



Statement of Work for Historical Data Migration

Statement of Work

This statement of work (“SOW”) is executed by American Burn Association (“ABA”) and San Bernardino County on behalf of Edward G. Hirschman Burn Center at Arrowhead Regional Medical Center (“Center”) (“Center”) as of September 1, 2024. This SOW is governed by the License and Data Use Agreement between the parties that is dated January 1, 2023 _____ (“Agreement”).

Project Overview and Key Terms

To facilitate day to day operations, Centers will perform analysis on current and historically collected data within the Burn Care Quality Platform (BCQP) application. The purpose of this SOW is to establish the basis on which ABA and its technical partner, BData Inc. (“BData”), will provide customization services to Centers.

Data Migration: *Moving data from one source system or to another source system to make it available for use*

Standard Data: *Data conforming to the superset of data from the National Burn Data Standard Data Dictionary published in June 16, 2015, the National TRACS version 5.0 published in 2007, the 2020 BCQP Data Dictionary, and those fields as identified by BData that have been standardly collected, but which may not have been a part of the National Burn Repository (NBR). This may include the Standard Administrative Fields that were added in 2020 as well as protected patient health information (e.g. name, address, etc.). See Appendix A for a listing of the Standard Data variables.*

Standard and Custom Data: All data variables as part of the Standard Data definition as well as any data variables that do not conform to the superset of Standard Data variables.

Historical Ad hoc Reporting Workbook: An independent workbook within the BCQP that allows Centers to create reports from migrated historical data. This workbook will be separate from other workbooks within the BCQP but will contain the same functionality as other workbooks within the platform.



Data Migration Process

BData will work directly with the Center to establish a data migration strategy, timeline, and a plan to execute the strategy. During a data discovery session, the Center will, with the aid of BData, define the years of data to migrate, versions of data, and custom data. It will also define the data transmission method for secure transmission of data from the Center to BData. The steps below outline the typical data migration process.

It's useful to note that the Data Migration Process at times, can be lengthy, therefore a Center should plan key internal deliverables (such as reports) accordingly.

Process Steps:

Step 1: Data Discovery and Planning Meeting (may occur before signed SOW)

30-60 minute meeting to review data migration process, data availability, center contacts, timeline, transmission method, and backend data needs

Step 2: Data Extraction Meeting (Burn Center Reporting expert and BData support)

1-2 hour meeting with Burn Center reporting expert and BData support team to extract files for data migration from legacy system.

If the center is unable to extract the files in formats acceptable by BData, the Center and ABA will add an additional services order using a Time and Materials approach at an hourly rate. In the instance where a Time and Materials approach is not agreed upon, the SOW will be terminated and both parties will be held harmless.

Step 3: File Transmission

Step 4: Published Historical Data in BCQP

Step 5: Center review, needs identification, and sign-off

Center will be served up the historical data in the Historical Ad Hoc Reporting Workbook for review and sign-off. During this process the Center can identify reporting needs and BData will dedicate up to five hours based on priorities. Time over five hours will be mutually agreed upon using Time and Materials, and billed by the ABA.

Step 6: BData report building support. (up to 5 hours)

Deliverables & Timing

This SOW will result in the build and maintenance of one Historical Ad Hoc Reporting Workbook that the Center will be able to access through the BCQP.



Fees and Orders

The cost for Historical Data Migration Services is dependent on the type of data the Center provides. Historical Data Migration costs will be determined based on the fees in the table below and will be billed by the ABA upon project initiation.

Pricing

Historical Data Source	Fee
Standard and Custom Data	\$7,000
Standard Data	\$4,500



Electronic Signature

This SOW may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same document. The parties shall be entitled to sign and transmit an electronic signature of this SOW (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed SOW upon request.

Execution

American Burn Association

San Bernardino County on behalf of Edward G. Hirschman Burn Center at Arrowhead Regional Medical Center

By Kimberly Hoarle

By *Dawn Rowe*

Name: Kimberly Hoarle

Print Name **Dawn Rowe**

Title: Executive Director

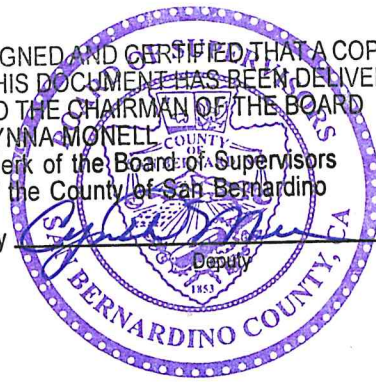
Print Title **Chair, Board of Supervisors**

Date 7/17/24

Date SEP 10 2024

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD LYNN MONELL
Clerk of the Board of Supervisors of the County of San Bernardino

