                                   | \$ 44,430    | \$ -      | \$ 38,155  | \$ 62,585                    | \$ 3,640  | \$ -      | \$ 66,225                 |
| <b>C</b> | <b>Travel</b>                                  |              |           |            |                              |           |           |                           |
| C01      | Staff Out-of-Town Travel                       | \$ -         | \$ 8,000  | \$ -       | \$ 8,000                     | \$ -      | \$ -      | \$ 8,000                  |
|          | <b>Total</b>                                   | \$ -         | \$ 8,000  | \$ -       | \$ 8,000                     | \$ -      | \$ -      | \$ 8,000                  |
| <b>D</b> | <b>Equipment</b>                               |              |           |            |                              |           |           |                           |
|          | <b>Total</b>                                   | \$ -         | \$ -      | \$ -       | \$ -                         | \$ -      | \$ -      | \$ -                      |
| <b>E</b> | <b>Supplies</b>                                |              |           |            |                              |           |           |                           |
| E01      | Office Supplies                                | \$ 3,450     | \$ -      | \$ -       | \$ 3,450                     | \$ -      | \$ -      | \$ 3,450                  |
|          | <b>Total</b>                                   | \$ 3,450     | \$ -      | \$ -       | \$ 3,450                     | \$ -      | \$ -      | \$ 3,450                  |
| <b>F</b> | <b>Contractual</b>                             |              |           |            |                              |           |           |                           |
| F08      | Other Contracts                                | \$ 892,082   | \$ 14,500 | \$ -       | \$ 906,582                   | \$ 7,952  | \$ 63,636 | \$ 978,170                |
|          | <b>Total</b>                                   | \$ 892,082   | \$ 14,500 | \$ -       | \$ 906,582                   | \$ 7,952  | \$ 63,636 | \$ 978,170                |
| <b>H</b> | <b>Other</b>                                   |              |           |            |                              |           |           |                           |
| H02      | Rent   | \$ 45,000    | \$ -      | \$ -       | \$ 45,000                    | \$ -      | \$ -      | \$ 45,000                 |
| H04      | Utilities, Telephone                           | 10,700       | -         | -          | 10,700                       | -         | -         | 10,700                    |
| H05      | Building Maintenance/Repair & Other Occupancy  | 2,500        | -         | -          | 2,500                        | -         | -         | 2,500                     |
| H06      | Building & Child Liability Insurance           | 2,000        | -         | -          | 2,000                        | -         | -         | 2,000                     |
| H08      | Local Travel                                   | 5,900        | 200       | -          | 6,100                        | -         | -         | 6,100                     |
| H15      | Publications/Ads/Printing                      | 100          | -         | -          | 100                          | -         | -         | 100                       |
| H16      | Training or Staff Development                  | 1,000        | 2,200     | -          | 3,200                        | -         | -         | 3,200                     |
| H17      | Other  | 9,700        | 100       | -          | 9,800                        | -         | -         | 9,800                     |
|          | <b>Total</b>                                   | \$ 76,900    | \$ 2,500  | \$ -       | \$ 79,400                    | \$ -      | \$ -      | \$ 79,400                 |
|          | <b>Indirect Cost</b>                           |              |           |            |                              |           |           |                           |
|          | 10% De Minimis                                 | \$ 113,236   | \$ -      | \$ -       | \$ 113,236                   | \$ 2,347  | \$ 6,364  | \$ 121,947                |
|          | <b>Total</b>                                   | \$ 113,236   | \$ -      | \$ -       | \$ 113,236                   | \$ 2,347  | \$ 6,364  | \$ 121,947                |
|          | <b>Subtotal</b>                                | \$ 1,290,608 | \$ 25,000 | \$ 176,000 | \$ 1,491,608                 | \$ 25,812 | \$ 70,000 | \$ 1,587,420              |
|          | <b>Non-Federal Share (NFS)</b>                 |              |           |            |                              |           |           |                           |
|          | NFS - First 5 Pass Thru 7/1/20 - 6/30/21       | \$ 176,000   | \$ -      | \$ -       | \$ 176,000                   | \$ -      | \$ -      | \$ 176,000                |
|          | Subtotal - NFS - First 5 Pass Thru             | 176,000      | -         | -          | 176,000                      | -         | -         | 176,000                   |
|          | NFS - Other                                    | 152,902      | -         | -          | 152,902                      | -         | -         | 152,902                   |
|          | <b>Total NFS</b>                               | \$ 328,902   | \$ -      | \$ -       | \$ 328,902                   | \$ -      | \$ -      | \$ 328,902                |
|          | <b>TOTAL</b>                                   | \$ 1,619,510 | \$ 25,000 | \$ 176,000 | \$ 1,820,510                 | \$ 25,812 | \$ 70,000 | \$ 1,916,322              |