By *[Signature]*
Deputy





Appendix A: Standard Data Variables List

Combined List of Standard Variables - Historical Migrations		
BData Burn Care Quality Platform		
This list represents all fields from ABA 2020, ABAStandard Administrative, ABABQIP 2016, ABA NBDS 2015, ABA NTRACS v5.0 2008 Data Dictionaries		
IMPORTANT: This list does not necessarily represent specific BCQP product functionality at this time in terms of Data Entry module or Reporting module, however, for the purposes of Burn Center agreement on historical data migration, any data element sent by the Burn Center representing a variable on this list would not be charged as "custom" in the statement of work.		
Subject Area	Subject	Variable
Admission	Admission Date/Time	Admission Date
		Admission Time
	Admission Information	Admission Category
		Admitting Service
	Admission Source, Transport	Admission Source
		EMS Name/Ambulance Company
		Transport Mode
	Admission Type, Status	Admission Status
		Admission Type
	Transfer, Referral	Hospital Transfer or Referral
Referring Facility Name		
Referring Facility State		
Referring MD		
Comorbidity	Comorbidity	Comorbidity
		Comorbidity Detail
Complications	Complications	Complication
		Complication Detail
Diagnosis	Diagnosis, Burn	Diagnosis Code
	Diagnosis, Other Injury	Diagnosis Code
Financial Data	Hospital Charges	Hospital Charges
	MSDRG	MSDRG
	Primary Method of Payment	Primary Method of Payment
Injury	Abuse Information	Caregiver at Discharge
		Investigation of Physical Abuse
		Report of Physical Abuse
	Burn size, Body area	Burn Locations 2nd Degree
		Burn Locations 3rd Degree
		Burn Size by Location 2nd Degree
		Burn Size by Location 3rd Degree
		Lund and Browder Assessment Date
		Lund and Browder Completion Timing
		NonBurn Injury (Flag)
		Total Burn Size 2nd Degree
		Total Burn Size 3rd Degree
		Total Burn Size 2nd and 3rd Degree
		Circumstances of Injury
	Consults	Consults
	Drug/Alcohol Indicators	Alcohol Use Indicator
		Drug Use Indicator
		Drug Use Test Results
		ETOH level
	Etiology	Etiology of Injury
		NonBurn Injury (Type)
	ICD External Cause Code	ICD External Cause Code (Primary)
		ICD External Cause Code (Additional)
	ICD Place of Occurrence Code	ICD Place of Occurrence Code
	Inhalation Injury Information	Carboxyhemoglobin Level
		Inhalation Injury
		Inhalation Injury Diagnosis Method
Injury Date/Time	Injury Date	
	Injury Time	
Injury Description	Injury Description (Free Text)	
Injury Location	Address Details (Street, City, State, Zip, County, Country)	



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Subject Area	Subject	Variable
Outcome	Discharge Date/Time	Discharge Date
		Discharge Time
	Discharge Follow-up	Burn Care Follow-up
		Care Directives
	Discharge Status/Mortality	Circumstances of Death
		Discharge Disposition
		Total Blood Products Initial 24 Hours
	Fluid Management, Blood Products	Total Blood Products Next 24 Hours
		Total Blood Products Initial 24 Hours
	Fluid Management, IV Fluids	Total Blood Products Next 24 Hours
		Total Colloid Fluids Initial 24 Hours
		Total Colloid Fluids Next 24 Hours
		Total Crystalloid Fluids Initial 24 Hours
		Total Crystalloid Fluids Next 24 Hours
		Total Urine Output Initial 24 Hours
	Fluid Management, Urine Output	Total Urine Output Next 24 Hours
		Urine Glucose Elevated Initial 24 Hours
		Urine Glucose Elevated Next 24 Hours
	Patient Weight	Admission Weight
		Discharge Weight
Resource Utilization	Resource Utilization/Clinical Managements	
Utilization, Days	Length of Stay	
	Total ICU Length of Stay	
	Total Ventilator Days	
Work/School Return	Days To Return To School Or Work, If Applicable	
Wound Closure	Date / Time Of First Burn Wound Excision	
	Date Of Last Surgery	
	Percent Wound Closure At Time Of Discharge	
	Time To 95% Wound Closure	
Patient Demographics	Age, Date of Birth	Age
		Age Units
		Date of Birth
	Living Situation, Marital Status	Living Situation
		Living With At Time of Injury
	Occupation	Marital Status
		Occupation Primary
		Occupation Secondary
		Occupational Industry
	Patient Home Address	Work Related
		Address Details (Street, City, State, Zip, County, Country)
	Patient Name	Alternate Home Residence
Patient Name		
Race, Ethnicity	Ethnicity	
	Race	
Sex, Gender	Sex	



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Subject Area	Subject	Variable
Patient Identifiers	Patient Identifiers	Patient Account Number
		Patient Identifier (Hospital Identifier / MRN)
		Registry Number
		Visit Number
Procedures	Procedures	First Wound Excision, Date And Time
		Hospital Procedure Start Date
		Procedure Comments
		Procedure Date
		Procedure Location
		Procedure MD
		Procedure Code
		Time of Procedure
Related Admissions	Related Admissions	Total OR Visits
		Admission Date
		Admission Source
		Admission Status
		Admission Time
		Co-Morbid Conditions
		Diagnosis Code
		Discharge Date
		Discharge Disposition
		Hospital Procedures
		Procedure Start Date
		Total ICU Length of Stay
Total Ventilator Days		
Transport Mode		